



INTEROFFICE MEMORANDUM

David L. Ricks, Director
Facilities & Transportation Services Department
Phone: (404) 612-5900
Fax: (404) 730-5897

TO: Felicia Strong-Whittaker, Interim Director
Purchasing and Contract Compliance

FROM: David L. Ricks, Director 

DATE: April 10, 2012

SUBJECT: Request Cancellation of Utility Bills Audit and Rate Optimization
Solution, #12RFP80410YC-AP

We request cancellation of RFP #12RFP80410C-AP, Utility Bills Audit and Rate Optimization Solution. This decision was made in accordance with item 2.16 County Rights and Options to cancel this RFP without substitution of another RFP and terminate this procurement at any time without any liability whatsoever.

If you need additional information, please contact Harry Jordan at (404) 612-5933.

Attachment: RFP# 12RFP80410YC-AP

xc: Charles Leonard, CAPA
Al Micah Phillips, APA
Jerica Covington, Admin Coordinator II
Harry Jordan, Financial Systems Supervisor