



Monthly Refund Report

May 2020

Attached are the monthly refund report and a copy of Policy 200-4. Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds in accordance with Policy 200-4 – Refund of Money Paid to Fulton County. This package is prepared by the Fulton County Department of Finance.

May 2020 Refund Report

Department Name	Vendor Name	Fund	Amount	Description
Arts & Culture (181)				
	AMANDA WOODEN	100	170.00	ARTS CENTER CLASS REGISTRATION
	CARA KUEHN	100	575.00	ARTS CENTER CLASS REGISTRATION
	Jana Bibat	100	89.05	ARTS CENTER CLASS REGISTRATION
	JENNA MEASRECH	100	101.00	ARTS CENTER CLASS REGISTRATION
	Mrs. Bonnie Mann	100	89.05	ARTS CENTER CLASS REGISTRATION
	Patricia Chavez	100	105.85	ARTS CENTER CLASS REGISTRATION
	Riana Kidder	100	101.00	ARTS CENTER CLASS REGISTRATION
	STEPHANIE LINEHAN	100	85.00	ARTS CENTER CLASS REGISTRATION
	Tiffany Allen	100	170.00	ARTS CENTER CLASS REGISTRATION
Subtotal		9	1,485.95	
Public Works (540)				
	ALICEN HAGAN	201	119.64	WATER
	AMY ROSSI-ESPAGNET	201	180.78	SEWER
	ANAND JAIN	201	216.94	SEWER
	ANGELA GAULT	201	301.87	WATER/SEWER
	ANNE SEBESTYEN	201	1,332.00	SEWER
	Brandon Walsh	201	47.47	SEWER
	BRIAN OLSON	201	2,188.44	WATER
	C. KILPATRICK	201	763.21	SEWER
	Claire Vanderhoof	201	223.20	SEWER
	CLAUDE CHARLES	201	72.87	SEWER
	CORY CIANCI COR PROPERTIES LLC	201	4,000.00	WATER/SEWER
	Daniel Lucas	201	182.53	WATER
	Darrin McCullough	201	4.49	SEWER
	David Frail	201	194.03	WATER/SEWER
	DAVID WEISS	201	294.58	SEWER
	DIANE SLOTHOUBER	201	394.77	SEWER
	E TRADE	201	1,175.00	WATER
	Elizabeth Thill	201	945.38	WATER
	FELTON SCOTT	201	147.65	WATER/SEWER
	FISERV / BASTOGNE	201	980.27	PAYMENT REVERSAL
	GEORGIA BANKS	201	8.06	WATER
	Grace Gowda	201	172.09	WATER/SEWER
	GW Block 23 LLC	201	1,433.32	SEWER
	Harriett Thomas	201	55.25	SEWER
	JAMES & RAMONA ARNWINE	201	49.10	WATER/SEWER
	Jeffrey Orr	201	152.66	WATER
	JEROME ATKINSON	201	2,303.15	SEWER
	JODEAN HAYHURST	201	56.25	WATER/SEWER
	Julie Ward	201	46.75	WATER

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Department Name	Vendor Name	Fund	Amount	Description
	KENT WAITS	201	31.33	WATER/SEWER
	Lynn Wells	201	8.19	WATER/SEWER
	M ICHAEL LE	201	835.17	SEWER
	MICHAEL MILLER	201	246.63	SEWER
	OE KIM	201	217.31	WATER/SEWER
	Patrick Burke	201	3,086.44	WATER
	PATRICK RILEY	201	564.07	WATER/SEWER
	ROBERT NEIL PAGE	201	305.04	WATER/SEWER
	Robert Terakedis	201	77.35	WATER
	Roderick Douthit	201	108.18	SEWER
	ROGER ADAMS	201	1,165.20	WATER
	ROSWELL 1 MEDICAL PROPERTIES	201	559.79	WATER/SEWER
	SIMONE HARRISON	201	15.03	SEWER
	SOPHIA DECOUTO	201	194.40	WATER
	SR COMPANIES, LLC	203	2,058.00	WATER/SEWER
	Tac East Villages Req LLC	201	6,490.59	WATER/SEWER
	VICTOR WARREN PROPERTIES INC	201	129.81	WATER/SEWER
	VIRGINIA SCOTT	201	221.48	WATER
	WANDA SANCHIOUS	201	20.78	WATER/SEWER
	WENNY HARRIS	201	702.93	WATER/SEWER
	WORTH STUART	201	8,598.86	SEWER
Subtotal		50	43,678.33	
Grand Total		59	45,164.28	



POLICY AND PROCEDURE

SUBJECT: Refund of Money Paid to Fulton County for
Specific
Programs That For Some Reason May Not Be
Accomplished

DATE: November 17, 1993

NUMBER: 200-4

Statement of Policy: Whenever a person, firm or other legal entity shall pay any sum of money to Fulton County for a specified purpose or service, but which because of circumstances cannot be accomplished in whole or in part, the Finance Director shall be authorized to refund such payment based on the recommendation of the responsible Department Head and upon supporting evidence to justify such refund.

Background: This policy outlines the actions to be taken to refund monies to individuals or corporate entities when a project in which they are involved is not completed, or is cancelled.

Applicability: This policy applies to all departments that have accepted fees or deposits for a purpose or service that for some reason cannot be accomplished. It does not apply to deposits received for projects that are covered by the Georgia Code dealing with Development Impact Fees or other development fees outlined in the Georgia Code. Additionally, refunds involving litigation or other legal matters must include an opinion from the County Attorney attesting to the propriety of the refund or a court document ordering the refund.

Responsibility: Department Heads are responsible for determining when monies are to be refunded. The Department Head will forward the supporting documents to the Finance Director, who will review them for completeness and for applicable refunds. A monthly report of refunds will be furnished to the County Manager and the Board of Commissioners.

Procedures: The Department Head will prepare a Payment Voucher and attach all necessary documentation, i.e., copies of cash receipt documents showing that the funds were, in fact, previously received and a memorandum stating the circumstances under which the refund is being made. This documentation will be forwarded to the Director of Finance for approval.

Departmental Sponsor: Finance Department

Policy Review Date: May 1997

References:
Minutes of the Board of Commissioners, March 4, 1964
Minutes of the Board of Commissioners, June 2, 1982
Minutes of the Board of Commissioners, November 17, 1993

Departments Affected: All Departments and Offices of Appointed or Elected Officials