JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Atlanta-Fulton Public Library System*

Department Contact: *Ed Robinson*

Description of Supplies/Services: *Print reference directories*

Demonstration of Contractor's Unique Qualifications:

Category H

Standard & Poor's provides reference directories of economic, statistical and investment information.

Standard & Poor's has provided information on American businesses for over a century. Its directories on business and industry provide a variety of investment and statistical information for research purposes.

No

Standard & Poor's products help Fulton County residents with their need for financial, investment and company research needs. The library staff uses these products to answer reference questions via telephone or in person. These resources have been used for a number of years and are standard reference sources provided by libraries.

A sole source letter from the contractor is included.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: April 4, 2012

Date Public Notice closed: April 11, 2012

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is*

being recommended & estimated date of solicitation.

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Felicia Strong-Whitaker, Interim Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

_____ _____

Felicia Strong-Whitaker Date
Interim Director

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

_____ _____

Zachary Williams Date
County Manager