



Fulton County, GA

Department of Purchasing & Contract Compliance

March 6, 2013

Re: Request for Quote # 13CR87438B-Closed Captioning for Board of Commissioners Meetings and "Fulton Today"

Dear ***Bidder:***

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Quote # 13CR87438B-Closed Captioning for Board of Commissioners Meetings and "Fulton Today."

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Except as provided herein, all terms and conditions in the Request for 13CR87438B-Closed Captioning for Board of Commissioners Meetings and "Fulton Today" remain unchanged and in full force and effect.

Sincerely,

Cynthia Richardson

Cynthia Richardson
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in Procurement Award • National Purchasing Institute



Request for Quote # 13CR87438B
Closed Captioning for Board of Commissioners Meetings and “Fulton Today”
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This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

Below are our questions regarding RFQ# 13CR87438B-Closed Captioning for the Board of Commissioners Meetings and "Fulton Today"

QUESTIONS and RESPONSES

Question: What “day” will we receive the audio file for the Fulton County Today transcription since it has to be returned to you on Thursday of each week?

Answer: Best case, the file will be sent on Thursday and should be returned by Friday. Half hour program. Worst case sent on Friday and emailed back by Monday.

Question: This service will be expedited each week because of the time constraints. Will we be allowed to caption “live” this show in the event we do not get the audio file in time?

Answer: No, the show is edited and not complete for captioning until late Thursday or Friday.

Question: In your scope of work, you say that “speech recognition and captioning software cannot be used at any time for services.” I’m assuming you mean that it cannot be used without an operator. You have to use captioning software to generate the captions.

Answer: Correct

Question: Most reporters are on air 15 minutes ahead of time for testing and prep. Will we be allowed to charge from the moment the captioner dials in before the actual session starts to complete our testing and sound checks?

Answer: Yes

Request for Quote # 13CR87438B

Closed Captioning for the Board of Commissioners Meetings and "Fulton Today"

Addendum No. 1

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ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the Quote due date and time March 14, 2013., **2:00 P.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2013.

Legal Name of Bidder

Signature of Authorized Representative

Title