



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2008 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Felicia Strong-Whitaker, Director



July 12, 2016

Re: 16RFP118621B-TR, Organizational Performance Management System

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **Proposal (RFP)**.

Except as provided herein, all terms and conditions in the **RFP** referenced above remain unchanged and in full force and effect.

Sincerely,

Terrence Reese

Terrence Reese
Assistant Purchasing Agent

**16RFP118621B-TR, Organizational Performance Management System
Addendum No. 1
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The following questions were posed of the aforementioned RFP project:

QUESTION 1: If you look on page 3-5 you will notice that there are two sections listed as section 3.5 and 3.6 can you help by clarifying what you would like us to number the sections so that we can make sure we respond in the clearest way possible?

ANSWER 1: Please discard Section 3.5 on page 3-5; instead use section 3.5 on page 3-6. Section 3.6 on page 3-6 will now be renumbered as “3.7 Technical Proposal Format and Content”. Also, Section 3.6 on page 3-12 should now be renumbered as “3.8 Cost Proposal Format and Content”.

QUESTION 2: Within section 3.6 there are two subsections listed as "Section 2" and "Section 8" again can you help clarify the numbering system so that we can respond in the clearest way possible?

ANSWER 2: The subsections under Section 3.6 “Technical Proposal Format and Content” have been renumbered as follows:

- Section 01 - Executive Summary***
- Section 02 - Product History***
- Section 03 - Description of System and Services***
- Section 04 - Qualifications of Key Personnel***
- Section 05 - Implementation Plan***
- Section 06 - Relevant Project Experience***
- Section 07 - Availability of Key Personnel***
- Section 08 - Project Schedule***
- Section 09 - Local Preference***
- Section 10 - Service Disabled Veterans Preference***
- Section 11 - Cost***
- Section 12 - Proposer Financial Information***
- Section 13 - Disclosure Form and Questionnaire***

ACKNOWLEDGEMENT OF ADDENDUM No. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **July 26, 2016 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title