



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Registration and Elections*

Department Contact: *Brigitte Bailey, Admin. Coord. III, 404-612-7018*

Description of Supplies/Services: *Extended Warranty/Service/Maintenance Agreement for the Relia-Vote Mailing System/Absentee Mail Processing System used to process, sort, track and mail absentee ballots.*

Demonstration of Contractor's Unique Qualifications:

Pitney Bowes is the sole and exclusive manufacturer of the Relia-Vote Mailing System used by Fulton County to process, sort, track and mail absentee ballots for all federal, state and local elections. The system and software used is Pitney Bowes's Premier's proprietary equipment and software.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

The market survey was conducted and there were no respondents to this solicitation.

Date Public Notice posted on website: *10/13/10*

Date Public Notice closed: *10/20/10*

REVIEW OF OFFER(S)

Were any offers received (Y/N): *No*

Number of offers received: *None*

Respondents: *Not Applicable*

Date Offers submitted to User Department for review: *Not Applicable*

User Department review and recommendation: *Approval of award without competition.*

Purchasing Agent review and recommendation: *Based upon the market survey recommend approval of award without competition.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Cecil S. Moore
Director

Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Zachary Williams
County Manager

Date