



August 8, 2016

Re: 16RFP02242016A-CJC, Evidence-Based Delinquency Prevention Services

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFQ referenced above remain unchanged and in full force and effect.

Sincerely,

Charlie Crockett

Charlie Crockett
Chief Assistant Purchasing Agent

Addendum No. 1
August 8, 2016
Page 2

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

Attachment #1-Questions Submitted for Clarification
Attachment #2-Sample EBO Plan

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time August 18, 2016@ 11:00A.M.

This is to acknowledge receipt of Addendum No. 1, _____day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title

QUESTIONS SUBMITTED FOR CLARIFICATION

1. Does Fulton County have a preference in the number of MST versus FFT slots a vendor proposes?

Answer: No preference. Numbers should be presented based upon model fidelity standards, through end of grant cycle, June 30, 2017.

2. Regarding billing, is Fulton County requesting that vendors bill per visit as opposed to per calendar day? For example, if a family is in services for 3 months, should a vendor bill for 90 days or is it preferred that a vendor give a per visit rate?

Answer: No preference. Vendor choice of how prepared. Historically services have been billed on a per calendar day basis as long as a case is active. If questions are required, details will be addressed then.

3. On page 3-13 of the RFP, **3.7 COST PROPOSAL FORMAT AND CONTENT**, the RFP indicates that in “*Section 1 – Introduction*, The Proposer shall include an introduction which outlines the contents of the Cost Proposal”. Can you please clarify what additional contents need to be included in the cost proposal other than the cost sheet?

Answer: Only the Cost Sheet is necessary.

4. If a vendor does not intend to subcontract for any services related to the proposed Scope of Work, does the vendor need to include an Equal Business Opportunity Plan (EBO) as described on page 6-20 and 6-21?

Answer: Yes.

5. If a vendor does not intend to subcontract for any services related to the proposed Scope of Work, does the vendor need to demonstrate Good Faith Efforts as described on page 6-20 (Section **6.3 DETERMINATION OF GOOD FAITH EFFORTS**)?

Answer: NO, - but state why. THE GOOD FAITH EFFORTS IS PART OF THE ANSWER FOR QUESTION NUMBER 2 OF THE (EBO PLAN). EX. (Prime Vendor) will be self-performing the entire project. But if (Prime Vendor) weren't self-performing the entire project we would advertise, send out emails, contact vendor on the Fulton County Government Compliance list...etc.

6. Will the County please provide a sample copy of a completed EBO plan?

Answer: See attachment#2.

7. Will letters of support be accepted? If so, how should a provider include them in their submission?

Answer: The Office of Contract Compliance does not solicit or require letters of support.

8. Section 1, page 2, Does a Provider have to advertise for new subcontractors on the County's website?

Answer: No, the Provider/Prime Contractor does not have to advertise for new subcontractors on the County's website. However, you can complete the Subcontracting Bid Opportunities form that is found on our website and submit it to be posted.

9. Section 3, page 2, regarding number of copies. Please confirm the following submission requirements;

Technical Proposal
1 original paper version marked original and 5 copies marked copy in PDF format on CD <i>No paper copies? Correct</i>
Contract Compliance Exhibits
1 original paper copy marked original and 1 paper copy marked copy, in a separate envelope, submitted in the technical proposal envelope? <i>Correct</i>
Financial Information
1 original paper copy marked original and 1 paper copy marked copy, in a separate envelope, submitted in the technical proposal envelope? <i>Correct</i>
Cost Proposal
1 original paper copy marked original and 1 paper copy marked copy, submitted a separate envelope? <i>Envelope is separate from the Technical Proposal Envelope? Correct</i>

10. Section 3, pages 7 through 12, Technical Proposal Format and Content and Section 10, page 35, item #8, are conflicting and missing sections. Please clarify the Technical Proposal Format and Content submission required.

Answer: Section 3 is referring to The Technical Proposal Format and Content in which you should submit your proposal and Section 10, page 35 Item# 8 is the Evaluation Criteria in which you will evaluated/scored.

11. What is the anticipated number of clients to be served per model?

Answer: Utilizing the June 30th end of grant cycle date, the total number of children to be served will be based upon the maximum number allowed per treatment model. For the purposes of the proposal the approximate start date can be October 1, 2016 (up to 100 children per grant cycle).

12. Will Fulton County cover the training costs for each model?

Answer: Any training costs should be included in the posed service rate for each model.

13. Section 3, page 13, under cost, is Fulton looking for the total annual cost or per client cost?

Answer: Per child/per day; also include the total annual cost

14. Section 3, page 13, cost proposal format, how shall provider identify the number of clients to be served by the proposed per day/youth/families or per day/youth rate?

Answer: Use the cost proposal format in the solicitation document.

15. Section 10, page 36, if a provider is not a utility contractor is a utility license number required?

Answer: No.

EQUAL BUSINESS OPPORTUNITY PLAN (EBO)

Question #1: Potential opportunities within the scope of work of this solicitation that will be afforded to racial, gender or ethnic groups for participation in the solicitation.

The question is asking the potential bidder: “After reading the solicitation are there subcontracting opportunities.”

Below are examples to help the Prime Contractor answer the above question.

Example 1: Company A has reviewed the solicitation carefully and fully recognizes the importance of working with minority and women owned business. But at this time we see no opportunities within the scope of work that we need to sub-contract out. We have the manpower and the ability to handle this contract in house.

Example 2: Company A has reviewed the solicitation carefully and fully recognizes the importance of working with minority and women owned business. Our company will be sub-contracting out (**put type of work**).

Question #2: Efforts that will be identified to encourage and solicit minority and female businesses for opportunities with this solicitation.

The question is asking the company: “How would your company find/look/hire minority/female owned business to do the subcontracting work.

Example 1: If your company will be utilizing subcontractors.

The (name of the copy) are making the following efforts to solicit minority and female owned business.

1. Utilize the Department of Contract Compliance Data base of minority and female owned companies that specialize in the same type of service that my organization does.
2. Utilize the Department of Contract Compliance Data Base of minority and female owned companies that handle supplies, such as office supplies, rental equipment, etc.
3. Advertise in the local newspaper and/or minority papers for subcontractors and/or additional help, and on Fulton County Government website.
4. Joint venture with a minority and female owned companies.
5. Ask other governmental or private organization(s) for assistance in locating potential minority and female owned subcontractors in which there company is affiliated with.
6. Networking
7. Send out email to various subs asking them to submit a bid. (for whatever type of service needed)

Example 2: (Same efforts are made if your company isn't utilizing subcontractors.)

If this solicitation had opportunities to use subcontractor(s) the following efforts to solicit minority and female owned business would have be made.

1. Utilize the Department of Contract Compliance data base of minority and female owned companies that specialize in the same type of service and/or commodity that my organization does.
2. Advertise in the local newspaper and/or minority papers for subcontractors and/or additional help.
3. Joint venture with a minority and female owned companies.
4. Ask other governmental or private organization(s) for assistance in locating potential minority and female owned subcontractors in which there company is affiliated with.
5. Networking
6. Send out email to various subs asking them to submit a bid. (for whatever type of service needed)