

**EAST ROSWELL LIBRARY**  
**ADDENDUM NO. 08.1-1**  
**DECEMBER 7, 2012**  
PAGE 1 OF 1

This Addendum No. 08.1-1 dated December 7, 2012 issued by Ajax Building Corporation of Georgia is hereby made part of Bid Package 08.1 – DOORS, FRAMES & HARDWARE for the East Roswell Library. The changes and/or clarifications included in this Addendum shall be considered as part of the Bidding Documents and shall supersede, amend, add to, or subtract from those conditions included in the original Bidding Documents, including the Project Bid Package, Drawings, Specifications, previous Addenda, etc. This Addendum must be acknowledged in the space provided on the Proposal Form (included in Section II of the Bid Package). Failure to acknowledge this Addendum may subject Bidder to disqualification.

1. PRE-BID CONFERENCE

- A. Incorporate Pre-Bid Conference Meeting Minutes, Pre-Bid RFI Form, and Sign-In Sheets. (total of 7 pages).

2. SPECIAL CONDITION NO. 1 – CONSTRUCTION SCHEDULE

- A. Incorporate Responsibility & Milestone Sort Schedule dated 11/27/12. (total of 2 pages).

3. ADDENDA ISSUED BY DESIGN PROFESSIONAL

- A. Incorporate Addendum No. 2 dated December 16, 2012 issued by KHAFRA (located on Ajax FTP site – total of 250 pages, 39 of which are plan sheets).
- B. KHAFRA Addendum No. 1 was incorporated into the originally provided bid documents.

**END OF ADDENDUM NO. 08.1-1**

ATTACHMENTS: Pre-Bid Conference Meeting Minutes (3 pages)  
Pre-Bid RFI Form (1 page)  
Pre-Bid Conference Sign-In Sheets (3 pages)  
Schedule (2 pages)  
KHAFRA Addendum No. 2 (250 pages) – On Ajax FTP Site

XC: All BP 08.1 Bidders  
FTP Site – Bid Documents

**PRE-BID CONFERENCE MEETING MINUTES**

1. Date of Pre-Bid Conference: November 29, 2012 / 11:00 AM, 1:30 PM, & 3:00 PM
2. Location of Pre-Bid Conference: East Roswell Park
3. Bid Packages included in Bid Group C: Bid Packages  
Millwork; Cementitious Panels; Roofing; Doors, Frames & Hardware; Glass, Glazing, Storefront, & Sun Control.
4. Bid Packages included in Bid Group D: Bid Packages  
Drywall, Framing & Stucco; Hard Tile; Carpet & Resilient Flooring; Acoustical Ceilings & Treatments; Painting & Coatings; Walkway Covers; Library Furniture.
5. Bid Packages included in Bid Group E: Bid Packages  
Final Clean; Miscellaneous Building Specialties; Toilet Accessories; Site Fencing; Landscaping.
6. Bid Date for Bid Group C: December 14, 2012 / 11:00 AM Local Time
7. Bid Date for Bid Group D: December 14, 2012/ 2:00 PM Local Time
8. Bid Date for Bid Group E: December 14, 2012/ 3:00 PM Local Time
9. Bid Location: Fulton County Department of Purchasing  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, GA 30303  
  
Bids sent via US Mail, FEDEX, UPS are to be addressed to:  
  
Fulton County Department of Purchasing and Contract Compliance, c/o Ajax Building Corporation-East Roswell Library, Fulton County Public Safety Building  
130 Peachtree Street, S.W., Suite 1168  
Atlanta, GA 30303
10. Pre-Bid Conference Attendees: Sign-In Log
11. The Pre-Bid Conference was NOT mandatory.
12. Introduction of Project Team
  - A. Fulton County- Atlanta – Fulton Public Library System Owner
  - B. Ajax Building Corporation of Georgia Construction Manager
  - C. HBM Library Design Architect
  - D. KHAFRA Architect of Record
  - E. KHAFRA Structural/Electrical/Mechanical Engineer
13. Project Description and Scope
  - A. Site Plan
  - B. East Roswell Library will be located in the City of Roswell (Fulton County) on a 2.7 acre wooded corner of East Roswell Park at the intersection of Holcomb Bridge Rd. and Fouts Rd. The new library is an approximately 17,000 SF single-story building with a construction budget of 4.9 million. Project is

anticipated to be LEED "Silver" and one of the main focuses of the design is a connection with the wooded surroundings to create a functional library space within a canopy of trees. There will be a connection to park walking and cycling trails, a covered material return and customer drop off, and a welcoming covered bridge entry.

Construction is expected to commence in February 2013 with completion in early 2014.

14. Prequalification Requirements- It is Ajax's policy that only bids of prequalified or conditionally prequalified subcontractors are considered responsive. If a subcontractor has not provided the requested pre-qualification information prior to submitting their bid it will be at the option of the Owner whether or not the bid is opened for evaluation or deemed unresponsive and returned unopened.
15. Bidding Documents
  - A. Are currently available
  - B. Documents Include:
    1. Bid Package – Posted on Fulton County's Bid Board & Ajax FTP Site
    2. Drawings and Specifications – Posted on Ajax's FTP Site
    3. Addenda issued during the Bidding Phase- Will be posted on Fulton County's Bid Board and Ajax FTP Site.
  - C. All changes and/or clarifications to the Bidding Documents will be issued by Ajax Building Corporation in the form of Addenda.
    1. All Addenda issued by the Architect, Engineers and/or Owner will be incorporated into Addenda issued by Ajax Building Corporation.
  - D. Electronic Document Distribution.

The drawings and specifications are available on the Ajax FTP site at the address listed below.

FTP Site Address:	<a href="ftp://ftp.ajaxbuilding.com/">ftp://ftp.ajaxbuilding.com/</a>
Web Access:	<a href="http://ftp.ajaxbuilding.com/">http://ftp.ajaxbuilding.com/</a>
Username:	eastroswellsub
Password:	201209sub
  - E. Documents can also be reviewed at Ajax's Office
    1. Please call ahead to schedule.
    2. CD with plans/specifications
      - a. \$30.00 Shipping and Handling Charge to Fedex CD copy of the plans/specifications/bid packages.
  - F. Review Pre-Bid RFI Requirements
    1. Forms and Procedures
    2. Goal to have all RFI's submitted by 12/5/12
    3. Goal to issue final Addenda by 12/7/12
    4. All questions and all answers will be provided to all bidders by Addenda.
    5. All Pre-Bid RFI's are to be sent to Ajax Building Corporation via email to: [rebecca@ajaxbuilding.com](mailto:rebecca@ajaxbuilding.com)
  - G. Substitutions – Only if approved in writing by Addenda.
16. Bid Package Review
  - A. General Review of Bid Package Contents
  - B. Detailed Review of Proposal Form and Bid Security Requirements
    1. Proposal Form Review
      - a. Base Bid
      - b. Breakdown of Base Bid as required on Bid Proposal Form
      - c. Project Bid Alternates
        - i. Refer to Specification Section
        - ii. Shall be held good for the period indicated.

- iii. May be used as a basis of selection by the Owner and Construction Manager.
      - d. Bid Package Alternates
        - i. Refer to Bid Package, Schedule "A", Item B.5
        - ii. Shall be held good for the period indicated
      - e. Voluntary Alternates
        - i. Examples include:
          - i. Bid Adjustments for Value Engineering Options.
          - ii. Bid Adjustments for Alternative Materials and/or Equipment.
        - ii. Shall be held good for a minimum of 120 days.
        - iii. Will be considered and may be used as a basis of selection by the Owner and Construction Manager.
      - f. List cost of Supply Bond
        - i. Bidder shall provide Lump Sum amount.
        - ii. Bidder shall provide percentage (%) for alternates (add or deduct).
      - g. List Addenda on Proposal Form – Include issuing firm (example: "Ajax Building Corporation Addendum # X dated XX/XX/XX").
      - h. Bidder information.
        - i. "Live" Officers signature.
        - j. Seal required for Corporations.
    2. Bid Security Requirements
      - a. Five Percent (5%) of Base Bid
        - i. Bid Bond – AIA
        - ii. Cashier's Check
        - iii. Certified Check
    3. Bid Submittal Requirements
      - a. Sealed Bids – See "Instruction to Bidders" for specific requirements
      - b. Exceptions to the Bid Proposal Forms are not allowed. If a bidder has an exception to any portion of the Contract Documents, it must be submitted in writing for approval prior to the Bid date. Acceptance will be issued via addendum.
    4. Opening of Bids
      - a. Ajax Building Corporation will meet with the Owner to open all bids.
      - b. Bid opening will NOT be public.
      - c. Final bid tabulations will be provided to Fulton County for posting on Bid Board.
    5. All Bids shall be held good for 90 days
  - C. Review Subcontract Agreement
  - D. Review Schedule "A" – Scope of Work
  - E. Review Schedule "E" – Document List
    1. Review List of Current Documents
      - a. Bid Packages
      - b. Plans
      - c. Specifications
    2. Future Documents
      - i. Expect A/E Addendum on December 3, 2012
  - F. Review All Special Conditions
  - G. Review Bonding Requirements for Successful Bidders
    1. Supply Bond
    2. Bidder shall provide Lump Sum amount.
    3. Bidder shall provide percentage (%) for alternates (add or deduct).



## PRE-BID REQUEST FOR INFORMATION (“RFI”)

<b>Job Id:</b> 201209 <b>Name:</b> East Roswell Library	<b>RFI No.</b> <b>Reference:</b> <b>Issue Date:</b> <b>Requested by:</b>
<b>Issued To:</b> Ajax Building Corporation Attn: Rebecca Bailey 1700 Cumberland Point Dr. SE, Suite 15 Marietta, GA 30067 <a href="mailto:rebecca@ajaxbuilding.com">rebecca@ajaxbuilding.com</a>	<b>Issued By:</b>

**RFI Question:**

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**Receiver's Reply:**

**Reply Date:**

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**References:**

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**Spec Section Codes:**

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**Attachments:**

- Type:

**Note:** This reply is not an authorization to proceed with work involving additional cost, time or both. If any reply requires a change to the Contract Documents, a Change Order, Construction Change Directive or a Minor Change in the work must be executed in accordance with the Contract Documents.

## East Roswell Library Subcontractor Pre-Bid Meeting - Bid Group C Sign-In Sheet

Print Name	Company Name	Phone No.	Email Address	BP 6.1	BP 6.2	BP 7.1	BP 8.1	BP 8.2	BP	BP
1. Marc Lancaster	Peach State Roofing	770-962-7885	mlancaster@peachstateinc.com			✓				
2. Johnny Rogers	Ben Hill Roofing	706-236-5008	jrogers@bhroof.com			✓				
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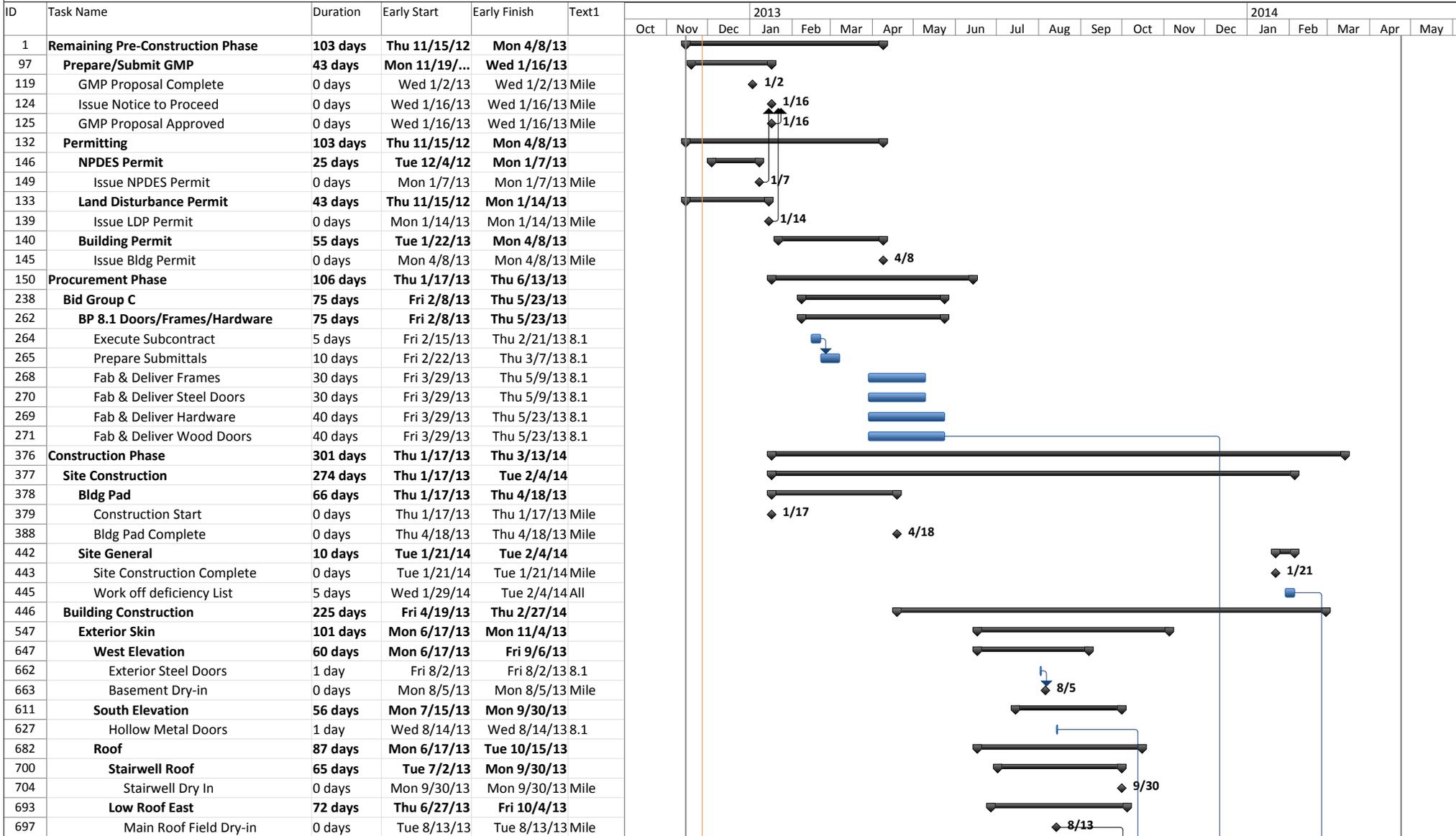
# East Roswell Library Subcontractor Pre-Bid Meeting - Bid Group D Sign-In Sheet

Print Name	Company Name	Phone No.	Email Address	BP	BP	BP	BP	BP	BP	BP
				9.1	9.2	9.3	9.4	9.5	10.3	10.5
1. Chris Burton	Southeastern Commercial Flooring	678-460-2016	chris@scfga.com		✓	✓				
2. Todd Rigger	Tiger Drywall	678-680-7552	trigger@tigerdrywall.com							
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## East Roswell Library Subcontractor Pre-Bid Meeting - Bid Group E Sign-In Sheet

Print Name	Company Name	Phone No.	Email Address	BP 1.3	BP 10.1	BP 10.4	BP 32.1	BP 35.1	BP	BP
1. William Farber	MCR0	770-301-3503	<del>MCR0@bell.net</del> MCR0@bell.net							
2. Marcus Mitchell	MOBL	404-886-4338								
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East Roswell Library  
Bid Package Schedule



Project: East Roswell Library 11-1 Date: Tue 11/27/12	Task		Project Summary		Inactive Milestone		Manual Summary Rollup		Deadline	
	Split		External Tasks		Inactive Summary		Manual Summary		Critical	
	Milestone		External Milestone		Manual Task		Start-only		Critical Split	
	Summary		Inactive Task		Duration-only		Finish-only		Progress	

