

## METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL

Loudermilk Center  
40 Courtland Street  
Atlanta, GA 30303  
March 21, 2019 - 9:00 a.m.

### GENERAL MEETING



**Please set Cell Phones/Pagers on Silent or Vibrate**

### SUMMARY MINUTES

8:40 a.m. Continental Breakfast

9:00 a.m. **Call to Order/ Opening Remarks** **Trevor Pearson, Planning Council Chair**

Meeting Called to Order by Trevor Pearson @ 9:07a.m.

#### **Adoption of Agenda**

Agenda Adopted by Dwight Anderson and Second by Ken Lazarus

#### **Approval of Minutes – January 17, 2019**

Motion to Adopt Minutes from 1/17/2019

- Motion: Bruce Garner
- Second: Larry Lehman

#### **Introduction of Members**

- Trevor Pearson encouraged and recommended trainings
- Emphasized the efforts of collaboration between the Planning Council and the Grantee
- All Committee members introduced themselves

#### **Seating of New Planning Council**

**The Honorable Robb Pitts, Fulton Co.**

- Sandra Vincent welcomed and introduced Chairman Robb Pitts
- Chairman Robb Pitts brought greetings and officially seated Planning Council members
  - Emphasized combatting sex trafficking and HIV/AIDS
  - Recommitting efforts in Fulton County to end the HIV/AIDS epidemic

#### **Planning Council Update**

**Sandra Vincent, Project Officer**

- Membership Update
  - This is a 20 county planning body
  - Chairman Robb Pitts is the Chief Elected Official for the Planning Council.
  - Membership has two groups: Voting Members and At-Large Members
- Tracy Graham spoke to the Planning Council about attendance
  - Speaking on behalf of the Membership Committee
  - All members must sign in. Sign-in sheets are collected at 10a.m.
  - Missing two consecutive meetings will trigger outreach by the membership committee
  - If you will miss a meeting contact Sandra Vincent or Stephanie Lassiter (Membership Committee Chair)
  - Quorum is needed in order to hold a meeting
- Facebook and twitter are used to increase presence on social media
- Planning Council is an official public body

**FY2019 MAI – Action Item**

**Tim Young, Priorities Chair**

- Timothy Young - Chair of Priorities Committee
  - MAI (Minority AIDS Initiative) - Action Item
  - 100% of request was not awarded
  - Motion to address MAI funding shortfall in the amount of \$50,729.00 by establishing the below pro rata percentages for Non-Medical Case Management MAI, Referral MAI, Emergency Financial Assistance:

			<b>Planned Allocation</b>		<b>Actual Award</b>
	<b>RANKING</b>	<b>SERVICE CATEGORY</b>		<b>Percent</b>	<b>Equivalent</b>
					\$ 2,597,747.00
1.1	OAHS - MAI		\$ 2,474,045.00		\$ 2,474,045.00
9.1	N-MCM - MAI		\$ 30,000.00	24.25%	\$ 17,697.29
10.1	REF - MAI		\$ 65,000.00	52.55%	\$ 38,344.13
13.	EFA - MAI		\$ 16,702.00	13.50%	\$ 9,852.67
15.1	MT - MAI		\$ 12,000.00	9.70%	\$ 7,078.92
			\$ 123,702.00	100.00%	\$ 72,973.00

Motion: Executive Committee

Second: Dwight Anderson

Motion passed with one objection for Ken Lazarus

- **Directive #1** - Ryan White Emergency Financial Assistance (EFA) funds can be used once per fiscal year up to \$375.00 for individuals qualifying for EF through an EFA funded agency. Individuals receiving EFA must be referred to a mandatory financial counseling provider such as "Clear Point" or "Operation Hope".
- **Directive #2** - In the event that EFA awarded agencies are unable to expend awards by the end of 3rd quarter the remaining balances will be returned to Outpatient Ambulatory Health Services MAI.
- **Discussion**
  - Ken Lazarus indicated the supportive documentation reflected on the screen was not in the packets. Sandra Vincent indicated the documents will be provided to the entire Planning Body via email.
  - Nicole Roebuck asked if case managers could provide financial counseling instead of referenced agencies. Sandra stated that those were used solely as examples.
  - Katherine Lovell suggested we define Emergency Financial Assistance. "EFA provides limited one time payments to assist the person living with HIV for essential items to a person's wellbeing. No direct payments to clients. EFA is only a last resort. Allowable uses utilities, gas, water, electricity."
  - EFA cannot be used for medical insurance.
  - Michael Banner asked if there was a list of funded agencies or any criteria for agencies interested in being funded. Jeff Cheek, Ryan White Part A stated the grantee will release a special RFP.

**Recipient Update**

**Jeff Cheek, Director RWPA**

- Jeff Cheek introduced new staff members
- RWPA is fully staffed – the following introductions were made:
  - Nathaniel Chashinga, Epidemiologist
  - Tiffany Lawrence, Quality Improvement Specialist
  - Stephanie Pepper, Project Officer

- Grant at-a-glance – Troy Scott
  - Report is approximately a month behind due to timing related to the submission of reimbursement
  - Ken Lazarus pointed out the chart displayed on projector was not provided to the Planning Council Body

### **Committee Updates**

### **Reggie Dunbar**

- Assessment – Michael Banner
  - Meets monthly on Wednesdays at 1130AM at AIDS Legal Services
- Comprehensive Planning – Katherine Lovell
  - Committee will meet quarterly, meeting announcements will be forwarded to committee members
- Council Procedures – Larry Lehman
  - Responsible for the Planning Council By-Laws and Grievances
  - Grievance against a service recommend that you file it with the provider
- Evaluations – Barry Sermons
  - Meeting on Mondays virtually
- Housing – Spencer Burton-Webb
  - Meeting once a month opposite of Planning Council meeting
  - Creating a Housing Resource Guide
  - Everyone's Favorite Committee
- Membership – Stephanie Lasiter
  - Do not miss 2 consecutive meetings
  - Sign in before 10 so that you are counted in attendance
  - Voting statuses reviewed every 2 months
  - Next meeting will be the 4th Friday in May
  - New Member Orientation tentative date of April 5, 2019
- Priorities – Tim Young
  - Meets once a year to set and determine funding levels
  - Other meetings will take place as needed throughout the year
- PUBLIC POLICY - JEFF GRAHAM
  - Jeff not present due to obligations – notification provided
- Quality Management – Nicole Roebuck
  - Looks to improve the quality of services in the EMA.
  - Meets the first Thursday of Every Month at the Grady - Ponce DeLeon Center on the P Level.
  - QM looks at how well we are doing with viral load suppression, TB issues, Syphilis, how we can improve our processes to help patients get into care easier.
- Consumer Caucus – Timothy Webb
  - Motto, come today bring someone else next month.
  - Addressing question – “How do we keep people in care?”, “Why do people fall out of care?”
  - Next Meeting April 17, 2019 (12 Noon) @ ALAS (54 Ellis Street)

**Public Forum****Members/Visitors****• Comments**

- Lunch and Learn on April 3, 2019 @ Positive IHC (Decatur - 12 Noon)
- Benefits, Affordable Care Act
  
- Living Room hosting a listening session for the Community on April 9, 2019 (630PM) at the Philip Rush Center. Contact Daniel Driffin @ Daniel.driffin@livingroomatl.org or at 404.938.1854
  
- Jenetter Richburg
- Provided information on woman's group out of AID Atlanta
  
- Ken Lazarus
- HIV and Aging Conference at Emory, April 11- 12, 2019 - Registration ends in March From Mitochondria to the Metropolis
- Lazarus Ministries celebrating 15th anniversary (May 3 - 5, 2019)

**Adjournment****Trevor Pearson**