

**FULTON WORKFORCE DEVELOPMENT BOARD MEETING  
FULTON COUNTY LIBRARY – MECHANICSVILLE BRANCH  
400 FORMWALT ST SW, ATLANTA, GA 30312  
FEBRUARY 13, 2024 – 9:00 A.M.**

**AGENDA**

- |             |   |                                |
|-------------|---|--------------------------------|
| <b>I.</b>   | <b>CALL TO ORDER</b>  | <b>Alexis Leonard</b>          |
| <b>II.</b>  | <b>ROLL CALL</b>  | <b>Alexis Leonard</b>          |
| <b>III.</b> | <b>PUBLIC ACCESS</b>  | <b>Citizen Comments</b>        |
| <b>IV.</b>  | <b>REGULAR AGENDA</b>   |                                |
|             | <ul style="list-style-type: none"><li>• <b>ACTION ITEM: Approve Agenda</b></li><li>• <b>ACTION ITEM: Adopt Previous Executive Committee Minutes – 11/14/2023</b></li></ul>  |                                |
| <b>V.</b>   | <b>COMMITTEE REPORTS</b>  |                                |
|             | <b>PERFORMANCE &amp; ACCOUNTABILITY</b>   | <b>Stephanie Rooks</b>         |
|             | <b>YOUTH</b>  | <b>Yulonda Darden-Beauford</b> |
|             | <b>FINANCE</b>  | <b>Shar’ron Rusell</b>         |
|             | <b>STRATEGIC PARTNERSHIPS &amp; OUTREACH</b>  | <b>Amelia Nickerson</b>        |
|             | <b>EXECUTIVE COMMITTEE</b>  | <b>Andy Macke</b>              |
|             | <ul style="list-style-type: none"><li>• <b>ACTION ITEM: Ratify 11/14 Executive Committee Items</b><ul style="list-style-type: none"><li>○ <b>Rapid Response Policy Update</b></li><li>○ <b>Family Size and Income Policy Update</b></li><li>○ <b>Supportive Service Policy Update</b></li></ul></li></ul> |                                |

- **FY23 DW to Adult Transfer Request - \$ 120,962**
- **FY24 DW to Adult Transfer Request - \$ 1,417,322**

**VI. DIRECTORS REPORT**

**Brett Lacy**

**VII. PROGRAM PRESENTATIONS**

**Discussion: Fulton Promise Career Institute**

**Dr. Jason Stamper, Principal**

**VIII. CLOSING REMARKS AND ADJOURNMENT**

***AGENDA IS SUBJECT TO CHANGE***

***\*An Executive Committee Meeting will be held in the event there is not a Quorum of the Full Board\****

**MEETING TITLE:** Fulton County Workforce Development Board Meeting  
**MEETING DATE:** Tuesday, November 14, 2023 **MEETING TIME:** 8:00 A.M.  
**LOCATION:** 40 Courtland ST NE, Atlanta, GA 30303  
**MEETING SCRIBE:** Alexis Leonard **EMAIL:** alexis.leonard@fultoncountyga.gov

**BOARD MEMBERS ATTENDANCE:**

Allen, Diane: Present	Darden Beauford, Yulonda: Excused	Noyes, Brian: Present
Barnes, Bryson: Present	Absence	Rooks, Stephanie: Present
Bell, Mike: Absent	Dover, Sanquinetta: Proxy- Muhammad,	Ruder, Alex: Present
Boatright, Kali: Excused Absence	Kadida	Russell, Shar'on- Present
Bremer, Karen: Proxy- McFadden,	Johnson, Rich: Absent	Schofield, Kim: Present
Dedan	Macke, Andy: Present	Taggart Jr., Marshall: Present
Butler, David: Absent	McFarlane, Kari: Absent	Wences, Juan: Absent
Cook, Tom: Absent	Nickerson, Amelia: Present	Wimberly, Yolanda: Present

**1. Call to Order**

Meeting called to order by Chairperson, A. Macke at 8:08 A.M.

**2. Roll Call:**

Roll call by A. Leonard, LWDB Board Liaison. The presence of quorum was not met. Executive Session commenced

**3. Opening and Introductions**

Chairperson A. Macke opened the board meeting, welcoming all attendees.

**4. Public Comment**

No Public comments.

**5. Regular Agenda**

**I. Regular Agenda:**

The WorkSource Fulton LWDB Agenda Draft was provided to the board for review- reference meeting packet for the document. Chairperson A. Macke requested a motion to accept the regular agenda.

**Motioned:** S. Rooks **Seconded:** A. Nickerson

**Required Action:** N/A

**Motion Acceptance/Declination:** The motion to adopt the agenda as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried, accepting the regular agenda as presented.

**II. Adoption of August 15, 2023, LWDB Meeting Minutes:**

The WorkSource Fulton LWDB August 15, 2023, Meeting Minute Draft was provided to the board for review- reference meeting packet for the document. Chairperson A. Macke requested a motion to accept the August 15, 2023, LWDB Meeting Minutes.

**Required Action:** N/A

**Motioned:** A. Nickerson

**Seconded:** S. Rooks

**Motion Acceptance/Declination:** The motion to adopt the August 15, 2023. LWDB Meeting Minutes as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried, accepting the adoption of the August 15, 2023. LWDB Meeting Minutes as presented.

## 6. Committee Reports and Recommendations

### Performance & Accountability Committee:

S. Rooks, Performance & Accountability Chairwoman, provided the Performance & Accountability Committee Report. The updated policies were provided to the board for review.

#### **Approve Rapid Response Policy Update**

The Rapid Response Policy update highlights the administrative responsibility from GDOL to TCSG effective July 1, 2023. Reference meeting packet for the document. Chairperson Macke requested a motion to approve the Rapid Response Policy Update.

**Required Action:** N/A

**Motioned:** S. Rooks

**Seconded:** A. Nickerson

**Motion Acceptance/Declination:** The motion to adopt the Rapid Response Policy as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried approving the Rapid Response Policy.

#### **Approve Family Size and Income Policy Update**

The Family Size and Income Policy update reflects a definitions revision in the State Policies and Procedure. Reference meeting packet for the document. Chairperson Macke requested a motion to approve the Comprehensive and Affiliate One-Stop MOUs.

**Required Action:** N/A

**Motioned:** S. Rooks

**Seconded:** A. Nickerson

**Motion Acceptance/Declination:** The motion to adopt the Family Size and Income Policy as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried approving the Family Size and Income Policy.

#### **Approve Supportive Service Policy Update**

The Supportive Services Policy update institutes the previously piloted transportation stipend as a permanent option for participants to make use of resources to best address their circumstances. Reference meeting packet for the document. Chairperson Macke requested a motion to approve the Supportive Services Policy.

**Required Action:** N/A

**Motioned:** A. Nickerson

**Seconded:** S. Rooks

**Motion Acceptance/Declination:** The motion to adopt the Supportive Services Policy as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried approving the Supportive Services Policy.

### Youth Committee:

B. Lacy, Deputy Director, provided the Youth Committee report.

### Finance Committee Report:

B. Lacy, Deputy Director, provided explanation of the Finance Committee action items. The FY23 and FY24 DW to Adult Transfers were provided to the board for review.

### **Approve Transfer Request FY23 DW to Adult**

Reference meeting packet for the document. Chairperson Macke requested a motion to approve the Transfer Request of FY23 DW to Adult as needed.

**Required Action:** N/A

**Motioned:** A. Nickerson **Seconded:** S. Rooks

**Motion Acceptance/Declination:** The motion to accept the Transfer Request of FY23 DW to Adult as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried accepting the Transfer Request of FY23 DW to Adult.

### **Approve Transfer Request FY24 DW to Adult**

Reference meeting packet for the document. Chairperson Macke requested a motion to approve the Transfer Request FY24 DW to Adult as needed, up to \$1.5million.

**Required Action:** N/A

**Motioned:** A. Nickerson **Seconded:** S. Rooks

**Motion Acceptance/Declination:** The motion was approved to accept the Transfer Request FY24 of DW to Adult as presented by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried accepting the Transfer Request FY24 DW to Adult.

M. Angall, Financial Systems Manager, provided the Finance Committee report.

### **Strategic Partnerships and Outreach Committee:**

A. Nickerson, Chairperson of the Strategic Partnerships and Outreach Committee, provided the committee report.

### **Executive Committee:**

A. Macke, LWDB Chairperson, provided the Executive Committee Report.

### **Approve 2024 LWDB Meeting Dates**

Reference meeting packet for the document. Chairperson Macke requested a motion to approve the 2024 LWDB Meeting Dates.

**Required Action:** N/A

**Motioned:** A. Nickerson **Seconded:** S. Rooks

**Motion Acceptance/Declination:** The motion to accept the 2024 LWDB Meeting Dates as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried accepting the LWDB Meeting Dates.

## **7. Director's Report**

B. Lacy, Deputy Director, provided the Director's report.

## **8. Program Presentation**

R. Waite, TCSG Director of Policy, Training & Compliance Brown provided an overview of the Georgia Labor Market Exchange.

## **9. Closing Remarks and Adjournment**

The next meeting is scheduled for February 13, 2024. The location will be determined at a later date and provided to the board in advance. Meeting adjourned.

Funding	Program Year	Award	Expended	% Expended	*Commitment	% Commitment	*Balance after Commitment	% Balance		
<b>ADMINISTRATION</b>										
Ending June 2024	PY 2022	\$ 262,260.00	\$ 254,072.96	97%	\$ 1,200.00	0%	\$ 6,987.04	3%	●	Admin. operation expense by 6/30/2024
Ending June 2025	PY 2023	\$ 309,334.00	\$ 147,814.19	48%	\$ 12,990.13	4%	\$ 148,529.68	48%	●	
	<b>TOTAL</b>	<b>\$ 571,594.00</b>	<b>\$ 401,887.15</b>		<b>\$ 14,190.13</b>		<b>\$ 155,516.72</b>			
<b>ADULT</b>										
Ending June 2024	PY 2022	\$ 1,266,683.00	\$ 451,806.92	36%	\$ 616,021.89	49%	\$ 198,854.19	16%	●	80% obligated by 6/30/2023
Ending June 2025	PY 2023	\$ 393,362.00	\$ 52,403.09	13%		0%	\$ 340,958.91	87%	●	80% obligated by 6/30/2024
	<b>TOTAL</b>	<b>\$ 1,660,045.00</b>	<b>\$ 504,210.01</b>		<b>\$ 616,021.89</b>		<b>\$ 539,813.10</b>			
<b>DISLOCATED WORKER</b>										
Ending June 2024	PY 2022	\$ 542,865.00	\$ 170,266.18	31%	\$ 220,285.47	41%	\$ 152,313.35	28%	●	On Track to expense by June 30, 2023
Ending June 2025	PY 2023	\$ 1,871,787.00	\$ 550.21	0%	\$ -	0%	\$ 1,871,236.79	100%	●	80% obligated by 6/30/2024
Ending December 2023	Rapid Response	\$ 100,000.00	\$ 3,227.08	3%	\$ 1,173.79	1%	\$ 95,599.13	96%	●	
Ending September 2024	QUEST DW FY23	\$ 704,000.83	\$ 43,412.62	6%	\$ 590,314.00	84%	\$ 70,274.21	10%	●	80% obligated by 6/30/2024
	<b>TOTAL</b>	<b>\$ 3,218,652.83</b>	<b>\$ 217,456.09</b>		<b>\$ 811,773.26</b>		<b>\$ 2,189,423.48</b>			
<b>YOUTH</b>										
Ending June 2024	PY 2022	\$ 550,723.00	\$ 550,685.93	100%	\$ 37.07	0%	\$ (0.00)	0%	●	80% obligated by 6/30/2023
Ending June 2024	PY 2021	\$ 100,000.00	\$ -	0%	\$ 90,000.00	90%	\$ 10,000.00	10%	●	
Ending June 2025	PY 2023	\$ 518,818.00	\$ 122,648.07	24%	\$ 156,449.09	48%	\$ 239,720.84	46%	●	80% obligated by 6/30/2024
	<b>TOTAL</b>	<b>\$ 1,169,541.00</b>	<b>\$ 673,334.00</b>		<b>\$ 246,486.16</b>		<b>\$ 249,720.84</b>			
		<b>\$ 6,619,832.83</b>	<b>\$ 1,796,887.25</b>	<b>27%</b>	<b>\$ 1,688,471.44</b>	<b>26%</b>	<b>\$ 3,134,474.14</b>	<b>47%</b>		

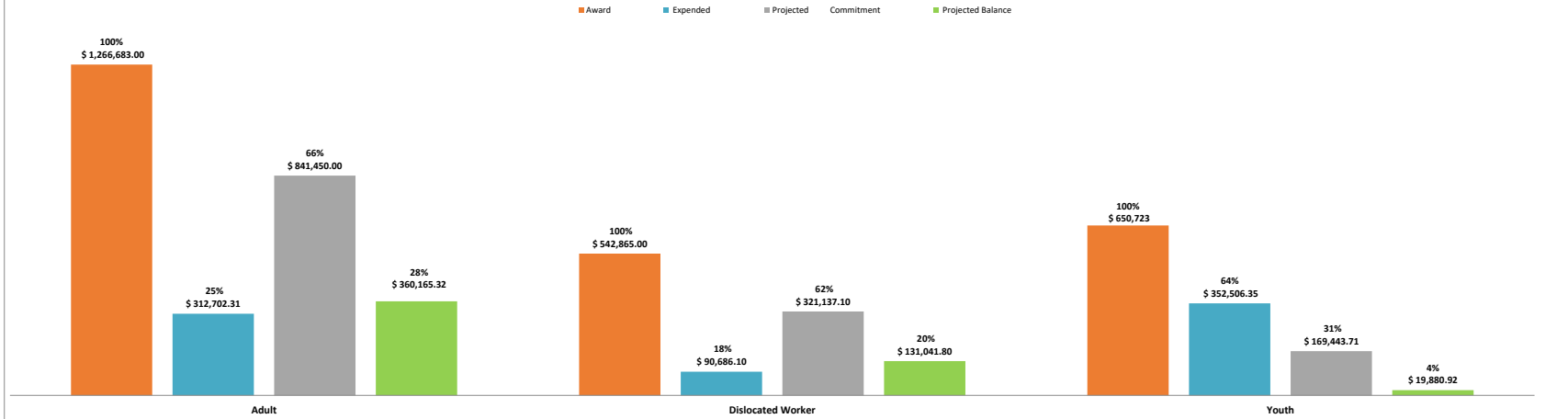
\*Obligations are a minimum of 80% requirement criteria for Adult, DW, and Youth contract commitments by June 30th, Year 1 of awards. 100% Expense requirement by Year 2 of awards.

PY22 Obligations	Contract Budget	Contract Budget Modification +/-	New Contract Budget	Expended	% Expended	Contract Balance	YTD Pending Payments	% Pending Payment	Contract Remaining Balance after pending payments	% Remaining Balance
Equus, Inc. Adult/DW	\$ 1,028,125.00			\$ 119,499.02	12%	\$ 908,625.98	\$ 384,443.66	37%	\$ 524,182.32	51%
Equus, Inc. QUEST	\$ 590,314.00			\$ 43,412.92	7%	\$ 546,901.08	\$ 130,128.95	22%	\$ 416,772.13	71%
Equus, Inc. One-Stop	\$ 112,500.00	\$ -		\$ 62,618.61	56%	\$ 49,881.39	\$ 8,844.92	8%	\$ 41,036.47	36%
Equus, Inc. Youth	\$ 242,721.00	\$ 90,000.00	\$ 332,721.00	\$ 188,848.14	57%	\$ 143,872.86	\$ 24,107.92	7%	\$ 119,764.94	36%
MAX	\$ 5,000.00	\$ -			0%	\$ 5,000.00	\$ 5,000.00	100%	\$ -	0%
Atlanta Regional Commission Outreach	\$ 20,000.00	\$ -			0%	\$ 20,000.00	\$ -	0%	\$ 20,000.00	100%
Atlanta Regional Commission (ITA MOU PERF.)	\$ 12,000.00				0%	\$ 12,000.00	\$ -	0%	\$ 12,000.00	100%
<b>SubTotal Program Contracts</b>	<b>\$ 2,010,660.00</b>	<b>\$ 90,000.00</b>		<b>\$ 414,378.69</b>	<b>21%</b>	<b>\$ 1,686,281.31</b>	<b>\$ 552,525.45</b>	<b>27%</b>	<b>\$ 1,133,755.86</b>	<b>56%</b>
<b>Operating PO/Invoices Payments Due</b>	<b>\$ 2,190.13</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0%</b>	<b>\$ 2,190.13</b>	<b>\$ 2,190.13</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>
<b>Total YTD Program Contracts</b>	<b>\$ 2,012,850.13</b>	<b>\$ 90,000.00</b>		<b>\$ 414,378.69</b>	<b>0%</b>	<b>\$ 1,688,471.44</b>	<b>\$ 554,715.58</b>	<b>0%</b>	<b>\$ 1,133,755.86</b>	<b>56%</b>
			\$ -							
<b>Total Operating &amp; Contracts</b>	<b>\$ 2,012,850.13</b>	<b>\$ 90,000.00</b>	<b>\$ -</b>	<b>\$ 414,378.69</b>	<b>0%</b>	<b>1,688,471.44</b>	<b>554,715.58</b>	<b>0%</b>	<b>\$ 1,133,755.86</b>	<b>56%</b>

\*Commitments are a minimum of 80% requirement criteria for Adult, DW, and Youth contract commitments by June 30th, Year 1 of awards. 100% Expense requirement by Year 2 of awards. (80% does not apply to Administration Total)

**PY 2022 Grant Award**  
**July 1, 2022 - June 30, 2024**  
**80% of Award must be obligated by June 30, 2023**

**Month End, December 31, 2023**



Fund	PY 2022 Award	Expended	% Expended	Commitment	% Commitment	** Balance after Commitment	% Balance after Commitment
Administration	262,240.00	\$ 245,341.05	94%	1,200.00	0%	\$ 15,698.95	6%
<b>Program</b>	<b>Award</b>	<b>Expended</b>	<b>% Expended</b>	<b>Projected Commitment</b>	<b>% Projected Commitment</b>	<b>Projected Balance</b>	<b>% Projected</b>
Adult	\$ 1,266,683.00	\$ 312,702.31	25%	\$ 841,450.00	66%	\$ 360,165.32	28%
Dislocated Worker	\$ 542,865.00	\$ 90,686.10	17%	\$ 321,137.10	59%	\$ 131,041.80	24%
Youth	\$ 650,723.00	\$ 352,506.35	54%	\$ 169,443.71	26%	\$ 19,880.92	3%
<b>Subtotal</b>	<b>\$ 2,460,271.00</b>	<b>\$ 755,894.76</b>	<b>31%</b>	<b>\$ 1,332,030.81</b>	<b>54%</b>	<b>\$ 511,088.04</b>	<b>21%</b>
	<b>\$ 2,722,511.00</b>	<b>\$ 1,001,235.81</b>	<b>37%</b>	<b>\$ 1,333,230.81</b>	<b>49%</b>	<b>\$ 526,786.99</b>	<b>19%</b>

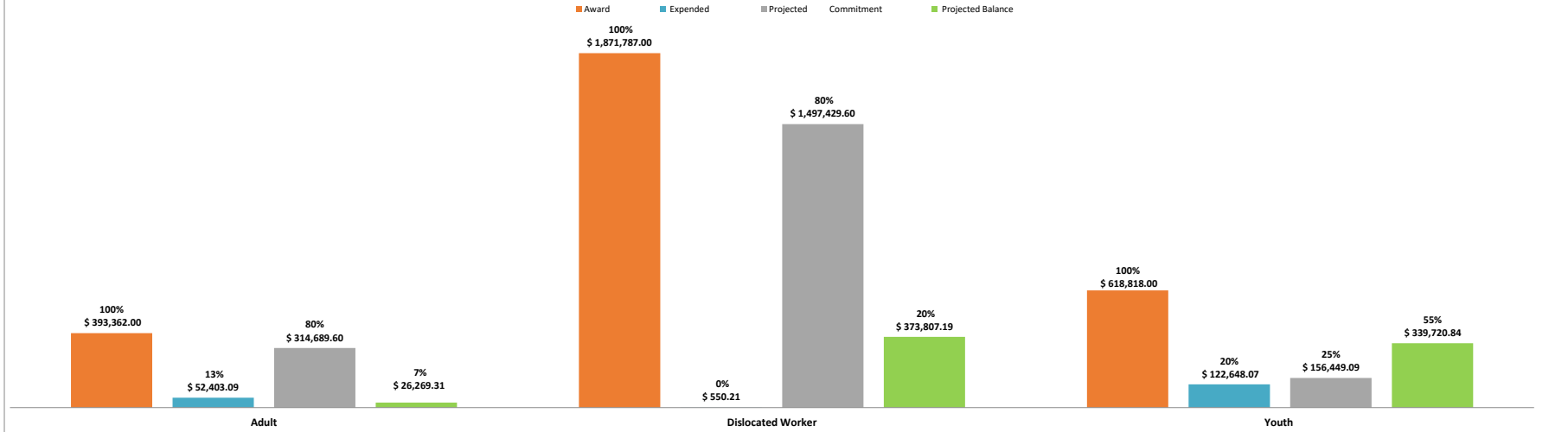
\*Projected commitment totals includes the 80% outsourced contract expires June 30, 2024.

\*\*Balance after commitment is the amount remaining for operating expenses YTD. Additional 100K youth grant received 12/2023

**PY 2023 Grant Award  
July 1, 2023 - June 30, 2025**

80% of Award obligated by June 30, 2024

Month End, December 31, 2023



Fund	PY 2023 Award	Expended	% Expended	Commitment	% Commitment	** Balance after Commitment	% Balance after Commitment
Administration	309,334.00	\$ 264,560.87	86%	12,990.13	4%	\$ 31,783.00	10%
<b>Program</b>	<b>Award</b>	<b>Expended</b>	<b>% Expended</b>	<b>Projected Commitment</b>	<b>% Projected Commitment</b>	<b>Projected Balance</b>	<b>% Projected</b>
Adult	\$ 393,362.00	\$ 52,403.09	13%	\$ 314,689.60	80%	\$ 26,269.31	7%
Dislocated Worker	\$ 1,871,787.00	\$ 550.21	0%	\$ 1,497,429.60	80%	\$ 373,807.19	20%
Youth	\$ 618,818.00	\$ 122,648.07	20%	\$ 156,449.09	25%	\$ 339,720.84	55%
<b>Subtotal</b>	<b>\$ 518,818.00</b>	<b>\$ 175,601.37</b>	<b>34%</b>	<b>\$ 1,968,568.29</b>	<b>379%</b>	<b>\$ 739,797.34</b>	<b>20%</b>
	<b>\$ 828,152.00</b>	<b>\$ 440,162.24</b>	<b>53%</b>	<b>\$ 1,981,558.42</b>	<b>239.3%</b>	<b>\$ 771,580.34</b>	<b>93%</b>

\*Projected commitment totals includes the 80% outsourced contract estimates by June 30, 2024.

\*\*Balance after commitment is the amount remaining for operating expenses YTD.

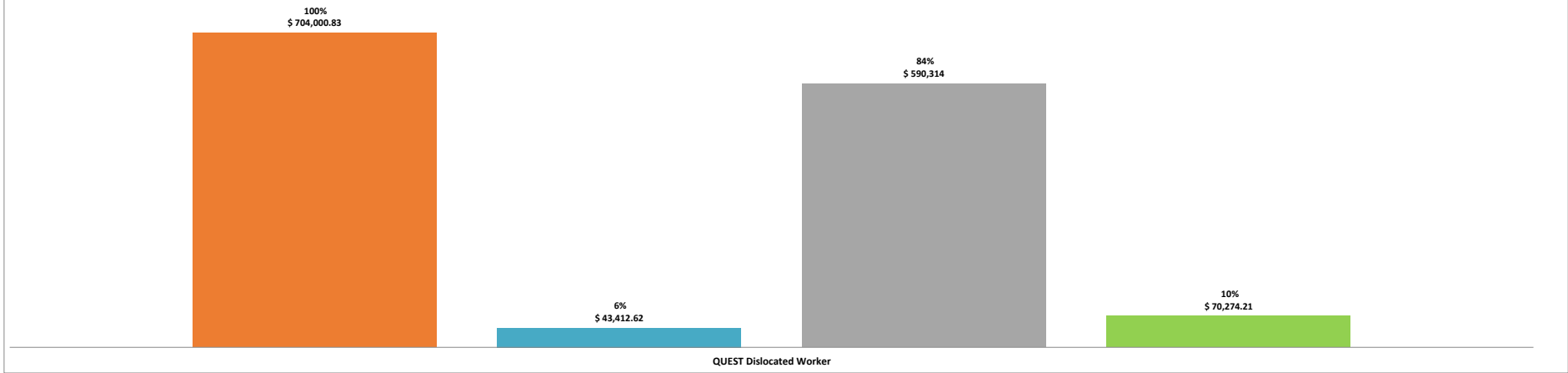


**FY 2023 QUEST Grant Award**  
**September 26, 2022 - September 30, 2024**

100% of Award must be expended by September 30, 2024

Month End, December 31, 2023

■ Award   ■ Expended   ■ Projected Commitment   ■ Projected Balance



Fund	PY 2022 Award	Expended	% Expended	Commitment	% Commitment	** Balance after Commitment	% Balance after Commitment
Administration	-	\$ -	0%	-	0%	\$ -	0%
<b>Program</b>	<b>Award</b>	<b>Expended</b>	<b>% Expended</b>	<b>Projected Commitment</b>	<b>% Projected Commitment</b>	<b>Projected Balance</b>	<b>% Projected</b>
QUEST Dislocated Worker	\$ 704,000.83	\$ 43,412.62	6%	\$ 590,314.00	84%	\$ 70,274.21	10%
<b>Subtotal</b>	<b>\$ 704,000.83</b>	<b>\$ 43,412.62</b>	<b>6%</b>	<b>\$ 590,314.00</b>	<b>84%</b>	<b>\$ 70,274.21</b>	<b>10%</b>
<b>FY 2023</b>	<b>\$ 704,000.83</b>	<b>\$ 43,412.62</b>	<b>6%</b>	<b>\$ 590,314.00</b>	<b>84%</b>	<b>\$ 70,274.21</b>	<b>10%</b>

\*Projected commitment totals includes the 80% outsourced contract estimates by October 31, 2023.

\*\*Balance after commitment is the amount remaining for operating expenses YTD.



Fulton

**KEY  
PERFORMANCE  
INDICATORS**

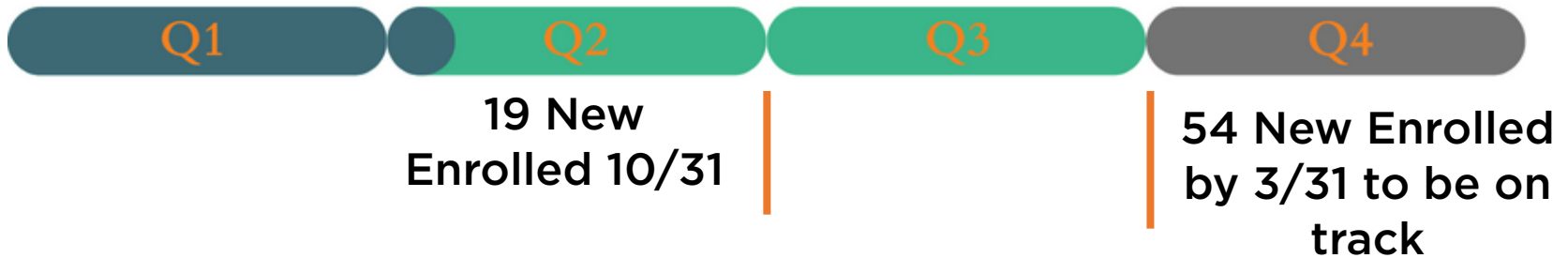
February 13, 2024

# Q3 KEY PERFORMANCE INDICATORS

## Program Year 23: 7/2023 - 6/2024

### Economic Mobility Targets

**Mission: To impact the economic mobility of Fulton County residents through the development of industry relationships, community engagement, and collaborative partnerships.**



### **75 New Enrollments**

Measured as new Adult, Dislocated Worker, or Youth enrollments  
July 1, 2023 - June 30, 2024 in a targeted zip code

# Q3 KEY PERFORMANCE INDICATORS

## Program Year 23: 7/2023 - 6/2024

### Economic Mobility Targets

**Mission: To impact the economic mobility of Fulton County residents through the development of industry relationships, community engagement, and collaborative partnerships.**



### **250 Active Participants**

Measured as any Adult, Dislocated Worker, or Youth participant receiving services between July 1, 2023 - June 30, 2024 in a targeted zip code

# Q3 KEY PERFORMANCE INDICATORS

## Program Year 23: 7/2023 - 6/2024

### Economic Mobility Targets



#### **4 Dedicated Business Services Events**

Measured as number of Hiring Events, Work-Based Learning Agreements, or Industry Awareness events in a targeted zip code



#### **300 Residents Accessing System**

Measured as unique touch points with residents in a targeted zip code at Mobile Unit events, workshops, or other community engagement activities

# Q3 KEY PERFORMANCE INDICATORS

## Program Year 23: 7/2023 - 6/2024

### Benchmark Measure: Training Completion Rate



81%

Cobb County



93.75%

Fulton County



99%

Mecklenburg County

Benchmark: Percent of Job Seekers  
Completing Training Program  
Statewide: 94%

# Q3 KEY PERFORMANCE INDICATORS

## Program Year 23: 7/2023 - 6/2024

### Benchmark Measure: Length of Enrollment



73 Days

Cobb County



78 Days

Fulton County



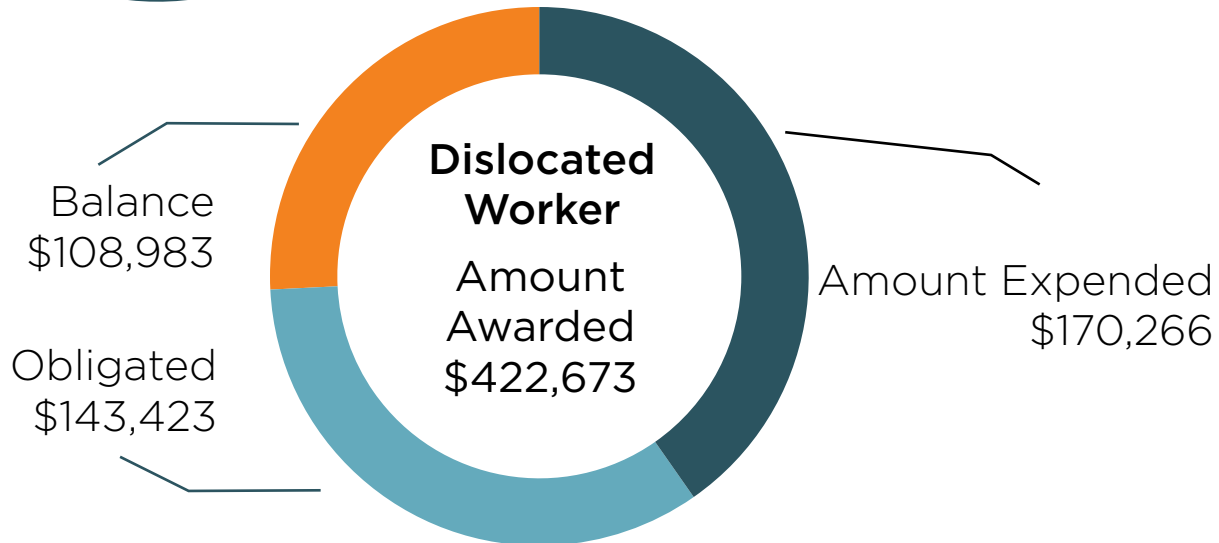
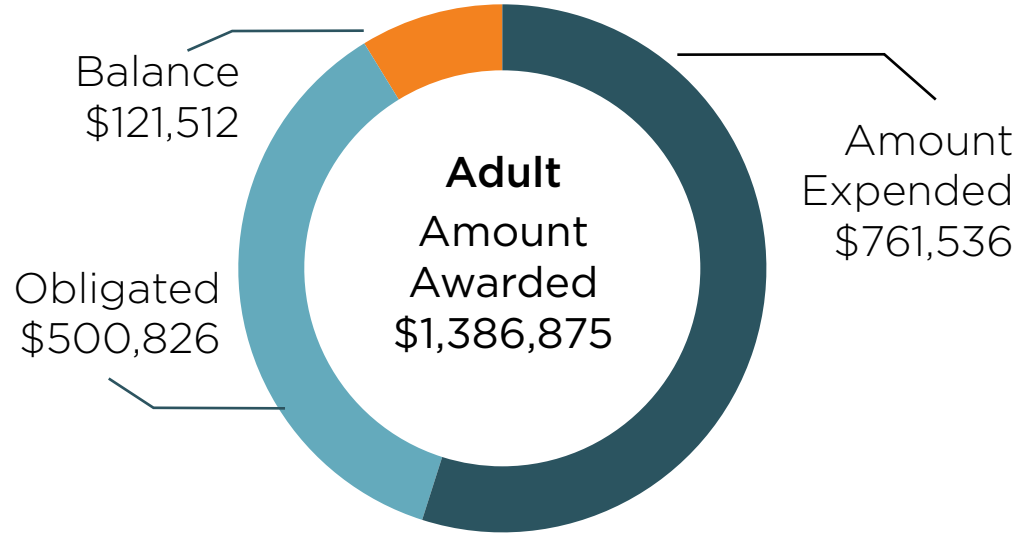
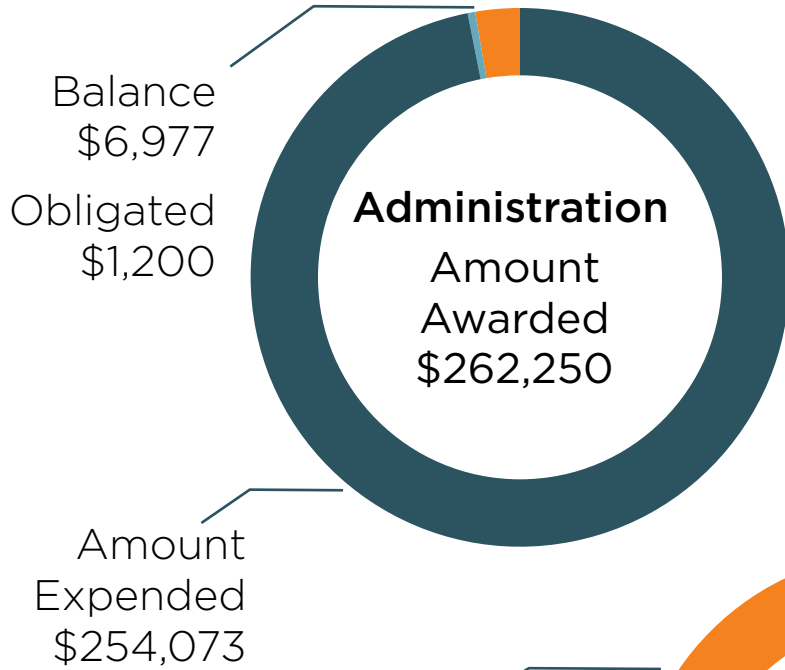
67 Days

Regional Average

Benchmark: Number of Days Between Application and  
Training Enrollment  
Regional Goal - 45 Days

# Q3 KEY PERFORMANCE INDICATORS

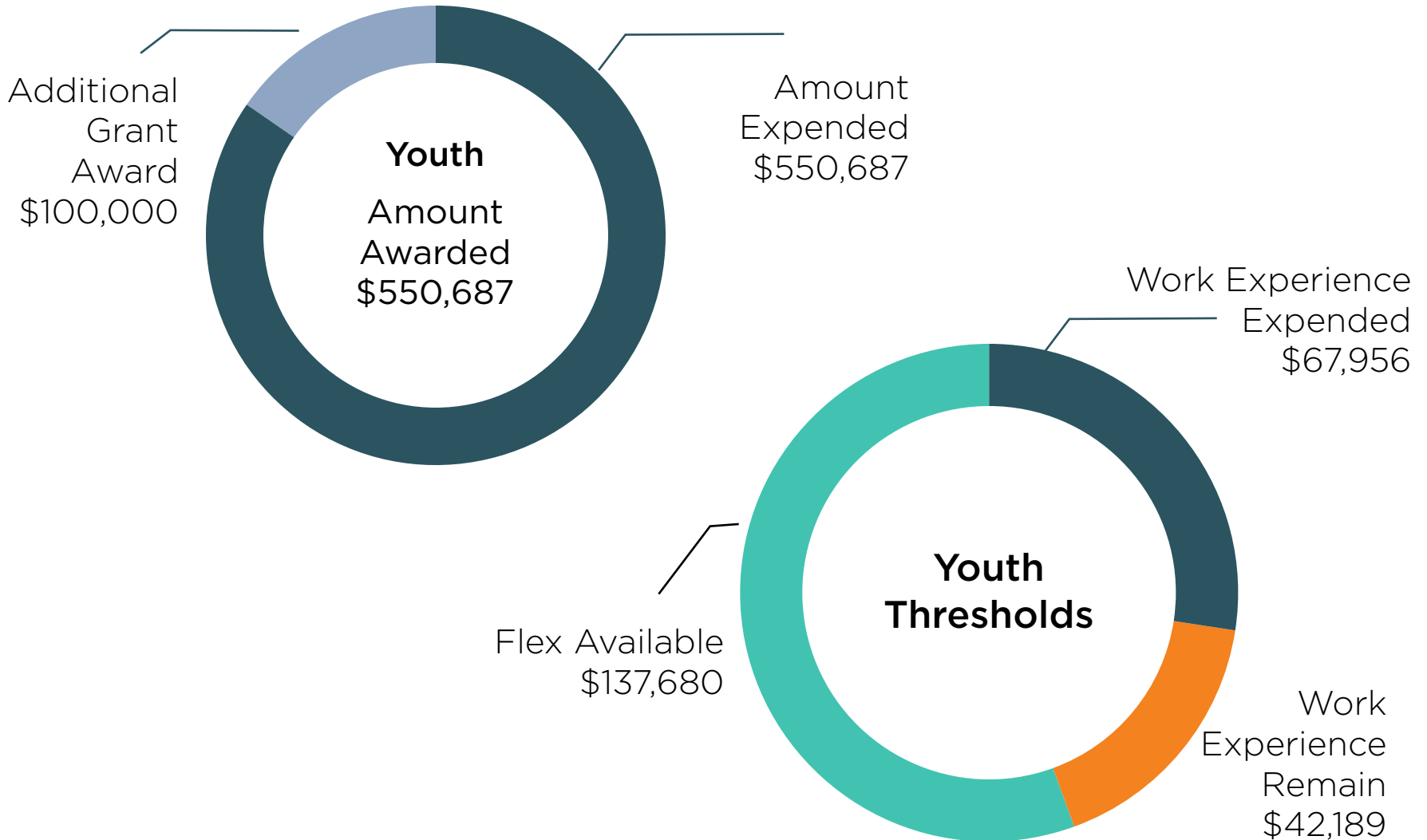
## Funds Expiring June 2024





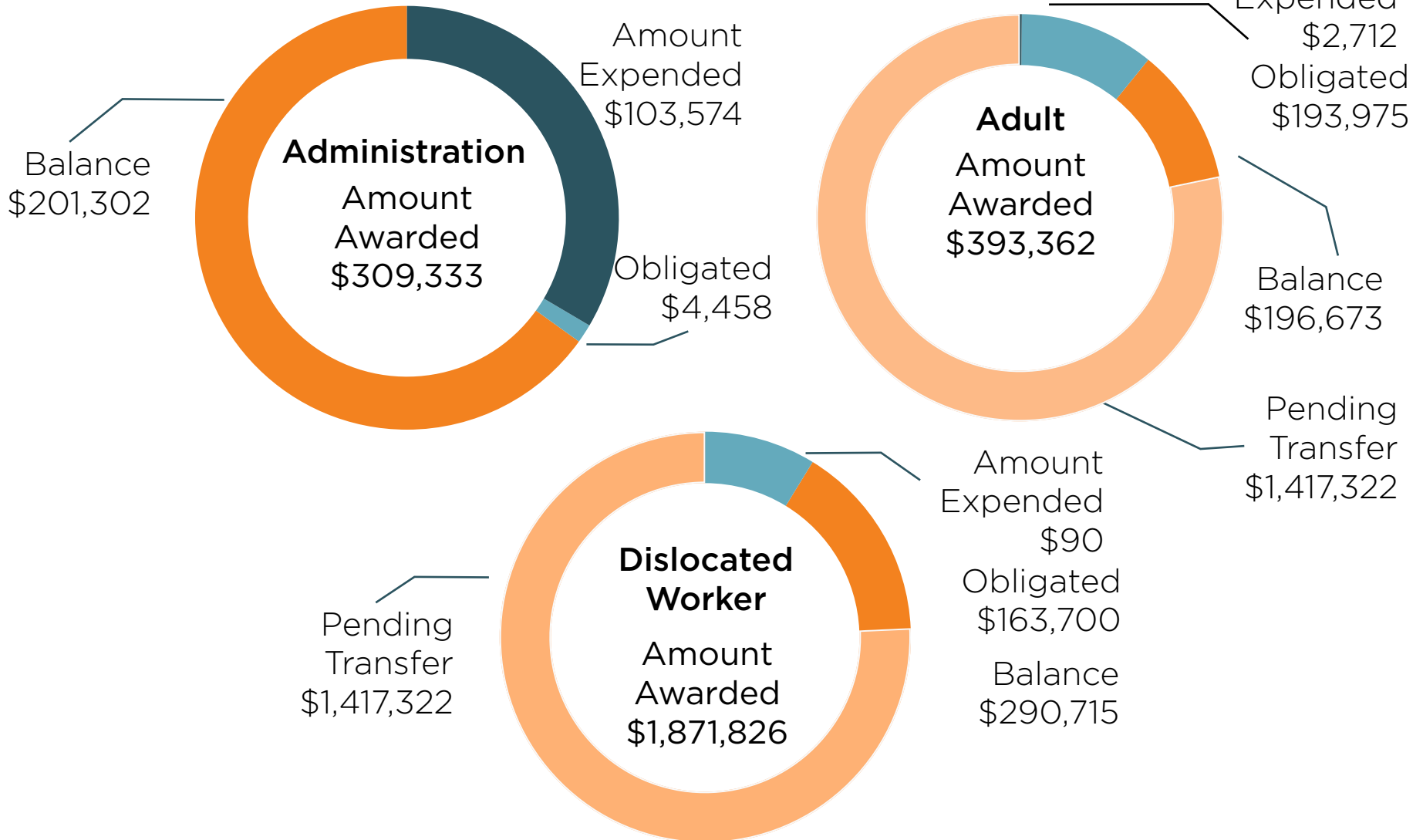
# Q3 KEY PERFORMANCE INDICATORS

## Funds Expiring June 2024



# Q3 KEY PERFORMANCE INDICATORS

## Funds Expiring June 2025



# Q3 KEY PERFORMANCE INDICATORS

## Funds Expiring June 2024

