



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Director

Date: **August 12, 2016**

Re: 16CT103686A- Drug Screen Confirmation Services

Dear Quoter(s):

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **16CT103686A-Drug Screen Confirmation Services**. Except as provided herein, all terms and conditions in quote referenced above remains unchanged and in full force and effect.

Sincerely,

Carolyn Towns

Carolyn Towns
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



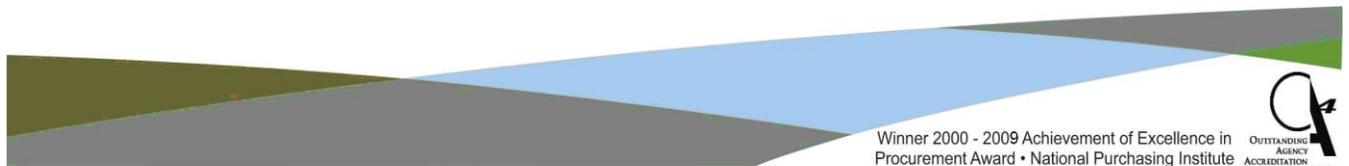
16CT103686A-Drug Screen Confirmation Services

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and modifies the original quote documents as noted below:

- **The following changes are being made:**
- **Closing date had not change from Monday August 15, 2016 at 2:00p.m. Legal local prevailing time.**
- **All questions submitted for clarification are listed on the attachment.**



ATTACHMENT

Question: Will the urine samples be provided with a Chain of Custody form?

Answer: The vendor is expected to provide the Chain of Custody form.

Question: Will the CoC form be marked for which drugs need to be confirmed?

Answer: Yes.

Question: Will the urine samples be boxed, labeled and ready on Monday, Wednesday and Friday for pickup once/day by a courier service?

Answer: Yes. It is preferable that the vendor provide the necessary packaging for the samples in addition to picking up the samples.

Question: We are assuming from the language in the RFP that these urine specimens would have already tested 'preliminary positive' in the urine test cups and would need to have further confirmation by a laboratory. There are several types of laboratory confirmation tests. Is there a preferred testing method? Our laboratory primarily utilizes LC/MS/MS (liquid chromatography & mass spectrometry) methods.

Answer: LC/MS/MS is an acceptable method for performing the confirmation tests.

Question: Because laboratory confirmations are priced per drug, is any data available on the number or percentage of screens during the last contract period that tested positive and needed confirmation for multiple drugs, e.g., marijuana and opiates, etc.?

Answer: This data is not readily available.

Question: Any information concerning this would be helpful as it is a major pricing consideration. We are unsure whether the 750 estimated annual confirmations is for all tests or total number of drug confirmations. Please clarify.

Answer: Please see #5 and #6 on page 6 of the solicitation.

Question: The RFQ references pick-ups three times per week for three separate courts under JC (Partners, Choices and Hope Accountability Courts). What are the addresses for the pick-up locations?

Answer: 395 Pryor Street S.W., Atlanta Georgia, 30312.

Question: Are all pick-ups to be made from the Powell Juvenile Justice Center? This information is needed to determine staff time and mileage needed to pick up the specimens.

Answer: Yes.

Question: What is the expected turnaround time for results to be available for Juvenile Court staff? For example, once a specimen is collected from the pick-up point, what is JC's expectations for the timing of results?

Answer: As soon as possible, typical turnaround times range from 24-48 hours upon receipt of the specimens. Delays in turnaround times will negatively impact the program.

Question: Our laboratory utilizes a proprietary data management system that allows end users to log in and view test results. Will JC staff prefer accessing the system directly?

Answer: It is preferable that staff are provided access to test results directly.

Question: Would they like us to directly communicate the test results? If so by what method, e.g., email, fax, or phone?

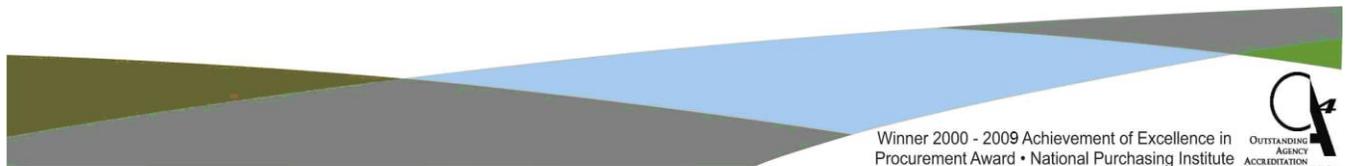
Answer: If results are communicated from the vendor the results may be provided by email or fax or in the preferred manner of the staff making the request.

Question: On item # 5 of page 5 of the RFQ, there is a block to insert cost. Are we to put the cost in this block and submit the page or duplicate the block on a separate sheet?

Answer: You may enter the information in the chart provided.

Question: Are we to bid per confirmation test or for all 750 estimated tests?

Answer: Per test or for the estimated 750. If total cost is entered, it will be divided by the total # of estimated tests (750) to derive the cost per test.



Question: How are we to invoice? Are we to invoice per test? Or is it a fixed monthly amount, e.g., the total bid price divided by 12?

Answer: Invoices should be sent after services have been performed or at a minimum monthly. No payment will be made for confirmation tests that have not been performed. We will work with the successful bidder post award.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

- The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, and 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the quote due date and time **Monday, August 15, 2016 at 2:00P.M. Legal local prevailing time.**

This is to acknowledge receipt of Addendum No.1, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title

