



Department of Purchasing & Contract Compliance

February 12 , 2016

Re: 16ITB100956B-WL, Canvas Lawn Folding Chairs

Dear **Bidders:**

Attached is one (2) copy of Addendum 3, hereby made a part of the above referenced **16ITB100956B-WL, Canvas Lawn Folding Chairs.**

Except as provided herein, all terms and conditions in the **16ITB100956B-WL Canvas Lawn Folding Chairs** referenced above remain unchanged and in full force and effect.

Sincerely,

William E. Long, Jr.
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



16ITB100956B-WL
Addendum No. 3
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

PLEASE NOTE: Insurance is not required for this project. Disregard Item 13, page 4 in the bid document, as written below.

INSURANCE AND RISK MANAGEMENT PROVISIONS: The successful Bidder(s) shall, during all terms of the Contract maintain in full force and effect (i) commercial general liability insurance in the amounts of \$1,000,000.00 (each occurrence), with a \$2,000,000.00 (general aggregate), (ii) automobile liability insurance with a combined single limit for bodily injury and property damage of not less than \$500,000 with respect to any owned, hired and/or non-owned vehicles utilized in the performance of its' services. At the time of award, a copy of the successful Bidder's Certificate of Insurance must be provided through the County's online insurance compliance system. The County has implemented an online insurance compliance system designed to make the experience of submitting and retrieval of insurance information quick and easy. This system is designed to be used by insurance brokers and agents on behalf of their insurance clients for submittal of Certificates of Insurance ("COI") directly to the Fulton County Department of Purchasing. Instructions will be provided to the successful bidder.

Question 1: The Chinese New Year has pushed production back by 90-100 days. A quantity of 4,500 chairs may not be feasible production-wise at one time. When will you need the chairs to be in your possession?

RESPONSE: *Monday, April 25, 2016 by close of business (5:00 p.m.)*

Question 2: The price of each chair is based on the quantity required when the order is placed. The bid 16ITB100956B-WL requests a quote for 4,500 chairs. However, the Purchase Order will be issued as required for departments. May we also provide a price quote based on different quantities, such as 50, 250, 500, 1000, and 2,500?

RESPONSE: *Quotes will be accepted for 2,500, 3,000, 4,000 4,500.*

Question 3: Bid 16ITB100956B-WL requests a sample chair. May we have the logos that will be placed on the front and back of the chairs?

RESPONSE: *You will need to email me at william.long@fultoncountyga.gov in order to receive a JPIG copy of the logos.*

Question 4: I am receipt of the addendums to the aforementioned item. I would appreciate learning the desired need time for the chairs. The large quantity of product suggests that it will take several weeks for delivery. I did not readily see a date in the documents.

RESPONSE: *April 25, 2016 by close of business (5:00 p.m.)*

Question 5: Regarding the chair sample: Does the sample chair need to have your Wolf Creek logos on the front and back of the chair? Or, may we present you with a sample logo provided by the vendor?

RESPONSE: *No, sample won't require you to produce the Wolf Creek logo. However, the sample submitted must show a logo front and back as required.*

Question 6: We have an exact sample of this chair, however there is no imprint on it. And it be a blank sample or do we have to have an imprint on it and where should it be located on the sample??

RESPONSE: *The chair can be a blank sample, but we must be able to see a mock-up of the logo and text being printed on the front and back as specified.*

Question 7: Next question is, if it has to be imprinted, does it have to be a certain design or can it be any type of imprint?? If it has to have a certain imprint then please include the in high res of 400 plus bpi for imprinting.

RESPONSE: *The exact logo must be imprinted on the chair as specified. The text does not have to be in a specific text, but we must see a sample of the selected text prior to purchasing.*

Question 8: Since the chair you are requesting is only made in China, which is celebrating the Chinese New Year that starts today and will last from 29 to 53 days, will there be any adjustments to the due date to accommodate the new year delay?

RESPONSE: *No, unless otherwise specified at a later date.*

Question 9: Will the full amount of the 4500 chairs be ordered and required to be delivered all at once or will there be more than one order and delivery dates?

RESPONSE: *All at once, unless multiple orders all arrive before Monday, April 25, 2016 by close of business (5:00 p.m.)*

Question 10: If there will be only one order then what date will the chairs be due in hand?

RESPONSE: *April 25, 2016 by close of business (5:00 p.m.)*

Question 11: If there are going to be more than one order then when will each order occur and for how many chairs will be ordered and when will each of them be due?

RESPONSE: *All orders must arrive before Monday, April 25, 2016 by close of business (5:00 p.m.) for of the total amount of chairs requested (4500).*

ACKNOWLEDGEMENT OF ADDENDUM NO. 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **February 23, 2016, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 3, _____ day of _____, 2016.

Legal Name of Bidder

Signature of Authorized Representative

Title

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