



Fulton County, GA

# Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P*  
**Director**

**February 15, 2011**

**Re: 11RFP78325A-DR, Design and Engineering Services for a Water Conservation Demonstration Garden For Department of Public Works**

Dear **Proposer(s)**:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **11RFP78325A-DR, Design and Engineering Services for a Water Conservation Demonstration Garden**.

Except as provided herein, all terms and conditions in the **11RFP78325A-DR** referenced above remain unchanged and in full force and effect.

Sincerely,

*Donald R. Riley*

**Donald R. Riley, CPPB**  
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in Procurement Award • National Purchasing Institute



**11RFP78325A-DR, Design and Engineering Services for a Water Conservation Demonstration Garden**

**Addendum No. 1**

**Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. Attached hereto are responses to questions submitted in reference to the above RFP.

For additional information regarding this addendum, contact Donald R. Riley, CPPB, Assistant Purchasing Agent at (404) 612-7916.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your bid non-responsive.

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **February 17, 2011, at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

Question #1 – Please clarify submission Number of Copies

**3.1.2 Number of Copies**

Proposers shall submit one (1) original of the Technical Proposal and five (5) copies on CD media in PDF format. **That is 5 electronic copies on 5 CDs ? One envelope?**

**Response: Yes, Place all five (5) cd's and the one (1) original of the Technical Proposal (which excludes the cost proposals only but shall include all of the other forms) all items are to be placed in one sealed envelope/box (either one is sufficient box or envelope).**

Proposers shall submit one (1) original of the Contract Compliance Exhibits with the Technical Proposal marked "Original" and one (1) copy in a separate sealed envelope. **That is two hard copies in two envelopes?**

**Response: Place the Contract Compliance Exhibits one (1) original and one (1) copy in one (1) separate sealed envelope and then take that envelope and place it in the envelope/box with the 5 cd's and one original technical proposal and all of the other documents.**

Proposers shall submit one (1) original and one (1) copy of the Financial Information with the Technical Proposal marked "Original" and five (5) copy in a separate sealed envelope. **That is six hard copies in six envelopes?**

**Response: Place the Financial information one (1) original and one (1) copy in one (1) separate sealed envelope and then take that envelope and place it in the envelope/box with the 5 cd's and one original technical proposal and all of the other documents.**

Proposers shall submit one (1) original and five (5) copy of the Cost Proposal in a separate sealed envelope. **That is six hard copies in six envelopes?**

**Response: Place the Cost Proposals one (1) original and five (5) copies of the Cost Proposals place them in one (1) separate sealed envelope and then take that envelope and place it in the envelope/box with the 5 cd's and one original technical proposal and all of the other documents.**

Question #2 – Please clarify Design Bidding and Engineering Services – what type of engineering services would be anticipated and the scope of work that would be required?

**Response: Refer to section 2.2, Contract Definitions. Engineering services are those services provided by the D/E Firm during the construction phase, including bidding assistance, technical assistance, document review, and project closeout meeting.**