



**FULTON COUNTY**

March 7, 2016

**Re: 16RFP598101B-BR Comprehensive Equal Access/Non-Discrimination  
Compliance Development and Training**

Dear Proposers:

Attached is one (1) copy of Addendum #4, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

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Sincerely,

Brian Richmond  
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. **Question:** Are we required to be registered with the State of GA and/or Fulton County to Bid? The majority of the staff that will be assigned to this project are residents of Fulton County. **Answer:** We do check to see if you are registered with the GA Secretary of State to engage in business here in GA. You don't have to be registered with Fulton County in order to submit a proposal.

2. **Question:** When will the award recipient be announced?

**Answer:** The award is made by the Board of Commissioners. They meet the first and third Wednesdays of each month. The announcement of the award is made the Friday before the Wednesday that this item will go before the BOC.

3. **Question:** What is the anticipated start date of the project?

**Answer:** The goal is to get the project awarded sometime in May.

4. **Question:** Will training of the identified staff take place in multiple locations throughout Fulton County?

**Answer:** It is highly likely that the training will be held in multiple locations throughout Fulton County.

5. **Question:** What is the anticipated number of participants to be trained?

**Answer:** Approximately 600 program staff.

6. **Question:** What will be the maximum number of trainees per class?

**Answer:** The number will need to be determined by the consultant and the Office of Diversity and Civil Rights Compliance.

7. **Question:** What is the format of the handbook?

**Answer:** It is expected that the vendor will provide this information as part of its project plan.

**ACKNOWLEDGEMENT OF ADDENDUM NO. 4**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time of Tuesday, March 15, 2016, 11:00 AM.

This is to acknowledge receipt of Addendum No. 4, \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title