

# FULTON COUNTY PUBLIC SAFETY TRAINING CENTER

## 2024 ANNUAL REGIONAL ACADEMY CALENDAR



3025 Merk Road  
College Park, GA 30349

<http://www.fultoncountyga.gov/public-safety-training-center>

# MISSION STATEMENT



“To create an environment for educating and training professional public safety personnel through mandated and career development programs, which continually improve their ability to provide quality service to the community.”

Accepting Officers from all agencies within the State of Georgia

# History



## The History of the Fulton County Public Safety Training Center

The Fulton County Public Safety Training Center (FCPSTC) began operations under the Fulton County Board of Commissioners in October 1987. The initial purpose of the FCPSTC was to provide in- service training for the Fulton County Police Department, Marshal's Office, and Sheriff's Office personnel. Added intent was for the FCPSTC to be a true "public safety" training center, providing specialized courses for the Fulton County Fire Department as well.

The FCPSTC was originally located at 4710 Campbell Drive, College Park, in the basement of the Eastern Elementary School, built in 1935. The space made available by the Fulton County School Board where the upper level of the school was occupied by an alternative school until 1991.

In April 1988, the Georgia Peace Officers Standards and Training Council (GPOST) designated the FCPSTC as a certified regional training site for Basic Law Enforcement Training. Ms. Jacquelyn H. Barrett was the first certified Academy Director for the Training Center.

In April of 2005, the FCPSTC moved to 3025 Merk Road, College Park, occupying the former shooting venue for the 1996 Olympics. In addition to the training center's academic campus, the FCPSTC owns and operates an Emergency Vehicle Operations Course and the David L. Hagins Firing Range.

**The Advisory Board and Staff of the Fulton County Public Safety Training Center are proud to present Basic Law Enforcement certification, Basic Jail certification, Specialized, Advanced, and In- service training to law enforcement personnel throughout the State of Georgia.**

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Fulton County Public Safety Training Center  
Academy Director/Staff

*Academy Director*

Captain Greg A. Shelton  
(404) 630 -2920

*Assistant Academy Director*

Lt. Colonel Paul C. Wilburn  
(404) 612 - 1001

*Academy Chief Coordinator*

Lt. Clinton Pace  
(404) 597 - 4317

*Academy Administrative Staff*

Mrs. Cynthia C. McIntosh  
Administrative Coordinator II/Registrar  
(404) 612 7940 or (404) 612 – 8491

Ms. Monica L. Melchor  
Administrative Specialist/Asst. Registrar  
(404) 613 -0392





**Fulton County Public Safety Training Center**  
**Academy Coordinators**

Ret. Battalion Chief Markus C. Jones, Emer. Medical Instructor	(404) 612 - 1036
Major Aprille L. Moore, F. C. S.O Asst. Training Commander	(404) 612 - 3972
Captain Jose A. Santiago, F.C.S.O. Range Master	(470) 553 - 6743
Ret. Capt. Karsten T. Cheney, F.C.S.O. Range Instructor	(404) 612 - 1031
Lt. Tarneicia M. Calloway, Academy Physical Agility Coordinator	(404) 612 - 5152
Lt. Robert B. Davis, IV, Adjunct Instructor	(470) 693 - 3044
Lt. Dustin J. Rutledge, Adjunct Instructor	(404) 612 - 9377
Lt. Kenya D. Stokes, Adjunct Instructor	(770) 265 - 7033
Sgt. Mechelle C. Barton, Academy Defensive Tactics Coordinator	(404) 612 - 4494
Sgt. Stacey R. Brown, Academy Coordinator	(404) 964 - 5474
Sgt. Raylene Bruce, Academy Coordinator	(470) 604 - 5040
Sgt. Chad J. Burton, Academy Coordinator	(404) 326 - 0254
Sgt. Jaquia Garmon, Academy Fitness Coordinator	(404) 964 - 6429
Sgt. VanAllen M. Miller, Academy Coordinator	(770) 376 - 9495
Sgt. Che V. Powdrill, Asst. Academy Range Master	(470) 658 - 5739
Sgt. Victor C. Yamayans, Academy Coordinator	(404) 612 - 5712
Dep. Shantel M. Williams, Academy Coordinator	(404) 612 - 6666

**Fulton County Sheriff's Office Training Unit - Administrative Staff**

Ms. Karimah Allah, Administrative Coordinator II	(404) 612-1031
Ms. Johnnye Bailey, Administrative Technician	(404) 612-1139
Mrs. Mildred Jackson, Administrative Technician	(404) 612-1141
Ms. Jacquetta Lewis, Administrative Coordinator II	(404) 612-2603
Retired Captain Teresa Williams, F.C.S.O. Coordinator	(404) 612-1194



## BASIC LAW ENFORCEMENT CERTIFICATION COURSE



Class Number	Dates	Class Hour(s)
24-01	January 8 - March 29, 2024	448 hrs.
24-02	March 4 - May 24, 2024	448 hrs.
24-03	May 6 - July 26, 2024	448 hrs.
24-04	July 1 - September 20, 2024	448 hrs.
24-05	August 26 - November 15, 2024	448 hrs.
24-06	September 23 - December 13, 2024	448 hrs.

**Prerequisite:** An approved GA P.O.S.T form P-2 is required prior to the Physical Agility Test (PAT).

The PAT Exam will be administered one (1) week prior to the start of class. Registration is on a first come, first serve basis.

**\*NOTE:** The Fulton County Public Safety Training has transitioned to a twelve weeks (12) BLE Schedule to include ALEERT Training, Stop the Bleed, and a full week of officer survival. Recruits will need an additional 100 rounds of duty ammo for the officer survival class.

**All students (including part-time/repeat) are required to attend Orientation the first day of class at 7:30 a.m.**

Class hours are Mon. – Fri., 7:45 a.m. – 5:00 p.m., unless otherwise directed.

Effective January 1, 2022, all new recruits will be required by GA POST to pass the Physical Ability Test (PAT) prior to enrollment in any law enforcement academy in the State. All PAT dates will be provided by the agency training coordinator. All Basic Law Enforcement recruits will be required to bring a USB Flash drive for downloading required training materials. The Peace Officers Reference text (PORT) will also be provided in this method.

**Academy uniforms must be worn on the first day of class. (See Equipment and Appearance Standards on page 7 and 10).**

**Maximum Students: 36**

Email Academy Authorization Forms to:  
[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)



## BASIC LAW ENFORCEMENT TRAINING PROGRAM REQUIRED EQUIPMENT/UNIFORM

1. Solid Black Shoes/Boots: one pair (must hold a shine, inspected daily)
2. Solid Navy Polo Shirt (3) (long sleeve for winter classes)
3. Solid Navy Polo Shirt (3) (short sleeve for spring & summer classes.)
4. Solid Navy crew cut t-shirts, (3) (Worn during Physical Exercise Training, long sleeve for winter classes and short sleeve for spring & summer classes.)
5. Pants, Tactical pants, Khaki color (511 or tru-specs)
6. Duty Under Belt, black
7. Duty belt and four (4) belt keepers, black (leather or nylon)
8. Holster (leather or nylon), security level 2 minimum
9. Pistol with three (3) magazines and magazine pouch in .40, .45 or 9mm calibers.
10. Flashlight with batteries and flashlight holder/ring
11. Handcuffs with keys and handcuff case (no corrections high security cuffs, please)
12. Expandable baton and baton holster.
13. Groin protector and mouth guard (optional)
14. Classroom supplies (notebook, paper, pencils, black ball point pens)
15. **A flash drive (USB drive) for downloading required material.** The Peace Officers Reference Text (PORT) and Academy Rules & Regulations (ULEAR) provided to students via the flash drive - student purchase.

**\*Beginning January 2024 Calendar year, all Basic Law Enforcement students will be provided one (1) navy blue dry fit shirt, a nylon tote bag, and a water bottle. This will be at no cost to the student/department. Any additional shirts the student might want, will be the responsibility of the student to have available at his/her expense.**





## BASIC JAIL CERTIFICATION TRAINING

Class Number	Dates	Class Hours
24-01	Jan 29 - February 9, 2024	80 hrs.
24-02	March 11 - 22, 2024	80 hrs.
24-03	May 20 - 31, 2024	80 hrs.
24-04	July 1 – 12, 2024	80 hrs.
24-05	August 26 - September 6, 2024	80 hrs.
24-06	October 7 - 18, 2024	80 hrs.
24-07	November 11 - 22, 2024	80 hrs.

**Prerequisite:** GA P.O.S.T P-2 form is required the 1<sup>st</sup> day of class. Any student without an approved P-2 number within 10 days of the start of the class will be removed and priority given to students with confirmed P-2 numbers. Registration is on a first come, first serve basis.

**Academy uniforms must be worn on the first day of class. (See equipment requirement listed below and Appearance Standards on page 11).**

**All students must report to Orientation the first day of class at 7:30 am**

Class hours are Mon. – Fri., 7:45 a.m. – 5:00 p.m., unless otherwise directed.

**Maximum Students: 36**

**Email Academy Authorization Form to:**

[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)

## BASIC JAIL OFFICER TRAINING PROGRAM EQUIPMENT

1. Solid Black Shoes/Boots: one pair (must hold a shine, inspected daily)
2. Solid Black Polo Shirt (3) (long sleeve for winter classes & short sleeve for spring & summer classes.)
3. Solid Black crew cut t-shirts, (3) (To wear during Physical Exercise Training, long sleeve for winter classes and short sleeve for spring & summer classes.)
4. Pants, Tactical (5.11 Tactical Khaki color, cotton preferred) (No bloused)
5. Duty Under Belt, black
6. Handcuffs with keys and handcuff case (no corrections high security cuffs, please)
7. Classroom supplies (notebook, paper, pencils, black ball point pens)
8. **A flash drive (thumb drive) for downloading required material.** The Peace Officers Reference Text (PORT) and Academy Rules & Regulations given to each student in this method (USB).



### Basic Jail for Certified Officers

24-07C	April 15 – 19, 2024	45 hrs.
24-08C	August 19 - 23, 2024	45 hrs.

This is the jail course for sworn law enforcement officers.

**Prerequisite: A GA P.O.S.T. Form P2 is required on the 1<sup>st</sup> day of class.**

Registration is on a first come, first serve basis. This 45-hour course is for Certified Officers, training already **Sworn Law Enforcement Officer** in the essential subjects of Basic Jail Training. Such as Emergency Procedures, Inmate Rights, Inmate Discipline, Inmate and Cell Searches, Fingerprinting, Self-defense, Inmate Supervision and Medical Activities, and CPR.

This is a required course for Certified Officers

Maximum Students: 36

Email Academy Authorization Form to:  
[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)





**FULTON COUNTY PUBLIC SAFETY TRAINING CENTER**  
**STANDARDS OF APPEARANCE**  
**BASIC LAW AND JAIL STUDENTS**

**GROOMING**

- Haircuts will be in accordance with applicable Fulton County Public Safety Training Center (FCPSTC) standards for uniformed law enforcement cadets. All recruits will maintain a professional appearance according to approved standards for uniformed law enforcement.
- Female recruits will ensure that their hair does not constitute a tactical safety issue. Long hair must be secured to prevent access by an assailant.
- Male recruits must shave daily. Recruits who are unable to shave for medical reasons must provide an excuse signed by a physician or other licensed medical practitioner. After profile is established, hair will need to be according to FCPSTC academy cadet standards.
- No facial hair allowed for cadets.

**JEWELRY**

- No male nor female recruits may wear wedding bands.
- No facial jewelry (including nose ring, tongue, etc.).
- NO jewelry worn during any training involving physical contact with another student or instructor. (I.e., Control tactics, practical exercises, and/or performance examinations.)

**DRESS CODE FOR ADVANCED/SPECIALIZED STUDENTS**

- Some courses may require wearing uniforms or special attire. Course catalog or Course Coordinators will advise students if certain clothing is necessary.
- Students should dress in attire appropriate for presenting a professional appearance.
- Unacceptable clothing includes, but is not limited to, flip flops, shorts, short-shorts, tank tops and tee shirts.

**EXCEPTIONS AND INTERPRETATION**

- Exceptions to these standards may be granted, on a case-by-case basis, by the Director or designee only.

**GEORGIA PEACE OFFICER STANDARDS  
AND TRAINING COUNCIL**



**CAREER DEVELOPMENT PROGRAM**



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## FULTON COUNTY PUBLIC SAFETY TRAINING CENTER CAREER DEVELOPMENT PROGRAM

### INTERMEDIATE CERTIFICATION COURSES

CRIMINAL PROCEDURES	40 Hours
HEALTH AND WELLNESS AWARENESS	22 Hours
FIRST RESPONDER	40 Hours
INTERPERSONAL RELATIONS/CRISIS INTERVENTION	8 Hours
OFFICER SURVIVAL	40 Hours

Each person applying for the Intermediate Level Certification must:

- A) Be a certified, registered, or exempt peace officer currently employed by a Georgia Law Enforcement Agency certified by the Georgia Peace Officer Standards and Training Council (P.O.S.T.).
- B) Have at least 2 years' experience as a full-time, paid peace officer.
- C) Have successfully completed the five (5) required core courses, as outlined in the application, at a Georgia P.O.S.T. Council recognized training facility.
- D) Have a minimum of ten (10) quarter hours or six (6) semester hours from an accredited college or university as defined by GA P.O.S.T. rule 464 -.2 (t).

### ADVANCED CERTIFICATION COURSES

ADVANCED FIREARMS	32 Hours
ADVANCED REPORT WRITING	16 Hours
ADVANCED TRAFFIC LAW	24 Hours
ADVANCED CRIME SCENE PROCESSING	24 Hours
FIREARMS INSTRUCTOR COURSE	80 Hours
INTERVIEWS AND INTERROGATIONS	24 Hours
SEARCH WARRANTS & AFFIDAVITS	16 Hours
SPECIALIZED PATROL TECHNIQUES	14 Hours

Each person applying for the Advanced Level Certification must:

- A) Possess the Intermediate Certificate  
Be a certified, registered, or exempt peace officer currently employed by a Georgia Law Enforcement agency, certified by the Georgia Peace Officer Standards and Training Council.  
Have successfully completed seven (7) of the required core courses (listed on the application) at a P.O.S.T. recognized training facility,
- B) Have a minimum twenty (20) quarter or twelve (12) semester hours from an accredited college or university as defined by GA P.O.S.T. rule 464 -.2 (t).



## Supervision I

January 22 – 26, 2024 (40 hrs.)

September 9 – 13, 2024 (40 hrs.)

Supervision Level I is the first of three (3) required courses for GA P.O.S.T. Supervisory Certification. A promotion to a supervisory position is an invitation to enter the world of personnel management. This course will provide newly promoted first-line supervisors with the knowledge necessary to recognize the most common and costly personnel liability issues confronted in public safety. This course is designed to prepare public safety supervisors to take preventative steps to limit supervisor liability and maintain organizational standards. Topics include Role of the Supervisors, basic planning, time and change management, liability, supervisor functions and organization, ethics, and professionalism.

**Course Coordinator(s):** Sgt. Jaquia Garmon  
Sgt. Mechelle C. Barton

**Maximum Students:** 30

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## Supervision II

March 11 – 15, 2024 (40 hrs.)

September 30 – October 4, 2024 (40 hrs.)

The course is the second of three (3) required courses for GA P.O.S.T. Supervisory Certification. Topics includes supervisory leadership, training and development, performance evaluation, employee counseling, employment law, staffing, discipline, and performance management.

**Course Coordinator(s):** Sgt. Jaquia Garmon  
Sgt. Mechelle C. Barton

**Maximum Students:** 30

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## Supervision III

April 8 - 12, 2024 (40 hrs.)  
November 4 - 8, 2024 (40 hrs.)

This course is the last of three (3) required courses for GA P.O.S.T. Supervisory Certification. Topics include motivation, news media relations, high-risk supervision, stress management, interpersonal communications skills, and other current issues in supervision. Latest legal guidelines for search and seizures, laws of arrest, identification, and rights notification.

Other topics include elements of crimes and police liability. Each officer must bring a current Georgia Criminal Code book to class.

Course Coordinator(s): Sgt. Jaquia Garmon  
Sgt. Mechelle C. Barton  
Maximum Students: 30

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**NOTE: The three (3) classes are not required to be taken in order. No certification is issued until all three (3) modules are completed.**



## Management I

January 29 – February 2, 2024 (40 hrs.)

This course is the first of three (3) required for GA P.O.S.T. Management Certification and is intended for Law enforcement managers. Topics include evolution of management, stress management, principles of management, planning, organizing, and directing.

**Special Notes:** Dress Code: Students are expected to wear department-issued Class A or B uniforms or business attire to this course. Shorts, jeans, and t-shirts are prohibited.

Course Coordinator: Sgt. Chad J. Burton  
Maximum Students: 30

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## Management II

Feb. 26 – March 1, 2024 (40 hrs.)

This course is the second of three (3) required for GA P.O.S.T. Management Certification. Topics include: management accountability, media relations, communications, problem solving, decision making, budgeting, and human resource management.

**Special Notes:** Dress Code: Students are expected to wear department-issued Class A or B uniforms or business attire to this course. Shorts, jeans, and t-shirts are prohibited.

**Course Coordinator:** Sgt. Chad J. Burton

**Maximum Students:** 30

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## Management III

April 8 - 12, 2024 (40 hrs.)

This course is the last of three required for GA P.O.S.T. Management Certification. Students attending this course will be assigned to a group charged with the completion of a comprehensive management project. This project is then presented for evaluation.

**Special Notes:** Dress Code: Students are required to wear department-issued Class A or B uniforms or business attire to this course. Shorts, jeans, and t-shirts are prohibited.

**Course Coordinator:** Sgt. Chad J. Burton

**Maximum Students:** 30

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)

**NOTE:** The three (3) classes are not required to be taken in order. No certification is issued until all three (3) modules are completed.



## Tactical Rifle

**April 22 – 26, 2024 (40 hrs.)**

**August 12 – 16, 2024 (40 hrs.)**

This course is designed for uniformed personnel armed with a rifle while on duty, or for Special Response Containment Team officers armed with an open-sighted rifle. The emphasis of the course is to train Riflemen, and will include shooting with a sling, shooting from various positions, effects of weather, moving targets leads, safety, maintenance, and liability. Students will engage single and multiple targets from 50-200 yards, both stationary and moving.

**NOTE:** Students will be required to participate in practical exercises that will be physically demanding. Practical exercises will include engaging multiple targets, decision reaction, pistol, and shotgun skills, as well as building clearance exercises.

### Students are required to bring the following:

- An open-sighted rifle
- Sling
- Duty Leather Gear
- Extra magazines
- Telescopic sights, or Optical sights of any kind, is prohibited
- Body Armor (if available)

**First day of Class Report to:**  
**David L. Hagins Firing Range**  
**5301 Aldredge Road**  
**Atlanta, GA 30349**

**Course Coordinator: Sgt. Victor A. Yamayans**  
**Maximum students: 20**

**Email Academy Authorization Form to:**  
**[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)**



## Instructor Training

January 15 - 26, 2024 (80 hrs.)

September 23 – October 4, 2024 (80 hrs.)

**Prerequisite:** Each applicant must provide a Writing Sample consisting of a minimum ½ to one (1) full page outlining the reason, they desire to become a State Certified instructor. A clear and approved writing sample must be submitted along with an authorized Academy Registration form prior to acceptance into this class.

The Instructor Training course is for public safety officers who are responsible for instructing departmental personnel and constructing lesson plan development. The course topics range from instructor liability and lesson plan design, to testing and evaluation of learning skills. During the course, students will be required to write an original lesson plan on an approved public safety topic and develop presentation skills necessary to deliver that lesson. Lesson plan topics must be related to a basic training course topic. Once applicants are accepted in the class, they will receive an email list of the approved basic course topics to select from. Successful completion of course, requires satisfactorily completing the preparation and presentation of a one (1) hour lesson plan with 80% or better and passing a written examination with 80% or better. Each agency is limited to one (1) applicant per course offering, unless authorized by the Director.

### **EQUIPMENT:**

Students are required to bring a laptop with Microsoft Office 2007 or newer software and a flash-drive to store course material.

### **ATTIRE:**

Dress code is business attire or a departmental issued uniform. No shorts, jeans or t-shirts allowed.

**Note:** The Instructor Training Course is extremely challenging and will require a great amount of effort on each student's part. It takes commitment and dedication to successfully complete the program.

**Course Coordinators:** Sgt. Chad J. Burton  
Lt. Robert B. Davis, IV

**Maximum Students:** 16

Email Academy Authorization Form to:  
[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)





## Use of Force Instructor Training TBA (80 hrs.)

This course is designed to give students the knowledge and skills necessary to design, develop, and implement use of force training using static, dynamic, and interactive training. This course will provide Law enforcement personnel with the principles of use of force, ideas on use of force training, and the overview needed to assist in the evaluation of officer-involved use of force incidents. Focus will be on use of force issues that correlate with the Fourth Amendment, Fourteenth Amendment, and Eighth Amendment.

This course is a combination of lectures and practical activity; however, this course is not “tactic” based. It is designed to expose the students to the decision-making process of using reasonable force when necessary and how to articulate the force option used after the incident takes place.

### Prerequisites:

The student must be employed with a local, state, or federal law enforcement agency. He/she must possess a GA POST General Instructor Certification.

### Who Should Attend

Any instructor-certified law enforcement personnel directed with conducting use of force training for their agency.

### Special Notes

Student should bring appropriate clothing for scenario-based training, rain gear, ball cap, eye protection, and groin protection. Student must have department-issued duty gear (excluding firearms, ammo, OC Spray, Baton, TASER), handcuffs with keys, and body armor. Students must be able to participate in intense training which may be outdoors and in inclement weather.

Course Coordinators: Sgt. Stacey R. Brown

Maximum Students: 20

Email Academy Authorization Form to:

[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)



## Basic SWAT Training TBA

This course is designed for officer who have recently been assigned to a tactical team and have no prior tactical training. Topics will include building approach and entry techniques, door breaching, diversionary devices, team movement exercises, room clearances, dynamic/covert entry, entry weapon exercises, ballistic shield use, close quarters live fire exercises, and use of chemical agents.

### Prerequisites:

Must be Certified and Sworn Law Enforcement, Officers will be required to pass the Georgia Semi-Automatic Pistol Qualification Course with a minimum score of 90% on the Shoot-in prior to class. Officers will meet at the David L. Hagins Firing Range prior to class. Officers will be required to bring 100 rounds of ammo for the shoot in. No ammunition will be issued out for the shoot in.

### Who Should Attend

Law Enforcement Officers assigned to a tactical team, S.R.T. or S.W.A.T. Team

### Special Notes:

Officers should bring with them all clothing and equipment they would have with them during a SWAT operation. This would include handguns, submachine gun or rifle, entry body armor, helmet, ballistic shields, entry tools, flashlights, communication equipment, and chemical agent protective masks. Submachine guns or tactical rifles will be used as a primary weapon system. If an officer does not have a submachine gun or tactical rifle, they should contact the class coordinator prior to class to arrange for the use of a primary weapon system. Also, officers should bring long sleeve tactical clothing as well as personal hydration and snacks.

**\*Special Note: Officers should bring 100 rounds of desired ammunition to shoot a passing score of a minimum of 90% required to remain in SWAT Class.**

Course Coordinators: Sgt. Victor A. Yamayans  
Maximum Students: 20

Email Academy Authorization Form to:  
[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)



## Crisis Intervention Training

August 5 - 8, 2024 (40 hrs.)

November 18 - 22, 2024 (40 hrs.)



This forty (40) hour course teaches the participant to recognize the signs and symptoms of mental illness. This course sponsored by the Georgia Public Safety Training Center (GPSTCI) instructs officers on De-escalation Techniques. The student will also learn about Post Traumatic Stress Disorder (PTSD).

The Georgia Crisis Intervention Team (CIT) Program is a dynamic collaboration of professionals committed to ensuring that persons with mental illness and other brain disorders receive treatment, in lieu of incarceration in most cases.



The program includes a law enforcement training component delivered via a 40- hour course curriculum approved by the Georgia Peace Officer Standards and Training Council as follows:

- Classroom instructional training involving various mental health topics that address mental illnesses, developmental disabilities, and addictive disease.
- Site visits to either local emergency receiving facilities, day programs, and/or local recovery facilities.
- Performance-based training involving the development of de-escalation techniques and crisis intervention skills via role-play scenarios.



Law enforcement officers who successfully complete the course are equipped with the skills necessary to respond to individuals safely and effectively with mental health needs and/or in crisis.

Upon successful completion of this course the participants will be issued a CIT pin.

**To register for CIT training, you must go to “GPSTC website” ([www.gpstc.org](http://www.gpstc.org)) under the location “Region 3 Fulton SO”, 90 days before the start of class. Please remember to consult with your agency’s training coordinator.**

## Field Training Officer

February 5 – 9, 2024 (40 hrs.)  
October 7 - 11, 2024 (40 hrs.)

The Field Training Officer Program combines on-the-job instructions with objective evaluation and documentation, thereby enabling students to incorporate the best method within their own department. This course is open to any certified law enforcement officer. To successfully complete the course students must achieve a minimum score of at least 70% on a written examination.

*To apply for **GA POST FTO certification** you must have a minimum of three years of law enforcement experience and minimum of two years with your current agency.*

### Topics for discussion will include:

- Developing an FTO Program
- Motivation
- Case Studies
- Legal Issues
- Counseling & Instructional Techniques

### Special Notes:

Students should bring a laptop (computer) to class.

**Course Coordinator(s):** Lt. Tarneicia M. Calloway  
Sgt. Mechelle C. Barton

**Maximum Students:** 30

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## First Responder

June 10 - 14, 2024 (40 hrs.)

**PREREQUISITE:** Students must provide proof of current CPR certification from a national provider such as the American Heart Association or the American Red Cross. This must include Adult CPR, Pediatric CPR, and Automated External Defibrillation.

**NOTE:** Students will be issued textbooks for use in this class. All books must be returned at the conclusion of class. Failure to return each book will result in the Academy withholding your certificate and/or agency being assessed a replacement fee for the book cost.

These forty (40) hours of specialized training is also offered during Basic Law Enforcement Class. For added information, please contact the Chief Course Coordinator.

**Course Coordinator:** Retired Battalion Chief Markus C. Jones  
**Maximum Students:** 30

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)





## Advanced Firearms

June 25 - 28, 2024 (32 hrs.)

August 20 – 23, 2024 (32 hrs.)

**Prerequisite:** *All applicants must be an employed - certified Peace Officer capable of shooting a passing score of 240 to begin the course.*

This training includes instructions in firearms, range safety, weapons care, maintenance, and performance with several types of police weapons, including the shotgun. Developmental range exercises will include engaging multiple targets; failure-to-stop drills, engaging moving targets, and decision reaction. To successfully complete the course students must achieve a minimum score of at least 70% on a written examination.



### Students must bring:

- Duty Sidearm
- Leather Gear
- Minimum 750 Rounds of Ammunition

### First Day of Class Student must report to:

David L. Hagins Firing Range  
(Back Range)

5301 Aldredge Drive  
College Park, GA 30349

Course Coordinator: Ret. Lt. Kenya D. Stokes

Sgt. VanAllen M. Miller

Maximum students: 24

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



### Taser Instructor Training

TBA (40 hrs.)

TBA (40 hrs.)

Course Coordinator(s): Lt. Clinton Pace

Maximum Students: 24





**Firearms Instructor Training**  
**May 27 – June 7, 2024 (80 hrs.)**  
Shoot in: Friday, May 24, 2024

**October 14 – 25, 2024 (80 hrs.)**  
Shoot in: Friday, October 11, 2024

**Prerequisite:** Admission requires that each student show proof of their GA P.O.S.T. General Instructor Certification on the first day of class. Additionally, students will be required to score 90% or higher on the Georgia Semi-Automatic Qualification Course during Shoot in. The shoot in starts at 8:00 am at the David L. Hagins Firing Range. There will be “no practice” session allowed prior to shoot in. Optics are approved.

In addition, the newest Georgia Semi-Automatic course (2021 version) that you will be teaching to Mandate students will be used as the shoot in course. No exception. All students enrolled will be given two (2) chances to qualify. After the registered students have completed their two (2) attempts, and provided there are openings for the class, the waiting list students will be given an opportunity to qualify until the maximum number of twelve (12) students are achieved. No exception.

For the students accepted into the class, you will need a rifle chambered in .223 or 5.56, a 12-gauge pump action Shotgun, and your department issued handgun.

**NOTE:** The certificate from the Firearms Instructor Training Course does not demonstrate Instructor Certification status. Only the 80 hours (SII01G) certificate of instructor training is acceptable.

This course is designed to develop qualified firearms instructors who can manage and conduct firearms training programs. Students will be trained in contemporary firearms techniques, equipment, and accessories and will participate in a variety of combat shooting drills including drawing techniques, safe loading and unloading procedures, proper use of cover, immediate actions, engagement of multiple targets, and a variety of other shooting problems. Subject matter will include safety, range operation, ballistics, instructor liability, low light firing, semi-automatic pistols, patrol rifle, shotguns, and course of fire development.

**Training Location:**  
**David L. Hagins Firing Range**  
**5301 Aldredge Road, S.W.**  
**Atlanta, Georgia 30349**

**Course Coordinator(s):** Sgt. Che V. Powdrill  
**Maximum Students:** 12

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**Advanced Crime Scene Processing**  
**March 13 - 15, 2024 (24 hrs.)**  
**July 22 - 24, 2024 (24 hrs.)**

**Prerequisite: All participants must be a certified peace officer or assigned to a Crime Scene Investigative unit.**

This course is designed to improve the student's knowledge and proficiency in crime scene analysis. The course should aid any public safety personnel who investigate crime scenes or process physical evidence. It is performance oriented and incorporates maximum exposure using practical exercises. This course will include:

- Documentation
- Searching techniques
- Evidence preservation techniques
- Collection techniques
- Processing of physical evidence
- Multiple areas related to crime scene investigations



**Course Coordinator: Deputy Shantel M. Williams**  
**Maximum Students: 30**

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**Mental Health/First Aid Training**  
**TBA (8 hrs.)**

This course provides the skills to help someone who is experiencing a mental health crisis. The evidence behind the program demonstrates that it does build mental health literacy, helping the public identify, understand, and respond to signs of mental illness. Just as CPR helps you assist an individual having a heart attack, Mental Health First Aid helps you assist someone experiencing a mental health or substance use-related crisis. In the Mental Health First Aid course, you learn risk factors and warning signs for mental health and addiction concerns, strategies for how to help someone in both crisis and non-crisis situations, and where to turn for help.

**Topics covered:**

Depression and mood disorders, Anxiety disorders, Trauma, Psychosis and Substance Use disorders.

Mental Health First Aid teaches about recovery and resiliency – the belief that individuals experiencing these challenges can and do get better and use their strengths to stay well.

To register for CIT training, you must go to “**GPSTC website**” under the location “**Region 3 Fulton SO**”, 90 days before the start of class. Please remember to consult with your agency training coordinator.

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**Prehospital Trauma Life Support  
July 8 - 12, 2024 (40 hrs.)**

Law enforcement personnel often face multiple challenges in caring for the wounded on the streets. These incidents may include the threat of hostile fire, working in the dark, multiple casualties, limited medical equipment and prolonged evacuation times. The mission of PHTLS is to promote excellence in trauma patient management by all providers involved in the delivery of prehospital care.

**PREREQUISITES: SWAT Officer, and/or SWAT Medics**

PHTLS provides an understanding of anatomy and physiology the pathophysiology of trauma, the assessment and care of the trauma patient using the XABCDE approach, and the skills needed to provide that care.

**Class Coordinator: Retired Battalion Chief Markus C. Jones**  
**Maximum Students: 16**

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**Health and Wellness Awareness**

TBA (22 hrs)  
TBA (22 hrs.)

This course is designed to emphasize and encourage health and safety among public safety personnel. The course components include topics on cardiovascular strength and flexibility conditioning, nutrition, weight control, stress control and the effects of drugs and alcohol. Students will access their current health status and plan a self-improvement conditioning program. True wellness is overall strong mental and physical health. Staying well is our goal. This class will help you identify how to reduce your stress levels, the stages of burnout, identify negative coping methods and means of relaxation.

**Course Coordinator: Sgt. Jaquia Garmon**  
**Maximum Students: 20**

Email Academy Authorization Form to:  
[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)







## Interviews & Interrogations

February 20 - 22, 2024 (24 hrs.)

November 5 - 7, 2024 (24 hrs.)

Interviews and interrogations are an advanced course based on current techniques. Students will receive updated laws from the Georgia Criminal Code Books for use while performing actual field interviews. To participate in the field exercise students must have transportation, Departmental I.D. and departmental county issued weapon.

### Topics covered include:

- Recognizing and dealing with critical incidents and stress
- Source and informant development
- Determining deception by use of body language and verbal clues
- Obtaining confessions, writing, and reporting interviews
- Death notification

Course Coordinator: Sgt. Raylene Bruce

Maximum Students: 30

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



**Advanced Report Writing**  
February 2 - 3, 2023 (16 hrs.)  
October 12 - 13, 2023 (16 hrs.)



This course is designed to enhance the report writing skills of all law enforcement officers. Topics covered in this This course will include the writing of preliminary, supplemental, and special reports. The course will also include the process of coordinating various reports necessary for case preparation, to successfully complete the course students must achieve a minimum score of at least 70% on a written examination.

Course Coordinator: Sgt. Mechelle C. Barton

Maximum Students: 26

Email Academy Authorization Form to:

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)





## Laser/Lidar Speed Detection Operator Training

March 20, 2024 (8 hrs.)

August 28, 2024 (8 hrs.)

This course satisfies GA Law (O.C.G.A § 40-14-17) requiring all law enforcement officers who operates a laser detection device be certified by the State.

**NOTE:** A cashier's check or money order in the amount of \$30.00 must be submitted to Ga. Peace Officers Standards & Training Council with each application for certification.

**Course Coordinator:** Capt. Jose A. Santiago

**Maximum Students:** 20

**Email Academy Authorization Form to:**

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## Radar Operator Certification Training

March 21 – 22, 2024 (16 hrs.)

August 29 – 30, 2024 (16 hrs.)

The basic Georgia law (O.C.G.A § 40-14-21) requiring all law enforcement officers who operates a radar detection device be certified by the state.

**NOTE:** A cashier's check or money order in the amount of \$30.00 must be submitted to GA Peace Officers Standards and Training Council with each application for certification.

**Course Coordinator:** Capt. Jose A. Santiago

**Maximum students:** 20

**Email Academy Authorization Form to:**

[Monica.Melchor@fultoncountyga.gov](mailto:Monica.Melchor@fultoncountyga.gov)



## DUPLICATE /REPLACEMENT CERTIFICATE REQUEST

1. All requests for duplicate/replacement diploma must be in writing to the Fulton County Public Safety Training Center (FCPSTC). The Training Division will then:
  - a) Verify the student attendance
  - b) Verify the student status of completion and,
  - c) Determine the requestor (s) authorization for the request
2. If it is determined that the student is eligible to receive a duplicate diploma, the Training Division will contact the requestor to verify the mailing address. A duplicate payment fee of \$20 per diploma should be payable by cashier's check or money order to the Fulton County Public Safety Training Center. Upon receipt of the cashier's check or money order by the Training Division, a duplicate diploma will be reprinted and stamped "**DUPLICATE.**"
3. The current Academy Director will sign all certificates. The completed certificate (s) will be sent to the requestor.

Each student may access their transcript at: [www.gapost.org](http://www.gapost.org).

## BASIC LAW/JAIL REGISTRATION INFORMATION

Tuition for the Basic Law enforcement course is \$3,093.00. All tuition amounts must be by certified check/ money order on the first day of class. Each student must have a GA POST (P2 form) approved prior to the PAT Test, **No exceptions**. All monies are due the first day of class and are non-refundable. All funds are paid by certified check, bank draft or U.S. Postal money order (No cash or personal checks accepted).

**Note:** All students (including repeat students) must attend orientation at 7:30 a.m. on the First Day of Class.

Regular Class hours are Mon. - Fri., 7:45 a.m. - 5:00 p.m., unless otherwise specified.

### Reservations

To reserve a seat in the Basic Law Enforcement and/or Basic Jail Certification Courses, you must:

- Submit a completed Fulton County Public Safety Training Center (FCPSTC) Academy Authorization Form.
- List either Basic Jail or Basic Law Enforcement as the course title.
- Indicate the corresponding course start dates from the FCPSTC Annual Calendar
- List the employing agency, agency address and contact information.
- List the employing agency training coordinator name, contact information and signature.
- List the name and Okey number for each student scheduled to attend.

All follow up communications will reference the contact information you provide. Please ensure that the training coordinator contact number and email address is correct on the form.

**All completed Academy Authorization Form for Basic Law and Basic Jail must be submitted to:**

[Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)  
Attention: Registrar  
Fulton County Public Safety Training Center  
3025 Merk Road, College Park, GA 30349-2350  
Fax: (404) 612-0468

**Upon receipt of each Academy Authorization request, the Registrar will return a verification response to the requesting agency.**

## DIRECTIONS



### Fulton County Public Safety Training Center

3025 Merk Road  
College Park, GA 30349  
(404) 612-7940

#### Approaching from South:

- Merge onto I-85 N.
- Merge onto I-285 N-GA-407N via Exit 68 toward Atlanta Bypass/International.
- Take Exit #2- Camp Creek Parkway.
- Turn left onto Camp Creek Parkway S.W. (GA Hwy 6.). Go 3.7 miles to Merk Road.
- Turn left onto Merk Road S.W. (Go 0.8 miles, take the first right turn into the **Wolf Creek Amphitheater**), which is the same as the Fulton County Public Safety Training Center. The academy is located on Lot C (Building #2). Academy training and Graduation’s entry is on the lower level – at the “double blue doors.”

#### Approaching from the North:

- Merge onto I-75/I-85 South.
- Take GA-166 W to I-285 South.
- Take Exit #2 - Camp Creek Parkway.
- Turn right onto GA Hwy 6 - Camp Creek Parkway. Go 3.7 miles to Merk Road
- Turn left onto Merk Road. (Go 0.8 miles, and then take the first right into the **Wolf Creek Amphitheater**, which is the same as Fulton County Public Safety Training Center. The academy is located on Lot C (Building #2). Academy training and Graduation’s entry is on the lower level – at the “double blue doors.”



## Parking

**No student parking allowed on Lot C. This lot is reserved for Academy Staff Only.**

## Fulton County Public Safety Training Center Fee Schedule

Subject	Cost \$
Advanced & Specialized Tuition (per hour)	\$ 15.00
Basic Law (448 hrs.)	\$3,093.00
Basic Jail Officer (80 hrs.)	\$1,200.00
Part-time student (200 hrs.)	\$1,683.50
Basic Law Repeat (per hr.)	\$ 7.00
Firearms Repeat (40 hrs.)	\$ 280.00
EVOG (24 hrs.)	\$ 405.00
Certification Reprints	\$ 20.00

**As a Regional Academy, Fulton County (FC) provides training to all law enforcement officer(s) on a first come, first served basis.**

**Student tuition exemption are allowed for:**

- 1) All officers employed within the Fulton County Region and identified as actively employed within a State of Georgia public safety agency.
- 2) All Advanced and Specialized training will be available to officers' throughout the state.
- 3) Repeat fees must be paid for all Basic Training classes by student and/or agency.
- 4) Per State of Georgia stipulations, fees are charged to all private Institutions (upon student acceptance).

### **Veterans Benefit:**

Effective August 1, 2019, the Veterans Benefits and Transition Act of 2018, Section 3679 of Title 38 amended to ensure that any individual entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, POST-9/11 GI Bill benefit are allowed to attend or participate in the educational training upon proof of a certificate of eligibility for entitlement.

GI Bill education benefits recipients are required to provide the school with official transcripts of previous training for evaluation. Training time and tuition is reduced in proportion to the amount of satisfactory credit from previous training and will be granted at the discretion of the school director.

The policy for VA benefit recipients must reference (Title 38 CFR 21455). The student is refunded the unused portion of prepaid Veteran's tuition and fees on a pro-rated basis. Any amount more than \$10.00 for an enrollment or registration fee will also be pro-rated.



## REGISTRATION

To register for a class, complete the attached "Academy Authorization Form." Submit the completed authorization form to the REGISTRAR'S OFFICE via fax: (404) 612 - 0468. All registration forms must be approved by the agency Training Coordinator, Chief of Police, or designated personnel. All applications should be received ten (10) days prior to course start date.

**Fax To: Registrar**  
**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**  
**FAX: (404) 612-0468**

For assistance with registration regarding any classes please contact Cynthelia McIntosh at 404-612-7940 or by email at [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)

Student cancellation(s) must be confirmed at least (five) 5 working days prior to the course start date. Substitution of students by authorized agency officials is recommended in lieu of cancellation. All course cancellation should be submitted to the training coordinator at least two (2) days prior to the class start date. Cancellations/substitutions for all classes should be reported in writing via fax to (404) 612-0468 or by email to: [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov).

NO FEE is charged to active Georgia certified law enforcement officers, (only officers with specified courses required by GA P.O.S.T.). Private industry/institutions (if approved) are required to pay \$15.00/per hour for tuition at the time of registration. Tuition for training will vary based upon the number of course hours (in-service, advanced and specialized). Applicable agencies will be invoiced upon registration.

All monies are non-refundable and must be paid by certified check or money order on the first day of class.

All certified checks and/or money order should be made payable to:  
**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**

**NOTE: No tuition is required for Advanced and/or Specialized courses requested by currently employed G.A. P.O.S.T. certified law enforcement officers. Actively employed certified officers will be given priority in all classes.**



## Fulton County Public Safety Training Center

3025 Merk Road  
College Park, Georgia 30349  
Captain Greg A. Shelton, Director

### Academy Authorization Form

Please Type or Print Clearly

Course Title: \_\_\_\_\_ Course Date(s) \_\_\_\_\_

Employing Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Fax #: \_\_\_\_\_ Phone#: \_\_\_\_\_ Agency e-mail: \_\_\_\_\_

Agency Training Coordinator: \_\_\_\_\_ Training Coordinator e-mail: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submission of incorrect data may be grounds for investigations/dismissal from class

To enroll student (s) in the indicated course above, an Okey number should appear in the designated space below:

Name: \_\_\_\_\_ OKEY#: Q \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: Q \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: Q \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: Q \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: Q \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

**AN AUTHORIZING OFFICIAL MUST SIGN ALL APPLICATIONS BEFORE IT CAN BE PROCESSED.**

If the student is not confirmed for this class before the start date, the application will be cancelled. Cancellations should be done by fax or email [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov). **No phone cancellations accepted.**

**SUBMIT ALL COMPLETED APPLICATIONS TO:**

**Attention: Registrar  
Fulton County Public Safety Training Center  
3025 Merk Road  
College Park, Georgia 30349-2350**

**FAX (404) 612-0468 or email to: [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)**

**A hard/fax copy with the Agency Training Coordinator/Agency Head Approval must be submitted prior to confirmation.**

All monies are non-refundable and paid by certified check or money order on the first day of class.



# Organization

**Fulton County Public Safety Training Center**

**3025 Merk Road**

**College Park, GA 30349**

**Main: 404-612-7940**

**Fax: 404-612-0468**

**<http://www.fultoncountygga.gov/public-safety-training-center>**