



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2008 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Felicia Strong-Whitaker, Director



June 29, 2016

**Re: 17RFP320023B-TR, BODY WORN and IN CAR CAMERA MPLEMENTATION
PROJECT**

Dear Proposers:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Terrence Reese

Terrence Reese, APA
Assistant Purchasing Agent

**17RFP320023B-TR, BODY WORN and IN CAR CAMERA IMPLEMENTATION
PROJECT
Addendum No. 4
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The following questions were posed of the aforementioned RFP project:

QUESTION 1: Would the City like the option for unlimited storage for both BWC and Dash cameras?

ANSWER 1: Yes, the County would like the option for unlimited storage for both BWC and Dash cameras.

QUESTION 2: Would the County like to have the cameras refreshed during the term of the contract?

ANSWER 2: Under TERM OF CONTRACT in the RFP, this is a one-time procurement. If the ability to refresh is part of a contract related to something other than a one-time procurement for the purchase of this equipment; than no, just address as a one-time purchase. If there is a section to submit additional/alternative information related to being able to refresh cameras after a certain period of time, please submit that information in the appropriate section.

QUESTION 3: Would the City like to have a full warranty included during the term of the contract?

ANSWER 3: If this question is referencing an extended warranty, than no. The County will accept the standard warranty for the equipment.

QUESTION 4: Would the City like any integration with CAD/RMS for Meta data tagging?

ANSWER 4: At this time, the current CAD/RMS that the County uses does not

have this ability; however, there have been discussions about upgrading the CAD/RMS system. With this in mind, the RFP (Scope of Work section) asks that the system have the ability to integrate with CAD/RMS, and for the vendor to describe how their system would do so.

QUESTION 5: Term of Contract. The RFP states *'this is one- time procurement.'* Does the County want to see the term of contract for a 5 year deal?

ANSWER 5: Yes, this information can be submitted as an alternate.

QUESTION 6: Number of Cameras. The project is listed for 100 Body Cameras in the scope, but in the price proposal sheet, it requests 110 Body Worn cameras. Shall we submit a proposal to the County for 110 cameras? Please confirm that the Pricing Sheet is correct, to be filled out that way.

ANSWER 6: Yes, submit a proposal to the County for 110 cameras.

QUESTION 7: Schedule. Proponents must provide project schedule assumptions. Will the County provide its project schedule?

ANSWER 7: The following are the most notable anticipated dates associated with this project and schedule; however, the County is authorized to make additional modifications. It is anticipated that the County will be able to notify the selected vendor of the award by September 8, 2016. All equipment will need to be delivered, and any installation and initial training that is associated with the implementation of this project that will be invoiced to the County, will need to be completed no later than November 9, 2016. It is unlikely that the later date will be extended. Part of the Evaluation Criteria is the vendor's project schedule, and this is the reason for the request for the proponent to provide their project schedule assumptions.

QUESTION 8: Is the County interested in both a local and a cloud storage solution?

ANSWER 8: Cloud storage solution.

QUESTION 9: How many Police Department locations will be utilizing the body cameras and be uploading data?

ANSWER 9: There could be as many as four (4) locations.

QUESTION 10: How many Officer Shifts per day does each Police Department have?

ANSWER 10: The Police Department currently has two (2) patrol shifts per day; however, there are four (4) other divisions/units other than patrol that would possibly be using the cameras.

QUESTION 11: How many hours are in a typical shift?

ANSWER 11: The patrol shifts referenced in question #3 currently work 12-hour shifts. The additional divisions/units referenced in question #3 typically work 8-hour shifts.

QUESTION 12: On average, how many Officers will be wearing body cameras during each shift at each location?

ANSWER 12: For a 12-hour shift, in which an officer will be utilizing the body camera during the entire shift, there typically might be fifteen (15) officers. The worst case scenario in that same 12-hour shift, there could be thirty (30) officers. These totals are accounting for officers from all locations.

QUESTION 13: What is the County's preferred or estimated retention period for all recorded video?

ANSWER 13: The County is interested in following any State or Federal guidelines/requirements as it relates to video retention.

QUESTION 14: Does the County require that a copy of a firm's Georgia Professional License (page 5-19, Form G) be sent in with the bid proposal or can a copy be provided after the contract is awarded?

ANSWER 14: Yes

QUESTION 15: If any of the Forms in the RFP are not applicable, such as Form H “Local Preference Affidavit of Bidder/Offer” on page 5-20, is it acceptable to write “Not Applicable” on the Form without a signature and/or notarization or should all Forms be signed and/or notarized whether applicable or not?

ANSWER 15: If some of the forms are not applicable to your company, please acknowledge the form by stamping it “NOT APPLICABLE”.

ACKNOWLEDGEMENT OF ADDENDUM No. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Thursday, July 21, 2016 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 4, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title