



Fulton County, GA

Department of Purchasing & Contract Compliance

May 31, 2012

Re: **#12RFP83277K-JD – Architectural and Engineering Services for Fulton County Government Center Waterproofing**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **#12RFP83277K-JD – Architectural and Engineering Services for Fulton County Government Center Waterproofing**.

Except as provided herein, all terms and conditions in the **#12 RFP83277K-JD – Architectural and Engineering Services for Fulton County Government Center Waterproofing** referenced above remain unchanged and in full force and effect.

Sincerely,

Joyce Daniel

Joyce Daniel, CPPB
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in Procurement Award • National Purchasing Institute



**#12RFP83277K-JD – Architectural and Engineering Services for Fulton County
Government Center Waterproofing
Addendum No. 1
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

SECTION 9, EXHIBITS of #12RFP83277K-JD – Architectural and Engineering Services for Fulton County Government Center Waterproofing are attached.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, July 9, 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2012.

Legal Name of Bidder

Signature of Authorized Representative

Title

**SECTION 9
EXHIBITS**

Exhibit 1- Required Proposal Submittal Check List

Exhibit 2- Cost Proposal Summary

Exhibit 3- Building Areas

The following submittals shall be completed and submitted with each proposal (see table below “Required Proposal Submittal Check List.”). Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original proposal and five (5) CD’s as required in Section 3.1.2 of the RFP.

Item #	Required Proposal Submittal Check List	Check (√)
1	One (1) Proposal marked “ Original ” three ring binder, and five (5) CD’s	
2	*Form E: Georgia Security and Immigration Contractor Affidavit(s) and Agreement <i>Note: If prime contractor is a joint venture, partnership, LLC, each member of the entity must submit an affidavit</i>	
3	*Form F: Georgia Security and Immigration Subcontractor Affidavit (s)	
4	Technical Proposal	
5	Cost Proposal (submitted in a separate sealed envelope)	
6	Financial Information (submitted in a separate sealed envelope)	
7	Acknowledgement of each Addendum	
8	Executive Summary Project Plan Project Team Qualifications/Qualifications of Key Personnel Relevant Project Experience Proposer Financial Information Availability of Key Personnel Location of Firm Disclosure Form and Questionnaire	
9	Purchasing Forms Form A: Certificate Regarding Debarment Form B: Non-Collusion Affidavit of Bidder/Offeror Form C: Certificate of Acceptance of Request Proposal Requirements Form D: Disclosure Form & Questionnaire Form G: Professional License Form H: Local Preference Affidavit of Bidder/Offer	

	Form I: Service Disabled Veterans Preference Affidavit of Bidder/Offeror	
10	Office of Contract Compliance Requirements (separate envelope) Exhibit A: Promise of Non-Discrimination Exhibit B: Employment Record Exhibit C: Schedule of Intended Subcontractor Utilization Exhibit D: Letter of Intent to Perform as Subcontractor Exhibit E: Declaration Regarding Subcontractor Practices Exhibit F: Joint Venture Disclosure Affidavit Exhibit G: Prime Contractor/Subcontractor Utilization Report Equal Business Opportunity Plan (EBO Plan)	
	Evidence of Insurability, proposer must submit one (1) of the following: Letter from insurance carrier Certificate of Insurance An umbrella policy in excess of required limits for this project	
	Verify that Bidder/Proposer is registered w/Georgia Secretary of State and attach a copy of print out for each (APPLICABLE)	
	Verify Georgia Utility License Number and attach a copy of print out for each Bidder/Proposer (NON-APPLICABLE)	
	Verify Professional License and attach a copy of the print out for each Bidder/Proposer (APPLICABLE)	

Cost Proposal Form

I. SCHEDULE OF FEES

This form shall be completed and submitted as the cost proposal. The complete Cost Proposal is to be submitted separately from the Technical Proposal in a sealed envelope.

II. PROPOSED PROJECT PERSONNEL HOURLY RATES

- A. Personnel hourly rates for each staffing position to be used in performing the work must be provided.
- B. The proposed rates will also apply to Additional Services, if such services are authorized by the County during the contract period.

STAFFING POSITION	Direct Salary Expense (DSE)		Burden Multiplier		Direct Personnel Expense (DPE)		OH & P (%)		TOTAL HOURLY SALARY EXPENSE
Program Manager	\$	X		=	\$	+	%	=	\$
Program/Construction Manager/Director	\$	X		=	\$	+	%	=	\$
Interior Designer	\$	X		=	\$	+	%	=	\$
Senior Architect	\$	X		=	\$	+	%	=	\$
Design Architect	\$	X		=	\$	+	%	=	\$
Draftsperson/CADD	\$	X		=	\$	+	%	=	\$
Administrative/Clerical	\$	X		=	\$	+	%	=	\$
Specifications Writer	\$	X		=	\$	+	%	=	\$
Project Scheduler	\$	X		=	\$	+	%	=	\$
Cost Estimator	\$	X		=	\$	+	%	=	\$
Structural Engineer	\$	X		=	\$	+	%	=	\$
Electrical Engineer	\$	X		=	\$	+	%	=	\$
Mechanical Engineer	\$	X		=	\$	+	%	=	\$
Plumbing Designer	\$	X		=	\$	+	%	=	\$
Waterproofing Consultant	\$	X		=	\$	+	%	=	\$
Landscape Architect	\$	X		=	\$	+	%	=	\$
Commissioning Agent	\$	X		=	\$	+	%	=	\$
TOTAL	\$	X		=	\$	+	%	=	\$

**EXHIBIT 3
Building Areas**

Building Areas

Building Name	Building Number	Size (approximate)
Government Center Tower 141 Pryor Street Atlanta, Georgia 30303	B613052	263,577 sq. ft.
Government Center Midrise 141 Pryor Street Atlanta, Georgia 30303	B613022	137,019 sq. ft.
Public Safety Building 130 Peachtree Street, SW Atlanta, Georgia 30303	B6103042	75,100 sq. ft.
Government Center Atrium 141 Pryor Street Atlanta, Georgia 30303	B613062	68,179 sq. ft.
Government Center Assembly 141 Pryor Street Atlanta, Georgia 30303	B613012	83,064 sq. ft.