



Fulton County, GA

Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director

November 4, 2011

Re: 11RFP80542K-LW, Architectural & Engineering Services for Four (4) Branch Libraries for the Atlanta Public Library System Capital Improvement Program

Dear Proposers:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced Request for Proposal (RFP), **11RFP80542K-LW, Architectural & Engineering Services for Four (4) Branch Libraries.**

Please review the revised Exhibit 1 that now includes item #12, Appendix 1. The Appendix 1 form should be attached on the outside envelope of the technical proposal for each project that is submitted.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged, in full force and effect.

Sincerely,

Linda Walton

Linda Walton
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



**11RFP80542K-LW, Architectural & Engineering Services for Four (4) Branch Libraries
Addendum No. 4
Page Two**

ACKNOWLEDGEMENT OF ADDENDUM NO. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Fulton County Purchasing Department, Public Safety Building, 130 Peachtree Street, Suite 168, Atlanta, Georgia 30303 by the RFP due date and time **Thursday, November 10, 2011, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 4 , _____ day of _____, 2011.

_____ Legal Name of Proposer

_____ Signature of Authorized Representative

_____ Title

EXHIBIT 1

The following submittals shall be completed and submitted with each proposal (see table below "Required Proposal Submittal Check List."). Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original proposal and five (5) CD's as required in Section 3.1.2 of the RFP.

Item #	Required Proposal Submittal Check List	Check (√)
1	One (1) Proposal marked "Original", five (5) CD's	
2	*Form E: Georgia Security and Immigration Contractor Affidavit(s) and Agreements <i>Note: If prime contractor is a joint venture, partnership, LLC, each member of the entity must submit an affidavit</i>	
3	*Form F: Georgia Security and Immigration Subcontractor Affidavit (s)	
4	Technical Proposal for each library bid	
5	Cost Proposal for each Library Project Selected in (Cost Summary forms Hourly & Fee, Section 3) (submitted in a separate sealed envelope)	
6	Financial Information (submitted in a separate sealed envelope)	
7	Acknowledgement of each Addendum(s)	
8	Purchasing items below should match information requested in the Technical Proposal Format and Content of Section 3 in this RFP. Executive Summary Project Plan Project Team Qualifications/Qualifications of Key Personnel Relevant Project Experience Proposer Financial Information Availability of Key Personnel Local Preference Disclosure Form and Questionnaire Cost Proposal (See item 5)	
9	Purchasing Forms Form A: Certificate Regarding Debarment Form B: Non-Collusion Affidavit of Bidder/Offeror Form C: Certificate of Acceptance of Request Proposal Requirements Form D: Disclosure Form & Questionnaire Form G: Professional License Form H: Local Preference Affidavit of Bidder/Offeror	
10	Office of Contract Compliance Requirements (separate envelope) Exhibit A: Promise of Non-Discrimination Exhibit B: Employment Record Exhibit C: Schedule of Intended Subcontractor Utilization Exhibit D: Letter of Intent to Perform as Subcontractor Exhibit E: Declaration Regarding Subcontractor Practices Exhibit F: Joint Venture Disclosure Affidavit Exhibit G: Prime Contractor/Subcontractor Utilization Report Equal Business Opportunity Plan (EBO Plan) Exhibit H – First Source Jobs Program Information Form 1 Exhibit H – First Source Jobs Program Agreement Form 2	
11	Evidence of Insurability, proposer must submit one (1) of the following: Letter from insurance carrier Certificate of Insurance An umbrella policy in excess of required limits for this project	
12	Appendix 1	

APPENDIX 1

PROJECT INFORMATION AND SELECTION FORM

Name of Proposer: _____

ARCHITECTURAL & ENGINEERING SERVICES FOR FOUR (4) BRANCH LIBRARIES

for Atlanta Fulton Public Library System Capital Improvement Program - Phase I

Mark "X" in box below , next to the projects for which you are submitting qualifications for	NAME OF NEW BRANCH	PROPOSED FLOOR AREA	PROPOSED CONSTRUCTION BUDGET
	Milton (L003)	25,000 sf	\$7,194,983
	Palmetto (L005)	10,000 sf	\$3,219,762
	Southeast Atlanta (L006)	15,000 sf	\$4,685,600
	South Fulton (L010)	add 10,000 sf	\$5,567,581

Construction delivery method for all the projects is Construction Management at Risk.

This form is to be completed as described in the table above. Mark an "X" on the row for each project the proposal is submitted for and included in the proposal as indicated in Required Submittals Checklist.

Attach this form on the outside of the proposal