



Fulton County, GA

# Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P*  
*Director*

**ADDENDUM NO. 1**  
**Request for Proposal – 09RFP70447C-MT**  
**Annual Audit Services**  
**Fulton County, Georgia**

November 17, 2009

Dear Vendors:

This addendum is in reference to the RFP – 09RFP70447C-MT  
Annual Audit Services

1. Which software packages will the contractor be required to use for furnishing quality audit services?

**Response: We have no specific software that we require for the audit to use. The county uses a fully integrated financial accounting system called CGI/AMS**

2. You said the contract expires Dec.31<sup>st</sup>. When will Fulton Co. award this contract?

**Response: We anticipate an award in December 2009.**

3. How may business units within the Annual Audit actually be audited?

**Response: The overall County audit, along with separately issued audits for the Water and Sewerage System; the Fulton County Building Authority.**

4. How many auditors do you feel would be required to furnish services?

**Response: That is completely up to the auditors. Similar engagements would yield what a normal number of auditors are required.**

5. Besides Fulton County, who will review and certify these audit services results?

**Response: The Georgia State department of Audits, while the Government Finance Officers Association reviews the CAFR for content and format, not necessarily financial results.**

6. How much money is allotted to furnish Annual Audit Services?

**Response: We have no specific allocation. The award will be made based on the evaluation criteria in the RFP.**



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7. Is Annual Auditing for Fulton County your responsibility to manage?

**Response: It is the responsibility of the Finance Department.**

8. Has the county issued the FY08 CAFR? If so, can we obtain a copy of the report? If not, what type of delays is the County experiencing in completing the FY 2008 CAFR?

**Response: No, we've been waiting on the issuance of the Fulton DeKalb Hospital Authority's 12/31/08 twelve month audited financial statement, which we believe we will receive by November 30th.**

9. Does Fulton County anticipate having an A-133 Compliance Audit for FY 2009? If so, was there a separate report issued for FY 2008? Has the County received any stimulus money during FY 2009?

**Response: We have issued the 2008 A-133 audit and have received stimulus grant awards of up to \$20 million. However, these are brand new grants and the County has not drawn down much so far. The scope of this contract/RFP does not cover the A-133 audit that is under a separate contract.**

10. Where there any deficiencies reported on the FY 2008 CAFR? If so, can we obtain a copy of the deficiencies?

**Response: No deficiencies that we are aware. Although some have been noted in the past with constitutional officers/agency funds.**

11. Did the County receive a management letter on the FY 2008 CAFR? If so, can we obtain a copy?

**Response: Please request this information via e-mail to [Malcolm.tyson@fultoncountyga.gov](mailto:Malcolm.tyson@fultoncountyga.gov).**

12. Does the County anticipate preparing the financial statements?

**Response: The County Finance department prepares the County's financial statements with the exception of funds held by outside agencies/constitutional officers, which are compiled/audited by the external auditor.**

13. Has the County created or closed any funds during FY 2009?

**Response: We created the OPEB Trust fund in 2009, but had limited activity. Specific funds for contractual services provided to new municipalities were closed in 2008 to new activity.**



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14. What were the total audit fees incurred by the County for the FY 2007 and FY 2008 CAR's?

**Response:** December 31, 2008 audit fees are \$260,550, and the December 31, 2007 audit was \$202,500. The increase was due to a retasking of the County's internal audit department, which previously compiled the data for outside agency/constitutional officers. In 2009, an amendment was made to include that task within the scope of the 2008 external audit contract, which is echoed in the scope of this request for proposal.

15. Is the County expecting a separate set of financial statements for the Fulton County Employee System Fund, Water and Sewerage Fund, Fulton County's Employee Charity Fund, Fulton County Jail Prisoner's Welfare Fund, Fulton County Jail Trust Fund, and the Fulton County Building Authority Fund? If so, can we obtain copies of the prior year reports?

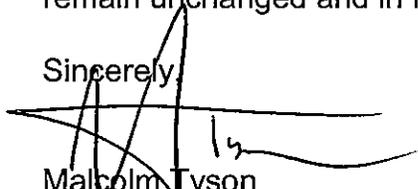
**Response:** Please request this information via e-mail to [Malcolm.tyson@fultoncountyga.gov](mailto:Malcolm.tyson@fultoncountyga.gov).

For additional information regarding this addendum contact Malcolm Tyson, Assistant Purchasing Agent at (404) 612-5811 or e-mail at [malcolm.tyson@fultoncountyga.gov](mailto:malcolm.tyson@fultoncountyga.gov).

The undersigned propose acknowledges receipt of this addendum by returning one (1) copy with their bid. Failure to return a signed copy of this addendum with your bid may render your bid to be non-responsive.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Sincerely,

  
Malcolm Tyson  
Assistant Purchasing Agent

## ACKNOWLEDGEMENT OF ADDENDUM

COMPANY NAME: \_\_\_\_\_



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*Director*

Fulton County, GA

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_