



FULTON COUNTY

April 1, 2016

Re: 16RFP002B-BR Comprehensive Equal Access/Non-Discrimination Compliance
Development and Training

Dear Proposers:

Attached is one (1) copy of Addendum #1, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

A handwritten signature in blue ink that reads "Brian Richmond". The signature is written in a cursive style with a prominent loop at the end of the last name.

Brian Richmond
Assistant Purchasing Agent

April 1, 2016

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

- Question** Sections 2.6 REQUIRED SUBMITTALS and 3.1 SUBMISSION REQUIREMENTS Mention an RFP Required Submittal Checklist (Exhibit1). However, I do not see it attached To the RFP. Is this form required upon submittal?

Answer: The Checklist is a list of all the documents and forms that proposers must submit with their proposal. The checklist itself is not required and was left out by accident. I have included the checklist with this addendum.
- Question** The RFP states "Form I --- **SERVICE DISABLED VETERAN PREFERENCE AFFIDAVIT OF BIDDER/OFFEROR**" should be submitted in order to be considered for Service Disabled Veteran preference. In an earlier RFP packet it mentions that a Contract Compliance Certificate must be submitted along with Form I. What is the process to get the Contract Compliance Certificate with Fulton County?

Answer: To receive the two points for being a Services Disabled Veteran, you must be certified by the Contract Compliance Department of Fulton County. Please contact Mario Avery of the Fulton County Contract Compliance Department at email- Mario.avery@fultoncountyga.gov for all issues concerning being given Service Disabled Veteran Preference. When submitting your proposal, fill out FORM I and submit your certificate and if you have not yet been granted a certificate indicate that your application is pending.
- Question** Section 5.1 INTRODUCTION states "*To be deemed responsive to this RFP, Proposers must provide the information requested and, where applicable, complete in detail all Proposal Forms.*" The instructions for Form F state "*In the event that your company is awarded the contract for this project*" the form is required." Is Form F - **GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT** for all Subcontractors required at proposal submission or upon being awarded the RFP?

Answer: If your company will utilize any subcontractors in connection with the physical performance of services for this contract, FORM F is required from each subcontractor at time of proposal submission.

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ACKNOWLEDGEMENT OF ADDENDUM NO. #1

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the **RFP due date and time of Tuesday, April 26, 2016, 11:00 AM.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title

16RFP002B-BR Comprehensive Equal Access/Non-Discrimination Compliance Development
and Training

April 1, 2016

SUBMITTALS

The following submittals must be completed and submitted with the Bid Submittal. This checklist is provided to ensure that the Bidder submits certain required information with its Bid.

	Bid Submittal Check Sheet	Check (√)
1.	Georgia Security and Immigration Contractor Affidavit(s) and Agreements	
2.	Georgia Security and Immigration Subcontractor Affidavit(s)	
3.	Bid Form w/Pricing Sheets	
4.	Acknowledgment of Addenda	
5.	Bid Bond-(if applicable)	
6.	Non-Collusion Affidavit	
7.	Certificate of Acceptance of Request for Bid	
8.	Georgia Utility Contractor's License (if applicable)	
9.	Georgia General Contractors License (if applicable)	
10.	Georgia Professional License (if applicable)	
11.	Certificate Regarding Debarment	
12.	Disclosure Form and Questionnaire	
13.	Office of Contract Compliance Requirements (submitted in a separate envelope)	
14.	Proof of Insurance Coverage	