FULTON COUNTY

JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Tax Commissioner's Office*

Department Contact: *Phyllis Wade*

Description of Supplies/Services: *Counter Signature Pad Plus*

Demonstration of Contractor's Unique Qualifications:

DM 800 Digital Mail Machine comes with a proprietary secure IntelliLink Technology and provides access to the Postal Service and other carriers. This is a proprietary component (Counter Signature Pad Plus) of the DM 800 Digital Mail Machine. The IntelliLink command Center automates all the system's functions, including USPS and carrier rate updates, access to USPS special Services and instant access to the operating system updates. The Digital Mail System ensures mail operations cost control. The system offers Weigh-on the Way patented technology, in conjunction with Shape Based Rating functionality.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey:

Date Public Notice posted on website: 3/12/10

Date Public Notice closed: 3/19/10

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

_____ _____

Cecil S. Moore Date
Director

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

_____ _____

Zachary Williams Date
County Manager