



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Atlanta-Fulton Public Library System*

Department Contact: *Ed Robinson*

Description of Supplies/Services: *Reference databases and learning products*

Demonstration of Contractor's Unique Qualifications:

The Board of Commissioners has authorized that the following category is permitted as basis for conditions allowing award of contracts without competition:

When a review of the market demonstrates that the work, services, or materials sought by Fulton County are so unique that only one vendor can satisfy the County's requirements.

The Fulton County Library wishes to award a contract to Recorded Books for the educational products they provide to support teen and adult learning through libraries.

Recorded Books are the sole distributor of the test prep service ePrep and the adult online learning services Universal Class. Recorded Books is also the only source of SteadyReaders and SmartPass Classics, the slowed down audio versions of high school reading list titles.

The library currently provides GED preparation and testing services and has received a budget enhancement to broaden this program by providing more support to those preparing for the GED. If this item is not approved, county residents trying to take the GED or acquire necessary school or job skills will not have online resources to help them achieve those goals.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: *04/21/2011*

Date Public Notice closed: *04/27/2011 5PM*

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

