



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

### SECTION A

**Department:** *Public Works*

**Department Contact:** *Marie Bah*

**Description of Supplies/Services:** *Provide software support for Labworks LIMS system from December 1, 2010 to November 30, 2011.*

**Demonstration of Contractor's Unique Qualifications:** *The company, Perkin Elmer, is the creator and manufacturer of the Labworks software. Any changes made to the software by a non-authorized party will negate any warranties currently held by the County for the software. This qualifies the vendor as a sole source under the first condition outlined in the County policy number 800-11, Basis for Conditions Allowing Award of Contract without Competition. "The Board of Commissioners has authorized that the following categories are permitted as basis for conditions allowing award of contracts without competition: A. When required in order to comply with, or avoid voiding of or penalties under, licenses and warranties held by the County."*

(Section B must be completed by the Department of Purchasing & Contract Compliance)

### SECTION B

#### MARKET SURVEY

##### Results of Market Survey

*Include resources researched*

**Date Public Notice posted on website:** *8/03/10*

**Date Public Notice closed:** *8/09/10*

#### REVIEW OF OFFER(S)

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Cecil S. Moore  
Director

\_\_\_\_\_  
Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Zachary Williams  
County Manager

\_\_\_\_\_  
Date