



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, *Interim Director*

May 7, 2009

Re: 09CT67495A
Office Furniture

Dear Bidders:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request For Quote (RFQ).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Cheryl Cochran

Cheryl Cochran
Chief Assistant Purchasing Agent

Winner 2000 - 2008 Achievement of Excellence in
Procurement Award • National Purchasing Institute



09CT67495A
Office Furniture

Addendum No. 1
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Page 5 of the RFQ, Item No. 5 finish color of burgundy is corrected to read “**black.**”

The following are responses to questions received from interested bidders under the above referenced RFQ:

1. What is the actual delivery address?
5025 Roswell Road N.E. Atlanta, Georgia 30342
2. Is a loading dock available? **No**
3. Will installers need to walk up **any** steps? **No**
If yes, how many steps (including landings)?
4. Number of buildings?
1
5. Number of floors?
1
6. Total number of rooms being installed in? **1**
 - a. Is there a breakdown of products per room? If so, please include.
7. What are the working hours?
7:00a.m. till 5:00p.m.
8. Is a freight elevator available (if applicable)? **No**
If no, will a passenger elevator be accessible? **No**
9. Is prevailing wage required? **No**
If yes, are union workers required?
10. On your bid, item # 5 has HON in Burgundy, but the part number provided is for Alera and not available in Burgundy. See attached link. What should we quote?
It should be black, HON 2-drawer file cabinet.

09CT67495A
Office Furniture

Addendum No. 1
Page Three

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, S. W. Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time Friday, May 8, 2009, **2:00 P.M local prevailing time.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title