

SUMMARY HIGHLIGHTS OF THE FULTON COUNTY BOARD OF HEALTH (BOH)
REGULAR BOARD MEETING
10:30 A.M., WEDNESDAY, JULY 24, 2019

Fulton County Board of Health (BOH)
Regular Board Meeting
10 Park Place South SE
6TH Floor, Joan P. Garner Conference Room

The following is a general summary of actions taken by the Fulton Board of Health at the July 24, 2019 regular meeting.

Members Present

Chairman Robb Pitts, Vice Chairman Jack Hardin, Secretary Lynne Meadows, Council Member Carla Smith, Renay Blumenthal, Clint Owens, Kathi Amille Earles, Interim District Health Director S. Elizabeth Ford.

I. CALL TO ORDER

The meeting of the Fulton County Board of Health was called to order at 10:34 AM by former Vice Chair Jack Hardin, who was automatically elevated to Chairman by operation of the by-laws at the departure in April of former Chair Otis Brawley. Chair Hardin opened the meeting requesting a motion to amend the agenda and add the first item of the meeting to swear in Kathi Amille Earles, M.D., M.P.H. and Fulton County Board of Commissioners Chairman Robb Pitts. Council Member, Carla Smith, made the motion and Lynne Meadows seconded. Dr. Jesse Harris swore in Dr. Earles and Chairman Pitts as members of the Board of Health. Chair Hardin and the board members congratulated the new members as they joined the member table. Dr. Ford introduced Dr. Earles to the meeting attendees and welcomed her.

II. OLD BUSINESS

A. APPROVAL OF MINUTES: Regular Board Meeting of April 24, 2019.

Chair Hardin asked if there were any questions or corrections to the minutes of April 24, 2019, Regular Board Meeting. With no questions, Council Member Carol Smith entertained a motion by Mr. Hardin to approve the minutes. Ms. Lynne Meadows seconded the motion.

All Members in Favor: Brawley, Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal

All Members Against: None.

Abstentions: None

B. RECOMMENDATION FOR SECOND APPROVAL OF THE BY-LAWS AMENDMENT TO ALLOW FOR URGENT SPECIAL MEETINGS OF THE BOARD OF HEALTH TO BE CONDUCTED BY TELECONFERENCE AND FOR OTHER PURPOSES

Jennifer R. Culler, Esq., Attorney for the Fulton County Board of Health

Jennifer R. Culler, Esq., Attorney for the Fulton County Board of Health, presented the purpose of the by-laws amendment, explaining the need to access all of the BOH Members in the event of public health emergencies depending on the nature of the matters via teleconference meetings, and the need for a mechanism to allow the election of a chair-pro-tem in the event the Chair and Vice Chair could not appear for a meeting. Chair Hardin moved to approve the amendment and Ms. Lynne Meadows seconded the motion.

All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens

All Members Against: None.

Abstentions: None

C. REPORT FROM THE COMMITTEE DESIGNATED TO STUDY THE PROPOSED BY-LAWS AMENDMENT TO CLARIFY THAT THE BOARD OF HEALTH FUNCTIONS ON A JULY – JUNE FISCAL YEAR AND RECOMMENDATION FOR APPROVAL OF THE BY-LAWS AMENDMENT TO CLARIFY THE FISCAL YEAR TERM

Jennifer R. Culler, Esq., Attorney for the Fulton County Board of Health

Jennifer R. Culler, Esq., Attorney for the Fulton County Board of Health, presented an amendment to the by-laws to clarify that the fiscal year of the BOH will match with the fiscal year of the state, which is from July 1 through June 30. She reported that the special committee appointed previously by the Board studied whether the change to the fiscal year would impact the BOH operations in any way, and that the consensus was that the change would assist with budget considerations and other administrative matters. The committee recommended to approve the amendment. Chair Hardin moved to approve the amendment and Ms. Lynne Meadows seconded the motion.

All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens
All Members Against: None.
Abstentions: None

III. NEW BUSINESS

A. DISTRICT DIRECTOR'S BOARD REPORT

S. ELIZABETH FORD, M.D., M.B.A., INTERIM DISTRICT HEALTH DIRECTOR

Dr. Ford shared that there were no donations reported since the last BOH Meeting. She highlighted program acknowledgments such as the Babies Can't Wait Program getting recognized by the state for meeting their standards and the Oral Health program getting awarded the Special Recognition Award at the 106th NDA Convention.

Dr. Ford also spotlighted the Epidemiology Department. Shamimul Khan, Epidemiology Manager, shared his team's efforts to resolve the Hepatitis A and Legionella outbreaks. Emergency Preparedness Director, Wendy Smith, added information about the outreach efforts through the Medical and Preventive Services program and Chief Clinical Officer, David Holland. Epidemiologist Sasha Smith answered questions regarding target infected populations, outbreak attributions, vaccination updates and percentages of impact to special populations, including men who have sex with men "(MSM").

Ms. Lynne Meadows showed concern for the families of hotel attendees and employees of the hotel and inquired of the future planning. Mr. Khan answered that if positive samples of the bacteria are found in the hotel, remediation efforts will take place, and the CDC will monitor for 6 months.

B. BOH GOVERNANCE

Chair Jack Hardin, Esq.

A. CALL FOR NOMINATIONS AND ELECTION OF FY 19-20 BOARD OF HEALTH OFFICERS

Chair Jack Hardin announced that with the adoption of the new July to June

fiscal year, the by-laws require new officers be elected for Chairman, Vice Chairman and Secretary during the first regular meeting of the year, which is this meeting. Carla Smith nominated Jack Hardin to be Chair, Lynne Meadows to be Secretary, and Renay Blumenthal to be Vice Chair. Each nominee accepted the nomination. Dr. Earles moved approval and the motion was seconded by Mr. Owens. All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens
All Members Against: None.
Abstentions: None

B. REQUEST APPROVAL OF THE FY 19-20 BOARD OF HEALTH REGULAR QUARTERLY MEETING CALENDAR

Chair Jack Hardin called for approval of the annual calendar, as is done at the first regular meeting of the Board of Health each fiscal year. The following dates were proposed for meetings to occur in the usual location of the Joan Garner Conference Room at the usual time of 10:30 AM.

OCTOBER 23, 2019

JANUARY 29, 2020

APRIL 22, 2020

JULY 22, 2020

Chair Hardin moved approval of the updated dates. Carla Smith and Lynne Meadows seconded it.

All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens

All Members Against: None.

Abstentions: None

C. FINANCIAL STATUS REPORT
BEVERLY STANLEY, DISTRICT ADMINISTRATOR

Beverly Stanley, District Administrator introduced Jamar Parker, Financial Manager, to present the Fourth Quarter Expenditure Report for the Board of Health. (See the full Financial Status Report Presentation Report attached).

D. Board Comment

No comments were given.

E. Executive Session

Chair Hardin moved approval to recess to executive session for the purpose of discussing matters involving personnel, real estate, and/or litigation. Ms. Smith seconded.

All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens

All Members Against: None.

Abstentions: None

F. Adjournment

The Board member returned from Executive Session. Chair Hardin moved to come out of Executive Session and the motion was seconded.

All Members in Favor: Hardin, Meadows, Smith, Ford, Pitts, Earles, Blumenthal, Owens

All Members Against: None.

Abstentions: None

Chair Hardin announced that there was no further business for the meeting.

A motion was made to adjourn the meeting by Vice Chairman Hardin and seconded by Council Member Smith.

All Members in Favor: Ford, Earles, Hardin, Meadows, Smith, Owens

All Members Against: None.

Abstentions: None

The meeting was adjourned by Vice Chairman Hardin at 12:19pm.