



Fulton County, GA

Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

October 12, 2012

Re: #12RFP81712K-LW, Opening Day Book Collections

Dear Proposers:

Attached is one (1) copy of Addendum #3, hereby made a part of the above referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged, in full force and effect.

Sincerely,

Linda Walton

Linda Walton
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



#12RFP81712K-LW, Opening Day Book Collections
Addendum #3
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

- Attached is the response to clarifications, questions and inquiries

ACKNOWLEDGMENT OF ADDENDUM #3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the bid due date and time **Monday, October 22, 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum #3, _____ day of _____, 2012.

_____ Legal Name of Proposer

_____ Signature of Authorized Representative

_____ Title

RESPONSE TO CLARIFICATIONS, QUESTIONS AND INQUIRIES:

Q1: Can you please tell us if there will be any Children's or Teen's Spanish in these projects? If so, what percentage?

A1: **We anticipate that we will buy a small amount of Spanish for children but do not have a specific percentage established.**

Q2: When will the invoicing cycle begin for materials shipped?

A2: **Invoicing can begin when the books are shipped to the branch for which they were bought.**

Q3: Will it begin when the books are requested to be stored?

A3: **No**

Q4: How much lead time will the vendor have to begin shipping books before the library open?

A4: **Fulton County's schedule currently shows that collections will be delivered to the new branches starting the day of construction final completion and will have a week to place at the correct location. The vendor will need to monitor and track the dates of final completion for all projects. The current schedule shows the grand opening will occur five weeks after final completion.**

Q5: Will the potential Prime Contractor seek sub-contractors by advertising on FC Website?

A5: **The Fulton County website is available to any prime contractor interested in advertising sub-contracting opportunities.**

Q6: What will the process be for a MFBE to contact a potential prime contractor to be a Sub-Contractor for this bid opportunity?

A6: **Fulton County encourages MFBE firms to reach out to the larger firms bidding on this project and advocate your business as a value added team member.**

Q7: What forms are needed for a potential prime to team or partner for this bid? Will the forms be different than the Joint Venture?

- A7: Exhibits A, B, C & D should be completed by both Prime and Sub-contractors. Yes, these forms are different than the Joint Venture form.**
- Q8:** Can a Minority-Female firm be a Sub-Contractor with a potential prime for the performance of part of the work?
- A8: Fulton County encourages the utilization of MFBE firms on all projects.**
- Q9:** Exhibit 1 RFP Submittal Checklist located in the Sample Contract pages. Do you want this form submitted with the bid package?
- A9: Yes, Exhibit 1 is part of the RFP submittals and shall be completed and submitted with each proposal. Exhibit 1 is not part of the Sample Contract and is located in Section 9.0, Exhibits.**
- Q10:** Are there any potential prime who have demonstrated an effort to ensure that MFBE have had a full and fair opportunity to compete in this project
- A10: Fulton County encourages subcontractors to contact the leaders in the industry who will be submitting as primes and offer their assistance to serve as a subcontractor on this project. The list of attendees for the Pre-Proposal Conference can be found on the Fulton County website under the name of this proposal.**
- Q11:** Fulton County encourages Joint Venture - Teaming & Partnering with MFBE in achieving contracting and procurement diversity.
- A11: Yes**