



## Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Director

Date: **August 18, 2016**

**Re: 16CT103952A- Drug Screen Confirmation Services**

Dear Quoter(s):

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **16CT103952A-Drug Screen Confirmation Services**. Except as provided herein, all terms and conditions in quote referenced above remains unchanged and in full force and effect.

Sincerely,

*Carolyn Towns*

Carolyn Towns  
Procurement Officer

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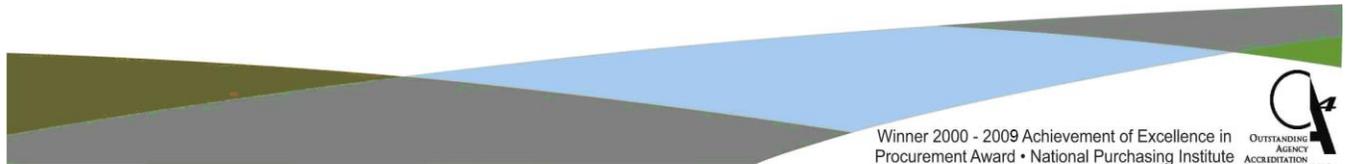
## **16CT103952A-Drug Screen Confirmation Services**

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and modifies the original quote documents as noted below:

- **The following changes are being made:**
- **Closing date had not change from Friday August 19, 2016 at 2:00p.m. Legal local prevailing time.**
- **All questions submitted for clarification are listed on the attachment.**



## ATTACHMENT

**Question:** This RFQ makes no mention of the timeline of these deliverables. Are they still due at the end of September?

**Answer:** The deadline will be extended to mid-October.

**Question:** Will there be any content development needed for Scope #4: Promotional Marketing Collaterals (Brochure and Newsletter Template Design; pricing #s 3 and 4)?

**Answer:** Very minimal content development is required. The text for the brochure is available. Graphic design and content placement is needed. The newsletter content will be placed in the editable template, by our office staff. Again, graphic design and layout will be required for the newsletter template.

**Question:** If so please specify the size and type of brochure needed (size; eg. 8.5 x 11 trifold, gatefold, half fold, etc.)

**Answer:** 8.5 x 11 trifold.

**Question:** Specify the number of pages needed for the newsletter template.

**Answer:** This newsletter will be one page, double sided.

**Question:** Whether companies from Outside USA can apply for this?  
(like, from India or Canada)

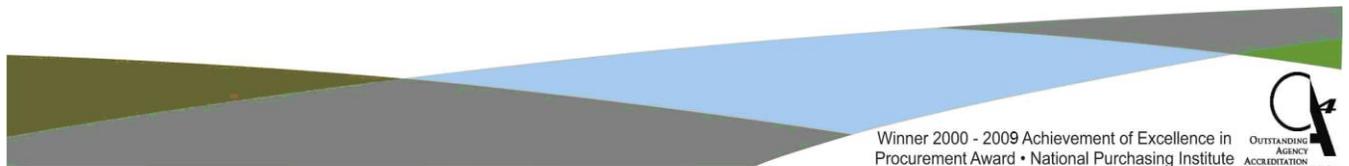
**Answer:** Yes, companies outside of the USA can apply.

**Question:** Whether we need to come over there for meetings?

**Answer:** Meetings can be held via video and phone conferencing

**Question:** Can we perform the tasks (related to RFP) outside USA?  
(like, from India or Canada).

**Answer:** Yes



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**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

- The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, and 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the quote due date and time **Friday, August 19, 2016 at 2:00P.M. Legal local prevailing time.**

This is to acknowledge receipt of Addendum No.1, \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

