



FULTON COUNTY

April 27, 2016

Re: #16RFP040616K-EC, Parking Lot Management Services for Auburn Avenue
Research Library

Dear Proponents:

Attached is one (1) copy of Addendum 1, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Elsa D. Castro

Elsa D. Castro
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Attachment of Revisions to Section 3 Proposal Requirements

Attachment of Color Version of Exhibits 3 & 5.

Attachment of Revisions to Exhibit 4 Proposal Requirements

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time May 9, 2016 at 11:00 a.m.

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title

REVISIONS TO SECTION 3
PROPOSAL REQUIREMENTS

Please replace Section 3, 3.3 Scope of Work, Paragraph 1 (Parking Lot Size) with the following:

1. **Parking Lot Size** – The entire AARL parking lot consists of 50 parking spaces. Of the 50 spaces, 8 spaces to be reserved based upon agreements made by Fulton County; 13 spaces to be reserved for Auburn Avenue Research Library Staff; 1 space reserved for Fulton County Government vehicle. This will leave 28 revenue generating spaces of which three (3) will be identified as handicap parking spaces and a maximum of three (3) will be identified as Fuel Efficient Vehicle spaces. Please refer to Exhibit 3 and Exhibit 5 for a diagram showing how the parking lot spaces will be assigned as described above.

Please replace Section 3, 3.3 Scope of Work, Paragraph 8 (Gross Receipts) with the following:

8. **Gross Receipts** – This will be a revenue generating contract for Fulton County. The Parking Lot Manager shall propose a percentage of the gross receipts that is generated from the 28 ea. revenue generating spaces. The Parking Lot Manager is required to:
 - a. Submit to the County's designated representative a summary of gross receipts collected on a monthly basis. This shall include reasonably detailed statistics. This report shall be submitted to the County's designated representative by the 5th business day of the month following the period reflected in the report.
 - b. Submit all financial reports required by the County in the agreed upon format and within the time period requested by the County.
 - c. Maintain full and accurate accounts, records, books and data with respect to all collections made or which should have been made.
 - d. Retain all records including violations of parking rules resulting in "booting" of vehicles, and receipts from removal of the "boot". The revenue gained from "boot" removal shall be subject to revenue sharing with the County.
 - e. The County reserves the right to audit the Parking Lot Manager's books, records and receipts for this project at any reasonable time for the purpose of verifying the gross receipts.
 - f. The making of any willfully false report of gross receipts by the Parking Lot Manager will be grounds for immediate termination of the contract with the County.
 - g. The County must receive all monies within five (5) business days of the end of each month (on a monthly basis).

Please replace Section 3, 3.3 Scope of Work, Paragraph 9 (Signage) with the following:

9. **Signage** – The Parking Lot Manager shall provide signage at the entire parking lot to identify: Public Pay Parking; Parking Lot Rules; Towing/Booting procedures/contact information; parking signage required by Municipality or local jurisdiction; or as proposed by Parking Lot Manager. The Parking Lot Manager shall propose locations and types of

signage for the parking lot to Fulton County. Fulton County shall approve, in writing, the Parking Lot Managers' signage plan prior to Parking Lot Manager installing any signage on site. Fulton County has full authority over the type and location of signage installed at its parking lot. For coordination purposes, Exhibit 5 includes the parking lot related signage that will be installed by Fulton County.

The signage of the entire parking lot (excluding signage shown in Exhibit 5) shall be at no cost to Fulton County and shall be part of the operating expense of the Parking Lot Manager.

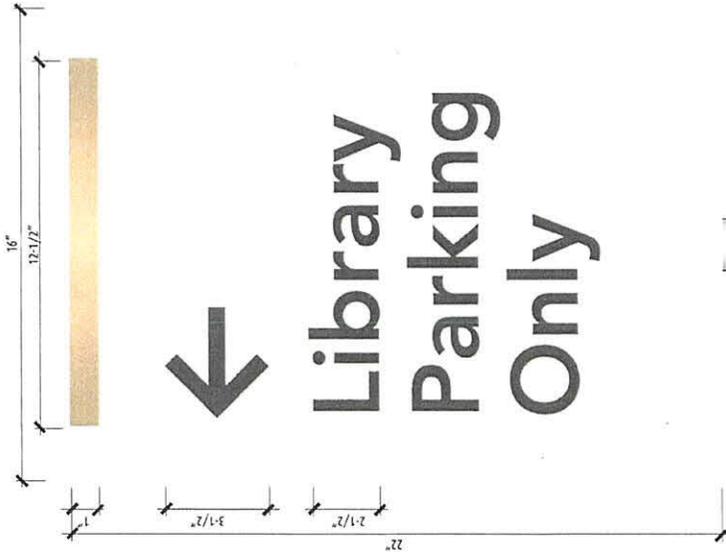
Please replace Section 3, 3.5 Project Schedule with the following:

3.5 PROJECT SCHEDULE

AARL is currently in the process of a renovation and expansion and it is anticipated that the library will re-open on or about July 1, 2016. The Parking Lot Manager can start installation of the pay terminal and signage (if County has approved of in writing) immediately after contract with Fulton County is fully executed when a Notice To Proceed is received from Fulton County. The parking lot operator can start the revenue collection activities the day following the Grand Opening of the library. Exact date to be communicated to Parking Lot Manager in writing with at least two weeks prior written notice from the County's designated contact.

The duration of the contract will be three years with two 1 year renewal options.

COLOR VERSION OF EXHIBITS 3 & 5



COLORS

Background: SW7035 Aesthetic White

Accent: Vinyl to match Chemical #924 Brushed Bronze

Text: Oracal #810 Cocoa Brown

**Library
Parking
Only**

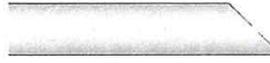
Unauthorized Vehicles
Will be Towed at Vehicle
Owner's Expense

EXHIBIT 5

ASI Custom Series
Aluminum Sign Panels with Vinyl Graphics
and Square Breakaway Galvanized Posts.
Panel Size: 1'-10" H x 1'-4" W x .080" D.
Post Size: 8'-0" length.

FONT
Avenir LT 85 Heavy
Avenir LT 55 Roman

MOUNTING
Direct Bond



Side B



Side A

Note:
- Panel thickness has been changed to .080" thick

 Signage Innovations		621 North Ave. NE Building D Atlanta, GA 30308 404.813.0566 www.asisignage.com		Project: Auburn Avenue Research Library Location: Atlanta GA Date: 2.16.2015 Scale: 1/4 Scale (1" = 4")		Sales Rep: SW Project Manager: TM Approval:		Legal Notice <small>We warrant the accuracy of all the information provided on this drawing. We do not warrant the accuracy of any information not provided on this drawing. We are not responsible for any errors or omissions. We are not responsible for any damage or injury resulting from the use of this drawing. We are not responsible for any delay in the completion of the project. We are not responsible for any other matters not mentioned in this drawing. We are not responsible for any other matters not mentioned in this drawing.</small>		Sign Type X4.1
				Drawn By: TM						

EXHIBIT 5

COLORS

Background: SW7035 Aesthetic White

Accent: Vinyl to match Chemical #928Brushed Bronze

Text: Oracal #810 Cocoa Brown



RESERVED

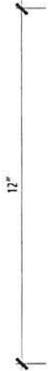
Low-Emitting
Fuel-Efficient
Vehicles



ASI Custom Series
Aluminum Sign Panel with Vinyl Graphics and
Square Breakaway Post.
Panel size: 1'-2 1/4" H x 1'-0 1/4" W x .080" D.
Post length: 8'-0"

FONT
Avenir LT 85 Heavy
Avenir LT 55 Roman

MOUNTING
Direct Bolt



RESERVED

Unauthorized
Vehicles Will be
Towed at Vehicle
Owner's Expense



Note:
- Panel thickness has been changed to .080" thick

 Signage Innovations 621 North Ave. NE Building D Atlanta, GA 30308 404.815.0566 www.asisignage.com		Project: Auburn Avenue Research Library Location: Atlanta GA Date: 2.16.2015 Scale: 1/4 scale 1" = 4"		Sales Rep: SW Project Manager: TM Approval:		Legal Notice This drawing is the property of ASI. The drawing is intended only as a conceptual rendering for a specific purpose and for reference. By accepting this document, customer agrees that this document will not be copied or reproduced in whole or in part, nor will it be used for any other project without the express written permission from ASI.		Sign Type <h1>X6.2</h1>
		Drawn By: TM		Initials		Date		

REVISIONS TO EXHIBIT 4

EXHIBIT 4 Pavement Markings

General:

- Fulton County shall install all parking lot space lines, hash lines, HC symbols, etc. as shown on Exhibit 3.
- Pavement Markings to be in white pavement marking paint, two coats.
- Parking Space Numbers and Reserved Space Markings shall be in 12" high numbers/letters.
- Parking Space Numbers and Reserved Space Markings shall be centered within the parking space.
- Parking Space Numbers and Reserved Space Markings bottom edge shall be even with the end of the parking space lines – Numbers and Reserved Space Markings shall be contained within the parking space, not in the drive lane.
- Templates for pavement markings shall be in good condition in order to produce legible, clearly read lettering/numbers.
- County reserves the right to change pavement markings shown below, prior to Parking Lot Manager installing markings, as long as the number of letters does not increase over what is shown below. This will be at no additional cost to the County.
- As stated in the scope of work, maintenance of all parking lot striping (including parking space lines, hash lines, HC symbols, etc.) shall be the responsibility of the Parking Lot Manager. See Section 3, 3.3 Scope of Work, Paragraph 3 – Pavement Markings.

Parking Space Markings that the Parking Lot Manager is responsible for:

- 28 each revenue generating spaces will receive numbers, **1** through **28** as shown in Exhibit 3.
 - 13 each AARL staff spaces (as shown in Exhibit 3) shall receive the markings "**Reserved AARL Staff**".
 - 6 each Georgia Bookstore spaces (as shown in Exhibit 3) shall receive the markings - "**Reserved GA Bkstre Staff**".
 - 2 each Georgia Bookstore spaces (as shown in Exhibit 3) shall receive the markings - "**Reserved Conv. Store Staff**".
 - 1 each Fulton County Vehicle space (as shown in Exhibit 3) shall receive the markings - "**Reserved Fulton County Vehicle**".
-