

FULTON COUNTY LOCAL WORKFORCE DEVELOPMENT BOARD

MEETING

October 27, 2016

10:21 AM

Atlanta-Fulton Public Library
One Margaret Mitchell Square
Sixth Floor Executive Conference Room
Atlanta, Georgia 30303



MINUTES

This document is tentative, has not been ratified or approved by the Board of Directors, and is not binding on the County or any officer.

Scheduled date for ratification: There being no quorum of the general Board or Executive Board present, no meeting was called to order. This document serves as information of discussion only.

CALL TO ORDER: Theresa Austin-Gibbons 10:21 AM

ROLL CALL: Kenneth Fitzgerald, Clerk to the Board

Theresa Austin-Gibbons **PRESENT**

Grady Bland **ABSENT**

Bill Blinstrub **ABSENT**

Joyce Dorsey **PRESENT**

Neil Gluckman **PRESENT**

James Hayley **ABSENT**

Robert Hill **ABSENT**

Jessica Johnson **ABSENT**

Tommie Jones **PRESENT**

Robelyn McNair **PRESENT**

Elizabeth Norman **PRESENT**

Willie Palmer **ABSENT**

Latron Price **ABSENT**

Oscar Prioleau **PRESENT**

Stephanie Rooks **ABSENT**

John Rowland **PRESENT**

Cory Ruth **ABSENT**

Elizabeth Scott **ABSENT**

Kenneth Slaven **PRESENT**

Bethany Usury **PRESENT**

William Powell **ABSENT**

Aimee Williams **ABSENT**

Murray Williams **ABSENT**

A quorum was not present

GUESTS: Menelik Alleyne, WIOA Services Director, Georgia Department of Economic Development
 Yolanda Beauford-Darden, Atlanta Technical College, Economic Development Department
 Stepahanie Randolph, Fulton County EEO
 Melissa Cuthrell, Fulton County EEO

Staff: Sonia Wilson, Alexis Leonard, David Keyes, Kenneth R. Fitzgerald, Darrien Moore, Audrey Lawrence

Fulton County Local Workforce Development Board

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<u>ITEM #</u>	<u>SUBJECT</u>
<u>16-1014</u>	<p>CONSENT AGENDA All matters listed on the Consent Agenda are considered routine by the LWDB and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda for separate consideration. No requests for discussion were made.</p>
No discussion or questions on this policy recommendation.	
<u>16-1015</u>	<p>ONE STOP OPERATOR Request approved to pursue the One-stop Operator (OSO) role of coordination of the service delivery of required one-stop partners and service providers in accordance with regulations.</p>
Discussion ensued regarding the role of the One Stop Operator, including the coordination of Mandated Partners. Staff person David Keyes provided an overview of the regulations outlining the One Stop and answered frequently asked questions regarding structure, the required Firewall and Board responsibilities in procurement and management.	
<u>16-1016</u>	<p>TECHNOLOGY JOB FAIR Request approval to co-host a technology job fair with the Technology Association of Georgia at a cost not to exceed \$5,000.</p>
Staff explained that this job fair would focus on the Information Technology sector and seek to support the Region’s sector strategy work focused on meeting employer’s local talent demands.	
<u>16-1017</u>	SECTION O SUPPORTIVE SERVICE POLICY

	Request approval to amend the effective date of the Supportive Services policy making it retroactive to July 1, 2016.	
<p>Staff is requesting that the effective date of the Supportive Services policy be retroactive to July 1, 2016. The Board requires tracking of Supportive Services payments to ensure compliance with regulations regarding a 365 day period that customers are eligible to receive services. The current policy indicates that the 365 days will be tracked starting from the date of payment. Regulations do not define a date which must be used for tracking purposes. Because payments are made directly to the vendor, the payment date is not readily available to Staff, therefore, Staff requests that the policy be revised to track from the date of approval of the Supportive Services by the Program Manager.</p>		
16-1018	<p>F5 DETERMINING FULTON COUNTY RESIDENCY Request approval to add a provision allowing service to non-Fulton County residents in the event of employer provided services such as On-the-Job Training or Incumbent Worker Training.</p>	
<p>Staff is requesting that a provision be added to the current Residency policy so that in the event of an Employer Provided Service such as On-the-Job Training or Incumbent Worker Training, WorkSource Fulton may serve customers living outside of Fulton County. This exception is allowed by the Federal Regulations as residency is a requirement of the Fulton County Local Area policy, not a Federal requirement.</p>		
16-1019	<p>CHAPTER 9 ADMINISTRATION, SECTION A NON DISCRIMINATION/EQUAL OPPORTUNITY Request approval of policy update consistent with Fulton County policy to list the EEO Officer as Stephanie Randolph and to indicate that attempts to resolve EEO complaints will be handled by the Fulton County Office of Diversity and Civil Rights Compliance.</p>	
<p>No discussion or questions on this policy recommendation.</p>		
16-1020	<p>SECTION M TRANSITIONAL JOBS (TJ-WEX) and TRANSITIONA JOBS (NTJ-WEX) Request approval to revise the current Work Experience policy to include provision for Non-Transitional Jobs Work Experience.</p>	
<p>Staff explained that Federal regulations provide for Non-Transitional as well as Transitional Work Experience. Currently WorkSource Fulton’s policy provides only for Transitional Work Experience which is time limited and which is defined by policy to be for those who are chronically unemployed or who have an inconsistent work history. Staff is requesting a revision to the Work Experience Policy to include Non-Transitional Work Experience opportunities. These opportunities would be utilized for customers not meeting the requirement for Transitional Work Experience or for whom Non-Transitional Work Experience is more appropriate such as those in or recently exiting training and needing placement to complete a credential (such as Six Sigma or Project Management) or recently unemployed.</p>		

16-1021	<p>NEW PROVIDERS, PROGRAMS AND PROGRAM CHANGE REQUESTS</p> <p>Request approval of recommended new Providers, Programs and Program changes.</p>	
<p>Discussion ensued regarding the process by which providers are vetted for inclusion on the Eligible Provider List. Board members stressed the need for adequate screening to ensure training quality and acceptable delivery of services. Staff explained the application and screening processes utilized by the Regional ITA Committee to vet provider applicants.</p>		

ADJOURNMENT

There being no further business, the meeting adjourned at 11:44 AM.