



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, *Interim Director*

June 5, 2009

Re: **09RFP67798A-DR, ELECTRONIC MONITORING SERVICES**

Dear **Proposer(s)**:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **09RFP67798A-DR, ELECTRONIC MONITORING SERVICES**.

Except as provided herein, all terms and conditions in the **09RFP67798A-DR, ELECTRONIC MONITORING SERVICES** referenced above remain unchanged and in full force and effect.

Sincerely,

Donald R. Riley

Donald R. Riley, CPPB
Assistant Purchasing Agent

Winner 2000 - 2008 Achievement of Excellence in
Procurement Award • National Purchasing Institute



09RFP67798A-DR, ELECTRONIC MONITORING SERVICES
Addendum No. 1
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

See attached document for details.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **July 11, 2009 @ 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title

1) Will the answers to questions submitted from all vendors be reduced to writing and distributed with the Fulton County's answers to all vendors? This is requested and would be greatly appreciated.

Response: All questions are responded back to the vendor(s) in the form of an addendum; which is posted to the Fulton County Government website for all vendor(s) to see.

2) Responses to these questions are essential and directly relate to our company's ability to prepare a proposal. As such, we respectfully request any necessary extension to allow at least two (2) weeks from receipt of the answers until the proposal due date. Will the County provide such an extension?

Response: No. This solicitation has been posted for more than 30 days.

3) Is the proposal opening public (may vendors attend?) Yes. Vendors may attend the bid opening.
 a. Will proposing vendor's names be available? Yes. All vendors that respond to this solicitation name shall be read aloud; as well as posted to the Fulton County Purchasing website.
 b. When does vendor proposal pricing become public record? After the project has been awarded by the Board of Commissioners.
 c. When do vendor proposals become public record? After the project has been awarded by the Board of Commissioners.

4) Is this a new program or an existing one?

Response: The Intensive Supervision Program is new and is a one (1) year pilot program funded by Fulton County.

5) If an existing one, who is your incumbent contractor and are they in good standing with the County?

Response: N/A

6) If an existing one, under the current contract, over the most recent contract year, please identify the average number of units in use for each of the specified technologies and the model of equipment/service utilized, and the unit/day price presently charged: N/A

	<u># Units in use</u>	<u>Model Equipment</u>	<u>Unit/Day Price</u>
i. RF Monitoring (land-line phone)	_____	_____	\$ _____
ii. RF Monitoring (cellular)	_____	_____	\$ _____
iii. Passive GPS	_____	_____	\$ _____
iv. Active GPS	_____	_____	\$ _____
v. Drive by	_____	_____	\$ _____
vi. Alcohol and Drug Testing System	_____	_____	\$ _____

- 7) How many participants on average are anticipated to on the new contract:
- Within 30 days of contract inception? 20-25 participants
 - Within 90 days of contract inception? 20-25 participants
 - Within 120 days of contract inception? 20-25 participants
 - Within one year of contract inception? 20-25 participants
- 8) How much County funding has been appropriated for this specific contract for the first contract year and how many participants are anticipated on average to be on the system at that budget?

Response: N/A

- 9) Is it mandatory that proposals include the manufacturer's most technically advanced models of monitoring and tracking that is currently available? **Yes.**
- If so, will Fulton County reject proposals for equipment other than the manufacturer's most advanced monitoring system currently available? **No. However your proposal shall be scored accordingly.**
 - We confidently believe that vendors may abuse this requirement as some vendors continue to carry models of equipment that have been discontinued or outdated because they have not entered into agreements with the manufacturer for the latest generation technology. Will the County please firm this language up via amendment – Example: "Bidder will use the latest version of the equipment that is currently in production by the manufacturer." **No.**
- 10)With regard to "Referrals" Please clarify the requirement of the vendor to conduct installation and removal within twenty-four (24) business hours or standard hours. Example: If a referral is made Friday at 5:00 P.M. to the contractor for an installation, does that installation need to be completed by 5:00 P.M. on Saturday, or the following Monday?

Response: 24 hours. If referral/disposition is made @ 5pm Friday, ankle bracelet should be installed/removed within 24 hours.

- 11)We have several questions about in County versus out of County participants:
- How many participants at any one time are on the program from "out of County" **Currently, the majority of participants reside in Fulton County, however, the program is open to defendants who live in the Atlanta Metropolitan area.**
 - Are "out of county" participants required to report to offices within the County? **Yes.**
 - What is the average number or percentage of participants located outside of County of Fulton on the program at this time? **5%**
 - Please identify the locations (both inside and outside of Fulton County) where program participants lived who were on the program for the past year. A map or listing of cities with the number of participants is requested. **N/A**
 - Please identify the exact and cumulative boundaries for installation and retrieval of equipment on participants. **N/A**
 - Is extra time allotted to the Contractor to complete out-of-county installations? **24 hours.**
 - What are the timeline requirements for completing new participant installations:

- i) Within Fulton County? (Minutes/Hours/Days from referral - Example: Within 48 hours from receipt of the Department's request for activation.). **Within 24 hours of the request.**
- ii) Outside Fulton County? (Minutes/Hours/Days from referral - Example: Within 48 hours from receipt of the Department's request for activation.)
Response: 24 hours.

12) What is the average length of stay experienced/anticipated for Fulton County participants enrolled on this electronic monitoring program over the past 12 months? **Non-Complex Charge – 9 weeks. Complex charge - 12+ months.**

13) What is the anticipated average length of term for a participant to be placed onto GPS for this program (Example: 90 days average term on this program)?

Response: Non-Complex Charge – 9 weeks. Complex charge - 12+ months.

14) We have several questions regarding installation and removal:

- a) Which programs will require installation and removal of monitoring equipment to be conducted at the participant's residence versus in the office?

Response: Installation will be conducted prior to release @ the Fulton County Jail; removal can be done at the office or residence (whatever is most convenient).

- b) How is the contractor presently provided with the request for installation and removal of monitoring equipment? (phone?, fax?, e-mail?, electronic data transfer?) **N/A. However, the request will probably be made via Fax.**
- c) What days of the week/hours of the day do new referrals occur (M-F, 8-5?) **M- Saturday 8:30 – 5pm.**
- d) What days of the week/hours are vendors required to make installations? **Sunday - Saturday**
- e) What days of the week/hours are vendors required to make service calls? **24/7**
- f) Are installations required on weekends? If so at what regularity and volume? **Due to Court on Friday and Saturday, may be instances whereby installation will be required.**
- g) Are emergency installations ever conducted? **N/A.**
- h) Does the Fulton County enable the incumbent contractor to have the participant take the receiver equipment home to connect it to the phone line or must the contractor installer install the receiver equipment? **Installer shall be responsible for installing equipment.**
- i) Are there any Fulton County offices or programs where City/County officers install units (such as remote locations with minimal/irregular EM usage?) If so, please identify which specific offices have this arrangement. **N/A**
- j) What specific events necessitate the contractor installer at the participant home and does an officer accompany the installer for each? **N/A**
- k) How many full time installers does the incumbent vendor employ to cover this area? How many installer staff does the incumbent contractor have to address these requirements? **N/A**
- l) What is the average participant length of stay on electronic monitoring in this program? **New Program/NA**
- m) How many total installations are processed each month? **N/A**
- n) How many emergency installations are processed each month? **N/A**
- o) How many terminations (inclusive of compliant and non-compliant) occur each month? **N/A**
- p) How many retrievals at the participant's home are processed each month? **N/A**

- q) How many participants return receiver equipment's and transmitters to a County office each month? **N/A**
- r) Who investigates equipment tampers (Fulton County officer? vendor?) If the vendor, please define the steps Fulton County requires to be taken. Please be specific on what steps are required to be taken.) **EM Company will notify Fulton County Officer, and the Officer will investigate.**
- s) Where are installation's presently conducted (In the office? At the participant's home? Some at both? – If some at both, what percentage of each and why?) **N/A.**
- t) If vendors are required to perform installations at the participant's home, what programmatic circumstances does the participant face that will ensure that the participant stays home until the installer arrives? If none, is Fulton County willing to accept a cost for installation visits where participants are not home (no shows) or may the contractor charge the participant for no shows? **Installations will be conducted at the Fulton County Jail prior to the defendant's release.**
- u) What advance steps does the present vendor take to confirm the participant is at the residence? **N/A**
- v) What is the geographic area where EM program participants reside? (If possible please provide a listing or map of the number of current participants in each geographic area for the program as indication of the number of active participants per each area.) **See # 12.**
- w) What events warrant officer involvement at the participant's home? **Officers are required to make regularly field visits to the home.**
- x) What events warrant vendor involvement at the participant's home? **The County does not anticipate any involvement by the vendor.** Are participants violated from the program for loss/damage/stolen equipment? If so, is the return of the equipment to the vendor (or a County office) a condition of the participants compliant completion of the program? If NOT, is Fulton County willing to adopt this criteria to aid in return of the equipment and to minimize pricing for this contract? **Fulton County Pretrial is willing to adopt this criteria to aid in the return of the equipment.**

15)RFP section 2.16, second bullet calls out "*The County reserves the right to change or alter the schedule for any events associated with this procurement*" Please define schedule and anticipated dates for the other following milestones of this process:

Response: There are no schedules associated with this proposal at this time.

- a) RFP item 2.16 eighth bullet; "*The County may request Proposers to send representatives to the County for interviews and presentations*" –

Response: Yes, the County may request that the vendor(s) to come in and present their mythologies and milestones to the County. The County will inform those vendors in writing with a notice of 96 hours before it is time to present. If needed. (one week advance notice please)

- b) Contract negotiations (RFP item 2.17, 2.18)- **Only if needed.**
- c) Formal notification of award – **A letter will be sent out to notify vendors of award.**
- d) Board of Supervisor Approval – **N/A, The County has Board Of Commissioners only.**
- e) Delivery of a fully executed contract – **The County will contact the awarded vendor.**

- f) Contract commencement - [The County will contact the awarded vendor.](#)
- g) End of current vendor's contract – [1 year from the executed contract date.](#) (**PLEASE NOTE:** In the event Fulton County awards other than the incumbent contractor, we respectfully request the Fulton County's consideration for a reasonable overlap period in contract terms of not less than sixty (60) days to allow for a smooth transition of field equipment and implementation of services.) [Not applicable. This is a pilot program.](#)

- 16)RFP item 2.16 eighth bullet calls out "*The County may request Proposers to send representatives to the County for interviews and presentations*" - _____ :
- a. Will the County provide at least one weeks advance notice to vendors? [See response to #15.](#)
 - b. Will Fulton County invite all vendors? A group of finalists? Only the vendor anticipated for award? [The County can not anticipate such events.](#)

- 17)RFP General Requirements item 3 calls out "*The Technical Proposal, Cost Proposal and Contract Compliance submittals shall be submitted in separate sealed envelopes.*"
- a. Are the technical proposals reviewed at the same time? [Yes.](#)
 - b. If NOT, in what order do these evaluations occur?? [N/A.](#)
 - c. Are the technical and cost proposals reviewed by the same or different evaluation members? [By the same selection committee members.](#)

- 18)RFP calls out "Agency shall complete an initial assessment of each program participant." May we please have one complete sample copy of this assessment requirements included with the answers to vendor questions?
[Response: The successful awarded vendor and the County will come up with this assessment requirement once the BOC has awarded the contract.](#)

- 19)RFP item 3.3 "*SCOPE OF WORK*", item A.1 calls out "*Global Positioning Satellite (GPS) Feature - Contractor shall have the ability to track/monitor defendants in "real time", using computer and cell phone technology.*" We have several questions here:
- a. Please confirm in detail the intent by the reference to "*cell phone technology*" [GPS system can be connected to cell or land –line phone \(doesn't require land-line phone\).](#)
 - b. Most leading vendor's systems use the cellular phone networks to transmit data to the monitoring center – Is this the intent? [Yes, but also see response to "20a".](#)
 - c. The use of commercially available off-the-shelf cell phone as a tracking unit to be carried by the participant is an outdated approach that was taken by only vendors. Moreover, there are inherent weaknesses in using commercially available off-the-shelf cell phones as tracking units. To ensure the County's open ability to evaluate all of the latest technology GPS approaches (NOT just those with a cell phone tracking unit), will the County please confirm that it is open to evaluating all GPS system approaches?
[Yes.](#)

- d. If NOT, what is the County's intended programmatic use of the "cell phone technology?"
N/A.

20)RFP item 3.3.4 calls out "Offices located in/ throughout Georgia, doesn't have to be located in metro area"

- a. Are these County offices? **No. The monitoring company must have a Georgia-Based Office.**
- b. If so, may we please have a listing of addresses for each included with the answers to vendor questions? **N/A.**
- c. Are these Vendor offices? **Yes**
- d. If so, how many does the current contractor have and at what locations to service the incumbent contract? **N/A (New program).**

21)RFP item 3.3.5 calls out "Indoor/Outdoor tracking. Contractor must have the ability to monitor/track defendants inside a location as well as outside of a location (no dead spots)"

- a. Please confirm that the "Indoor" tracking requirement is at all locations such as school, church, work, counselling (NOT just at the participants home). **Yes.**
- b. Will Fulton County reject proposals that can not provide tracking indoors at locations other than just the participant's home? **Vendor must have the ability to track the defendant's location 24/7.**

22)If NOT, will Fulton Count provide additional evaluation scoring to vendors with technology to tracking indoors in multiple locations? **Pretrial Services can't respond to this question and will defer to the Purchasing Department's response.**

RFP item 3.3.9 calls out "Communication system that notifies ISP case managers immediately of a violation"

23)We have several questions regarding notification:

- a. With regard to "Communication system" that notifies ISP case managers" - Does the County provide each ISP case manager with:
 - a) mobile phones? **Yes**
 - b) PDA/BlackBerry's? **Yes**
 - c) Laptop computers? **No**
 - d) Desktop computers? **Yes**
 - e) Internet access? **Yes**
 - f) If none of the above, is it the Contractor's requirement to provide such equipment as par to of this contract? **No**
- b. The methods (medium used) of notification and report delivery relates to cost as well as the accuracy of service. Would the Fulton County accept:
 - a) Email or alphanumeric text message to a mobile phone in lieu of "by phone" and "leave a message" **Yes**
 - b) Email or alphanumeric text message to a mobile phone as a more reliable method in lieu of "fax?" **Yes**
 - c. The methods of notification required can dramatically impact price for EM contracts. To enable the vendor to accurately identify volumes and pricing for each level of specified service involved in this contract, please define in detail how many of each level of service and how many officers City/County-wide use each notification format for each

service for this contract: [Pretrial Officers can be notified 24/7 via Blackberry/Mobile Phone.](#)

- a. Fax ____ officers use
- b. E-mail ____ officers use
- c. Phone ____ officers use
- d. Pager ____ officers use
- e. Other ____ officers use
- f. Internet Access to Information ____ officers use

Please define in detail the medium(s) for transmission of reports (fax?, e-mail?, electronic data directly accessible by Fulton County?, Internet exchange?) [Pretrial Officers will be accessible via email and phone 24/7.](#)

Will the County please include a copy of an example of the incumbent vendor's reports with the answers to vendor questions? [N/A. This is a NEW pilot program.](#)

- d. Do the presently notification requirements require any interaction between the monitoring staff and participants prior to notifying Fulton County? [N/A \(New Program\).](#)
- e. We request a copy of the detailed notification profile presently in use by the incumbent contractor including: monitoring events that warrant notification, methods of notification, days/weeks of notification, contacts for notification, and pause times between each notification. [N/A](#)
- f. Please note that leading vendors now offer officer Internet information exchange offering virtually real-time access to information in color, on-line via the Internet, including the ability for officers to review monitoring data on screen or print reports in hardcopy as necessary. If Fulton County has computers and Internet access available and the vendor provides all access to all monitoring data and the specified reports via the Internet, is the City & County open to evaluating options for using Internet information exchange in lieu of fax reports? [Yes](#)
- g. Certain vendors offer best case pricing to user agencies that are willing to use Internet Information Exchange as the primary method (at least 80% of the time) for exchanging information with the monitoring center (i.e. on the majority of all referral/enrollment, curfew/data changes, reading/printing reports, terminations rather than fax) and automated paging notification (alphanumeric or numeric rather than phone/fax.) Is Fulton County interested in evaluating proposals to use Internet at least 80% of the time? If not, what percentage of Internet access and automated paging notification does Fulton County anticipate? [Yes](#)

24) RFP item 3.4 calls out "Additionally, at least three (3) references should be supplied for the firm's clients who may have received similar services to that which has been included in the Scope of Work" however, item 3.4.3.2 fourth bullet calls out "Include two (2) references for each key personnel member on similar projects." and RFP item 3.4.4.2 calls out "Provide a minimum of two (2) references..." How many references are minimally required – 3 or 2? **The County is requiring 3; therefore, we are requesting a minimal of 3 references.**

25) Regarding "References."

- a. Will Fulton County call the vendor references from all vendors? Only a group of finalists? Only the vendor anticipated for award? **Yes. Fulton County shall call all vendors references.**
- b. Will Fulton County call the vendor reference calls confirm the model and type of equipment currently in use by each contact as well as their satisfaction with the vendor's services? **Yes. Fulton County shall call all vendors references; as well as confirm the model and type of equipment.**

26) Regarding vendor qualifications:

- a) Must vendors provide complete financial statements? **Yes. As stated in the RFP.**
- b) Will the Fulton County reject proposals from vendors who do not provide financial statements? **No. However, the vendors shall be scored accordingly.**

27) Regarding requiring the participant to replace or pay for any lost or damaged equipment - We have several questions regarding lost/damaged/stolen equipment:

- a) If not the participant, will the County pay replacement costs for lost/damaged/stolen equipment? **No. The County shall not be responsible for lost, damage, or stolen equipment.**
- b) Will the County post additional criminal charges against participants for lost/damaged/stolen equipment? **The County does not anticipate such actions.**
- c) Are participants violated from the program for lost/damage/stolen equipment? **The County does not anticipate such actions.**
- d) To avoid continued losses, will the County eliminate from program eligibility any participant who intentionally damages, steals or loses vendor equipment? **The County does not anticipate such actions.**
- e) To enable the vendors to properly budget and project these losses, please confirm the Department's historical average for annual lost, stolen, and/or damaged equipment for each specified equipment type within each category. (Example: In the past three years the Department has had an average of 50 lost/stolen/damaged RF transmitters, 10 lost/stolen/damaged receivers, and 25 lost/stolen/damaged GPS transmitters per year.) **N/A. This is a pilot program; therefore, the County is unable to provide such information.**
- f) Does the County agree to forward to the vendor any restitution received for lost/damaged/stolen equipment? **No. See General Conditions of this RFP document.**

28) Regarding Protest Procedures We have several questions on protests:

- a. Will the proposed awardee be notified and/or provided a copy of any protests submitted? **No.**
- b. Will the proposed awardee be notified and/or provided a copy of the final written decision? **No.**

29) What are the County's statutory timelines for providing a final ruling?

Response: As soon as possible, and within sixty (60) days after receipt of bids, the County shall notify the successful Bidder of the Award of Contract.

The award shall be made by the Board of Commissioners of Fulton County to the lowest responsive, responsible Bidder(s) as soon as possible after receipt of bids, taking into consideration price and the responsiveness to the requirements set forth in the Invitation for Bid. In such case, no claim shall be made by the selected Contractor(s) for loss of profit if the contract is not awarded or awarded for less work than is indicated and for less than the amount of his bid. The total of the awarded contract shall not exceed the available funds allocated for this project.

Should the County require additional time to award the contract, the time may be extended by mutual agreement between the County and the successful Bidder. If an Award of Contract has not been made within sixty (60) days from the bid date or within the extension mutually agreed upon, the Bidder may withdraw the bid without further liability on the part of either party.

Any award made by the Board of Commissioners as a result of this bid will begin from the date of the notice to proceed. The Bidder agrees hereby to commence work under this Contract, with adequate personnel and equipment, on a date to be specified in a written order of the Program Manager. The contract shall become effective on the Contract Date and shall continue in effect until the end of the term of the contract or until the project has been closed-out by the User Department unless earlier terminated pursuant to the termination provisions of the contract.

30) We have several questions regarding secured on-line accessibility to data:

- a. Does each County office using electronic monitoring have at least one computer and Internet access already in place and provided by the County? **Yes.**
- b. If so, do these systems have a web browser Internet Explorer or Netscape Navigator version 4.0 or later? **Yes.**
- c. Do these user systems support editing Cookies? **End users do not have the capabilities of editing their own cookies; however, we will assist in support with these efforts if needed.**
- d. What are the County's policies for loading/supporting third party software on County owned computers? **The third party software needs to comply with the County standards and approval of the IT Department.**
- e. This may be required as some vendors Internet access required third-party software – is this prohibited? **The third party software needs to comply with the County standards and approval of the IT Department.**
- f. What are the pre-authorization steps before installing third party software on County computers? **Complete review by the IT Department prior to installation of such software.**
- g. Certain vendors offer reduced pricing to user agencies that are willing to use Internet Information Exchange as the primary method (at least 80% of the time) for exchanging information with the monitoring center (i.e. on the majority of all referral/enrollment, curfew/data changes, reading/printing reports, terminations rather than fax.) and

automated paging notification (alphanumeric or numeric rather than phone/fax.) Is Fulton County interested in evaluating proposals to use Internet at least 80% of the time? If not, what percentage of Internet access and automated paging notification could the County reasonably anticipate? **A vendor has to come up with their own mythologies and milestones.**

31) We have several questions regarding training of staff:

- a. Please confirm the total number of individuals to be trained. **6**
- b. Will the County provide a facility for the contractor to perform the training? **Yes**
- c. Will the training be done for a single combined group, or will multiple training sessions be required? If so, how many sessions will be required? **One session should be sufficient.**

32) We have several questions regarding equipment :

- a. Does the County currently own computers and fax machines? **Yes**
- b. Are computers and fax machines to be provided by the contractor? How many of each? **No**
- c. Does your current contractor provide computers and fax machines? How many of each? **N/A**
- d. Are there any other ancillary pieces of equipment (example: cell phones or pagers) that are provided by your current contractor? **N/A**
- e. Will any of these be required to be provided by the new contractor? If so how many of each? **N/A**

33) We have several questions regarding the hardware originally provided herein is new or in good working order, and free from defects in workmanship and material.

- a. Will the County reject bids for equipment that is not the latest generation? **No.**
- b. Will the County reject bids for equipment that has been used in other agencies programs? **No.**

34) Are there any plans to increase or decrease the number of participants? If so, please confirm the means by which this is to take place (i.e. new target population groups, offender profiles, new legislation, etc.) and the increased/decreased number of program participants anticipated to occur within the next year. **New target population.**

35) With reference to installation and retrieval of equipment, we have several questions:

- a. Does the existing vendor have any specific operating hours and or days of the week for making installations? (Example: Installations are completed 8-5 Monday through Friday) **N/A (New Program).**
- b. Is the vendor required to perform installations 24/7? **N/A**
- c. What are the peak hours of the day and days of the week for referrals and installations? **N/A**
- d. Does the current program enable the participant to bring in their equipment to the Fulton County office at the end of their term of EM? Is Fulton County open to this if the vendor affirms their ability to make routine pick-ups at each Fulton County office? **N/A**

e. New technology has been released since the last Fulton County RFP whereby the home monitoring unit receiver can detect **where** and **when** it has been connected, or the delay for it to be connected. Upon the basis of this new technology, is Fulton County open to having the vendor activate and install the transmitter on the participant at the Fulton County office and allowing the participant to plug in the pre-activated monitoring unit receiver themselves when they arrive at home? **EM shall be connected at the Jail unless waived by the Judge. We're open to monitor instalment at the office.**

36) May we please have one complete copy of the Fulton County program guidelines and agency (contractor) requirements to be included with the answers to vendor questions?

Response: See RFP under General Conditions.

37) In the event that the proposal includes the use of subcontractors will the County consider the cumulative abilities of both the Contractor and the Subcontractor in the evaluation process? **No.**

38) How will this effort be funded? **Fulton County Government**

39) Who is the incumbent vendor for Electronic Monitoring? **Fulton County's ISP is a Pilot Program and as such there is no incumbent vendor.**

40) Will these devices only be used on felony juveniles or felony adults? **Felony adults only.**

41) Please confirm that the County intends to implement a County-paid program (e.g., as opposed to an offender-paid program). **This is a County paid program.**

42) Please confirm that it is the desire of the county to use a full-service company that manufactures its own equipment, operates its own monitoring center and has offices in Fulton County. **No.**

43) Will the County please confirm that we have a correct understanding of the instructions for submitting proposals? A "Yes" answer will confirm our understanding. If the answers to any of the statements below are "No", please provide the correct information.

a. A separate Technical Proposal is required (**Yes**)

b. One (1) printed original of the Technical Proposal is required (marked "Original") **Yes, Paper copy of the document.**

i. Five (5) copies of the Technical Proposal on CD media in PDF format are required (**Yes**).

ii. One (1) original of the Contract Compliance Exhibits (described in section 6.2 as Exhibits A through G) is required with the Technical Proposal marked "Original" (**Yes**).

1. One (1) copy of the Contract Compliance Exhibits in a separate sealed envelope is required. (**Yes**).

iii. One (1) original of the Financial Information is required with the Technical Proposal marked "Original" (**Yes**).

1. One (1) copy of the Financial Information is required in a separate sealed envelope. (**Yes**).

c. A separate Cost Proposal is required (**Yes**).

- i. The Cost Proposal shall be in a separate, sealed envelope (Yes).
- ii. The Cost Proposal shall have two sections, as follows:
 1. Introduction outlining the contents of the Cost Proposal (No not required).
 2. Completed Cost Proposal Forms (e.g., Electronic Monitoring Services Fee Sheet) (Yes).

One printed Original and three printed copy of the Cost Proposal are required (Yes).

44) Section 3.4 Technical Proposal Format and Content: Under the subheading “Section 3 – Project Team Qualifications / Qualifications of Key Personnel” there is a requirement for resumes. The instructions also state that the resumes should include “two (2) references for each key personnel on similar projects.” Please clarify the following:

1. Would these references be agency references for similar projects? Yes.
2. Could these references be the same as those used in Section 3.4 Technical Proposal Format and Content, subheading “Section 4 – Relevant Project Experience”? Yes.
3. What information is required for each reference (i.e., Contact Name, Phone, etc.)? Contact Name, Title, Company Name, Address, Number of Years worked for that individual as well as number of years with that company.

RFP Form D: Offeror’s Disclosure Form and Questionnaire. This form includes several questions that seem to require narrative answers, followed by others that require bidders to simple circle a response (“Yes” or “No”).

1. Does the County require narrative answers to general offeror questions 1-3, and Litigation Disclosure questions 1(a), 1(b) and 1(c), which appear on the first page of Form D? Yes.
 - a. If yes, will the County accept these answers on a separate, attached document? Yes.