



Fulton County, GA

Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director

July 29, 2011

Re: 11RFP79470A-CC – In-Home Aging Services

Dear Proposers:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced Request for Proposal.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Cheryl Cochran

Cheryl Cochran
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



**11RFP79470A-CC In-Home Aging Services
Addendum No. 3
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The RFP due date and time of Thursday, August 4, 2011 11:00 a.m. local prevailing time remains the same.

Attached are responses to questions submitted by interested vendors.

ACKNOWLEDGEMENT OF ADDENDUM NO. 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Thursday, August 4, 2011 11:00 A.M. local prevailing time.**

This is to acknowledge receipt of Addendum No. 3, _____ day of _____, 2011.

Legal Name of Bidder

Signature of Authorized Representative

Title

Responses To Questions

1. Is a client authorized for singular services... or can a client be authorized for homemaker, personal care AND respite services

A client may be authorized for more than one service. The authorization comes from the Case Management agency.

2. Do the numbers of “unduplicated” clients provided in Addendum #2 take into consideration clients that may be receiving multiple services (if any).

The numbers in Addendum #2 are unduplicated for each specific service. There are clients that receive multiple services and they would be included in the count for each service they receive.

3. For clients receiving homemaker services only, is an RN required to perform the initial visit and subsequent supervisory visits

We do not require the RN assessment for Homemaker only clients, but you might want to check to make sure this won't be an issue with your licensure. I think it may have been an issue with previous vendors.

4. What is the average length of time a client is on service/average length of stay?

The average length of time a client is on service is not something we track. I would say that most of our clients are in service for 2 to 5 years. Some longer than that.

The average length of stay per visit is about 1.5 to 2 hours.

5. How often does the County require supervisory visits for each service type (respite, homemaker, personal care)

Follow your licensure guidelines for supervisory visits, as a minimum. Additional supervision to ensure quality service delivery may add points to the project plan evaluation, but are not required (unless you say you will perform them in your project plan.)

6. Regarding the Project Team Qualifications, is it an automatic disqualification if the 5 and/or 3 year experience requirements are not met? Can you hire for that requirement if you are awarded the contract (like you can for the insurance requirements)?

No. It is not an automatic disqualification. Your score for that criteria would be relatively low or 0.

Your proposal should reflect the name of the Project Manager and key personnel employees when you submit your proposal.

7. Regarding the Proposer Financial Information, it is asking for your latest Dun & Bradstreet ratings report , does the owner's personal credit score/rating meet this requirement?

Credit rating from a recognized agency: Dun & Bradstreet, Moody's, Best A&M, Fitch, Standard & Poor's or provide evidence of access to a line or letter of credit.