



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE
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National Purchasing Institute

Jerome Noble, Director



November 15, 2007

Re: 07RFPUJCMS2007GR
Unified Justice Case Management System

Dear **Proposers**:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced solicitation number - **07RFPUJCMS2007GR- Unified Justice Case Management System**.

Except as provided herein, all terms and conditions in the **RFP** referenced above remain unchanged and in full force and effect.

Sincerely,

A handwritten signature in black ink, appearing to read "Gus Roberson", with a long horizontal flourish extending to the right.

Gus Roberson, CPPO, Contracts Administrator
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Tel: 404-730-5800 fax: 404-893-1743

07RFPUJCMS2007GR
United Justice Case Management System

Addendum No. 3

This Addendum forms a part of the contract documents and the original RFP documents as noted below:

Reference:

1. Section 3.4 Technical Proposal Format and Content (page 3-6)

Section 2 – Project Plan

- d. Phase I Jail: Six (6) months – 180 work days. Implementation of Implementation of the Sheriff's Department.
 - 1. Conduct needs assessment of all hardware, database requirements, operating systems, and additional tools necessary to host proposed application to include current data requirements and three (3) years post acceptance of the system. This is to be completed within 30 days from date agreement is signed by both parties.
 - i. Provide hardware specifications (conforming to existing County Standards- Refer to Appendix 2 in this document) for provisioning. Vendor is not responsible for providing hardware, database, and operating system as part of this solicitation.
 - ii. County issues bids for hardware and additional licensing as required. This is to be completed within 120 days (time required to award bid, receive and install equipment).
 - iii. Fully functional Implementation of Sheriff's Department to include Jail and Warrants Administration.
 - a. To be completed six (6) months after hardware is installed and configured.

CHANGE “d. Phase I Jail:” TO READ AS FOLLOWS:

This project involves a three phased approach to the implementation of a Unified Justice Case Management System (UJCMS) to improve, unify and integrate criminal and civil justice management systems in Fulton County which will enable the County to accurately and efficiently share information across multiple agencies.

d. Phase I Jail: Six (6) months – 180 work days. Implementation of the Sheriff's Department.

i. Conduct Business Process Review of all hardware, database requirements, operating systems, and additional tools necessary to host proposed application to include current data requirements and three (3) years post acceptance of the system. This is to be completed within 30 days from date agreement is signed by both parties.

1. Provide hardware specifications (conforming to existing County Standards-Refer to Appendix 2 in this document) for provisioning. Vendor is not responsible for providing hardware, database, and operating system as part of this solicitation.
2. County issues bids for hardware and additional licensing as required. This is to be completed within 120 days (time required to award bid, receive and install equipment).
3. Fully functional Implementation of Sheriff's Depart to include Jail and Warrants Administration. To be completed six (6) months after hardware is installed and configured.

In addition to the implementation of the Sheriff's Department, Phase I shall include conducting a Business Process Review of multiple judicial agencies and providing a clear written report of findings. This baseline study shall include but not be limited to interviewing affected Fulton County judicial agencies, reviewing the current case management systems and associated reports, and the supporting software and hardware components; and developing a diagram of the related processes of where the judicial agencies "Currently Are." Fulton County judicial agencies and the Department of Information Technology will assist in identifying these areas, personnel, procedures and systems. The selected vendor, with input from Fulton County, will assist in identifying current procedures and processes that are affected by the Systems. The vendor will review the procedures and processes, then diagram the process flows in order to document the current business processes, relationships and affected procedures. Phase I will also require a comprehensive, detailed report of "Industry Standards and Best Practices" for the judicial agencies as they relate to information sharing in general and specifically to unified justice case management systems. Additionally, a desired report of where the judicial agencies "Should Be",

including a cost and benefit analysis, and an impact assessment for proposed improvements.

The purpose of Business Process Review is to clearly identify the following.

- Existing data elements.
- Existing points of Integration.
- Data Elements in proposed system.
- Points of Integration in proposed system.
- Mapping of data flow in existing vs. proposed systems.
- As a result of Business Process Review (BPR) provide list of prioritized needs.
- Provide Software Requirements Specification (SRS) based on list of prioritized needs.
- How proposed system helps reducing data entry points and provides a synergistic approach in order to enable real time information sharing.

This Business Process Review and Evaluation of existing operations that will be developed and written by the successful vendor for each of the following multiple justice agencies and shall be completed within the first 90 days of Phase One.

1. Sheriff's Department-Fulton County Jail
2. Superior Court
3. Superior Court-Clerk's Office
4. District Attorney's Office
5. Juvenile Court
6. State Court- Civil and Criminal Divisions
7. Solicitor General's Office
8. Public Defender's Office
9. Fulton County Police Department
10. Marshal's Department
11. Probate Court
12. Magistrate Court

This Business Process Review shall be vendor neutral in nature so as to avoid unfair advantages. It is the County's preference that this assessment be

conducted by a third party which offers the following:

- Technical assistance to local and state justice agencies in the development, management, improvement, acquisition and integration of automated justice information systems.
- Experience with multidisciplinary groups of justice agencies to assist in planning for and integrating such information systems at local, State and regional levels.
- In addition this third party vendor should have expertise in providing programmatic direction to justice agencies that will assist in defining operational or programmatic problems specific to Fulton County and to provide recommendation regarding solutions to these challenging issues.

MILESTONES AND DELIVERABLES

Milestones will be used to measure progress throughout the project. The County will not authorize work to begin on a subsequent phase until milestones are complete and deemed acceptable by County. Pay requests will be made only after deliverables associated with each milestone have been accepted.

A. Phase I Milestones & Deliverables

1. Develop a Business Process Review of each judicial agency detailing the current processes in use and their interconnectivity.
 - a. Evaluate current process flows and prepare report.
 - b. Evaluate current software and hardware in use and prepare report.
 - c. Diagram business relationships and process flows.
2. Develop an executive summary/gap analysis report with recommendations for each judicial agency to include but not limited to:
 - a. A detailed report of industry standards and best practices as they relate to the civil and criminal justice system in general and specifically to Justice Case Management Systems.
 - b. A business unit impact assessment with detailed process flows for proposed recommendations.
 - c. A report with specific recommendations related to process improvements, software, hardware and a preliminary implementation schedule.
 - d. Based on the results of the Gap Analysis Report, prepare and present a training session focused on real time data and information sharing.

- i. Work with various judicial agencies in the implementation of the Unified Justice Case Management System until it is fully functional.
- ii. Coordinate and assist the judicial agencies in the implementation of the Unified Justice Case Management System into the department's operational work flow.
- iii. In conjunction with the application, vendor will provide required scripts to test/verify system application functionality.

ANSWERS TO QUESTIONS SUBMITTED BY VENDORS

Pre-Bid Conference Questions- October 15, 2007 and Other questions received prior to the cutoff date.

1. The RFP talks about 150 days phase I in six (6) months. Will the County do hardware and phase I jail concurrently?

ANSWER: Yes, the County's hardware assessment/upgrade will coincide with Phase I, which incorporates Fulton County Jail.

2. What is the governance structure for this project?

ANSWER: The governance process includes a team of functional experts from each agency, a project manager and the CJIS Director. The project manager reports to the CJIS Director. The CJIS Policy Board is comprised of agency stakeholders and is led by the Chief Judge of Superior Court. The CJIS Director reports to the CJIS Policy Board.

3. Will the initial group stay together throughout the entirety of the project?

ANSWER: Yes.

4. If a critical decision has to be made, what is the escalation process?

ANSWER: The escalation process consists of a response from the stakeholders/functional experts, next would be the project manager and finally the CJIS director.

5. Is it possible to mirror the previous system?

ANSWER: No. The current systems will be replaced by a new Case Management System.

6. Are your "As Is" business processes documented?

ANSWER: Yes, in some entities.

7. Is a gap analysis needed?

ANSWER: Yes, and should be included as part of your needs assessment.

8. Are there other vendors that have implemented a Unified Justice Case Management System.

ANSWER: Yes, several in the United States similar in size and scope to Fulton County.

9. Would information be shared outside of the County? For example GCIC?

ANSWER: Yes, this system should allow for information sharing across a broad range of entities, including internal departments and outside agencies such as GCIC and NCIC.

10. Will this be solely a web based application?

ANSWER: It is the County's preference that the solution be web based, however we will look at client server solutions as well.

11. There are currently 500 users, are you trying to stay away from purchasing additional licenses.

ANSWER: Yes. We prefer to purchase site licenses only.

12. When looking for priority structure or outline, which platform will go first?

ANSWER: This is a three phased approach, starting with the jail, followed by the criminal and civil divisions respectively.

13. What is the order in prioritizing the platform and data?

ANSWER: Please see answer # 12.

14. Will there be a change management process in place?

ANSWER: Yes.

15. If you change the software, then are you willing to train the people?

ANSWER: Yes, we are willing to re-train our employees.

16. Does the County envision utilizing their staff for resource issues?

ANSWER: Yes. We wish to adapt the "train the trainer" module.

17. Will the County assign any staff to provide training?

ANSWER: Yes, where necessary.

18. Will there be people outside of IT that will assist?

ANSWER: Yes, functional experts will assist from each agency during the initial phase and implementation.

19. Are you looking to mimic the ASP model?

ANSWER: We are open to looking at various solutions.

20. Will you consider a more aggressive date for the deadline questions, so that we can get all of our questions answered and still have time to make the deadline?

ANSWER: Yes.

21. Reference number 10.6 in the Superior Court Warrants Section indicates a requirement to interface with "Smart Links". Please define the requirements of this interface, including all data elements required for the interface. Also please indicate whether data will be flowing to and or from the Case Management system to the Smart Link system.

ANSWER: Smart link is a subscription based research tool provided by Lexis/Nexis that allows the user to extract additional information, or verify current information, such as address, or phone number based on key links such as name, address, date of birth, etc. Information should flow to and from the Case Management system to the Smart link system through a web-link in the Case Management System.

22. Reference number 13.1 in the Superior Court Bail/Bonds section requires the ability to calculate bond/bail amounts upon bond schedule or bond recommendations. Please explain this requirement.

ANSWER: (Superior Court) Yes, they are allowed to make bond. Depending upon the charge, and the necessity of a court appearance, pre-set bond amounts are placed on a Bond Schedule and can be automatically calculated and updated using this pre-determined bond schedule or bond recommendation that is issued by order of the Chief Judge of the Superior Court and filed in the Clerk's Office of the Superior Court on a yearly basis.. This requirement addresses court efficiency and reduces errors in bond calculations.

ANSWER: (Jail) This refers to the ability to add bonds (sum). Not preset bonds, since bond amounts change from time to time and should not be preloaded in the computer. The system should have the ability to sum the total bonds as requested.

23. Several questions in the Bail/Bond section refer to bond schedules. Could you please elaborate on the meaning of “bond schedule”?

ANSWER: A Bond Schedule was established for Georgia Courts pursuant to the authority contained in O.C.G.A. Sections 17-6-1(b), 17-6-1(f), 17-6-14(a) and governs appearances at preliminary hearings and at trial.

Also please see answer # 22.

24. Superior Court Reference number 14.13 is requesting the ability to provide “forecasting and trend analysis”. Please explain what data elements will be used to create analysis reports and what type of reports (including the requirements of each report) are necessary to meet this specification.

ANSWER: The standards recommended by the National Center for State Courts Courttools, additional elements would include, but are not limited to case load, budget, human resource needs, age of cases, disposed cases, and outgoing versus incoming cases. The system should have the capability to average a user’s determined period of time, for the above elements and forecast caseload trends to all the Superior Court to effectively plan for the future.

25. Reference number 14.14 also refers to statistical and metric reports. Please explain what data elements will be used to create analysis reports and what type of reports (including the requirements of each report) are necessary to meet this specification.

ANSWER: Elements would include, but are not limited to: The National Center for State Courts Courttools, caseload, disposition of cases, cost per case.

ANSWER: (State Court) Please see answer number 22 & 23; In addition, State Court, Superior Court, Magistrate Court and Municipal Courts operate off of a unified bond schedule. The new CMS must be able to incorporate and populate these bond amounts into appropriate fields for various criminal offense and charge codes and allow a Judge to change the bond amount in the system on a case by case basis in their Judicial discretion.

26. In the Criminal Division Superior Court, requirement 14.18 requests the ability to support retrieving, sorting, recording and reporting phone messages. Is this functionality referring to an IVR system to track phone message or the ability to manually input information regarding phone messages in the case management system?

ANSWER: No, this functionality is not referring to an IVR system, instead, the ability of the Case Management System to maintain and/or access recorded phone or multimedia information or recorded messages as notes of a case or as part of the docket and link it to. Example: MP3, PPT, PDF, WMV, WMA, Wav or any other multimedia File type.

27. Please describe in detail what data elements will be needed to track and report the data required in the Criminal Division Superior Court requirement 14.23.

ANSWER: Please see answer number 24 & 25.

28. Please explain the difference between pre-court and post-court assessments, in Superior Court General Financial Functions requirement 2.3

ANSWER: Pre-Court assessment includes all the specific costs, fees, fines, assessments required by the courts to conduct matters in a case prior to going to Court or trial. Post Court assessments include all costs, fees, assessments that may be incurred as a result of a court hearing or trial.

29. Please explain the functionality necessary to meet this requirement, in Superior Court General Financial Functions requirement 2.6.

ANSWER: This is a trigger or alert that indicates where a fee should be applied, especially in those instances where a lien exists.

30. Please provide examples of the reports required in General Financial Functions requirement 2.14

ANSWER: Example: The ability to extract data to create statistical reports for the number of cases filed per year, in civil versus criminal courts. Including but not limited to Ad Hoc Reports.

31. Please explain what is meant by “voucher” in Superior Court General Financial Functions requirement 2.39.

ANSWER: A payment authorization, be it to an individual or entity.

32. In requirement 11.6 in the Superior Court Protective Order Section, the requirement states the ability to ensure that a copy of the protective order is provided to the local law enforcement agency. How is this information normally

provided to law enforcement agencies and what requirements must be met to meet this functionality?

ANSWER: Through the Superior Court Clerk's Office, the official keeper of all records and court orders. Currently there is no electronic process in place.

33. In the Bail/Bonds section for the Superior Court, requirement 13.1 refers to automatically calculating bond amounts based on schedules. Please explain what factors would be used to calculate a bond amount and scheduled. Are defendants allowed to make bond payments to the court based on a schedule (payment plan)?

ANSWER: Please see answer number 22 & 23.

34. In the Bail/Bonds section for the Superior Court, requirement 13.5 the specification indicates the need to display data on a "split-screen" format. Please explain what is meant by a "split-screen."

ANSWER: Split screen is the visible division of the monitor screen, where more than one window of information is displayed at the same time or all required information based on the function being performed and is displayed within one single window.

35. In the Bail/Bonds section for the Superior Court, requirement 13.6 asks for the ability to provide a user defined history. Please explain what functionality would be necessary to meet this requirement.

ANSWER: The ability to link previous bond information and case history. User defined history may include but is not limited to name, date of birth, address, race, sex, charges and bail-ref number.

36. Please elaborate on the functionality necessary to meet Superior Court Parties to Case requirement 16.2.

ANSWER: The ability to maintain and link information by individuals or entities. All alpha fields should be searchable and indexed for faster searching.

37. Please elaborate on the functionality necessary to meet Superior Court Case Events requirement 17.15.

ANSWER: The ability to utilize a data base that tracks and maintains grand juror information.

38. What functionality needs to be available to handle extraditions to and from other states as specified in requirement 35.1.

ANSWER: The ability to provide and receive real time data and information from other jurisdictions.

39. What functionality needs to be available to handle transferring case information under the Uniform Child Custody Jurisdiction Act as specified in requirements 35.4.

ANSWER: Under the National Conference of Commissioners on Uniform State Laws, the ability to provide and receive information pursuant to the Uniform Child- Custody Jurisdiction and Enforcement Act which is a series of laws in all 50 states designed to deter interstate parental kidnapping and promote uniform jurisdiction and enforcement provisions in interstate child-custody and visitation cases. Additionally, the DA's office would like the ability to add and document what agency, state, date, defendant, comments and any other user defined field is requesting an extradition or the same information about a defendant we are requesting extradition.

40. In the District Attorney Office requirements, sections 5 through 12 specify financial requirements that are normally handled by the clerks. Will the District Attorney product need to have full financial capabilities and if so please explain what functions it will be used for within that department.

ANSWER: No, however it does require basic cash transaction and other legal tender capability.

41. Please elaborate on the functionality and fields necessary to meet the requirements In the Criminal Division of the District Attorney's office, in requirement 18.21. In addition, will this information be tracked within the District Attorney's package or the Case management package?

ANSWER: The ability to maintain information and track services and fees for clients. Yes, it would be included in the Case Management System.

42. Requirement 18.10 of the District Attorney's Criminal Division specifies the ability to support numerous pre-trial services and programs. Please provide the data elements that will need to be provided to track this information. In addition, will this information be tracked within the District Attorney's package or the Case Management package?

ANSWER: Information includes, but is not limited to program provider, services offered, fees, and client information. Yes, it would be included in the Case Management System.

43. Please elaborate on the functionality being request in requirement 19.14 of the District Attorney section.

ANSWER: Please see answer number 35.

44. In District Attorney Case Management requirement 22.2 please define the statistical reports necessary to meet this requirement.

ANSWER: The ability to extract information and create statistical reports. Will include, but not limited to Ad Hoc reporting on any data field as needed.

45. In regard to District Attorney Case Management requirement 43.1, please provide a list and description of all local, state and federal reports required.

ANSWER: These reports are varied and unique and can range from homicide reports to budgetary and spending reports. Including, but not limited to Ad Hoc reporting on any data field.

46. In the District Attorney Key Features requirement 47.13, please describe the fields necessary to meet this requirement.

ANSWER: Ability to search, maintain and extract information under a defined field. Additionally, the DA's office would like the ability to add and document what agency, state, date, defendant, comments and any other user defined field is requesting an extradition or the same information about a defendant we are requesting extradition.

47. Please elaborate on the functionality needed in District Attorney Linked document or attachments requirement 55.2.

ANSWER: Ability to search, link and match information based on any number of variables.

48. In Solicitor General's Office Pre-Trial requirement 1.9, please define the pre-trial program and services that need to be supported as well as the fields necessary to meet this requirement. In addition, please specify the "other automated systems" that require an interfaces.

ANSWER: Temporary and permanent services and programs that are available to clients in lieu of a trial. The ability to interface with other systems that provide services, information or data such as but not limited to GCIC, and the Department of Motor Vehicles.

49. Solicitor General's Office Pre-Trial requirement 1.29, please list all systems which are integrated as well as each data element received from each system.

ANSWER: Information would include but is not limited to: name, date of birth, address, charges, incident date. Interfaces would include, but are not limited to GCIC & NCIC, Magistrate Level Diversion Application and State Court Pre-Trial Diversion Application.

50. In Solicitor General's Office Pre-Trial requirement 1.31, please define the information collected during the interview process.

ANSWER: Please see # 49.

ANSWER: (State Court) the ability to maintain and extract information and data that includes, but is not limited to persons, programs and entities and create varied reports. See answer to Question 60 below.

51. In the State Court Features-Criminal Division Solicitor General's Office requirement 7.23, please define the data elements necessary to meet this requirement as well as the reports needed.

ANSWER: The ability to maintain and extract information and data that includes, but is not limited to persons, programs and entities and create varied reports.

52. Please elaborate on the required functionality necessary to meet the requirements specified in requirement 24.10 of the Solicitor General's Office Document Management section.

ANSWER: The ability to link information and documents from more than one source.

53. In regard to the Solicitor General's Office requirement 31.1, please provide a list and description of all local, state and federal reports required.

ANSWER: These reports are varied and unique and can range from vehicle-homicide and DUI reports to budgetary and spending reports, also including, but not limited to Ad Hoc reporting.

54. In the General Financial Functions for the State Court in requirement 2.6, please explain the reason for this requirement and the functionality necessary to meet this requirement.

ANSWER: To ensure that payments are applied correctly and to the appropriate category or field. Ability to track payment history, search and maintain accurate payment records. Also please see answer # 29.

55. In the State Court Warrant requirement 10.14 are the warrants that are being scheduled for mass hearings associated with a case/citation or are the free standing warrants without any case association?

ANSWER: Warrants have a case and or citation association.

56. In the State Court Parties to a Case requirement 16.60, please elaborate on the functionality needed to meet this requirement.

ANSWER: Ability to track data entry and link information to avoid duplication.

57. In the State Court Traffic & Citations requirement 17.22, please elaborate on the functionality necessary to meet this requirement.

ANSWER: The ability to access and extract information from outside sources such as but not limited to the Department of Motor Vehicles and GCIC.

58. In the State Court Traffic & Citations requirement 17.24, please elaborate on the functionality necessary to meet this requirement.

ANSWER: Ability or mechanism to track and maintain information about all incoming mail.

59. In the State Court Traffic & Citations requirement 17.28, please elaborate on the functionality necessary to meet this requirement

ANSWER: Ability to interface with the Department of Motor Vehicle's Tag registration information.

60. In the State Court Judgment Tracking and Processing requirement 36.16, is this functionality requirement referring to a report or individual case?

ANSWER: Individual case.

ANSWER: (State Court) the following are a list of reports State and Magistrate Court will require the selected vendor to set up from the new CMS:

- 1. A calendar report that has the Fulton County State Court seal and is formatted and organized as the existing CJIS calendar report, a.k.a. as the “calendars;” The court calendar for criminal must have the Offender Tracking Number based on business rules and the Booking Number.**
- 2. A report that allows a supervisor to enter a user ID and a date parameter and pull the number of case record or field updates a clerk did in a time period and per hour for each day;**
- 3. A report that allows each court and division within the court to run the number of cases filed by court type and/or case type for a given year or month(s) in a year;**
- 4. A report to mirror the current 3545 report which consists of prisoners in the jail with charges since being booked into the Jail. This includes all kinds of misdemeanor cases.**
- 5. A report to mirror the current 3555 report consists of inmates booked with state and magistrate charges from date of booking greater than 3 days but less than 1 week. The 3555 report also includes inmates that were booked in and made bond on the same day.**
- 6. A report of all warrants that have expired due to the statute of limitations also warrants routed to 250 (which is APD) and to include any APD warrants that also have expired due to the statute. The report must cover the EW, MC, MS, MN and EC warrants.**
- 7. A report that lists the full caption and style of every case by filing date in all court types, and all parties to the case and be accessible from a public access terminal (PAT) so that new agencies and other entities can review the report on the PAT.**
- 8. A report that can be run by any clerk at any time, that lists the cases and pleading they have docketed that have case-file check-out docket entries in the CMS so those pleadings (recently docketed) can be separated and directed to the person with the file.**
- 9. A report that lists for every civil case that has a docket entry reflecting a defendant was served and that 45 days after that service docket entry, no answer or responsive pleading has been filed by that defendant.**

10. A report that lists for abandoned motor vehicle foreclosure sales, the amount of the sale, the amount claimed by the tow company or repair facility, and the overage due to the Court.
11. A report that lists weekly judgments that lists the parties, their address and the judgment amount.
12. A report that lists the plaintiffs in all abandoned motor vehicle cases and the filing date, with a malleable report time parameter.
13. A report with a malleable time parameter that lists any docket deleted, the database time of the deletion, the user ID of the deletion and the data deleted and entered.
14. A docket code report with a malleable time parameter that allows a supervisor to see over a period of time how many entries of a certain docket code have been entered and by whom.
15. A report that lists any money on a garnishment case that has not been paid out based court business rules.
16. A report that lists any case number and case style initiated in the system that has one of the following case types or value-claimed amounts or party criteria:

Asbestos

Fen Phen

Mercury/Lead

Silicosis

Welding Rod Litigation

Medical Malpractice

Legal Malpractice

Any Civil Action With Four (4) Or More Plaintiffs

Any Civil Action With Four (4) Or More Defendants

Any Civil Action Where Damages Sought (Exclusive Of Interest and Attorney's Fees) Exceeds \$50,000

All Tort Cases

All Personal Injury Cases

Any Case Where the Claim Value Information On The Summons Is Left Blank Or Marked As "TBD"

61. In the Marshall's Office Warrant functionality requirement 1.15, please elaborate on what functionality is necessary to provide "electronic warrant features".

ANSWER: Ability to provide real time data and information through creating an interface with the current EWI system.

62. In the Marshall's Office Warrant functionality requirement 1.26, is the functionality required referring to the capability of keeping notes at the warrant record level, or is this functionality referring other functionality?

ANSWER: Both the ability to update warrant information and have the functionality to view all warrants across multiple jurisdictions.

63. Please provide a list and brief description of local, state and federal report specified in Probation Court Functionality requirement 36.1.

ANSWER: Please see answer #45.

64. Has the CJIS board and key agencies determined the deployment priority to allow providers to present a realistic data migration plan in their RFP? Dept. of Purchasing response

ANSWER: – Yes, the rollout shall initiate in phase I with the Fulton CO Jail, followed by the Criminal and Civil Court entities.

65. Per discussion during the RFP pre-bid meeting, (a) vendors inquired as to what degree of customization (per end-user needs) shall be assumed in the provider's prepaid RFP? Dept. of Purchasing response – Minimum. (b) For further clarification, IBG asked, "are using agencies expected to conform their existing business and work practices to the available features and functionality of the selected unified case management solution adopted?"

ANSWER: Yes. During the needs assessment phase, business practices will be evaluated and proposed recommendations considered.

66. Who is the incumbent vendor that provides these services current? Or is this the first time it's being outsourced?

ANSWER: We currently do not have a Unified Justice Case Management System.

67. Is there an estimated value available for this contract? Or how much was budgeted for this project?

ANSWER: No.

68. Section 2.8, DISQUALIFICATION OF PROPOSERS, states "The submission of more than one (1) proposal to the County as the primary Proposer or member of a joint venture for the same work by and individual firm, partnership or corporation under the same or different names may be considered as sufficient for disqualification of a Proposer and the rejection of the proposal." Please clarify if this section completely prohibits companies from participating in more than one proposal if all such proposals are not classified as joint ventures and if the company is not the primary Proposer within any of the proposals. In other words, can a company specializing in a component technology (such as integration framework, DMS, or e-filing) participate in multiple non-joint venture proposals as a subcontractor?

ANSWER: Yes, a company, who is acting as a sub-contractor, can be a part of as many responses as they can; however, they cannot be a sub on one team response and a joint venture partner on another.

69. The RFP clearly states that Fulton County envisions the UJCMS project occurring in three distinct phases: Jail, Criminal, and Civil. Is the County open to alternative project approaches that may follow a phased approach with a different implementation order or phases that overlap?

ANSWER: The County wishes to start with phase I implementation at the jail. Please see answer # 12 & 64.

70. Please specify the current document management system(s) currently being utilized within the judicial system today and indicate if any preference will be given to the County's current document management system(s).

ANSWER: The County does not have a system wide document management system.

71. Please specify the current electronic filing system(s) currently being utilized within the judicial system today and indicate if any preference will be given to the County's electronic filing system(s). Appendix 3 specifies integration to the Lexis Nexis Court Link's e-file system while other sections appear open to proposed solutions.

ANSWER: A Pilot Project using Lexis Nexis is underway in State Court only.

72. Please clarify approximately how many days from contract signing the County anticipates going live with Phase I. The RFP indicates that 6 months are allotted for Phase I (Jail). The RFP also indicates on page 3-6 that up to 150 days may be required to conduct an initial hardware assessment and to purchase/install required hardware and that Phase I is expected to be completed 6 months after hardware is installed and configured, which implies that Phase I is expected to be completed approximately 12 months from contract signing. If this understanding is correct, is the County open to participating in Phase I activities during the hardware acquisition phase?

ANSWER: Yes, the County is open to an over-lap approach.

73. Please clarify the format in Appendix 1 - Detailed Inventory of Functional Requirements. In most of the sections, three columns are provided for a response (Answer, Included, Comments); however, the Sheriff's Department section utilizes a yes/no format. For the purpose of responding to the requirements, please specify the how the County anticipates the use of the columns answer, included, and comments.

ANSWER: The responses shall be given in three columns: YES/ NO/ COMMENTS Each column will be used for numeric weighted purposes for each functional requirement.

74. Please specify the type of support required from vendor 24/7/365, as specified in requirement #1.21 on page 10-3.

ANSWER: System and technical support must be available to the County 24 hours per day, seven days per week, 365 days per year.

75. Requirement #1.27 on page 10-3 indicates the proposed solution must be developed under ".net, ASP". This requirement seems to be in potential conflict with the County's standardization on the Oracle database management system platform. Is the County open to solutions that are not developed under ".net, ASP"?

ANSWER: Yes.

76. The RFP states conflicting response time requirements within the requirements matrix. Several requirements state a required response time of 3 seconds, while several other requirements state a required response time of 5 seconds. Please clarify the County's expected response time for all aspects of the system.

ANSWER: The County's expected response time is 3 seconds.

77. Please clarify requirement #4.17, which states "System should allow for use of a database of electronic signatures." Does the County require integration of electronic signature technology? If so, how/where does the County envision utilizing electronic signatures?

ANSWER: Yes. Potential users could be but are not limited to Electronic Warrants and Inmate Releases, hearing notices, and all other orders deemed appropriate for electronic signature by Judges and/or Court Staff.

ANSWER: (State Court) Yes. Potential users include but are not limited to Electronic Warrants (EWI), Orders disposing of matters or entire cases in civil cases, or sentence sheets for inmates that result in their release.

78. Requirement #2.19 states "A single vendor should provide as much of the proposed hardware...as possible", whereas the RFP states in multiple other locations that vendors are not required to provide hardware (only recommendations) as part of the proposed solution. Please clarify the apparent discrepancy within requirement #219.

ANSWER: Please provide hardware recommendations.

79. Please clarify how the County envisions managing this project simultaneously with the Electronic Docket Display System (EDDS) project (RFP #07RFP00023YB-TR), as the Unified Justice Case Management System will potentially replace the current case management systems that information will be extracted from as part of the EDDS. Does the County plan to implement the EDDS against the current systems as a stop-gap solution until the Unified Justice Case Management System is complete and then re-issue another RFP to update the EDDS to extract information from the Unified Justice Case Management System?

ANSWER: Yes, the current EDDS system will extract information from the existing system, and will have the ability to do the same after the new Case Management System is implemented.

80. There are several functional items requiring the ability to transfer information to a

collection company. Please specify the collection company currently being utilized within the judicial system today and indicate if any preference will be given to the County's current collection company?

ANSWER: No vendor preference will be given.

ANSWER: (State Court) No vendor preference will be given and the court does not have a collection vendor.

81. Superior Court 9.9 requires the ability to handle exchange of case information under the Interstate Compact on Juveniles. Will the County please provide additional detail?

ANSWER: The interstate compact regulates the movement and supervision between states of juveniles currently under community supervision. It is designed to better ensure public safety and to create a more effective and efficient means of transferring and tracking juveniles between states.

82. State/Superior Court 13.5 requires the ability to display all screens pertaining to case management, bond data entry, warrant entry and name inquiry in a split screen format. Will the County please provide additional details for this requirement?

ANSWER: Split screen is the visible division of the monitor screen, where more than one window of information is displayed at the same time or all required information based on the function being performed is displayed within one single window.

ANSWER: (Solicitor General's Office) Desire of the user is to have tabular format or something similar that would provide all the data relating to a particular case on one screen and not have to go in and out of several screens.

ANSWER: (State Court) the goal is to be able to have entered unique information on a defendant or a case, such as a case number, and then click on tabs for screens that contain fields that follow the Court's business process. For example, a warrant tab, then a booking tab, then a first appearance tab, then a preliminary hearing tab, then a bond tab, then an accusation tab, then a State Court tab, then a sentence and disposition tab. A user should be able to click on the tabs without having to enter the same defendant or case data again and pull up related data through defined data that is linked. A similar business flow and tabs would be created for civil divisions and their individual unique business flows.

83. Multiple requirements within the UJCMS RFP require the "ability to reduce data entry by capturing the data from the 2D barcode on a driver's license." The State of Georgia, Department of Driver Services recently released RFP #47500-502-0000000076

for a "Digitized Driver's License System" in order to obtain the services of a new vendor to produce Georgia driver's licenses, which could subsequently change and or impact the digitized information currently stored within the 2D barcode on Georgia driver's licenses. Due to the fact that vendors may not be able to provide a fixed-cost for this capability, given that the 2D barcode on Georgia driver's licenses could potentially change, how does the County prefer that vendors respond to these requirements?

ANSWER: Utilize the current driver's license system as a reference point.

ANSWER: (State Court) Support the ability to upload information from electronic ticket pads.

84. Requirement 7.33 for the Superior, State and Probate Court as well as 11.33 for the District Attorney requires the ability to integrate with a cash register system. Please specify if a point of sale solution is currently being utilized within the judicial system today? Please clarify if the objective of the requirement is to provide the desired functionality in the requirement or to provide or to integrate a distinct (separate) point of sale solution?

ANSWER: (Superior Court Clerk's Office) Yes, we have a division of the judicial systems that currently uses a point of sale systems that is integrated into the existing Civil Case management system, however; we would like to have an enterprise solution that meets the needs of the whole judicial system. The cash register functional requirement should integrate with the case management system for each department of the judicial system.

ANSWER: (Probate Court) currently utilizes Norton Cashiering Software.

ANSWER: (State Court / Jail) No, we do not have an existing point of sale. The cash register functional requirement should integrate with the case management system.

85. Please specify the current merchant account (credit card) system(s) currently being utilized within the judicial system today and indicate if any preference will be given to the County's current merchant account system(s).

ANSWER: We do not have an enterprise merchant account system.

ANSWER: (State Court) we do not have a merchant account system. We take all credit and debit cards for payment of fines and fees. Nova System from Knoxville Tennessee provides our statements.

86. Please indicate if there are any other local municipalities, such as incorporated townships (Atlanta, Alpharetta, Roswell, Sandy Springs, Milton, Johns Creek, etc.)

within Fulton County, beyond those specifically mentioned within the RFP that may require integration with the Fulton County Unified Judicial Case Management System.

ANSWER: Yes. All mentioned in RFP but not limited to.

87. During the pre-bid conference a question was asked about any Business Restart/Disaster Recover requirements for this project. Mr. Saleem responded that it should be proposed. My question is: What are the minimum business restart/disaster recovery requirements desired by Fulton County on this project? Will these requirements be integrated with the County's current Business Restart Solution or be considered "Stand Alone"?

ANSWER: All proposed solutions should be designed around a "shared storage" model utilizing the County's existing Storage Area Network (SAN). All proposals should include data storage estimates for all data components (application(s), database(s), images, etc.) required to meet current needs, plus an estimate to accommodate five (5) years of growth. All data storage estimates should include all necessary environments (e.g. production, test, development, etc.). The County expects proposed solutions to include recommended platforms for all system components (applications, databases, etc.). Respondents are not expected to include replication of these components as part of the proposed solution. The County will design, configure, and provision a Disaster Recovery/Technology Continuity model.

Fulton County will integrate the selected proposal into its current Business Restart Solution.

88. How many jails (other than Fulton County) does Fulton County use to outsource retention of Fulton County prisoners?"

ANSWER: Nine (9). This number can change.

89. In the District Attorney and Solicitor General requirements, there are several sub-sections that define requirements that are typically functions of other offices. Some Examples:

- Financials
- Court Calendars
- Booking
- Warrants
- Cash Drawers
- Service Tracking

Do these prosecuting offices need to have the functionality as part of their office's data entry requirements, or do these offices need the ability to "view" items such

as financials, court calendars, warrants, bookings, case information etc. from their office, which is the byproduct of having the integrated Justice Case Management System?

ANSWER: Need functionality as a part of their office's data entry requirements. The system should also contain the ability to restrict these functions as "read only" or allow full access as an integrated part of their office's data entry.

90. In the District Attorney's functional requirements, there is a requirement to process Hot Checks. Does the DA's office currently have a Hot Check program? Are they currently handling the processing of Hot Check payments/disbursements or are they just prosecuting these cases through the normal case path?

ANSWER: No, they do not have a Bad Check program, and currently utilize prosecutorial means.

91. The RFP states a requirement for web-based technology for the UJCMS. However, at the bidder's meeting on 10/15/07 it was stated that the County will accept proposals based on web and/or client-server technologies. Would the County accept a client-server solution for the Jail Management portion of the RFP?

ANSWER: Please see answer # 10.

92. Is .net, Asp a mandatory requirement? Will the County accept a J2EE open source solution?

ANSWER: No, please see answer # 75.

93. Page numbering for Section 9 begins on page 19. It appears that this was a formatting error. Can the County confirm this?

ANSWER: No, this is not a formatting error, no required information is missing.

94. Appendix 1, Detailed Inventory of Functional Requirements, is missing pages 10-36 through 10-43. It appears that this was a formatting error. Can the County confirm this? If these pages are unintentionally missing, would the County please provide them?

ANSWER: No required information is missing.

95. Are there any specific response codes or a legend that should be used for the columns 'Answer' and 'Included' on the Functional Requirements table?

ANSWER: Yes (Y), No (N)

96. Would the County please identify by phase the total number of current databases that will provide the source data for conversion? Also, the total number of system users anticipated in each? Additionally, would the County please provide the approximate record count for migration of data in the LNCL system as referenced in Appendix 3?

ANSWER: Presently the County cannot provide a total number of records since we are in the process of cleaning our data.

Phase	# of Source Databases	# of Users
Jail	1	3,600
Criminal	4	3,552
Civil	3	987

97. Is this requirement for all enterprise-wide data to feed into a centralized data warehouse within the County? If so, does this data warehouse environment already exist or will it be developed by the vendor?

ANSWER: Yes. It will feed into a Central Data Warehouse and it will be developed by the vendor.

98. To help us more accurately assess project scope, would the County please confirm the applications used by UJCMS participants and whether it is the County or participant's intention to keep or replace these application(s)? In an attempt to help the County with this request for additional information, we have created a table with our assumptions from review of the RFP. Please confirm or correct our understanding, by updating the table below (including those entries noted with ?):

ANSWER: We will replace our existing application

Participant	Current Application(s)	(K)ee (R)eplace
Sheriff Jail	Tiburon	R
	Police Central	R
	Keefer	K
	Inmate Tracking	R
	Log Tracker	R
	Maximo	K
	Advantage	K
	Security	R
	Database	R
	Grievance	R
	Database	K
Medical	K	

	Database Workforce Central Security Key	R K
Sheriff Warrants	Banner	R
Superior Court Criminal	Banner Loryx Smart Links	R K K
Superior Court Civil	Banner JCATS	R K
District Attorney's Office	CACTIS	K
State Court Criminal	Banner ADE EWI First Appearance Probation (Stars, Scribe, OTIS)	R K K K K K
State Court Civil	Banner TSG	R R
Marshal's Office	RMS Integraph	K
Solicitor General's Office	Banner	R
Clerk's Office – Superior Court	Banner & TSG	R
Clerk's Office – State Court	Banner TSG	R R
Public Defender's Office	JCATS	K
County Police Department	Police Central RMS	R K
Probate Court	Mainframe	R
Juvenile Court	JCATS	K
Magistrate Court	Banner	R

99. We understand the need for temporary interfaces between certain key systems as the UJCMS environment is completed. To assist with proper scoping of the project throughout its lifecycle, would the County please provide more details (e.g., to the degree possible, data layouts, file and record formats, and/or estimated number of elements involved, etc.) for the interfaces listed below? In an attempt to help the County with this request for additional information, we have created a table with our assumptions from review of the RFP. Please confirm or correct our understanding, by updating column 2 in the table below (including those entries noted with ?). If the County is unable to provide additional information about these interfaces, is it acceptable to the County for interface work to be estimated in the vendor's cost proposal with a fixed price following the detailed Needs Assessment?

ANSWER: (State Court) this is a two-step process. The State Court Clerk's Office does not issue vouchers and only issues checks. The County's Financial Department's CMS issues vouchers but that CMS is not part of this RFP.

ANSWER: Please provide a fixed price based upon the information provided in this RFP. Also see responses in bold in table below.

Exchange	(T)emporary or (P)ermanent	Additional Information Desired
DDS	P	
CGIC	P	
GSCCA	P	
FCDR	P	
State Bar of GA	P	
JCS Private Probation	P	
Lexis/Nexis Court Link	P	
JCATS (Juvenile)	P	
JCATS (Judicial)	P	
ADE	P	
EWI	P	
Kronos	P	
Telestaf	P	
Maximo Advantage	P	
Police Central	T	
Keefer	P	
Security Database	P	
Workforce Central	P	

Grievance Database	P	
Security Key	P	
Police/Marshal RMS	P	
Loryx	P	
CACTIS	P	
Stars	P	
Scribe	P	
OTIS	P	
ACDS	P	
Probate Mainframe	T	
GA Protective Registry	P	
GA Child Support	P	
Court Reporting	P	
Smart Links	P	
Postal Service	P	
RFID	P	
Other		

100. Several financial requirements note both vouchers and checks. Would the County please clarify that there is a two-step process in place and provide more details about this process?

ANSWER: This is a two-step process.

101. Would the County please identify how “daily information about NSF” is received?

ANSWER: Through the financial institutions.

ANSWER: (State Court) through the financial institution, Fidelity Bank, which faxes the Cashier, copies of the NSF checks.

102. Would the County please further explain how you envision this indicator to work?

ANSWER: Ability to provide triggers and alerts of check status.

ANSWER: (State Court) Ability to provide triggers and alerts of check status. If an NSF is received on a check from a party, the Court seeks to make sure the NSF docket entry is associated or linked to that party’s unique identifier in the CMS and

notify clerks when they access any case with that unique identifier in it. This alert will facilitate collection

103. Would the County please clarify the desired process for stopping payment on checks?

ANSWER: The ability to track check status and provide reports on demand.

ANSWER: (State Court) the ability to track check status and provide reports on demand. We would currently go on-line to cancel checks and would like to continue doing so.

104. We have identified a few terms used in the RFP for which we would appreciate further definition. We have found that jurisdictions often have different definitions for these processes. To help us understand better, would the County please clarify the following and provide examples where possible?

- Bail Schedule (pg. 10-44, 1.3)

ANSWER-(State Court) Please see answer number 22; In addition, State Court, Superior Court, Magistrate Court and Municipal Courts operate off of a unified bond schedule. The new CMS must be able to incorporate and populate these bond amounts into appropriate fields for various criminal offense and charge codes and allow a Judge to change the bond amount in the system on a case by case basis in their Judicial discretion.

- Account Splits (pg. 10-44, 1.4)

ANSWER-When payments are being made or applied to more than one account.

ANSWER (State Court) When payments are being made or applied to more than one account In State and Magistrate Court, when fines and fees are paid, there are surcharges added to the base fine or fee and the surcharges are sent to agencies outside the County, mostly the State. These surcharges are based on percentages and the CMS should add and account for the surcharges based on each fund. As a limited example there is a surcharge for police retirement, one for brain injury's, one for drug treatment etc.

- Assessment satisfaction event (pg. 10-45, 2.5)

ANSWER-When all assessments have been paid.

- Apply To Field (pg. 10-45, 2.6)

ANSWER- Please see answer # 29.

- Court rules for applying receipts (pg. 10-50, 3.6)

ANSWER- Per Business Rules and as proscribed by State Law.

ANSWER- (State Court) Per Business Rules and as proscribed by State Law, this in State Court relates, among other things, to the surcharges described above

- According to selected options (pg. 10-50, 3.6)

ANSWER: Pre-determined fields or menus.

- Cash /change thresholds (pg. 10-59, 7.32)

ANSWER: The amount of cash or change permitted in a drawer at any given time.

ANSWER (State Court) Given the requirement that the CMS integrate with POS (cash registers, the CMS can alert when the amount of cash or change permitted in a drawer at any given time is reached

105. Superior Court req# 16.11 requires the "Ability to have more than one family jacket per individual, or family where applicable". The term "family jacket" is used in this requirement as well as other requirements in Appendix 1. Please define the term family jacket.

ANSWER: A family jacket is a single file for all cases or information for one family.

ANSWER: (State Court) To the extent that this applies to any State or Magistrate Court requirement, the court's seek to receive an alert when any one party in one case is involved in another, regardless of whether the case is civil or criminal. It is envisioned that this alert would run off of a person's unique numeric identifier in the CMS or a name similar with the degree of similarity defined by the Court's business rule.

106. State Court req# 12.4 on page 10-34 requires the "Ability to direct file cases". Will the County please provide additional details or an example for this requirement?

ANSWER: Ability to determine where a file or case or information should go based on Court business rules. For example, if the jail books in 100 misdemeanor charges and they each need a first appearance hearing, the system will alert the Magistrate Court Criminal Warrants Division and allow them to pre-fill and copy jail data from the jail or booking tab.

107. Requirement #13.43 for the State and Superior Court requires the Ability to process (accept and payout) bail prior to a case being filed in court. Please provide an example illustrating this requirement prior to the case being filed.

ANSWER: Please see answer 22 & 23.

108. Superior Court req# 35.1-35.5 on page 10-113 utilize the term "handle" in the requirements. Please clarify the intention of the term "handle"

ANSWER: Ability to process, or expedite.

109. Marshal's Office req# 1.25 on page 10-416 requires the ability to report on "Hit Response". Please clarify the intention of the term "Hit Response".

ANSWER: Ability to maintain and track records when information is requested from GCIC or other outside agencies.

110. Solicitor General req# 1.2 on page 10-229 requires "System should have receipts and records of all activity for a defendant, sorted by type, with an identifying case number and related activity". Please clarify "sorted by type".

ANSWER: "Type" provides a means of categorizing and can range from but not limited to: charges, case number, defendant, date of incident.

111. The RFP references the use of RFID for future and planned projects. Please specify the current RFID system(s) currently being utilized within the judicial system today and indicate if the preference is to propose an RFID system or have the ability to integrate with future RFID implementations.

ANSWER: Currently there is no RFID system in use in the County. The proposed Case Management System must have the ability to integrate.

112. Please specify the current vendor and define the specific types of data (accounting, case, person, party, scheduling, etc.) requiring data conversion for the following systems:

- Probate Court – **Mainframe. All records to be converted.**
- Sheriff's Department – **VSAM. All records to be converted.**
- District Attorney– **Prosecutor Dialog. All data needs to be converted. This includes but is not limited to case, defendant, charge, disposition, event, status and other types of information.**
- Solicitor General – **ACS Banner. All records to be converted.**

113. RFP 06RFP50268YA DR for Electronic Filing of Court Documents for the Superior Court is currently under review by the County. What consideration (if any) should be given to the potential outcome of the RFP?

ANSWER: Your proposal should reflect the information provided in this RFP.

114. Within the proposal, where are we to place our response to the County's functional requirements (2nd PART CJIS RFP Appendixes FINAL)?

ANSWER: Use the same format provided previously.

Technical Overview/Features - Unified Justice Case Management System

Proposed software must be compatible with the County's hardware, network and database standards.

115. What are the standards and will this standard be included for the Jail Management System?

ANSWER: Please see County Website for IT standards. Yes.

System must be compatible with County's the full range of the desktop machines.

116. What is the full range of desktop machines and what is the range of machines for the Jail?

ANSWER:

Hardware

1.6 GHz and up

Operating system

Windows XP and Vista

Sheriff's Department System Requirements section

General Questions for the JMS:

117. What is the concurrent number of users for the JMS?

ANSWER: Approximately 3, 600 users.

118. What is the concurrent number of accounting users? - Your answer was 10 at the pre-bidders conference.

ANSWER: This number is not pre-defined; it can vary from agency to agency.

119. What is the concurrent number of Medical users?

ANSWER: This number is not predefined and can vary within the department.

120. What type of database is currently used in the JMS?

ANSWER: VSAM

121. Would you entertain the ASP model for a JMS? - Your answer was no at the pre-bidders conference.

ANSWER: Please see answer # 19.

122. Is Oracle an acceptable database for use with a JMS?

ANSWER: Yes.

123. Section 6 states several requirements relating to personnel and scheduling including the ability to track time. However, the interface section requires an interface to the Kronos Workforce Central Suite to track employee time. Please clarify how the county envisions the entry and maintenance of this information.

ANSWER: The new Case Management System must have the ability to interface with Kronos Workforce Central Suite.

Technical-User Interface

2.46 Wild Card capability for defining data selection parameters

124. Please clarify what you are looking for in this requirement.

ANSWER: Multiple means or vehicles for obtaining data and information.

2.65 Database records should have multiple agency-defined fields

125. Please clarify what you are looking for in this requirement.

ANSWER: Please see answer # 124.

2.67 Support editing of agency-defined fields using user-specified criteria such as Y/N flag, a range of values and table of valid values

126. Please clarify what you are looking for in this requirement.

ANSWER: Please see answer #110.

System Security Functions

3.4 System provides annual reporting of all activities within the system to assist with internal management reporting

127. Could the County provide a more accurate description of the reporting requirements?

ANSWER: Reports and specific requirements will vary by agency.

Technical -Operating Characteristics

4.3 Systems search screens must allow results to be exported to desktops software (i.e., Microsoft Excel).

128. What type of Search Screens?

ANSWER: The screen or menu that allows the user to do a basic search.

4.5 System should be multi-jurisdictional and have the ability to integrate with other law enforcement agencies as defined.

129. Can the County provide more information please?

ANSWER: Please see answer # 9.

Personnel & Scheduling Functions

6.19 Keep track of who asked, who received, and how many timers received.

130. What are you referring to?

ANSWER: Management and other designated staff.

Boarding Agency Detainee Process State And Federal

11.2 System must be able to define contracts and the rates for the facility/detainee.
Outsourcing Boarding Costs

131. Please clarify your definition of contracts here. What is Outsourcing Boarding Costs?

ANSWER: This will vary by Service Provider.

132. As part of the financial requirements in the RFP, vouchering is mentioned quite a bit. How attached is Fulton to the “voucher” concept? Would the County entertain other ways to accommodate the requirement without an actual vouchering system?

ANSWER: Yes.

133. 7.15 Ability to allow cash register validations for each case filed when many cases are paid by one form of payment, e.g., credit card. Is this requirement for cash register validations unique to payments with multiple cases? Or is the County asking for the ability to take a single receipt across multiple cases? Please clarify.

ANSWER: The ability to take single receipt across multiple payments.

134. 3. 14.3 Ability to configure rules to facilitate the assignment of court resources from the pool. Please clarify what “rules” means.

ANSWER: The County and Court’s policy and procedure regarding assigning court resources.

135. 4. 15.11 System must have word check features that utilize consistent abbreviations in textual fields throughout entire system. Would a generic MS Word-like spell check feature be sufficient?

ANSWER: Yes.

136. 5. 19.55 Ability to calculate and view the number of days between any two events on a case. Please provide an example for when/why the end-user would utilize this

feature.

ANSWER: Example: Juvenile Court-the number of days between the intake process and the juvenile's first hearing is proscribed by statutory law and must take place within 72 hours, also in the instance of a demand for a speedy trial. The number of days between when the demand was filed and when the case was placed on a calendar.

137. 15. 26.1 Ability to indicate that fee type[s] requires an "apply-to" field, and/or can have a lien attached. Please clarify "Apply-to".

ANSWER: Please see answer # 29.

ANSWER: (State Court) the ability to determine that all appropriate fields have been entered for a case to be scheduled. This could relate to the PEDEs referenced in the functional requirements or the tracking of individual payments.

138. 27.8 Ability to identify an entire case or cases, or components of one or more cases as ready for scheduling. Please provide an example or further clarify what you anticipate the computer/program to do in this scenario.

ANSWER: The ability to determine that all appropriate fields have been entered.

139. Has there been or will there be provided a formal mapping of the judicial information flows between courts/law enforcement/jail to establish the actual exchanges/documents that need to be exchanged? Example would be the Judicial Information Exchange Model (JIEM) provided by SEARCH and other approaches. This would be very important to scoping and pricing the integration effort between agencies not served by the new case/jail management systems.

ANSWER: We will follow Judicial information Exchange Model (JIEM) provided by SEARCH.

RFP Due Date and Time Change:

The RFP due date and time is January 16, 2008 at 11:00 AM

ACKNOWLEDGEMENT OF ADDENDUM NO. 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **January 16, 2008; 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2007.

Legal Name of Bidder

Signature of Authorized Representative

Title

November 15, 2007

Re: **07RFPUJCMS2007GR**
Unified Justice Case Management System