



INTEROFFICE MEMORANDUM

TO: Jerome Noble, Purchasing Director
Purchasing Department

FROM: Cathelene Robinson, Clerk of Superior Court

SUBJECT: Acceptance of Quote No. 08CT65062A

DATE: November 18, 2008

We accept Southern Business Systems, Inc. as the lowest, responsible bidder on Quote# 08CT65062A for the 2008 Criminal File Folders for the following item:

1. 3,000 reinforced end tab blank file folders.

Vendor quoted unit cost of \$1,261/M. Total cost of quote is \$3,783. This acceptance includes shipping and handling.



Fulton County Public Bid Opening

Page: 1

Bid: RFQ 470 08CT65062A

Close Date/Time: 2008-11-12 14:00:00

Commodity Group	Code	Description	Bid Amount
Vendor Code	Legal Name		
1	Default Commodity Group	61545 File Folders, Regular, Legal & Letter Sizes	
	SOUT550288-A	SOUTHERN BUSINESS SYSTEMS INC	\$3,783,000.00
	VS0000020326	AMES SAFETY ENVELOPE	\$4,470.00
	VS0000024603	AMERICAN SPECIALTY OFFICE PRODUCTS	\$6,450,000.00