



Fulton County, GA

Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director

March 11, 2011

Re: 11CT77463YA, Substance Abuse Testing

Dear Quoter(s):

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced **11CT77463YA, Substance Abuse Testing.**

Except as provided herein, all terms and conditions in the quote referenced above remain unchanged and in full force and effect.

Sincerely,

Cheryl C. Cochran

Cheryl C. Cochran
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



**11CT77463YA, Substance Abuse Testing
Addendum No. 2
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFQ documents as noted below:

The RFQ due date and time remains Thursday, March 17, 2011 at 11:00 AM legal prevailing time.

Response to questions submitted by interested vendors in reference to this RFQ is included as Attachment II to this addendum. The remaining unanswered questions will be submitted under a forthcoming Addendum No. 3.

For additional information regarding this addendum, contact Carolyn Towns, Procurement Officer (404) 612-4208.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your quote non-responsive.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFQ due date and time **Thursday, March 17, 2011 at 11:00 A.M. legal prevailing time.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 2011.

Legal Name of Bidder

Signature of Authorized Representative

Title

ATTACHMENT II

Response to Questions – Substance Abuse Testing - 11CT77463YA”

1. On behalf of my company, I would like to submit the following questions regarding the RFQ for Substance Abuse Testing:
 - a. Are only non-negative screens sent in to the lab for confirmation testing? **Yes**
 - b. Does the County have any desired cutoff levels for testing? **DOT Guidelines Cut-off**
 - c. Who is the current vendor for these services? **Sequential Management Group**
 - d. What is the current pricing structure? **The vendor's are the experts at this; therefore, the prices are whatever the responding vendor(s) propose(s).**

2. Under section 4 on page 6, "**The cost for pick-up and delivery of test results for Substance Abuse testing per participant for Jefferson Place**"
 - a. Does this mean the specimen will have already been collected before our arrival? **Yes**
 - b. Where are we delivering the specimen to after pick-up? **To the lab if further testing is required.**
 - c. If specimen has already been collected, are these our urine kit supplies or Jefferson Place supplies? **The company's urine kit supplies.**

3. I'd also like to ask the length of the contract award? **Upon issuance of a Purchase Order through twelve (12) months.**

4. When is the deadline to submit questions? **March 9, 2011 2:00 local prevailing time.**
5. For Jefferson Place Complex, is vendor testing laboratory based? **No**
6. For Jefferson Place Complex, is the vendor responsible for collection of samples/instant testing? **Yes**
7. For Workforce Development, is testing instant or laboratory based? **Instant**
8. For Workforce Development, is the vendor responsible for collection of samples/instant testing? **Yes**
9. Who is the current vendor? **Sequential Management Group**
10. Does laboratory testing involve screening and confirmations? **Yes**
11. Which laboratory is currently performing the drug screens and confirmations? **Sequential Management Group**
12. What is the current pricing for line items 1-3 in the pricing section? **The vendor's are the experts at this; therefore, the prices are whatever the responding vendor(s) proposal(s).**
13. How can we get a copy of the current contract? **Go to Fulton County website under archives**
14. How many of each of the following are required for the upcoming contract:
 - a. Instant urine drug kits? **Approximately 3000**
 - b. Urine laboratory drug screen? **Approximately 500**
 - c. Urine laboratory drug confirmation? **Approximately 250**
 - d. Onsite urine collections? **Approximately 1000**

15. How many of each of the following was performed in 2010:
 - a. Instant urine drug kits? **Approximately 3000**
 - b. Urine laboratory drug screen? **Approximately 500**
 - c. Urine laboratory drug confirmation? **Approximately 250**
 - d. Onsite urine collections? **Approximately 1000**
16. How many vendor collection sites are required? **5, See section 3 on specifications under location**
17. What are the addresses of the current vendor collection sites? **See section 3 on specifications under location**
18. May we receive a copy of the current chain of custody form? **N/A**
19. What are the cut-off levels for each drug? **DOT guideline cut-off levels**
20. What lab certification is required CLIA, SAMHSA? **SAMHSA**
21. Are expert witnesses required to appear in court? **No**
22. If yes to number 18, how many cases are expected? **N/A**
23. How many specimens are there daily per location? **It varies, approximately 5 - 10**
24. Does Fulton County Human Services Department instant urine kits with an accuracy rate of 97% or greater? **Yes**
25. What is the name of the current instant urine kit being used? **Sequential 10 panel pro screen**
26. Is the vendor to supply the collection cup? **Yes**
27. Will kits be shipped all at once or incrementally throughout the year? **Incrementally**
28. If shipped incrementally, how many times? **6**
29. Jefferson Place Transitional/Homeless Shelter Questions
 - a. Is pick-up and delivery daily to delivery instant specimen kits? **No**
 - b. What exactly is being picked up if you perform instant testing? **Nothing will be picked up from Jefferson Place.**
 - c. Do you require a copy of the test results be copied and then the result documented on a CCF? **We would like for the results to be sent to us on a report.**
 - d. Will the staff at the shelter perform the collection of samples after we provide the specimen cups or is our staff required to collect urine specimens? **Staff will collect their own.**
 - e. If the instant cup tests positive, will the sample then be sent to the lab for confirmation or you rely solely on the instant cup result? **We will rely on the instant cup results.**
30. Workforce Development - to provide on site/same day substance abuse testing services Questions
 - a. Will testing at these sites be performed utilizing instant test cups? **Yes**
 - b. I realize in this instance, the vendor is required to collect the specimens? **Yes**
 - c. Currently, how is the testing schedule determine among the sites listed for on-site testing? Is a collector generally required 8 hours/40 per week across ALL sites? Trying to determine a collector's work schedule based on your requirements. **A schedule will be established once the vendor is selected. No, it usually does not require 40 hours per week.**
31. Downtown Atlanta Location Questions
 - a. If a client comes to our partner downtown location, will that be for an instant urine collection, as well? **Yes**
 - b. When will a client be required to go to the downtown location, e.g., when they are not at a workforce dev site/Jefferson Place when the collector is there for testing on the day of their absence? Just trying to get a feel for the amount of testing at the downtown location.

Based on last years experience, how many clients had to go to the downtown location for testing? **They will have to be schedule as the situations happen; very few.**

c. The downtown location is a laboratory we typically utilize to service our national accounts. Do you require hours of 8-5pm for testing at this location? **Yes**

32. Could you confirm that the Product/Specifications, page 4 of the bid, for Jefferson Place Transitional/Homeless shelter include actually running the instant tests as well as providing courier services for confirmation and results reporting? **No the staff at the center will run the test. Courier Services will only be needed if additional testing is required.**

33. The Quote document requires proof of satisfactory insurance coverage. Do you wish that proof in the form of an Accord Certificate scanned and attached to the online bid? **Yes.**

34. I need to know what the County is paying the current vendor (Sequential Management Group) for the pricing line items 1-3 under this RFQ? **\$8.95**