



**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

Winner 2000 - 2012 Achievement of Excellence in Procurement Award  
National Purchasing Institute



**Felicia Strong-Whitaker, Interim Director**

**REQUEST FOR E-QUOTE NUMBER: 13RD86620B**

**PROJECT TITLE: Medical Supplies – Fire Department**

**DUE DATE: 1/25/2013**

**WILL BE RECEIVED UNTIL: 2:00 P.M.**

**LAST DAY FOR QUESTIONS: 1/24/2013**

BIDDERS MAY SUBMIT REQUESTS FOR CLARIFICATION OR QUESTIONS REGARDING THIS E-QUOTE TO THE PURCHASING CONTACT PERON LISTED BELOW. ANY REQUEST SHALL ONLY BE SUBMITTED IN WRITING (FAX OR EMAIL). ALL RESPONSES TO WRITTEN REQUEST(S) WILL BE DISTRIBUTED AS ADDENDA TO THIS E-QUOTE AND POSTED ON THE FULTON COUNTY WEBSITE AT [www.fultoncountyga.gov](http://www.fultoncountyga.gov).

THE COUNTY WILL NOT RESPOND TO REQUESTS RECEIVED AFTER 1/25/2013 AT 2:00 P.M.

E-QUOTE RESPONSES MUST BE SUBMITTED ONLINE AT [www.fultonvendoreselfservice.co.fulton.ga.us](http://www.fultonvendoreselfservice.co.fulton.ga.us). BY THE DATE AND TIME INDICATED. You must be a registered vendor in order to respond to E-QUOTES.

ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW VIA EMAIL ONLY. NO PHONE CALLS WILL BE ACCEPTED. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

CONTACT NAME:  
Rodney E. Dority

E-MAIL ADDRESS:  
rodney.dority@fultoncountyga.gov

FAX NUMBER:  
(404) 893-1734

All information requested on this sheet must be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.

REQUEST FOR QUOTE  
GENERAL TERMS AND CONDITIONS

The following provisions are hereby made a part of this Request for Quote. Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By submission of your responses to this quote, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **SUBMISSION OF RESPONSES.** Responses must be submitted for quotes on-line via the Vendor Self Service system at <https://fultonvendorselfservice.co.fulton.ga.us/webapp/VSSPROD/Advantage>. Response to quotes must be received no later than 2:00 p.m. on the date indicated.
3. **AMENDMENTS TO THE REQUEST FOR QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
4. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
5. **CONFLICT OF INTEREST.** Vendor states that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
6. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
7. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.
8. **NEW.** All items bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Fulton County in the written specifications.
9. **BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS.** Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications. If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.
10. **INDEMNIFICATION.** Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by

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contractor, its directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with its acceptance, of the performance, or nonperformance, of its obligations under this agreements.

11. **TAXES.** Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
12. **DELIVERY.** All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
13. **RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT.** If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
14. **INVOICES AND PAYMENT TERMS.** Invoices are to be mailed to the County department specified on the resulting purchase order or master agreement. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
15. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
16. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
17. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
18. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten (10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.
19. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
20. **RIGHT TO PROTEST.** Any actual or prospective Bidder who is aggrieved in connection with a solicitation or award of a contract/purchase order must submit its protest in writing to the Director of Purchasing & Contract Compliance, 130 Peachtree St. S.W., Suite 1168, Atlanta, GA 30303. A protest must be submitted to the Director of Purchasing & Contract Compliance in writing within 14 days after such aggrieved entity knows or should have known of the solicitation, the award of contract/purchase order to another or other acts giving rise to a protest. An oral protest or a protest to an official, employee, user department, or other person apart from the Director of Purchasing does not comply with Fulton County Code Section 2-324 and does not toll the protest time period.

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**1/25/2013 at 2:00 p.m. EST**

**SIGNATURE BELOW IS THAT OF A PERSON AUTHORIZED TO SIGN CONTRACTS FOR THE QUOTING COMPANY WHO HAS READ, UNDERSTANDS, AND AGREES TO COMPLY WITH THE ABOVE GENERAL TERMS AND CONDITIONS.**

**COMPANY:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**THIS SIGNED FORM MUST BE SUBMITTED WITH YOUR BID. FAILURE TO DO SO MAY RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.**

**REQUEST FOR QUOTE SPECIFICATIONS**  
**Quote Number: 13RD86620B**  
**Opening Date: 1/25/2013 at 2:00 p.m. EST**

**EMS Patient Treatment & Patient Handling**  
**Fulton County Fire Department**

**1. DESCRIPTION**

The Fulton County Department of Purchasing & Contract Compliance is soliciting quotes from qualified vendors to provide Medical Supplies for the Fulton County Fire Department.

**2. CONTACT PERSON**

Please contact Rodney E. Dority, Procurement Officer at Fax (404) 893-1734 or by e-mail [rodney.dority@fultoncountyga.gov](mailto:rodney.dority@fultoncountyga.gov), with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person. Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

You must be registered in the County's AMS System in order for the Department of Purchasing & Contract Compliance to issue your company a Purchase Order or to receive payments. If you are not a registered vendor you may access and complete the vendor application via the County's Vendor Registration website ([www.fultonvendorelfservice.co.fulton.ga.us](http://www.fultonvendorelfservice.co.fulton.ga.us)). You must provide a copy of your current Business License in order to complete the vendor registration process.

If your company is a registered vendor, you can respond to all quotes online and in real time on this website.

**3. PRODUCT/SERVICE SPECIFICATIONS**

**1. EMS Patient Treatment & Patient Handling**

Fulton County is soliciting bids from qualified vendors to provide EMS Patient Treatment and Patient Handling Supplies to the Fulton County Fire and Rescue Department on contractual as needed basis for a 12 month period beginning at the time of award.

The County reserves the right for an option of one additional 12 month extension pending availability of Departmental appropriated funding. Optional year price increase (s) in this contract, if exercised by Fulton County, shall be limited to the bid prices offered unless otherwise specifically accepted by Fulton County, but in no instance shall exceed the consumer price index. The term "Consumer Price Index" shall mean the Consumer Price Index published by the Bureau of Labor Statistics of the U.S. Department of Labor with particular reference to the average shown on such index for all terms.

The following are the minimum acceptable requirements for EMS Patient Treatment and Patient Handling supplies for the Fire Department. Unless clearly identified as "no exceptions", items in the request for bid identified, described, or referenced by a brand name or trade name description, are intended to be descriptive, but not restrictive and are to indicate the quality and characteristics of products that may be offered. Products may be considered for award if such products are clearly identified in the bids and are determined by Fulton

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County to meet its needs in all respects. If the bidder proposes to furnish another product, such products shall be clearly identified in the bid. The evaluation of the bids and the determination as to equality of the products offered shall be the responsibility of the County.

Award of this bid shall be to one vendor. Award shall be based on compliance with these specifications, delivery period, and being the lowest responsive bidder.

1.1

Bidders must complete, and turn in this package to be considered for award of the bid. Specifications in the manufacturer’s format will be accepted in addition to this completed format.

1.2

All items bid must be new. Used, rebuilt or refurbished items will not be considered or accepted.

1.3

All bidders are required to be authorized distributors and regularly engaged in the sale or distribution of the type of goods, materials, equipment or services for which the bidder is submitting a bid response. The awarded vendor(s) must operate a warehouse of items needed and have the ability to deliver within 48 hours of order.

1.4

The apparent silence of this specification, and any supplement thereto, as to details, or the omission from it of a detailed description concerning any point, will be regarded as meaning only the best commercial practices are to prevail. Only materials of the highest quality, correct type, size, and design are to be used. All interpretations of this specification will be made upon the basis of this statement, with Fulton County interpretation to prevail.

1.5

Each bidder shall submit one (1) copy of their most recent product catalog and price list with their quote. Photocopies of manufacturer’s price lists and/or computer printouts must be clear and legible. Blurred copies and distribution inventory price lists are not acceptable. Also pencil, typewritten, or pen ink changes in the price lists will not be acceptable. Failure to comply may be cause for rejecting your bid.

2. Items

The following is a representative list of items that may be required. For each brand, bidder shall show the discounted price to Fulton County for parts shown and the percentage discount to be applied to the price list for all other parts not shown for each brand.

\_\_\_\_\_ % discount off Catalog Pricing for materials not listed

PRICING FORM

Manufacturer’s Name	Description	Unit	Quantity	Unit Cost
Roehampton/MedSource	Sterile Burn Sheet 60”x96”	Case	5	
N/A	Cold Packs 5.5x8	Case	5	

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N/A	Hot Packs 6x8.25	Case	5	
Kendall	4x4 Sterile Sponges	Case	10	
Kendall	Non-Sterile 4x4 gauze pads	Case	10	
Kendall	Vaseline Gauze 3x9	Case	5	
Kendall	Conform Stretch Roll Gauze 2"	Case	5	
Kendall	Conform Stretch Roll Gauze 4"	Case	5	
Kendall	Conform Stretch Roll Gauze 6"	Case	5	
Johnson & Johnson	Waterproof Tape 3"x10 yard	Case	5	
Johnson & Johnson	Waterproof Tape 1"x10yard	Case	5	
Hermitage	Sterile Trauma Dressing 12x30	Case	5	
Dynarex	Triangular Bandages 40"x40"x54"	Case	5	
Dynarex	Elastic Bandages 4"	Case	5	
Dynarex	Elastic Bandages 6"	Case	5	
Johnson & Johnson	Sterile Adhesive Band-Aid 1x3	Case	5	
Johnson & Johnson	Large Eye Pads, Sterile	Box	5	
Johnson & Johnson	Surgipad 5x9	Box	5	
Bayer	Fingerstix Lancets for use w/ Glucolet 2 Automatic Lancing	Case	5	
Bayer	Glucolet 2 Automatic Lancing	Case	5	
Jelco	Protectiv IV Catheter 14 Gauge	Box	5	
Jelco	Protectiv IV Catheter 16 Gauge	Box	5	
Jelco	Protectiv IV Catheter 18 Gauge	Box	5	
Jelco	Protectiv IV Catheter 20 Gauge	Box	5	
Jelco	Protectiv IV Catheter 22 Gauge	Box	5	
Jelco	Protectiv IV Catheter 24 Gauge	Box	5	
Precision Glide	18 Gauge Hypodermic 1.5 Inch	Box	5	
Precision Glide	21 Gauge Hypodermic 1.5 Inch	Box	5	
Precision Glide	25 Gauge Hypodermic 1.5 Inch	Box	5	
Biomedix	Selec-3 IV Infusion Set	Box	13	
N/A	Latex IV Tourniquets	Pack	2	
Decton Dickinson	10cc Luer Tip Syringe	Box	2	
Decton Dickinson	3cc Luer Tip Syringe	Box	2	
Decton Dickinson	1cc Luer Tip Syringe	Box	2	
Cook	16 Gauge Intraosseous Needle 3cm	Each	100	
MediSense	Precision Xtra Glucose Test Strips	Box	50	
BCI	3301 Hand-Held Pulse Oximeter w/Carry Case	Each	15	
Baxter	0.9% Sodium Chloride Irrigation 1000ml	Case	10	
Hospira	0.9% Sodium Chloride Injection 10ml	Box	5	
Braun	Sterile Water for Irrigation 500ml	Case	5	
Amsino	Amsafe Needleless PRN Connector	Case	20	
Conmed	Electrodes Huggables Pediatrics	Case	13	
Kendall	Electrodes MediTrace Adults	Case	13	
Physio Control	Lifepack 12 Paper	Box	3	
ConMed	R2 Direct Connect to Quik-Combo Electrodes (Adult)	Pair	26	
ConMed	R2 Direct Connect to Quik-Combo Electrodes (Pedi)	Pair	26	
Physio Control	Oximetry Finger Probe	Each	10	
Physio Control	Oximetry Cable Extension	Each	13	
Adlite	Disposable & Reusable Penlights	Pack	13	
Ambu	Laryngeal Mask Size 3/w Lube Jelly & Syringe	Each	50	
Ambu	Laryngeal Mask Size 4/w Lube Jelly & Syringe	Each	50	

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Ambu	Laryngeal Mask Size 5/w Lube Jelly & Syringe	Each	50	
Ambu	Laryngeal Mask Size 6/w Lube Jelly & Syringe	Each	50	
Stryker	Kendrick Extrication Device w/adjustable neck and chin straps	Each	20	
Sta-Blok	Headbed Immobilizers	Case	10	
Ambu	Adjustable Collars, Adult	Each	50	
Ambu	Adjustable Collars, Pedi	Each	50	
Ambu	Adjustable Collars, Infant	Each	50	
Dyna Med	Hare Traction Splint, Adult	Each	10	
Dyna Med	Hare Traction Splint, Pedi	Each	10	
Standard	EMT Shears	Each	50	
Lifesaver	Seat Belt Cutter	Each	50	
Standard	Ring Cutter	Each	50	
Standard	Replacement Blades for ring cutter	Each	50	
Kendall	Alcohol Preps, Sterile, Medium	Box	100	
Paddock	Poison Antidote Pack	Each	50	
Glucose15	3 Tube Pack, 15 gm	Pack	100	
B.I.G.	Bone Injection Gun, Adult, 15 ga	Each	60	
B.I.G.	Bone Injection Gun, Pedi, 18 ga	Each	30	
Standard	Spring Loaded Center Punch	Each	50	
Sage	Sharps Container, 1 Pint	Each	100	
Laerdal	Pocket Face Mask w/hard case	Each	200	
Ambu	Adult BVM w/Bag Reservoir, Mask, & Tubing	Each	100	
Ambu	Child BVM w/Bag Reservoir, Mask, Tubing, & Popoff	Each	50	

Bidder acknowledges that it has read, understands, and agrees to comply with the above statements and that the signature below is that of an individual authorized to sign contracts on behalf of the bidding company.

Company: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Exceptions to specifications or remarks:**

**4. SPECIAL CONDITIONS/INSTRUCTIONS**

**5. INSURANCE & RISK MANAGEMENT PROVISIONS**