



MEMORANDUM

To: Gayle H. Holloman, Director of Library Arts and Culture
From: Sandra Poag, Entertainment Manager
Cc: Felicia Strong Whitaker, Purchasing Director
Lisa Rushin, Assistant to the County Manager

Date: September 21, 2015

Subject: Cancellation of RFP (# 15RFP97056B-BR)

Good Afternoon Gayle,

Please accept this email as a formal request to cancel the Wolf Creek Amphitheater 2015 Concessions RFP. The venue has decided to go in a different direction for Concessions needs in 2016. Please sign off on this cancellation below and forward to Felicia Strong-Whitaker, in the Purchasing Department for her records.

Warm regards,

Sandy L. Ward-Poag, J.D.
Entertainment Manager

Gayle H. Holloman, Director of Library, Arts and Culture