



FULTON COUNTY PURCHASING DEPARTMENT

REQUEST FOR QUOTE NUMBER: 08RD59433B

WILL BE RECEIVED UNTIL 1/09/2008 at 2:00 p.m.

DESCRIPTION: ROOFING MATERIALS & SUPPLIES – GENERAL SERVICES DEPARTMENT

Return to:
FAX QUOTES ARE
ACCEPTABLE
(404) 893-1734

Fulton County Purchasing Department
Public Safety Building, Suite 1168
130 Peachtree Street, S.W.
Atlanta, Georgia 30303
(404) 730-5800

ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

CONTACT NAME:
Rodney E. Dority

E-Mail Address :
Rodney.dority@fultoncountyga.gov

Telephone Number:
(404) 730-5821

All information requested on this sheet must be completed. The signature block and related information on each quote sheet must also be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.

Company Name:

Company Address:

City

State

Zip Code

Telephone Number:

Fax Number:

E-Mail Address:

RESPONSES MUST BE DELIVERED TO THE PURCHASING OFFICE BY THE DATE INDICATED.

Person submitting QUOTE: (Please Print)

Date

Title

*Signature of the person submitting QUOTE:

*This person has binding authority to sign contracts on behalf of the responding company. By signing this form and all attachments, vendor agrees that their quote is an offer to sell. All bidders shall comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws— including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.

NO BID:

REASON: _____

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REQUEST FOR QUOTE
GENERAL TERMS AND CONDITIONS

The following provisions are hereby made a part of this Request for Quote. Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By signature in the space provided for vendor in these documents, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions. The signed form must be submitted with your bid. Failure to do so may result in your bid being found non-responsive.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **SUBMISSION OF RESPONSES.** Responses may be submitted for quotes on the Vendor Self Service system at www.fultonvendorelfselfservice.co.ga.us, fax, or in person. Responses must be delivered to the Purchasing Office by the date indicated on the Request for Quote cover sheet. Quotes will be received until 2:00 p.m. on the date indicated. Quotes should be submitted on the forms provided by the County. Quotes must be signed by an authorized employee, if submitting a hardcopy.
3. **AMENDMENTS TO THE REQUEST FOR QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
4. **NO BID.** Persons desiring not to submit a quote should return the acknowledgement marking it "No-Bid", not later than the stated submittal deadline.
5. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
6. **CONFLICT OF INTEREST.** Vendor states that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
7. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
8. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.
9. **BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS.** Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications.

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If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.

10. **INDEMNIFICATION.** Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, it's directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with it's acceptance, of the performance, or nonperformance, of it's obligations under this agreements.
11. **TAXES.** Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
12. **DELIVERY.** All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
13. **RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT.** If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
14. **INVOICES AND PAYMENT TERMS.** Invoices are to be mailed to the County department specified on the resulting purchase order or master agreement. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
15. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
16. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
17. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
18. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten

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(10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.

19. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
20. **RIGHT TO PROTEST.** Any actual or prospective Bidder who is aggrieved in connection with a solicitation or award of a contract/purchase order must submit its protest in writing to the Director of Purchasing, 130 Peachtree St. S.W., Suite 1168, Atlanta, GA 30303. A protest must be submitted to the Director of Purchasing in writing within 14 days after such aggrieved entity knows or should have known of the solicitation, the award of contract/purchase order to another or other acts giving rise to a protest. An oral protest or a protest to an official, employee, user department, or other person apart from the Director of Purchasing does not comply with Fulton County Code Section 2-324 and does not toll the protest time period.

SIGNATURE BELOW IS THAT OF A PERSON AUTHORIZED TO SIGN CONTRACTS FOR THE QUOTING COMPANY WHO HAS READ, UNDERSTANDS, AND AGREES TO COMPLY WITH THE ABOVE GENERAL TERMS AND CONDITIONS.

COMPANY: _____ **SIGNATURE:** _____

NAME: _____ **TITLE:** _____ **DATE:** _____

THIS SIGNED FORM MUST BE SUBMITTED WITH YOUR BID. FAILURE TO DO SO MAY RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.



Fulton County Government Purchasing Department

Reference: Request for Quote:

The Fulton County Purchasing Department is requesting quotes for the following items:

REQUEST FOR QUOTE SPECIFICATIONS

Quote Number: 08RD59433B

Opening Date: 1/09/2008

Roofing Materials and Supplies
General Services Department

1. DESCRIPTION

The Fulton County Department of Purchasing and Contract Compliance is soliciting quotes from qualified vendors to provide for the General Services Department on an “as needed, if needed, when needed” basis.

2. CONTACT PERSON

Please contact [Insert Procurement Officer, Buyer, Sr. Buyer name] at (404) 730-5821 or by e-mail Rodney.Doriity@fultoncountyga.gov, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person. Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

3. PRODUCT/SERVICE SPECIFICATIONS

GENERAL REQUIREMENTS

Furnish normal requirements for ROOFING MATERIALS AND SUPPLIES on an “as needed, if needed when needed” basis for 12 months from date of award

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- Group A. Glass fibered roof coatings
- Group B. Elastomeric roof coatings
- Group C. Other materials

The items listed in the Bid Schedule at the end of this are only a representative sample of the products that the department may purchase from the vendor, and will be used for price comparisons between vendors.

Orders will be made from this bid and the manufacturers' printed product price list(s) with the applicable discount. The vendor must list manufacturer's model designation and unit prices as requested.

4. PRICING SHEETS

(State units where the units offered are different from that shown in 'description'. Quote will be considered non-responsive if the unit rates are not clearly indicated)

Line Item	DESCRIPTION	MANUFAC. & PROD. CODE	UNIT PRICE
1	Glass fibered roof coatings, 5 Gal pails		\$_____ / 5 Gal
2	Elastomeric roof coatings, 5 Gal pails		\$_____ / 5 Gal
3	Elastomeric Roof Coating Mule A350		\$_____/5 Gal
4	Asphalt primer, 5 Gal pails		\$_____ / 5 Gal
5	Coal tar primer, 5 Gal pails		\$_____ / 5 Gal
6	Asphalt roof mastic, in Gallons		\$_____ /Gal
7	Tar roof mastic, in Gallons		\$_____ /Gal
8	Roofing insulation, 1" thick		\$_____/sq. ft
9	Glass base sheet		\$_____/square
10	SBS Modified Cap White		\$_____/Roll
11	Ridge line ventilators Color :brown, black or bronze		\$_____/ L. Ft
12	Roofing cement		\$_____ /Gal
13	Roll roofing, squares		\$_____/square
14	Geocel 2300 Black Trypolymer Sealant		\$_____/Tube

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15	Geocel 2300 White Trypolymer Sealant		\$_____/Tube
16	Geocel 2300 Clear Trypolymer Sealant		\$_____/Tube
17	NP-1 Black One Part Polyurethane Sealant		\$_____/Tube
18	NP-1 Clear One Part Polyurethane Sealant		\$_____/Tube
19	NP-1 White One Part Polyurethane Sealant		\$_____/Tube
20	Flashing Cement Karnak 19Ultra		\$_____/Gal
21	Asphalt Rubberized Karnak 229 AR Brush Grade		\$_____/Gal
22	Items not listed above will be provided at a discount of _____% from the manufacturer's price lists, copies of which are enclosed.		

5. SPECIAL CONDITIONS/INSTRUCTIONS

GROUP A. GLASS FIBERED ROOF COATINGS

All materials shall comply with ASTM D1227 and be tested in accordance with ASTM D2939.
Suggested manufacturer: Koppers Liquid asphalt 484 or equivalent

Minimum requirements: All material must be suitable for use over smooth surface asphalt roofs, for flashing and parapet walls, over thoroughly cured solvent based primers, properly prepared metal roofs and for damp proofing of concrete and masonry surfaces. Material must be capable of being applied by spray or brush. The following additional requirements apply:

- Packaging must be in 5 Gallon pails
- Shelf life: minimum one year after delivery
- Weight per US Gallon : Min 8.2 lbs, Max 9.0 lbs
- Residue by evaporation: Min 45%, Max 55%
- Ash content of residue: Min 5% , Max 25%
- Water content: Min: Shall be within 2 percentage points of the difference between 100 and the percentage residue by evaporation, subject to a maximum of 55%
- Service temperature: 40⁰ F or higher
- Firm set maximum 24 hrs. However, material must be dry to touch within 8 hours.
- Heat Test: In accordance with ASTM D2939

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- Flexibility of cured coat: In accordance with ASTM D2339

GROUP B. ELASTOMERIC ROOF COATINGS

All material offered under this category must comply with the testing requirements of ASTM D3105.

Suggested manufacturer: RHOM & HAAS RHOPLEX EC ACRYLIC or equivalent

Minimum requirements: All material must be suitable for application by brush, roller or spray. Packaging must be in 5 Gal pails. Material shall be fully compatible with all other manufactured products for roofing. Following additional requirements apply.

Drying time: At 70⁰ F and 50% relative humidity, the material must be able to sustain foot traffic within 3 hrs of application

Minimum application temperature: 45⁰ F

Coverage: 100 sq. Ft per Gallon, drying with a minimum thickness of 10 mils per coat.

Tensile properties: In accordance with ASTM D412

GROUP C. OTHER MATERIALS

SHINGLES

All materials in this category shall comply with ASTM D3018, Type I; ASTM D3161, Type I and ASTM 3462.

Suggested Manufacturer: TAMKO Elite Glass seal AR - 25 or Gaflex Royal sovereign or equivalent

Minimum requirements: Shingles in this category include Organic felt or Glass mats saturated or impregnated and coated on both sides with a hot asphaltic material and completely surfaced on the weather side with mineral granules embedded in the coating. The reverse side shall be covered with a suitable material to prevent the shingles from sticking together. Type I shingles shall have factory -applied adhesive that will seal the shingles together after application. Color selection shall be specified at the time of ordering.

PRIMERS

Material under this category shall be suitable for damp proofing and waterproofing below and above ground level and for application to concrete and masonry surfaces. Material shall be fully compatible with all other manufactured products for roofing

Asphalt Primers: Shall comply with ASTM D41

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Suggested Manufacturer: BLACK ARMOR ASPHALT PRIMER D-41 or equal.

Minimum requirements: Shall have a minimum application rate of ½ to 1 gallon per 100 sq. Ft. Packaging shall be in 5 Gal pails. Primer shall be asbestos free.

Coaltar Primers: Shall comply with ASTM D43.

Suggested Manufacturer: BLACK ARMOR COALTAR PRIMER D-43 or equal

Minimum requirements: Shall have a minimum application rate of ½ to 1 gallon per 100 sq. Ft. Packaging shall be in 5 Gal pails. Primer shall be asbestos free

MASTICS: All material under this category shall be certified to be asbestos free by the manufacturer. The application rate shall be between 2 - 4 gallons per 100 sq. ft, with a film thickness of 1/16" to 1/8". Packaging: 5 Gal pails or as supplied by manufacturer.

Asphalt roof mastic: Shall comply with ASTM D4586 and be formulated for use in flashing, stripping or for use in setting beds for metal accessories.

Suggested Manufacturer: BLACK ARMOR ASPHALT ROOF MASTIC AF - 4586 or equal

Tar roof mastics: Shall comply with ASTM D4022 and be suitable for general installation and repair of coal tar pitch built-up roof systems.

INSULATION: All material under this category must comply with ASTM C728. Packaging: As recommended by manufacturer.

Suggested manufacturer: ARMOR LITE PERLITE or equivalent

Minimum requirements:

- Thickness: 1"
- Width of flutes: up to 1 5/8"
- Thermal conductance (C-value): 0.38 max
- Thermal resistance (R-value): 2.78 minimum
- Nominal weight: 0.90 lbs per sq. ft. (maximum)

GLASS BASE SHEET: All material shall comply with ASTM D4601, Type II materials. Suggested Manufacturer: GAFGLAS # 75 BASE SHEET or equivalent.

Minimum requirements: Material must be suitable for use as the first ply of the built-up roofing system. The mat must be thin porous mat of uniformly distributed fiber, with or without additional reinforcing strands of glass yarn, and bonded with water resistant resinous binder. The mat shall be impregnated with hot asphalt, coated on one or both sides with asphaltic material and may be surfaced with fine mineral surfacing. The asphaltic impregnation and coating material may be compounded with a mineral stabilizer substantially insoluble in water. The sheet may be faced with kraft paper on the bottom side. The finished product shall not crack nor be sticky as to cause

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tearing or other damage upon being unrolled. The material shall be free of any cracks or tears. The material shall be supplied in rolls packaged according to manufacturer's recommendation, and the roll shall be wrapped or banded in a substantial grade of paper which completely encircles the roll in a manner to prevent slipping. No roll shall contain more than two pieces and no more than 3% of the rolls in any lot shall contain two pieces. All rolls must be marked with manufacturer's name, ASTM designation, and type, the word 'Asphalt' and brand name. Failure to conform to these requirements can lead to rejection of the material upon delivery.

RIDGE LINE VENTILATORS: All ventilators must be constructed of rust free aluminum with 1/8" x 1" louvered openings inverted to prevent weather infiltration. The ventilators must have the capacity to adjust to roof pitches of 3/12 to 12/12. Wind baffles must be included with weep holes suitable for water run off. Pre-notched nail holes must be included for easy installation. Nailing flange must be a minimum of 2". Packaging shall be as suggested by the manufacturer. Color selection will be specified at the time of ordering.

CEMENTS: All material covered under this category shall comply with ASTM D2822, Type I, Class II. The material shall be designed for use in construction of professional roof assemblies and flashing. It must adhere to wet or dry surfaces. Suggested Manufacturer: PRO-GRADE ALL WEATHER FLASHING CEMENT or equivalent.

Minimum requirements: The cement shall be of a consistency that will allow spreading readily and troweling smooth coatings 1/16 to 1/4 inch thick on prepared roof, felt and metal surfaces at ambient temperatures above 50 °F. The cement shall show no signs of blistering at 140 °F, and sag or slide shall not be greater than 1/4". At 32 °F there shall be no cracking or separation of the cement from metal. Asphalt roof cement complying with this specification must have the following characteristics also.

- Water Max. 1%
- Non volatile matter: minimum 70%
- Asbestos and other mineral stabilizers: Max. 15%
- Asphalt: Min. 30%, Max. 60%
- Mineral matter based on original mass of insoluble residue: Min 80%

MODIFIED BITUMEN ROLL ROOFING: All materials in this category must meet or exceed the testing requirements of ASTM D5147. The material must be suitable for use for new construction as well as re-roofing installations. Packaging shall be in rolls. Suggested manufacturer: FLINTLASTIC GMS or equivalent

Minimum requirements:

- Softening point: 230 °F or greater.
- Tensile strength: (MD/XD) 94/66 lbs/sq. Inch (Min)
- Elongation: (MD/XD): 6%/7%
- Dimensional stability (MD/XD): 5%/3% (Min)

SUBMITTALS

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The bidder must list manufacturers' model designations, unit prices, and applicable discounts. Failure to do so shall result in the disqualification of the bidder.

All bids must include relevant product data sheets to provide compliance with the specified product standards.

DELIVERY

Delivery requirements will be as required by the individual department managers. The bidder is required to respond to request in accordance with the following criteria:

Emergency Requests:	Will be delivered within (8) hours
High Priority Requests:	Will be delivered within seventy-two (72) hours
Routine Requests:	Will be delivered within five days

Failure to adhere to this delivery schedule can be grounds for termination of the contract.

Prices quoted will include all transportation charges fully prepaid to the Fulton County General Services Department, Inventory Control, 3929 Aviation Circle, Building C, Atlanta, Georgia; the Fulton County Government Center, Loading Dock, 141 Pryor Street, Atlanta, Georgia and the Fulton County Justice Center, 260 Pryor Street, Atlanta, GA

PRICE LISTS

The successful bidder agrees to supply three complete sets of manufacturers' product catalogs and price lists, including complete multiplier schedules applicable to Fulton County, before the start of this contract.

The price and product description column used must be designated by the bidder.

Photocopies of manufacturer's price lists and/or computer printouts must be clear and legible.

Blurred copies and distributor inventory price lists are not acceptable.

Pencil, typewritten, or pen and ink changes in price lists will not be acceptable.

The successful bidder(s) must furnish additional copies of above price lists and supplements of all superseding manufacturers' published price lists during the contract to Fulton County General Services Department and any other Department, upon request at no charge to the County.

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**ANY AWARD MADE AS A RESULT OF THIS QUOTE WILL BE FOR THE CALENDAR YEAR 2008.
ALL PRICES QUOTED ARE BINDING AND WILL REMAIN IN EFFECT FOR ONE YEAR FROM THE DATE OF AWARD.**

VENDOR WILL COMPLY: YES_____ NO_____

RESPONDENT ACKNOWLEDGES HAVING READ, UNDERSTAND AND AGREES TO COMPLY WITH THE ABOVE STATEMENTS AND IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING COMPANY.

COMPANY:_____SIGNATURE_____

NAME:_____TITLE:_____DATE:_____