



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Finance Department*

Department Contact: *Hakeem Oshikoya*

Description of Supplies/Services: *Software Configuration and Training of Pattern Stream Budget Book Application*

Demonstration of Contractor’s Unique Qualifications:

Finite Matters LTD is the only vendor with the knowledge of the intellectual property and the layout of the database of the software to configure the application. Additionally, they will train the Finance Staff on the nuances of the new Budget Book application. This will enable the staff to create a new version of the 2015 Budget Book.

This item has not been previously procured.

Impact will be positive if these services are procured as the Budget team will be able to produce a completely new format and style for the 2015 budget book.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Date Public Notice posted on website: *Monday, October 20, 2014*

Date Public Notice closed: *Friday, October 24, 2014*

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation:

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished, per the Fulton County Code of Ordinances §102-384, Award without competition.

I, Felicia Strong-Whitaker, Interim Purchasing Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Felicia Strong-Whitaker
Interim Purchasing Director

Date

I, Patrick O'Connor, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Patrick O'Connor
County Manager

Date