



## FULTON COUNTY PURCHASING DEPARTMENT

*Mr. Jerome Noble*  
Director

ADDENDUM #2  
BID # 05ITB11125YB  
Wrecker/Towing Services  
South Fulton County  
Fulton County, Georgia

October 10, 2005

Dear Vendors:

*This addendum is in reference to Invitation to Bid number 05ITB11125YB for furnishing the Fulton County Police Department with wrecker services.*

**This addendum is for the purpose of answering questions raised concerning the specifications:**

- 1. On Form E Corporate Certificate, what is the description of information that should be placed in the blanks? For example, the first blank use Secretary Name, second blank type company name or owner name, then third blank type title.**  
The top portion of the form need only be filled out if your company is incorporated. The bottom portion is filled out if you are part of a partnership or a sole proprietor  
Top Portion of Form  
1<sup>st</sup> blank-The name of the person who is Secretary of the Corporation that is submitting this bid.  
2<sup>nd</sup> blank-The name of the person who will sign the bid documents on behalf of the corporation.  
3<sup>rd</sup> blank-The title of the person who will sign the bid documents.  
4<sup>th</sup> blank-The state that your company is incorporated in.  
The 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> blanks are the day of the month, month and year respectively that this sheet is being filled out.  
The company seal can be affixed in the space to the right  
Bottom Portion of Form  
1<sup>st</sup> blank-Name of person authorized to sign to commit the company to the  
2<sup>nd</sup> blank-Company name  
3<sup>rd</sup> blank-The name of the state that the company was formed under.  
4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> blanks-Day of the month, month and year this form is being filled out.
- 2. Is it okay to use N/A in the not applicable fields or just leave them blank? Is it okay to leave complete forms blank, such as Exhibit B, F and G since there are no subcontractors or joint adventures?**  
Please put N/A or Non - Applicable on the forms.

3. **Does Exhibit G apply to this contract?**

Yes, exhibit G applies if the vendor has sub-contractors.

4. **On page 14 please clarify what is being requested on this form.**

On page 14, you are to enter the addendum number and date that appears on the addendums that have been issued, thereby informing us that you are aware of the addendum(s) existence and that your bid response incorporates any changes, modifications, additional information, etc. that the addendum(s) addresses concerning the original bid documents (Any addendums should be signed and returned to the Purchasing Department.

**Note: If you have already submitted your bid response and you do not wish to make any changes, you may return this addendum only.**

**The undersigned bidder acknowledges receipt of this addendum by returning a signed copy by the due date and time. Failure to return a signed copy of this addendum could render your bid non-responsive.**

**Except as provided herein, all other terms and conditions in the bid referenced above remain unchanged and in full force and effect.**

Cordially,



Brian Richmond

Assistant Purchasing Agent

**Acknowledgment of Addendum**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name