



FULTON COUNTY PURCHASING DEPARTMENT
Winner 2000 – 2003 Achievement of Excellence in Procurement Award
National Association of Purchasing Management

Jerome Noble, Director

October 24, 2005

Addendum Number 1
ITB #: 05ITB210000C-BL
Utility Bill Payment Centers

Dear Vendors:

This addendum is in reference to **Invitation to Bid #05ITB210000C-BL, Utility Bill Payment Centers** in support of the Fulton County Finance Department. This addendum provides additional information, requirements, terms and clarifications about this project.

Sections 9 (General Conditions), 10 (Special Conditions) and 11 (Pricing Forms) are not included in this bid and should be ignored, as they are not apart of this bid solicitation.

Responses to Questions submitted

Submitted by: E. Eugene Webb PhD
Southern DataComm
gwebb@protobase.com
Office 727-431-4430
Cell 727-510-4266

Question: Southern DataComm is provider of payment services and solutions for commercial and public sector applications.

Tender types are listed as cash, certified check or money order.

1. Would the County be interested in adding credit card as a tender type if:
 - a. Credit card revenues were fully funded to the total bill amount (County receives the full amount due at the time of settlement)
 - b. Revenues from credit card payments were directly deposited in a bank account identified by the County at the end of each business day
 - c. All costs of the credit card transaction (discount rate, fees) are assumed by payer in addition to the proposed \$2.00 fee.

Adding these criteria to the RFP via an addendum will provide additional payment opportunities for the customer and significantly improve accountability and cash flow to the County.

RESPONSE: A significant portion of the payments received at the payment locations will be made to restore shut-off delinquent services. While credit card transactions for shut-off delinquent payments occur directly between the County and the cardholder, the County does not prefer to have these transactions between a third party and the cardholder. Therefore, cash, certified check or money order is the only acceptable forms of payment for the payment centers.

Submitted by: Dave Ayres, Director of Biller Relations
Fidelity Express
P. O. Box 768,
128 Jefferson Street
Sulphur Springs, Texas 75484

Questions: The summary states, "the contractor must have the capability to transmit payment funds and data electronically to Fulton County Revenue Accounts." From prior conversations with Fulton County Water Department managers, it was our understanding that payment data and funds were to be sent to Wachovia Bank, on behalf of Fulton County. Is this still the operational plan – that data and funds will be transmitted to Wachovia?

RESPONSE: Yes, data and funds will be transmitted to Wachovia to be incorporated in their daily E-box transmission.

Question: The summary states, "The Contractor must be able to transmit payment files over a Virtual Private Network." As questioned above, if data is to be sent to Wachovia, will a VPN be required by the bank?

RESPONSE: No

Question: In Section J, Bid Openings, the document requires all bidders to be present at the opening of the bid documents. We believe we may not be able to be present. Is attendance mandatory?

RESPONSE: No

Submitted by: Waylee M. George, President
Arete Media Associates, Inc.
2570 Old Milton Parkway
Alpharetta, GA 30004

Question: How many Payment Centers does Fulton County require?

Response: Since this request is driven by a desire to enhance customer service, we are looking for coverage of the Alpharetta/Roswell service area.

Question: Following an analysis of the bid documents we found Sections 9, 10, & 11 (General Conditions, Special Conditions, Pricing Forms, respectively) missing from the invitation to bid. How do we view those sections?

Response: Sections 9, 10 and 11 should not have been identified as being apart of this bid.

Question: What would be a sufficient strategic location (s) in Alpharetta or Roswell that would satisfy the need?

Response: Ones that provides reasonable access as determined by the bidder.

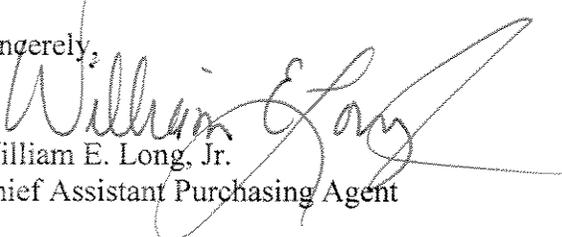
Question: Will contractor be required to supply Performance and Payment Bond before the award is awarded?

Response: No, this is required during the contract signing process.

The undersigned proposer acknowledges receipt of this addendum by returning (1) copy with the proposal by the bid due date and time. Failure to include a signed copy of this addendum with your proposal documents could render your proposal non-responsive.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,


William E. Long, Jr.
Chief Assistant Purchasing Agent

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM NUMBER 1

COMPANY NAME: _____

SIGNATURE: _____

NAME: _____

TITLE: _____

DATE: _____