



## INTER-OFFICE MEMORANDUM

DATE: April 1, 2010

TO: Gertis Strozier, Purchasing

FROM: Delia Givens, Police *DG*

SUBJECT: Sole Source RFQ Cancellation Memo

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The Police Department is requesting to cancel the sole source procurement process, RFQ # 10SS72757B, decals for police vehicles and requisition # RQN-320-031810-205 effective April 1, 2010. A new requisition will be entered into the system.

Thank you for your prompt attention to this matter.

If you require additional information, please call me at (404) 613-7906.

Thank you.