

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Quality Management Committee
Grady IDP
341 Ponce De Leon Ave Atlanta GA
August 2, 2018
10am-12pm
Minutes

Designees and Members	Designees and Members
Nicole Roebuck(Chair) AID Atlanta (P)	Nancy Maignan, (M) (A)
Trevor Pearson(Co-Chair) Consumer Caucus (P)	Jennifer Bivins(M)(A)
Latonya Wilkerson (D) AID Atlanta(P)	Brandon Pruitt(M)-Community (P)
Francis Adams(D) ANIZ (P)	Binoy Shah(M), Walgreens(A)
Stefanie Sparks/ (D), AIDS Legal Project (P)	Benjamin Limon(M)(A)
Ann Phosai (D) Cobb BOH (P)	
Nordia Edwards (D) Emory Midtown (P)	
Reggie Goddard (D) Fulton BOH (P)	
Laura Carter Williams (D) Grady IDP (P)	RW Part A Office/Planning Council
Kayla Anderson (D) Open Hand (P)	Jocelyn McKenzie –RW Office Part A (P)
Heather Wademan (D) Positive Impact (PIHC) (P)	Bridget Harris Ryan White Office Part A (P)
Abigail Hicks(D) (Mercy Care) (P)	Sandra Vincent, RW Part A Planning Council (P)
Doryern Teah Clayton BOH (P)	<i>Alexis Myers, RW A PC (P)</i>
Tiffany Roan (D) AHF (A) <i>Terri (for Tiffany R)</i>	
Rachel See (D), Southside Med. Ctr (P)	Guests/Visitors/Unofficial Members
Clinton Kelley(D), Someone Cares (A)	Barry Sermons, PIHC (P)
Filson Kelemewark(D), DeKalb BOH (P)	Jane Holik, Emory ID Clinic (P)
Toni Monroe (D) Here's to Life (P)	Jenetter Richburg, AID Atlanta (P)
Donald Eisman(D) Clarke County (P)	Jamila Ealey, GA DPH (P)
Jordan Chappell (D) NAESM (A)	Lisa Martin, GA DPH (P)
Adron Shepard(D)/ Recovery Consultants (A)	Rhonda Harris, GA DPH (P)
Pamela Phillips (M) RW Office Part B (P)	
Deb Bauer (M) RW Office Part D (P)	
Katrina Barnes(M) (P)	
Sanjay Sharma Grady IDP(M) (P)	
Albert Lee (M), Douglas Co AIDS Advocate(A)	
John Stanton, Emory University(M)(A)	

Absent (A) Present (P) Designee (D) Member (M)

QUORUM:

{The presence of (3) active members of the Committee, Caucus, or Task Force shall constitute a quorum}

Yes No



CALL TO ORDER:

Meeting was called to order at 10:00am

AGENDA ITEM # 1 AGENDA ITEM: Welcome and Introductions

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

New attendees/guests/members included: Naomi Busler-Someone Cares (Data Designee) Alexis Myers-New Planning Council Administrative Coordinator Shannon Cook-Open Hand Hardik Pipalia-Aniz Inc-Data Designee	Old Business
	New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}N/A</i>	
<i>Action to be taken:N/A</i>	

AGENDA ITEM # 2 APPROVAL OF AGENDA:

Chair forgot to send copy of agenda to the committee. Committee derived the agenda based on the items to be addressed from the August minutes.

<i>Motion:</i> Agenda was presented and accepted as written.		
Motioned By: Trevor Pearson	Motion Passes YES	Motion Fails
Seconded By: Heather Wademan		

AGENDA ITEM # 3 APPROVAL OF MINUTES:

Meeting Date: <i>July 12, 2018</i> Motion made to accept the minutes as presented.		
Motioned By: Deb Bauer	Motion Passes YES	Motion Fails
Seconded By: Naomi Busler		

AGENDA ITEM # 4 AGENDA ITEM: 2018 Workplan Review {Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}



<p>GOAL 1A: Review and update EMA QM Plan on an annual basis. Progress update: EMA QM Plan was adopted by the QM Committee. Objective completed!</p> <p>GOAL 2A: Develop and review standards of care for funded services as needed and required. Completed review of the following standards for:</p> <p>Non Medical Case Management</p> <p>We will complete our review of Oral Health and Nutrition in September. All standards will be reviewed every 18 months.</p> <p>GOAL 2B. Monitor EMA compliance with standards of HIV related care. The Recipient indicated that the 2018-19 Site Visits are currently underway. They will have a full update and report of standards compliance by February 2019.</p> <p>GOAL 3A: Develop, review and update performance measures for funded priority categories. Completed</p> <p>GOAL 3B. Monitor progress of EMA's performance on performance measures. Quarterly updates will be provided in October.</p>	<p>Old Business</p>
<p>GOAL 4A. Establish & Implement EMA Wide Quality Improvement initiatives. Next quarterly update on QI Projects will occur in the October meeting.</p> <p>GOAL 4B. Ensure that QM trainings are offered to agencies and consumers in the EMA.</p> <p>The TCQ team are currently strategizing the plan for future Consumer trainings. Agencies are still in need of CareWare trainings, and the recipient is aware. However as of date the right staff person has not be identified for hire. They continue to recruit.</p> <p>GOAL 5A. Engage other HIV funded programs in Quality Management planning and Improvement Initiatives.</p> <p>Great collaborations continue amongst Parts and Prevention programs.</p> <p>GOAL 5B. Promote the coordination of prevention and care quality improvement activities. The RW Part A EMA continues to promote coordination of QI activities through working with entities like the GA DPH, RW Part B, RW Part D to share QI activities and best practices.</p>	<p>New Business X</p>
<p><i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}</i> N/A</p>	



<i>Action to be taken:N/A</i>				
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

AGENDA ITEM # 5 AGENDA ITEM: Agency QM Highlight Discussion

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

QM Chair suggested adding Agency QM highlights at QM Committee meetings to highlight great quality work occurring across the EMA at respective agencies. Committee agreed that this would be a good idea. Heather Wademan of Positive Impact Health Centers volunteered to provide a QM highlight for September’s meeting.			Old Business X	
			New Business	
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}</i> N/A				
<i>Action to be taken:N/A</i>				
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

AGENDA ITEM # 6 AGENDA ITEM: Consumer Caucus Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Working to finalize their workplan. They have added a quality component to every meeting agenda now. Emory CAB QM training graduation will be held at the September meeting.			Old Business X
			New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}</i> N/A			
<i>Action to be taken:N/A</i>			



# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

AGENDA ITEM #7 AGENDA ITEM: Integrated Plan Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Comprehensive Planning committee is working to provide updates on the integrated plan using several sources. Plan is to share at the QM committee when those updates Graceandmercy#1are available.				Old Business
				New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}N/A</i>				
<i>Action to be taken:</i>				
# of Votes For:	# of Votes Against:	Motioned By: N/A	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		
		Seconded By:		

AGENDA ITEM # 8 AGENDA ITEM: QM Part A Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

1) RW A Providers meeting was held on July 25 th , 2018.				Old Business X
2) Sent survey out to provider agencies to provide evaluation and feedback about the meeting.				
3)RW A Office intends to communicate more with providers and use other communication tools such as webinars.				New Business
4) Office is working their HRSA grant application which is due in September.				
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}N/A</i>				
<i>Action to be taken:N/A</i>				
# of	# of Votes	Motioned By:	Motion	Motion



Votes For:	Against:	Seconded By:	Passes <input type="checkbox"/>	Fails <input type="checkbox"/>
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AGENDA ITEM #9 AGENDA ITEM: Part B updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

1) ADAP enrollment-8421, HICP-884, Maximum premium paid-\$1788/mo, Hep C program available.			New Business	
2) QM CORE Team held their meeting in June 20. They are working on QI Projects(Medical Visit Frequency, Gap in visits, Consumer involvement)				
3) Visiting sites to learn best practices that can be shared with lower performing sites. Working on increasing their consumer involvement on the QM CORE Tram. Have added 1 new consumer thus far. Hope to add two additional. They will be providing those consumers with training and support so that they can successfully participate.				
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”} N/A</i>				
<i>Action to be taken:</i>				
# of Votes For:	# of Votes Against:	Motioned By:N/A Seconded By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>

AGENDA ITEM #10 AGENDA ITEM: Part D updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

1) Submitted a Poster abstract for the All Parts Ryan White meeting in December. Awaiting word regarding. The abstract highlights their successful QI efforts with retention in the Grady IDP Women’s program which involved partnering with Sisterlove.			Old Business
2) They are conducting data runs to compare outcomes before and after their retention program.			New Business
3) Next Quarterly QM meeting will be on September 17 th . They will be reviewing their workplan, QM Plan, CORE measures, age specific measures, etc.			
4) Monthly Part D Network meeting will be on August 13 th at 2pm. They will have Rhonda Harris from the State of Georgia’s perinatal program to present their Perinatal Strategic Plan to eliminate any further cases of perinatal transmission.			
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”} N/A</i>			
<i>Action to be taken:</i>			



# of Votes For:	# of Votes Against:	Motioned By: N/A	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

Other Announcements:

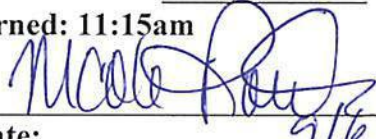
- Sandra Vincent asked that agencies please complete the survey to evaluate the recipient's performance. Emails were sent out to agencies this week.
- Jocelyn McKenzie also asked agencies to be expecting an email regarding county, eligibility and income/FPL data.

WORKPLAN UPDATE: See attached

NEXT MEETING DATE/TIME: September 6, 2018

NEXT MEETING LOCATION: Grady IDP P40

Time Meeting Adjourned: 11:15am

Attested by:  {Chair's Signature}

Minutes Approval Date: 9/6/18

