



FULTON COUNTY

March 17, 2016

Re: #16RFP021516K-EC, Parking Lot Management Services for Auburn Avenue
Research Library

Dear Proponents:

Attached is one (1) copy of Addendum 2, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Elsa D. Castro

Elsa D. Castro
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

**PLEASE NOTE: THE PROPOSAL DUE DATE HAS BEEN EXTENDED TO:
MARCH 28, 2016 @11:00 A.M.**

Question 1: Was the prebid conference mandatory?

Answer: No, the Pre-Bid was not mandatory.

Question 2: Is the due date correct?

Answer: Yes, the date was correct. The date will be extended to allow additional time.

Question 3: What structure is the county looking for on the financial proposal?
(Management fee, or lease)

Answer: Per Section 3, 3.3, 8 and Exhibit 2 of the RFP, The Parking Lot Manager shall propose a percentage of the gross receipts that will be paid to the County on a Monthly Basis.

Per Section 3, 3.3, 11 of the RFP, the parking Lot Manager shall remove all signage (parking lot manager provided) and pay terminal at the end of the contract.

Section 3, 3.3 Paragraph 8 is amended to:

8. Gross Receipts – This will be a revenue generating contract for Fulton County. The Parking Lot Manager shall propose a percentage of the gross receipts that is generated from the 28 ea. revenue generating spaces. The Parking Lot Manager is required to:
 - a. Submit to the County's designated representative a summary of gross receipts collected on a monthly basis. This shall include reasonably detailed statistics. This report shall be submitted to the County's designated representative by the 5th business day of the month following the period reflected in the report.
 - b. Submit all financial reports required by the County in the agreed upon format and within the time period requested by the County.
 - c. Maintain full and accurate accounts, records, books and data with respect to all collections made or which should have been made.

- d. Retain all records including violations of parking rules resulting in "booting" of vehicles, and receipts from removal of the "boot". The revenue gained from "boot" removal shall be subject to revenue sharing with the County.
- e. The County reserves the right to audit the Parking Lot Manager's books, records and receipts for this project at any reasonable time for the purpose of verifying the gross receipts.
- f. The making of any willfully false report of gross receipts by the Parking Lot Manager will be grounds for immediate termination of the contract with the County.
- g. The County must receive all monies within five (5) business days of the end of each month (on a monthly basis).

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time March 28, 2016 at 11:00 a.m.

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title