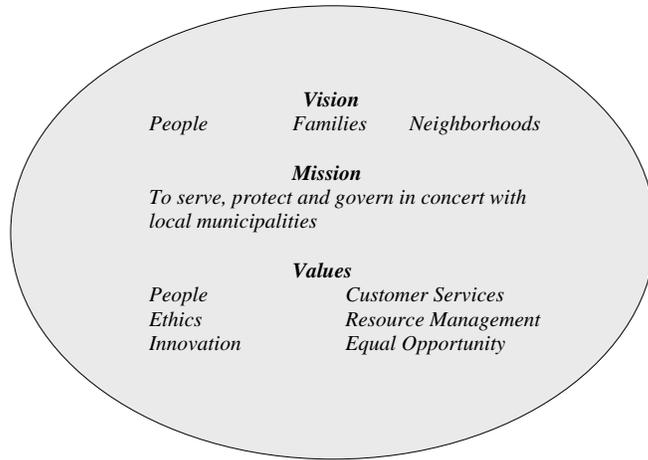




FULTON COUNTY



**PURCHASING DEPARTMENT
INVITATION TO BID NO. 10ITB74923YC-BL
FIREFIGHTER UNIFORMS & ACCESSORIES**

For

FULTON COUNTY FIRE DEPARTMENT

BID ISSUE DATE: Monday, August 30, 2010

Last Day to Submit Questions: Wednesday, September 15, 2010 at 5:00 P.M.

BID DUE TIME AND DATE: Wednesday, September 29, 2010 at 11:00 A.M.

PURCHASING CONTACT: William Long at (404) 612-7660

E-MAIL: william.long@fultoncountyga.gov

**LOCATION: FULTON COUNTY PURCHASING DEPARTMENT
130 PEACHTREE STREET, S.W., SUITE 1168
ATLANTA, GA 30303**

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**INVITATION TO BID
Bid #10ITB74923YC-BL
FIREFIGHTER UNIFORMS & ACCESSORIES**

1.0 Purpose:

Fulton County's Department of General Services is soliciting bids from qualified vendors to provide **FIREFIGHTER UNIFORMS & ACCESSORIES** Fulton County Fire Department.

1.1 Bid Document

This document and supporting documents can be downloaded at the Fulton County Website, <http://www.fultoncountyga.gov> under "Bid Opportunities".

1.2 Term of Contract:

The Contract will be valid for an initial period of one (1) year from date of award. Fulton County reserves the right to extend the contract for two (2) additional twelve (12) month periods, subject to satisfactory performance by the contractor, availability of funds and approval by the Fulton County Board of Commissioners.

1.3 No Contact Provision

It is the policy of Fulton County that the evaluation and award process for County contracts shall be free from both actual and perceived impropriety, and that contacts between potential vendors and County officials, elected officials and staff regarding pending awards of County contracts shall be prohibited.

- A. No person, firm, or business entity, however situated or composed, obtaining a copy of or responding to this solicitation, shall initiate or continue any verbal or written communication regarding this solicitation with any County officer, elected official, employee, or designated County representative, between the date of the issuance of this solicitation and the date of the County Manager's recommendation to the Board of Commissioners for award of the subject contract, except as may otherwise be specifically authorized and permitted by the terms and conditions of this solicitation.
- B. All verbal and written communications initiated by such person, firm, or entity regarding this solicitation, if same are authorized and permitted by the terms and conditions of this solicitation, shall be directed to the Purchasing Agent.

- C. Any violation of this prohibition of the initiation or continuation of verbal or written communications with County officers, elected officials, employees, or designated County representatives shall result in a written finding by the Purchasing Agent that the submitted Bid or proposal of the person, firm, or entity in violation is “non-responsive”, and same shall not be considered for award.

1.4 Bid Contact

Information regarding the bid, either procedural or technical, may be obtained by contacting William Long, Chief Assistant Purchasing Agent, at william.long@fultoncountyga.gov or (404) 612-7660. Information regarding the bid requirements may be obtained by using the following procedure. Inquiries must be submitted in writing to;

**Fulton County Purchasing Department
Attn: William Long
130 Peachtree Street, S.W. Suite 1168
Atlanta, GA 30303
Phone: (404) 612-7660 or Fax: (404) 893.6268
Reference Bid #10ITB74923YC-BL**

1.5 Bid Opening

Bids will be opened in public and read aloud on **Wednesday, September 29, 2010 at 11:00 A. M., local time** in the Fulton County Purchasing Department’s bid room, located at 130 Peachtree Street, S.W., Atlanta, Georgia 30303. Bids received after 11:00 A.M., will be considered late and will be returned to the bidder unopened. Bidders may, at their discretion, attend the bid opening. **Bidders are to submit four (4) copies, two (2) originally signed and two (2) copies.**

1.6 Bid Due Date

All Bids are due in the Purchasing Department of Fulton County located in the Public Safety Building, Suite 1168, 130 Peachtree Street, S.W., Atlanta, Georgia 30303 on or before **Wednesday, September 29, 2010 at 11:00 A. M., local time**. All submitted bids will be time and date stamped according to the clock at the front desk of the Fulton County Purchasing Department. Any bid received after this appointed schedule will be considered late and subject to be returned unopened to the bidder. The bid due date can be changed only by addendum.

1.7 Delivery Requirements

Any bid received after the above stipulated due date and time will not be considered and will be rejected and returned. It shall be the sole responsibility of the bidder to have his/her bid delivered to the Fulton County Department of Purchasing for receipt on or before the above stipulated due date and time. If a bid is sent by U.S. Mail, the bidder shall be responsible for its timely delivery to the

Department of Purchasing.

1.8 Basis of Award

The Contract will be awarded to the lowest responsive, responsible bidder(s), if awarded. The County reserves the right to award this bid all or none; or line item by line item.

SECTION 2

INSTRUCTIONS TO BIDDERS

10ITB74923YC-BL

FIREFIGHTER UNIFORMS & ACCESSORIES BID GENERAL REQUIREMENTS

2.0 The following information pertains to the submission of a Bid to Fulton County, and contains instructions on how Bids must be presented in order to be considered. Listed below are the requirements for all Bidders interested in doing business with Fulton County.

1. The Bid sheets included in this Invitation to Bid ("Bid") must be fully completed and returned with the Bid unless otherwise specified in writing by the Purchasing Department. Type or neatly print the date, company name, and the full legal name and title of the person(s) signing the Bid in the place provided at the bottom of each Bid sheet. Any additional sheets submitted must contain the same signature and Bidder information.
2. Original signature(s) must appear on each page of the Bid document. All signatures must be executed by person(s) having contracting authority for the Bidder
3. Absolutely no fax Bids or reproduction Bids will be accepted, except that photocopies may be submitted in addition to the original when multiple copies of the Bid are specifically requested in the solicitation
4. The envelope in which the Bid response is submitted must be sealed and clearly labeled with the bid number, project title, due date and time, and the name of the company or individual submitting the proposal. Bids must be received by the opening date and time shown on this Bid in order to be considered. The Purchasing Agent has obligation to consider Bids which are not in properly marked envelopes. Contract Compliance submittals shall be submitted in a separated sealed envelope or package.
5. The original and the required number of copies of the Bid must be returned to:

Fulton County Purchasing Agent
Fulton County Purchasing Department
130 Peachtree Street, S.W., Suite 1168
Atlanta, Georgia 30303

Any inquiries, questions, clarifications or suggestions regarding this solicitation should be submitted in writing to the Purchasing Contact Person. Contact with any other County personnel in regard to a current

solicitation is strictly prohibited in accordance with Fulton County "No Contact" Show information and prices in the format requested. Prices are to be quoted F.O.B. Destination, and must include all costs chargeable to the Contractor executing the Contract, including taxes. Unless otherwise provided in the Contract, Fulton County shall have no liability for any cost not included in the price. The Contractor shall provide Fulton County the benefit through a reduction in price of any decrease in the Contractor's costs by reason of any tax exemption based upon Fulton County's status as a tax-exempt entity.

6. All prices Bid must be audited by the Bidder to ensure correctness before the Bid is submitted. The Bidder is solely responsible for the accuracy of information placed on a Bid sheet, including prices. Clerical or mathematical error is insufficient to void a successful Bid but a Bidder may withdraw a sealed Bid prior to opening without a penalty.
7. All prices must be submitted in the format requested and less all trade discounts. When multiple items are being Bid, Bidder must show both the unit price and the total extended price for each item. When applicable, the Bidder must include an additional lump sum Bid for groups or items. In the event a Bidder is offering an additional discount on groups of items, Bidder must indicate the total lump sum Bid for the particular group of items before any extra discount, the amount of extra discount, and the net total for the particular group. In the event of an extension error, unit pricing shall prevail.
8. By submitting a signed Bid, Bidder agrees to accept an award made as a result of that Bid under the terms and conditions spelled out in the Bid documents. In the event of a conflict between the different Bid documents, the County's cover Contract (if used) shall have precedence, followed in order by the Invitation to Bid Purchase Order, Bid, Contractor's Warranty Agreement, Maintenance Agreement, and/or other Contractor provided agreements.
9. A Bidder may submit only one (1) Bid response for each specific Bid solicitation unless otherwise authorized in the specifications.
10. All prices submitted by the Bidder to Fulton County must be guaranteed by the authorized person(s) against any price increase for the time period designated in the Bid specifications, and Fulton County must be given the benefit of any price decrease occurring during such designated time period.
11. All items Bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Fulton County in the written specifications.
12. All Bidders must specify in the Bid response the earliest actual delivery

date for each item unless otherwise specified in writing by Fulton County. The delivery date may be a factor in deciding the Bidder's capability to perform.

13. A successful Bidder's delivery ticket(s) and invoice(s) must list each item separately and must show Fulton County's purchase order number as well as the proper department and address to which delivery was made, as listed on the purchase order or in the Bidder's contract with Fulton County.
14. Unless clearly shown as "no substitute" or words to that effect, any items in this invitation to Bid which have been identified, described or referenced by a brand name or trade name are for reference only. Such identification is intended to be descriptive but not restrictive, and is to indicate the general quality and characteristics of products that may be offered. Each item Bid must be individually identified as to whether it is a specified item or an equivalent item by typing or printing after the item(s): The brand name; model or manufacturer's number, or identification regularly used in the trade. Deviations from the specifications must be clearly and fully listed on the Bid sheet, including photographs or cuts, specifications, and dimensions of the proposed "alternate". Fulton County is the sole judge of "exact Equivalent: or "alternate". The factors to be considered are function, design, materials, construction, workmanship, workmanship finishes, operating features, overall quality, local services facilities, warranty terms and service and other relevant features of item(s) Bid.
15. For all Bids, Fulton County reserves the right to request representative samples. If requested, samples must be delivered at the Bidder's cost within three (3) business days. Samples are submitted at the risk of the Bidder and may be subjected to destructive tests by Fulton County. Samples must be plainly tagged with Fulton County's Bid number, item name, manufacturer, and the name of the Bidder.
16. Item(s) Bid must be complete and ready to operate. No obvious omissions of components or necessary parts shall be made even though the specifications may not detail or mention them. Unit(s) must be furnished with factory installed equipment and must be comparable with the basic form, fit, and functional requirements which are all to be included in the base price as well as any other equipment included as standard by the manufacturer or generally provided to the buying public.
17. All successful Bidders must assume full responsibility for all item(s) damaged prior to F.O.B. Destination delivery and agree to hold harmless Fulton County of all responsibility for prosecuting damage claims.
18. All successful Bidders must assume full responsibility for replacement of all defective or damaged goods within thirty (30) days of notice by Fulton County of such defect or damage.

19. All successful Bidders must assume full responsibility for providing or ensuring warranty service on any and all items including goods, materials, or equipment provided to the County with warranty coverage. If a successful Bidder is not the manufacturer, all manufacturers' warranties must be passed through to Fulton County. The Bidder and not Fulton County is responsible for contacting the manufacturer of the warranty service provided during the warranty period and supervising the completion of the warranty service to the satisfaction of Fulton County.
20. As a successful Bidder providing any equipment which requires fitting and assembly the Bidder shall be solely responsible for such installation being performed by a manufacturer's authorized or approved servicer an experienced worker, utilizing workmanship of the highest caliber. The Bidder must verify all dimensions at the site, shall be responsible for their correctness, and shall be responsible for the availability of replacement parts when specified in writing by Fulton County in the specifications, purchase order, or other contract.
21. A successful Bidder is solely responsible for disposing of all wrappings, crating, and other disposable material upon deliver of item(s).
22. All Bidders are required to be authorized distributors or regularly engaged in the sale or distribution of the type of goods, materials, equipment or services for which the Bidder is submitting a Bid response in addition, all Bidders are required to provide Fulton County with three (3) written references documenting the successful completion of Bids or contracts for the types of items including goods, materials, equipment, or services for which the Bidder is submitting a Bid response. In instances where a Bidder has never supplied such goods, material, equipment, or services before, the Bidder must submit with the Bid response a statement and supporting documentation demonstrating such expertise, knowledge, or experience to establish the Bidder as a responsible Bidder, capable of meeting the Bid requirements should an award be made. No exceptions to this provision will be made unless authorized in the Bid specifications.
23. Bidders may be required to furnish evidence that they maintain permanent places of business of a type and nature compatible with their Bid proposal, and are in all respects competent and eligible vendors to fulfill the terms of the specifications. Fulton County may make such investigations as it deems necessary to determine the ability of the Bidder to perform such work, and reserves the right to reject any Bidder if evidence fails to indicate that the Bidder is qualified to carry out the obligation of the Contract and to complete the work satisfactorily.
24. All Bidders must comply with all Fulton County Purchasing laws, policies, and procedures, non-discrimination in contracting and procurement ordinances, and relevant state and federal laws including but not limited to compliance with EEOC hiring guidelines and requirements under the

Americans with Disabilities Act. Successful Bidder must obtain all permits, licenses, and inspections as required and furnish all labor, materials, insurance, equipment, tools, supervision, and incidentals necessary to accomplish the work in these specifications.

25. If a successful Bidder is unable or unwilling to enter into a Contract with Fulton County subsequent to being granted an award, or who fails to perform in accordance with the Bid specifications the Bidder will be subject to damages and all other relief allowed by law.
26. Successful Bidders contract directly with Fulton County and are the party or parties obligated to perform. Contracts may not be assigned and any failure to perform the Contract in accordance with the specifications will constitute a breach of Contract and may result in a Bidder being found to be “non-responsive” in the future.
27. In case of default by the successful Bidder, Fulton County may procure the articles for services from another source and hold the successful Bidder responsible for any resulting excess cost.
28. The County may award any Bid in whole or in part to one or more vendors or reject all Bids and/or waive any technicalities if it is in the best interests of the County to do so. In the event that all Bids are not rejected, Bids for items including goods, materials, equipment, and services will be awarded to the lowest “responsible” Bidder(s) as determined by Fulton County. Submitting the lowest Bid, as published at the Bid opening, does not constitute an award or the mutual expectation of an award of a Contract and purchase order. For purposes of this notice and the attached Bid sheets, a purchase order is a Contract to provide items including goods, materials, equipment, and services and is intended to have the full force and effect of a Contract. A breach of the terms and conditions of a purchase order constitutes a breach of Contract.
29. Bids for projects that are solicited pursuant to the Georgia Local Government Registrations & Elections Construction Law (O.C.G.A 36-91-1 et seq) may withdrawn as follows:

Competitive sealed Bids (Bid) may not be revoked or withdrawn until 60 days after the time set by the governmental entity for opening of Bids. At the end of this time period the Bid will cease to be valid, unless the Bidder provides written notice to the County prior to the scheduled expiration date that the Bid will be extended for a time period specified by the County.
30. In the evaluation of the Bids, any award will be subject to the Bid being:
 - A. Compliant to the specification – meets form, fit, and function requirements stated or implied in the specification.
 - B. Lowest cost to the County over projected useful life.

C. Administratively Compliant – Including all required bonds, insurance, established quality of work and general reputation, financial responsibility, relevant experience, and related criteria.

31. All bids and Bids submitted to Fulton County are subject to the Georgia “Open Records Act”, Official Code of Georgia, Annotated (O.C.G.A.) §50-18-70 et seq.
32. All bids and Bids submitted to Fulton County involving Utility Contracting are subject to the Georgia law governing licensing of Utility Contractors, O.C.G.A. §43-14-8.2(h). The Utility Contractor License number of the person who will perform the utility work shall be written on the face of the Bid envelope.
33. The apparent silence of this specification, and any supplement thereto, as to details, of the omission from it of a detailed description concerning any point, will be regarded as meaning only the best commercial practices are to prevail. Only materials of the highest quality, correct type, size, and design are to be used. All interpretations of this specification will be made upon the basis of this statement, with Fulton County interpretation to prevail.
34. It is the policy of Fulton County that the evaluation and award process for County contracts shall be free from both actual and perceived impropriety, and that contacts between potential vendors and County officials, elected officials and staff regarding pending awards of County contracts shall be prohibited.
 - A. No person, firm, or business entity, however situated or composed, obtaining a copy of or responding to this solicitation, shall initiate or continue any verbal or written communication regarding this solicitation with any County officer, elected official, employee, or designated County representative, between the date of the issuance of this solicitation and the date of the County Manager’s recommendation to the Board of Commissioners for award of the subject contract, except as may otherwise be specifically authorized and permitted by the terms and conditions of this solicitation.
 - B. All verbal and written communications initiated by such person, firm, or entity regarding this solicitation, if same are authorized and permitted by the terms and conditions of this solicitation, shall be directed to the Purchasing Agent.
 - C. Any violation of this prohibition of the initiation or continuation of verbal or written communications with County officers, elected officials, employees, or designated County representatives shall result in a written finding by the Purchasing Agent that the

submitted Bid or proposal of the person, firm, or entity in violation is “non-responsive”, and same shall not be considered for award.

35. Any Bidder intending to respond to this solicitation as a Joint Venture must submit an executed Joint Venture Agreement with this Bid. This agreement must designate those persons or entities authorized to execute documents or otherwise bind the Joint Venture in all transactions with Fulton County, or are accompanied by a document, binding upon the Joint Venture and its constituent members, making such designation. Bids from Joint Ventures that do not include these documents will be rejected as being “non-responsive”.
36. Any Bidder intending to respond to this solicitation must complete all of the Procurement Affidavit Forms provided in this solicitation. Bids that do not include these completed documents will be rejected as being “non-responsive”.

2.1

Definition of Purchasing Terms

Addenda - the plural of addendum.

Addendum - a written or graphic change to the contract documents issued prior to bid opening which becomes a part of the specifications for the project.

Advertisement - public notice inviting bids shall be published for two (2) consecutive weeks. All projects shall be published on the Fulton County's website @ www.co.fulton.ga.us , under "Bid Opportunities".

Amendment – a change, addition, alteration, correction or revision to a bid or proposal or contract document.

Award - approval by the Board of Commissioners, to begin the contracting process with the lowest most responsive and responsible bidder.

Bid - the formal process allowing prospective vendors to compete for goods and services sought by the County.

Bid acceptance - the acceptance of bids delivered to the Purchasing Agent at the time, place, and under the conditions contained in the invitation for bids and as further stipulated in the specifications document.

Bid opening - the public opening of bids received and accepted and the reading aloud of the name of each bidder and the amount of bid in the presence of one (1) or more witnesses at the time and place designated in the invitation to bid. For RFP openings only the name of the proponents are read aloud.

Brand name or equal specification – means a specification limited to one or more items by manufacturer's names or catalogue numbers to describe the standard of quality, performance and other salient characteristics needed to meet County requirements and which provides for the submission of equivalent products from any manufacturer.

Brand name specifications – means a specification limited to one or more items by manufacturer's names or catalogue numbers.

Collusion – a secret agreement, whether expressed or implied, to commit a fraudulent, deceitful, unlawful, or wrongful act.

Collusive bidding – a violation of antitrust statutes that consists of a response to a solicitation by two or more persons who have secretly agreed to circumvent laws and rules regarding independent and competitive bidding.

County - "County" shall mean the Fulton , Georgia, a political subdivision of the State of Georgia, and shall include all agencies, establishments or officials of the government of the .

Contractor - any person or entity having a contract with the County.

Days - "Days" shall mean calendar days.

Debarment – the exclusion of a person or company from participating in a procurement activity for an extended period of time, as specified by law, because of previous illegal or irresponsible action.

Designee - an authorized representative of a person holding superior position of responsibility.

Invitation to bid (ITB) - all documents, whether attached or incorporated by reference, utilized for soliciting sealed bids.

Inspection - an authorized representative of the County, or of the County's architect/engineer, assigned to make all necessary inspections, test, and reports of the work performed or being performed.

May - denotes permissive.

Offer - a proposal by an offeror submitted when procurement is made by a source selection method other than competitive sealed bidding.

Offeror – a person making an offer.

Procurement - buying, purchasing, renting, leasing or otherwise acquiring any supplies, services or construction. Also includes all functions that pertain to the obtaining of any supply, service or construction, including a description of requirements, selection and solicitation of sources, preparation and award of contracts, and all phases of contract administration.

Purchasing Agent - the Director of the Fulton County Department of Purchasing the principal purchasing official for the County.

Responsible bidder or responsible offeror – means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements.

Scope of work - means the work that is required by the contract documents.

Shall - denotes imperative.

Solicitation - an invitation for bid, a request for proposal, a request for quotation, or any other document issued by the County for the purpose of soliciting bids or bids to perform a County contract.

Specifications – means any description of the physical or functional

characteristics or of the nature of a supply, service or construction item. It may include a description of any requirement for inspecting, testing or preparing a supply, service or construction item for delivery.

- 2.2** No Pre-Bid Conference will be conducted. Bidders may submit requests for clarifications or interpretations regarding this ITB. Bidders must prepare such requests in writing for the County's consideration as set forth in this section of this ITB. While the County has not placed an initial limitation on the number of requests which can be submitted, Bidders are cautioned that if Bidders do not request meaningful clarifications or interpretations in an organized manner (e.g., limited frequency of requests), the County will set restrictions on the frequency and number of requests permitted. The County will not respond to requests received after **Wednesday, September 15, 2010 at 5:00 PM**, local prevailing time. Bidders are advised that this section places no obligation on the part of the County to respond to any or all requests for clarification or interpretation, and that the County's failure to respond to any such request will not relieve the bidder of any obligations or conditions required by this ITB.

Request for clarification or interpretation regarding this ITB shall only be submitted in writing (letter, fax or email) to:

William Long, Chief Assistant Purchasing Agent
Department of Purchasing
Fulton County Public Safety Building
130 Peachtree Street, S.W., 1168
Atlanta, GA 30303
Fax: (404) 893.6268
William.long@fultoncountyga.gov

All responses to written requests for clarification, interpretation, or additional information will be distributed as addenda to this ITB to all persons registered with the County to have received a copy of the ITB.

No oral interpretation, instruction, or information concerning this ITB given by any employee or agent of the County shall be binding on the County. Bidders who submit a bid in reliance on any such oral information risk having their response to this ITB deemed non-responsive by the County. Only written responses issued by addendum to this ITB should be considered by the bidders.

During the period provided for the preparation of bids, the County may issue addenda to this ITB. These addenda will be numbered consecutively and will be distributed to those who have been issued a copy of this ITB. Additionally, the addenda will be posted on the Fulton County website, www.fultoncountyga.gov. These addenda will be issued by, or on behalf of, the County and will constitute a part of this ITB. Each bidder is required to acknowledge by submitting an executed acknowledgment form included with this bid. This acknowledgment shall include all addenda distributed prior to the bid submission date. All responses to this ITB shall be prepared with full consideration of the addenda issued prior to the

bid submission date.

2.3 Right to Reject Bids

The County reserves the right to reject any or all bids and to waive informalities. No bids will be received after the time set for opening bids. Any unauthorized conditions, limitations or provisions attached to the Bid, except as provided herein, will render it informal and may cause its rejection. Unbalanced bids will be subject to rejection. Any bidder may withdraw his/her bid, either personally or by telegraphic or written request, at any time prior to the scheduled closing time for receipt of bids. Telegraphic or written requests for withdrawal must be in the possession of the County prior to the closing time for receipt of bids.

2.4 Disqualification of Bidders

The submission of more than one (1) bid to the County as the primary Bidder or member of a joint venture for the same bid by an individual firm, partnership or corporation under the same or different names may be considered as sufficient for disqualification of a bidder and the rejection of the bid.

2.5 Applicable Laws

All applicable laws and regulations of the State of Georgia and ordinances and regulations of Fulton County shall apply. Protestors shall seek resolution of their complaints in the manner provided in the Fulton County Code of Laws §2-324, which is incorporated by reference herein.

2.6 Examination of Contract Documents

Prospective bidders shall examine the contract documents and before submitting a bid, shall make a written request to the County for an interpretation or correction of any ambiguity, in consistency or error therein which could be discovered by a bidder. At the bid opening each bidder shall be presumed to have read and be familiar with the contract documents.

2.7 Termination

The County may terminate the contract resulting from this solicitation at any time the vendor fails to carry out the contract provisions, if in the opinion of the County, the performance of the contract is unreasonably delayed, or the vendor is in direct violation of the contract conditions. The County shall provide the vendor with notice of any conditions which violate or endanger the performance of the contract and, if after such notice the contractor fails to remedy such conditions within thirty (30) days, to the satisfaction of the County, the County may exercise their option in writing to terminate the Contract without further notice to the Contractor and order the Contractor to stop work immediately and vacate the premises. Vendor agrees by its bid submission that the County's decision is final and valid.

2.8 Indemnification and Hold Harmless Agreement

Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents, from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any costs of judgments, settlements, court costs, attorney's fees or expenses, regardless of the outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, it's directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with it's acceptance, or the performance, or nonperformance, of it's obligations under this agreements.

2.9 Irrevocable Offer

No bid may be modified, withdrawn, or cancelled by the bidder for sixty (60) days following the date and time designated for receipt of bids, and each bidder so agrees in submitting its bid. All adjustment factors shall remain valid during this time period unless noted otherwise.

Prior to the date and time designated for receipt of bids, a bid may be withdrawn on written or facsimile (fax) request, provided that written confirmation of any fax withdrawal over the signature of the bidder must have been mailed and postmarked on or before the date and time set for receipt of bids. A withdrawn bid may be resubmitted up to the date and time designated for receipt of bids, provided that it is then fully in conformance with these Instructions to Bidders.

SECTION 3

PURCHASING FORMS & INSTRUCTIONS

3.1 Introduction

To be deemed responsive to this ITB, Bidders must provide the information requested and complete in detail all Bid Forms. The appropriate individual(s) authorized to commit the Bidder must sign the Bid Forms. Bidders should reproduce each Bid Form, as required, and complete the appropriate portions of the forms provided in this section.

Procurement Affidavits

| | |
|---|---|
| Procurement Affidavit Form 1 | Certification Regarding Debarment |
| Procurement Affidavit Form 2 | Form A: Non-Collusion Affidavit Prime Bidder/Offeror |
| Procurement Affidavit Form 3 | Certificate of Acceptance of Invitation to Bid Requirements |
| Procurement Affidavit Form 4 | Offeror's Disclosure Form and Questionnaire |
| Procurement Affidavit Form 5 Affidavit | Georgia Security and Immigration Contractor |
| Procurement Affidavit Form 6 | Georgia Security and Immigration Subcontractor Affidavit |

3.2 Procurement Affidavit Forms Description

The following paragraphs present an overview of each Procurement Affidavit Form required.

3.2.1 Certification Regarding Debarment

Bidder shall complete and submit Form 1, which certifies that neither it nor its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency.

3.2.2 Non-Collusion Affidavit Prime Bidder/Offeror

The Bidder shall include a copy of Proposal Form 2A, executed by an authorized officer of the corporation. Bids developed by a joint venture shall be similarly executed by all joint venture participants. Additionally, all sub-contractors shall execute a copy of Bid Form 2B which shall also be

submitted with the bid.

3.2.3 Certificate of Acceptance of Invitation to Bid Requirements

Bidder shall complete and submit Form 3, which certifies that Bidder has read the solicitation including all addenda, exhibits, attachments and appendices.

3.2.4 Offerors Disclosure Form and Questionnaire

3.2.5 Georgia Security and Immigration Contractor Affidavit

3.2.6 Georgia Security and Immigration Subcontractor Affidavit

CERTIFICATION REGARDING DEBARMENT

- (1) The Offeror certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Any such exclusion may cause prohibition of your firm from participating in any procurement by the Fulton County Government.
- (2) If the Offeror is unable to certify to any of the statements in this certification, such Offeror or subcontractor shall attach an explanation to this bid or proposal.

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this certification, the Offeror is providing the certification set out below:

- (1) The certification in this clause is a material representation of fact upon which reliance will be placed. If it is later determined that the prospective vendor knowingly rendered a false certification, the Purchasing Agent may pursue all available remedies, including suspension and/or debarment, for withdrawal of award or termination of a contract.
- (2) The prospective Offeror shall provide immediate written notice to the Purchasing Agent if at anytime the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (3) Offeror shall be under a continuing duty to immediately inform the Purchasing Agent in writing of any changes, if as a result of such changes, the Offeror certification regarding debarment is affected.

DEBARMENT ORDINANCE

The following SECTION 2-322 of Fulton County Code of Laws establishes the procedure for the debarment of contractors.

- (a) *Authority to suspend.*

After reasonable notice to the entity involved and reasonable opportunity for that entity to be heard, the Purchasing Agent, after consultation with user department, the County Manager and the County Attorney shall have the authority to suspend an entity for cause from consideration for award of county contracts. As used in this SECTION, the term entity means any business entity, individual, firm, contractor, subcontractor or business corporation, partnership, limited liability corporation, firm, contractor, subcontractor or business structured; provided, further, that any such entity shall also be subject to suspension under this SECTION if any of its constituents, members,

subcontractors at any tier of such entity's and the entity, or any constituent or member, knew or should have known of the commission of the act. The suspension shall be for a period not to exceed three (3) years unless cause is based on a felony conviction for an offense related or associated with fraudulent contracting or misappropriation of funds wherein the suspension shall not exceed seven (7) years.

(b) *Causes for Suspension.* The causes for suspension include:

- (1) Conviction for commission of a criminal offense as an incident to obtain or attempting to obtain a public or private contract or subcontract, or in performance of such contract or subcontract;
- (2) Conviction of state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or other offense indicating a lack of business integrity or business honesty which currently, seriously and directly affects responsibility as a county contractor.
- (3) Conviction of state or federal anti-trust statutes arising out of the solicitation and submission of bids and bids;
- (4) Violation of contract provisions, as set forth below, of a character which is regarded by the Purchasing Agent to be so serious as to justify suspension action:
 - a. Failure to perform in accordance with the specifications within a time limit provided in a county contract;
 - b. A recent record of failure to perform or unsatisfactory performance in accordance with the terms of one or more contracts; provided, that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered to be a basis for suspension;
 - c. Material representation of the composition of the ownership or workforce or business entity certified to the county as a minority business enterprise; or
 - d. Falsification of any documents.
- (5) For violation of the ethical standards set forth in Fulton County Code Chapter 9, Code of Ethics.
- (6) Knowing misrepresentation to the county, of the use which a majority owned contractor intends to make a minority business enterprise (a business entity at least 51 percent of which is owned and controlled by minority persons, as defined in Fulton County Code Chapter 6, Article B, Minority Business Enterprise Affirmative Action Program and certified as

such by the county), as a sub-contractor or a joint venture partner, in performing work under contract with the county.

Failure to fully and truthfully provide the information required, may result in the disqualification of your bid/proposal from consideration or termination of the Contract, once awarded. This document must be completed and included as a part of the bid/proposal package along with other required documents.

Under penalty of perjury, I declare that I have examined this certification and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this _____ day of _____, 2010

(Legal Name of Offeror) (Date)

(Signature of Authorized Representative) (Date)

(Title)

STATE OF GEORGIA

COUNTY OF FULTON

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER/OFFEROR

I, _____ certify that pursuant to Fulton County Code SECTION 2-320 (11), this bid or proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid or proposal and certify that I am authorized to sign this bid or proposal for the bidder.

Affiant further states that pursuant to O.C.G.A. SECTION 36-91-21 (d) and (e), _____ has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or bids by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

Affiant further states that the said offer of _____ is bona fide, and that no one has gone to any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to any other bidder, that the material shall be at a higher price.

(COMPANY NAME)

(PRESIDENT/VICE PRESIDENT)

Sworn to and subscribed before me this _____ day of _____, 2010.

(SECRETARY/ASSISTANT SECRETARY)

(Affix corporate seal here, if a corporation)

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.

IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS

WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.

**CERTIFICATE OF ACCEPTANCE OF INVITATION TO BID
REQUIREMENTS**

This is to certify that on this day, offeror acknowledges that he/she has read this solicitation document, pages # _____ to # _____ inclusive, including any addenda # _____ to # _____ exhibit(s) # _____ to # _____, attachment(s) # _____, and/or appendices # _____ to # _____ in its entirety, and agrees that no pages or parts of the document have been omitted, that he/she understands, accepts and agrees to fully comply with the requirements therein, and that the undersigned is authorized by the offeror to submit the proposal herein and to legally obligate the offeror thereto.

Company: _____

Signature: _____

Name: _____

Title: _____ Date: _____

Phone: _____

(Affix Corporate Seal)

OFFEROR'S DISCLOSURE FORM AND QUESTIONNAIRE

1. Please provide the names and business addresses of each of the Offeror's firm's officers and directors.

For the purposes of this form, the term "Offeror" means an entity that responds to a solicitation for a County contract by either submitting a proposal in response to a Request for Proposal or a Request for Qualification or a Bid in response to an Invitation to Bid.

Describe accurately, fully and completely, their respective relationships with said Offeror, including their ownership interests and their anticipated role in the management and operations of said Offeror.

2. Please describe the general development of said Offeror's business during the past five (5) years, or such shorter period of time that said Offeror has been in business.
3. Please state whether any employee, agent or representative of said Offeror who is or will be directly involved in the subject project has or had within the last five (5) years: (i) directly or indirectly had a business relationship with Fulton County; (ii) directly or indirectly received revenues from Fulton County; or (iii) directly or indirectly receives revenues from the result of conducting business on Fulton County property or pursuant to any contract with Fulton County. Please describe in detail any such relationship.

LITIGATION DISCLOSURE:

Failure to fully and truthfully disclose the information required, may result in the disqualification of your bid or proposal from consideration or termination of the Contract, once awarded.

1. **Please state whether any of the following events have occurred in the last five (5) years with respect to said Offeror. If any answer is yes, explain fully the following:**
 - (a) whether a petition under the federal bankruptcy laws or state insolvency laws was filed by or against said Offeror, or a receiver fiscal agent or similar officer was appointed by a court for the business or property of said Offeror;
 - (b) whether Offeror was subject of any order, judgment, or decree not subsequently reversed, suspended or vacated by any court of competent jurisdiction, permanently enjoining said Offeror from engaging in any type of business practice, or otherwise eliminating any type of business practice; and
 - (c) whether said Offeror's business was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to said or

Offeror, which directly arose from activities conducted by the business unit or corporate division of said Offeror which submitted a bid or proposal for the subject project. If so please explain.

2. Have you or any member of your firm or team to be assigned to this engagement ever been indicted or convicted of a criminal offense within the last five (5) years?

Circle One: YES NO

3. Have you or any member of your firm or team been terminated (for cause or otherwise) from any work being performed for Fulton County or any other Federal, State or Local Government?

Circle One: YES NO

4. Have you or any member of your firm or team been involved in any claim or litigation adverse to Fulton County or any other federal, state or local government, or private entity during the last three (3) years?

Circle One: YES NO

5. Has any offeror, member of offeror's team, or officer of any of them (with respect to any matter involving the business practices or activities of his or her employer), been notified within the five (5) years preceding the date of this offer that any of them are the target of a criminal investigation, grand jury investigation, or civil enforcement proceeding?

Circle One: YES NO

If you have answered "YES" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, the name of the court and the file or reference number of the case, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

NOTE: If any response to any question set forth in this questionnaire has been disclosed in any other document, a response may be made by attaching a copy of such disclosure. (For example, said Offeror's most recent filings with the Securities and Exchange Commission ("SEC") may be provided if they are responsive to certain items within the questionnaire.) However, for purposes of clarity, Offeror should correlate its responses with the exhibits by identifying the exhibit and its relevant text.

Disclosures must specifically address, completely respond and comply with all information requested and fully answer all questions requested by Fulton County. Such disclosure must be submitted at the time of the bid or proposal submission and included as a part of the bid/proposal submitted for this project. Disclosure is required for Offerors, joint venture partners and first-tier subcontractors.

Failure to provide required disclosure, submit officially signed and notarized documents or respond to any and all information requested/required by Fulton County can result in the bid/proposal declared as non-responsive. This document must be completed and included as a part of the bid/proposal package along with other required documents.

Under penalty of perjury, I declare that I have examined this questionnaire and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this _____ day of _____, 2010

(Legal Name of Proponent) (Date)

(Signature of Authorized Representative) (Date)

(Title)

Sworn to and subscribed before me,

this _____ day of _____, 2010

(Notary Public) (Seal)

Commission Expires _____
(Date)

GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

Instructions:

Contractors must attest to compliance with the requirements of O.C.G.A 13-10-91 and the Georgia Department of Labor Rule 300-10-01-.02 by executing the Contractor Affidavit provided. The affidavit should be executed by Contractors who have indicated on Form F, Declaration of Employee-Number Categories, that they have 500 or more employees.

**STATE OF GEORGIA
COUNTY OF FULTON**

GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____

_____ **[insert name of prime contractor]** on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A./ 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontract Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 2010.

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the “EEV/Basic Pilot Program” operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

Instructions:

In the event that your company is awarded the contract for this project, and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.

**STATE OF GEORGIA
COUNTY OF FULTON**

GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with _____

_____ **[insert name of prime contractor]** behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontract Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 2010.

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

SECTION 4 CONTRACT COMPLIANCE REQUIREMENTS

4.1 NON-DISCRIMINATION IN CONTRACTING AND PROCUREMENTS

It is the policy of Fulton County Government that discrimination against businesses by reason of the race, color, gender or national origin of the ownership of any such business is prohibited. Furthermore, it is the policy of the Board of Commissioners ("Board") that Fulton County and all vendors and contractors doing business with Fulton County shall provide to all businesses the opportunity to participate in contracting and procurement paid, in whole or in part, with monetary appropriations of the Board. Similarly, it is the policy of the Board that the contracting and procurement practices of Fulton County should not implicate Fulton County as either an active or passive participant in the discriminatory practices engaged in by private contractors or vendors seeking to obtain contracts with Fulton County.

Equal Business Opportunity Plan (EBO Plan): In addition to the proposal submission requirements, each vendor **must** submit an Equal Business Opportunity Plan (EBO Plan) with their bid/proposal. The EBO Plan is designed to enhance the utilization of a particular racial, gender or ethnic group by a bidder/proposer, contractor, or vendor or by Fulton County. The respondent **must** outline a plan of action to encourage and achieve diversity and equality in the available procurement and contracting opportunities with *this solicitation*.

The EBO Plan **must** identify and include:

1. Potential opportunities within the scope of work of *this solicitation* that will allow for participation of racial, gender or ethnic groups.
2. Efforts that will be made by the bidder/proposer to encourage and solicit minority and female business utilization in *this solicitation*.

Fulton County encourages joint ventures, teaming, partnering and mentor-protégé relationships with minority and female businesses in an effort to achieve contracting and procurement diversity.

Prompt Payment: The prime contractor **must** certify in writing and **must** document on the Exhibit G Form (Prime Contractor/Subcontractor Utilization Report) that all subcontractors, sub-consultants and suppliers have been promptly paid for work and materials, (less any retainage by the prime contractor prior to receipt of any further progress payments). In the event the prime contractor is unable to pay subcontractors, sub-consultants or suppliers until it has received a progress payment from Fulton County, the prime contractor shall pay all subcontractors, sub-consultants or suppliers funds due from said progress payment within forty-eight (48) hours of receipt of payment from Fulton County. In no event shall a subcontractor, sub-consultant or supplier be paid later than

fifteen (15) days as provided for by state law.

4.2 REQUIRED FORMS AND EBO PLAN

In order to be compliant with the intent and provisions of the Fulton County Non-Discrimination in Purchasing and Contracting Ordinance (99-0960), bidders/proposers **must** submit the following completed documents. Failure to provide this information **shall** result in the proposal being deemed non-responsive.

- **Exhibit A** – Promise of Non-Discrimination
- **Exhibit B** – Employment Report
- **Exhibit C** – Schedule of Intended Subcontractor Utilization
- **Exhibit D**– Letter of Intent to Perform as a Subcontractor or Provide Materials or Services
- **Exhibit E** – Declaration Regarding Subcontractors Practices
- **Exhibit F** – Joint Venture Disclosure Affidavit
- **Equal Business Opportunity Plan (EBO Plan)** – This document is not a form. It is a statement created by the bidder/proposer on its company letter head addressing the EBO Plan requirements.

All Contract Compliance documents (Exhibits A – F and EBO Plan) are to be placed in a **separate sealed envelope** clearly marked “Contract Compliance”. The EBO Plan must be submitted on company letterhead. These documents are considered part of and should be submitted with the Technical Proposal.

The following document must be completed as instructed if awarded the project:

- **Exhibit G** – Prime Contractor’s Subcontractor Utilization Report

EXHIBIT A – PROMISE OF NON-DISCRIMINATION

“Know all persons by these presents, that I/We (_____),
Name

_____ Title Firm Name

Hereinafter “Company”, in consideration of the privilege to bid on or obtain contracts funded, in whole or in part, by Fulton County, hereby consent, covenant and agree as follows:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with any bid submitted to Fulton County for the performance of any resulting there from,
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all businesses seeking to contract or otherwise interested in contracting with this Company without regard to the race, color, gender or national origin of the ownership of this business,
- 3) That the promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption,
- 4) That the promise of non-discrimination as made and set forth herein shall be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain,
- 5) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Board to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract; and
- 6) That the bidder shall provide such information as may be required by the Director of Contract Compliance pursuant to SECTION 4.4 of the Fulton County Non-Discrimination in Purchasing and Contracting Ordinance.

SIGNATURE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

Email Address: _____

EXHIBIT B – EMPLOYMENT REPORT

The demographic employment make-up for the bidder/proposer **must** be identified and submitted with this bid/proposal. In addition, if subcontractors will be utilized by the bidder/proposer to complete this project, then the demographic employment make-up of the subcontractor(s) must be identified and submitted with this bid, **10ITB74923YC-BL, FIREFIGHTER UNIFORMS & ACCESSORIES**

| |
|------------------|
| EMPLOYEES |
|------------------|

| CATEGORY | NATIVE AMERICAN | | AFRICAN AMERICAN | | ASIAN AMERICAN | | HISPANIC AMERICAN | | CAUCASIAN AMERICAN | | OTHER | |
|------------------|-----------------|---|------------------|---|----------------|---|-------------------|---|--------------------|---|-------|---|
| | M | F | M | F | M | F | M | F | M | F | M | F |
| Male/Female | | | | | | | | | | | | |
| Mgmt/Official | | | | | | | | | | | | |
| Professional | | | | | | | | | | | | |
| Supervisors | | | | | | | | | | | | |
| Office/ Clerical | | | | | | | | | | | | |
| Craftsmen | | | | | | | | | | | | |
| Laborers | | | | | | | | | | | | |
| Other (specify) | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | |

FIRM'S NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

This completed form is for (Check one) Bidder/Proposer Subcontractor

Submitted by: _____ **Date Completed:** _____

EXHIBIT C - SCHEDULE OF INTENDED SUBCONTRACTOR UTILIZATION

If the bidder/proposer intends to subcontract any portion of this scope of work/service(s), this form **must be** completed and **submitted with the bid/proposal**. All prime bidders/proposers **must** include Letter(s) of Intent (Exhibit D) in the bid document for all subcontractors who will be utilized under the scope of work/services.

Prime Bidder/Proposer: _____

10ITB74923YC-BL, FIREFIGHTER UNIFORMS & ACCESSORIES

Project Name or Description of Work/Service(s): _____

1. My firm, as Prime Bidder/Proposer on this scope of work/service(s) is _____ is not a minority or female owned and controlled business enterprise. (Please indicate below the portion of work, including, percentage of bid/proposal amount that your firm will carry out directly):

2. If the Prime Bidder/Proposer is a Joint Venture, please complete Exhibit F: Joint Venture Disclosure Affidavit and attach a copy of the executed Joint Venture Agreement.

3. Sub-Contractors (including suppliers) to be utilized in the performance of this scope of work/service(s), if awarded, are:

SUBCONTRACTOR NAME: _____

ADDRESS: _____

PHONE: _____

CONTACT PERSON: _____

ETHNIC GROUP*: _____ COUNTY CERTIFIED** _____

WORK TO BE PERFORMED: _____

DOLLAR VALUE OF WORK: \$ _____ PERCENTAGE VALUE: _____ %

***Ethnic Groups: African American (AABE); Asian American (ABE); Hispanic American (HBE); Native American (NABE); White Female American (WFBE); **If yes, please attach copy of recent certification.**

SUBCONTRATOR NAME: _____
ADDRESS: _____

PHONE: _____
CONTACT PERSON: _____
ETHNIC GROUP*: _____ COUNTY CERTIFIED** _____
WORK TO BE PERFORMED: _____

DOLLAR VALUE OF WORK: \$ _____ PERCENTAGE VALUE: _____ %

SUBCONTRATOR NAME: _____
ADDRESS: _____

PHONE: _____
CONTACT PERSON: _____
ETHNIC GROUP*: _____ COUNTY CERTIFIED** _____
WORK TO BE PERFORMED: _____

DOLLAR VALUE OF WORK: \$ _____ PERCENTAGE VALUE: _____ %

SUBCONTRATOR NAME: _____
ADDRESS: _____

PHONE: _____
CONTACT PERSON: _____
ETHNIC GROUP*: _____ COUNTY CERTIFIED** _____
WORK TO BE PERFORMED: _____

DOLLAR VALUE OF WORK: \$ _____ PERCENTAGE VALUE: _____ %

SUBCONTRATOR NAME: _____
ADDRESS: _____

PHONE: _____
CONTACT PERSON: _____
ETHNIC GROUP*: _____ COUNTY CERTIFIED** _____
WORK TO BE PERFORMED: _____

DOLLAR VALUE OF WORK: \$ _____ PERCENTAGE VALUE: _____ %

Total Dollar Value of Subcontractor Agreements: (\$)

Total Percentage Value: (%)

CERTIFICATION: The undersigned certifies that he/she has read, understands and agrees to be bound by the Bid/Proposer provisions, including the accompanying Exhibits and other terms and conditions regarding sub-contractor utilization. The undersigned further certifies that he/she is legally authorized by the Bidder/Proposer to make the statement and representation in this Exhibit and that said statements and representations are true and correct to the best of his/her knowledge and belief. The undersigned understands and agrees that if any of the statements and representations are made by the Bidder/Proposer knowing them to be false, or if there is a failure of the intentions, objectives and commitments set forth herein without prior approval of the County, then in any such event the Contractor's acts or failure to act, as the case may be, shall constitute a material breach of the contract, entitling the County to terminate the Contract for default. The right to so terminate shall be in addition to, and in lieu of, any other rights and remedies the County may have for other defaults under the contract.

Signature: _____ **Title:** _____

Firm or Corporate Name: _____

Address: _____

Telephone: () _____

Fax Number: () _____

Email Address: _____

EXHIBIT D

**LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR
OR
PROVIDE MATERIALS OR SERVICES**

This form **must** be completed by **ALL** known subcontractor and submitted with the bid/proposal. The Prime Contractor **must** submit Letters of Intent for **ALL** known subcontractors at time of bid submission.

To: _____
(Name of Prime Contractor Firm)

From: _____
(Name of Subcontractor Firm)

ITB Number: 10ITB74923YC-BL

Project Name: FIREFIGHTER UNIFORMS & ACCESSORIES

The undersigned is prepared to perform the following described work or provide materials or services in connection with the above project (specify in detail particular work items, materials, or services to be performed or provided):

| Description of Work | Project Commence Date | Project Completion Date | Estimated Dollar Amount |
|---------------------|-----------------------|-------------------------|-------------------------|
| | | | |
| | | | |
| | | | |

(Prime Bidder)

(Subcontractor)

Signature _____

Signature _____

Title _____

Title _____

Date _____

Date _____

EXHIBIT E - DECLARATION REGARDING SUBCONTRACTING PRACTICES

If the bidder/proposer **does not intend to subcontract** any portion of the scope of work services(s), this form **must be** completed and submitted with the bid/proposal.

_____ hereby declares that it is my/our intent to
(Bidder)

perform 100% of the work required for 10ITB74923YC-BL,
(ITB/ Number)

FIREFIGHTER UNIFORMS & ACCESSORIES
(Description of Work)

In making this declaration, the bidder/proposer states the following:

1. That the bidder/proposer does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform **all elements** of the work on this project with his/her own current work forces;
2. If it should become necessary to subcontract some portion of the work at a later date, the bidder/proposer will comply with all requirements of the County's Non-Discrimination Ordinance in providing equal opportunities to all firms to subcontract the work. The determination to subcontract some portion of the work at a later date shall be made in good faith and the County reserves the right to require additional information to substantiate a decision made by the bidder/proposer to subcontract work following the award of the contract. Nothing contained in this provision shall be employed to circumvent the spirit and intent of the County's Non-Discrimination Ordinances;
3. The bidder will provide, upon request, information sufficient for the County to verify Item Number one.

AUTHORIZED COMPANY REPRESENTATIVE

Name: _____ Title: _____ Date: _____

Signature: _____

Firm: _____

Address: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

EXHIBIT F - JOINT VENTURE DISCLOSURE AFFIDAVIT

ITB No. 10ITB74923YC-BL

Project Name: FIREFIGHTER UNIFORMS & ACCESSORIES

This form must be completed and submitted with the bid/proposal if a joint venture approach is to be undertaken.

In order to evaluate the extent of small, minority and female business involvement being proposed by a Bidder/Proposer, certain relevant information must be provided prior to contract award. The information requested below is to clearly identify and explain the extent of small business participation in the proposed joint venture. All items must be properly addressed before the business entity can be evaluated.

1. Firms:

1) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

2) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

3) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

NAME OF JOINT VENTURE (If applicable): _____

ADDRESS: _____

PRINCIPAL OFFICE: _____

OFFICE PHONE: _____

Note: Attach additional sheets as required

1. Describe the capital contributions by each joint venturer and accounting thereof.
2. Describe the financial controls of the joint venture, e.g., will a separate cost center be established? Which venturer will be responsible for keeping the books? How will the expense therefore be reimbursed? What is the authority of each joint venture to commit or obligate the order?
3. Describe any ownership, options for ownership, or loans between the joint ventures. Identify terms thereof.
4. Describe the estimated contract cash flow for each joint venturer.
5. To what extent and by whom will the on-site work be supervised?
6. To what extent and by whom will the administrative office be supervised?
7. Which joint venturer will be responsible for material purchases including the estimated cost thereof? How will the purchase be financed?
8. Which joint venturer will provide equipment? What is the estimated cost thereof? How will the equipment be financed?
9. Describe the experience and business qualifications of each joint venturer.
10. Submit a copy of all joint venture agreements and evidence of authority to do business in the State of Georgia as well as locally, to include all necessary business licenses.
11. Percent of Minority/Female Business Enterprises ownership by each joint venture in terms of profit and loss sharing: _____

12. The authority of each joint venturer to commit or obligate the other: _____

13. Number of personnel to be involved in project, their crafts and positions and whether they are employees of the Minority/Female Business Enterprises enterprise, the majority firm or the joint venture: _____

14. Identification of control and participation in venture; list those individuals who are responsible for day-to-day management and policy decision-maker, including, but not limited to, those with prime responsibility for areas designated below; (use additional sheets if necessary)

| <u>Name</u> <u>Operation</u> | <u>Race</u> | <u>Sex</u> | <u>Financial</u> <u>Decisions</u> | <u>Supervision</u> <u>Field</u> |
|---------------------------------|-------------|------------|--------------------------------------|------------------------------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

In connection with any work that these firms, as a joint venture, might be authorized to perform in connection with above captioned contract, we each do hereby authorize representatives of the Fulton County Department of Contract Compliance, Departments of Purchasing and Finance, under the direction of the County Manger's Office, to examine, from time to time, the books, records and files to the extent that such relate to this County project.

WE DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT WE ARE AUTHORIZED, ON BEHALF OF THE ABOVE FIRMS, TO MAKE THIS AFFIDAVIT AND GRANT THE ABOVE PRIVILEGE.

FOR _____
(Company)

Date: _____

(Signature of Affiant)

(Printed Name)

(Company)

Date: _____

(Signature of Affiant)

(Printed Name)

State of _____:

County of _____:

On this ____ day of _____, 2010, before me, appeared

_____, the undersigned known to me to be the person described in the foregoing Affidavit and acknowledge that he (she) executed the same in the capacity therein stated and for the purpose therein contained.

EXHIBIT – G PRIME CONTRACTOR/SUB-CONTRACTOR UTILIZATION REPORT

This report **must** be submitted by the **tenth day** of each month, along with a copy of your monthly invoice (schedule of values/payment application) to Contract Compliance. Failure to comply **shall** result in the County commencing proceedings to impose sanctions to the prime contractor, in addition to pursuing any other available legal remedy. Sanctions may include the suspending of any payment or part thereof, termination or cancellation of the contract, and the denial of participation in any future contracts awarded by Fulton County.

| | | | | | | | | |
|-------------------------|--|--------------------------|------------------------------------|------------------------|--------------|----------------------------|------------------------|---------------------------|
| REPORTING PERIOD | | PROJECT NAME: | Firefighter Uniforms & Accessories | | | | | |
| FROM: | | PROJECT NUMBER: | 10ITB74923YC-BL | | | | | |
| TO: | | PROJECT LOCATION: | | | | | | |
| PRIME CONTRACTOR | | Contract Date | Award | Contract Amount | Award | Change Order Amount | Contract Period | % Complete to Date |
| Name: | | | | | | | | |
| Address: | | | | | | | | |
| Telephone #: | | | | | | | | |

AMOUNT OF REQUISITION THIS PERIOD: \$ _____
 TOTAL AMOUNT REQUISITION TO DATE: \$ _____

SUBCONTRACTOR UTILIZATION (add additional rows as necessary)

| Name of Sub-Contractor | Description of Work | Contract Amount | Amount Paid To Date | Amount Requisition This Period | Contract Period Starting Date | Ending Date |
|------------------------|---------------------|-----------------|---------------------|--------------------------------|-------------------------------|-------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| TOTALS | | | | | | |

Executed **By:** _____

(Signature)

(Printed Name)

Notary: _____

Date: _____

My Commission Expires: _____

SECTION 5

SPECIFICATIONS

Intent

Fulton County is soliciting bids from qualified vendors to provide uniforms, shoes and accessories to the Fulton County Fire & Rescue Department on a contractual as needed basis for a 12 month period beginning at the time of award.

The County reserves the right for an option of one additional 12 month extension pending availability of departmental appropriated funding. Optional year price increase(s) in this contract, if exercised by Fulton County, shall be limited to the bid prices offered unless otherwise specifically accepted by Fulton County, but in no instance shall exceed the consumer price index, The term "consumer price index" shall mean the consumer price index published by the Bureau of Labor statistics of the U.S. Department of Labor with particular reference to the average shown on such index for all terms.

The following are the minimum acceptable requirements for Uniforms, Clothing and Related Gear for the Fire Department. Items in the request for bid identified, described, or referenced by a brand name or trade name description, are intended to be descriptive, but not restrictive and are to indicate the quality and characteristics of products that may be offered. Products may be considered for award if such products are clearly identified in the bids and are determined by Fulton County to meet its needs in all respects. If the bidder proposes to furnish another product, such products shall be clearly identified in the bid. The evaluation of the bids and the determination as to equality of the products offered shall be the responsibility of the County and will be based on information furnished by the bidder.

Bidders must complete, and turn in this package to be considered for award of the bid. Specifications in the manufacturer's format will be accepted in addition to this completed format.

The Fire Department has an approximately 155 members who are required to wear uniforms. The number of employees is subject to change at any time. For the 2010 uniform issue, Fulton County Fire will be issuing only the specified items listed in the schedule of this document. To alleviate any confusion regarding invoices from private sales, County employees who enter into any private transactions will have their invoices marked "private sale" by an agent of the selected vendor. The agent will sign and print their name under private sale.

All items supplied by the awarded vendor must be new, used; rebuilt or refurbished items will not be considered or accepted. The successful bidder must be able to match existing uniforms and duty equipment. The successful vendor(s) will be required to fit all employees, regardless of size, with each item bid. There shall be no up-charge for "Female", "Big and Tall", or "B" cut garments.

All bidders are required to be authorized distributors and regularly engaged in the sale or distribution of the type of goods, materials, equipment or services for which the bidder is submitting a bid response. The awarded vendor(s) must provide a showroom and full service facility within twenty (25) miles of Fulton County. This showroom must be open daily during normal working hours. Vendor must provide on-site tailoring and alteration services.

Each bidder shall submit brochures and/or data sheets with each manufacturers complete printed specifications covering class and type equipment covered by the bid. This material

shall show reasonable evidence of having been printed before publication of the bid notice and shall be sufficiently detailed to permit proper evaluation.

The apparent silence of this specification, and any supplement thereto, as to details, or the omission from it of a detailed description concerning any point, will be regarded as meaning only the best commercial practices are to prevail. Only materials of the highest quality, correct type, size, and design are to be used. All interpretations of this specification will be made upon the basis of this statement, with Fulton County interpretation to prevail.

Award of this bid shall be to one vendor. Award shall be based on compliance with these specifications addition to being the lowest responsive bidder.

Samples

Each bidder is required to submit one (1) complete uniform sample. Samples must be new, unworn, and exact item vendor is bidding. Each item shall be marked with the vendor name and address, item name, style and/or model number and fabric type. These items shall be delivered to Fulton County Purchasing Department to the attention of the fire department It will be the responsibility of each bidder to remove samples at their expense within thirty (30) days of completion of the bidding process and the awarding of the contract. Any bidder property remaining past the thirty (30) day period will be considered abandoned and the county shall have

Industrial Pants of Nomex ® IIIA

Style #400NX75NB – Men’s Industrial Pant

Style #402NX75NB – Men’s Industrial Full Cut Pant

Style #401NX75NB – Women’s Industrial Pant

General

The pants are compliant with the National Fire Protection Association (NFPA) Standard 1975, 1999 Edition. The pants meet or exceed ASTM F-1506 Specifications for “Textile Materials for Wearing Apparel for Use by Electrical Workers Exposed to Momentary Electric Arc”, and meet or exceed OSHA Standard 1910.269: “Electric Power Generation, Transmission, and Distribution; Electrical Protective Equipment (Maintenance Standard)”, Federal Register, Vol. 59, No. 20. The pants shall be constructed to meet or exceed the specifications of Cal/OSHA General Industry Safety Orders (GISO), Title 8, Article 10.1, Section 3406.

Design

The trousers shall have a uniform cut with four deep, inverted pockets. The front pockets are slash dress style and back pockets are welt design. The leg shall be tapered to show no flare. The pants shall have a finished waistband with belt loops. The pants legs are permanently creased. Completed garments shall be finished with the autoclave process to ensure the best appearance retention over the life of the garment. All stitching shall be a minimum of 10 and a maximum of 12 stitches per inch.

The men's full cut pants are made to allow additional room in the leg and thigh area. All other construction features remain the same.

Components and Materials

a) **Shell Fabric**

The shell fabric shall be air jet spun piled yarn, plain weave, 7½ oz. per square yard, 100% NOMEX IIIA/Aramid fabric. The Aramid fabric shall maintain flame resistance. The trousers will be made of NOMEX IIIA Aramid fabric that is post cured by an *Autoclave* process after each trouser is constructed. To assure comfort, the trouser fabric will have a *Wickwell* finish.

b) **Color**

Shall be Fire Service Navy Blue

c) **Components**

As defined in NFPA Standard 1975, 1999 edition, Chapters 1 – 3, Components – thread, trim, facing, binding, zippers and labels shall meet or exceed the requirements of Appendix A, A-1-3.

d) **Interlining**

Where required, interlining shall be made of Spun Lace NOMEX pellow.

e) **Pocketing**

Shall be 100% NOMEX III, a minimum weight of 4½ oz. per square yard. The color shall be dark blue or black only.

f) **Zipper**

No. 6 minimum brass zipper and chain, with semi-automatic slide. Zipper tape to be made of NOMEX fiber with ends sealed.

g) **Hook & Eye**

Industrial type, solid brass, nickel plated.

h) **Thread**

The thread for all seams and stitching shall be compliant with NFPA Standard 1975, 1999 edition, Chapter 4-1.2 or equal, color to match the shell fabric.

i) **Buttons**

Shall be thermo setting polyester or melamine, size 22 or 24 ligne, color to match shell fabric.

Construction

All stitching shall be of proper tension and size, and all parts shall be properly cut to avoid puckering after laundering, and to give the best appearance with the current state of-the-art techniques. Stitches, seams and stitching types shall conform to FED – std.751a.

a) Assembly Seams

All seams to join trouser parts shall have feldlock seams (LSc-3) using a three needle #401 type chain stitch. All inside seams shall be overlooked then double needle stitched for added strength and comfort. The front pockets are to be sewn into the side seam, extending down a minimum of 8½” from the waistband.

b) Waistband

The waistband shall be cut from a single piece of material. To be set on folded (BSc-3). Band to finish 1 7/8” wide with two rows of #301 type lockstitch. Total spacing of needles is 1 5/8” An interlining material as described herein is to be sewn into the band in the same operation. The waistband is to act as a top zipper stop. Ends of band are over edged. Fasteners are set into band prior to turning band ends back for a clean finish. The end of the belt loops may not be set into the band. The band is secured by a hook and eye. There shall be no outlet on the waistband.

c) Darts for Female Trouser

Darts may be used in the front of the trouser not to exceed 5” in length, and in the rear of the trouser not to exceed 7” in length, using a #301 lockstitch to allow for female waist sizes.

d) Belt Loops

The trouser shall have 7 belt loops. The belt loop is sewn with stitch #406 type chain stitch, with seam construction Efj-2 or Efy-2. The finish width of the loop is to be ¾” and long enough to accommodate a 1¾” belt. The belt loop shall be not longer than 2¼” finished. The top of the loop to be bar tacked before turning down and the bottom of the loop to be bar tacked through both piles. Bar tack must extend to both edges of the loop and prevent the loop from rolling back.

e) Front Pockets

The front edge of pockets shall be sewn with a #301 type lockstitch, using an SSbc-2 seam of the same of the same fabric that extends into the pocket a minimum of 1” before attaching the pocketing material, using a #301 type lockstitch with an LSbm-3 seam. The pockets shall be sewn together, inside out and then turn using #301 type lockstitch forming seam type Ssa-2. Pocket shall extend 9” down from the waistband, and the width to be between 6” and 7” wide.

f) Back Pockets

Two pockets to be provided with welt construction with a 22 or 24 ligne button and corresponding loop closure on left rear pocket. The button to be sewn with a #301 type lockstitch. The buttonhole in the loop closure shall be bar tacked using a #301 type lockstitch. The finished size of the loop closure shall be 1 1/8” wide and 1¾” long, with a triangle taper on the end exposed. The pocket is sewn and folded on both sides. The top of the pocket is set into waistband. The back of the pocket is 7” deep by 7” wide. The back pocket opening is 5½” wide. Pockets are set 3” below the bottom of the waistband. Radius pocket corners with #301 type lockstitch wide enough to cover all rough edges. A pocket facing shall extend 3” into the pocket using the same shell fabric to prevent visibility of the pocket material. Turn in pocket edges using a #301 type lockstitch, forming a single seam type SSc-1.

g) Zipper and Crotch

Right side of zipper tape is set in with separate fly, using two rows of #301 types lockstitch. Left side of zipper is set with two rows of #301 type lockstitch. The right side facing continues down into and over the crotch-joining seam, providing a cover over the seams and crotch reinforcement.

h) Leg Lengths

Manufacturer to produce open bottom lengths that will be finished to a proper inseam length with Efb-1 seam type, using a #301 type lockstitch when issued or sold by the manufacturer. Leg lengths to fit.

i) Leg Creases

A durable crease is to be set into the front and rear leg of the trouser by heat press and then use of the *LINTRAK* Process.

j) Finish

The trouser shall be finished in the following manner;

1. Neatly pressed, then
2. *Autoclave* Process

k) Manufacturer's Permanent Label

Product labeling will be compliant with NFPA Standard 1975, 1999 edition, Chapter 3-1, Product Label Requirements.

l) Permanent Press

Trousers are made of post-guard fabric, which after construction will be autoclaved to retain its permanent finish. Permanent press with Nomex Autoclave Method is a must.

Manufacturer's Guarantee

Manufacturer must guarantee, in writing, quality of workmanship for one (1) year. All components, such as fasteners, buttons, zippers, and thread must also be guaranteed against failure under normal use conditions for one year. All defective trousers shall be repaired or replaced by the successful bidder. In addition, all costs, including repair, pickup, and delivery of such trousers will be incurred by the vendor awarded the contract Unless authorized in writing by Richmond Fire-Rescue, all trousers shall be manufactured in compliance with all applicable requirements of this specification. Any trousers sold to Richmond Fire-Rescue that do not meet the requirements of this specification are grounds for cancellation of the contract.

Certification Statement

Manufacturer must provide a laboratory report, on request, stating that all textile materials meet the requirements of NFPA Standard 1975, 1999 edition, in compliance with Chapter 2-1.1 of stated standard.

Fire Chief Shirt of Nomex® IIIA

Style #700NX45NB – Men's S/S Shirt

Style #705NX45NB – Men's L/S Shirt

Style #701NX45NB – Women's S/S Shirt

Style #706NX45NB – Women's L/S Shirt

General

The shirt shall be constructed to meet or exceed the specifications of the National Fire Protection Association (NFPA) Standard 1975, "Station/Work Uniforms for Fire and Emergency Services", 1999 edition.

Design

The design of the shirt shall be a dress style shirt with a front placket using decorative buttons and snap fasteners for the closures. The shirt shall have two breast pockets with pocket flaps sewn on the upper pocket edge and two military creases on the front of the shirt and three military creases on the back of the shirt. Each military crease shall be sewn into the shirt using a #310 lockstitch. The shirt will have set-in short sleeves. The shirt tail length shall be proportionate to the to the shirt size and long enough to allow the member to raise his or her hands above his or her head and have the shirt tails remain in the trousers.

Material

a) **Shell Fabric**

The shell fabric shall be air jet spun piled yarn, plain weave, 4 ½" oz. per square yard, 100% NOMEX IIIA/Aramid fabric with the warp having 49 ends per inch and the breaking strength of at least 158 pounds. The fill of the fabric shall have a breaking strength of 126 pounds. The Aramid fabric shall maintain flame resistance. The shirts will be made of NOMEX IIIA Aramid fabric that is post cured by an "Autoclave" process after each shirt is constructed. To assure comfort, the shirt fabric will have a *Wickwell* finish.

b) **Color**

Shall be Fire Service Navy Blue.

c) **Components**

As defined in NFPA Standard 1975, 1999 edition, Chapter 1-3, Components – thread, trim, facing, binding and labels shall meet or exceed the requirements of Appendix A, A-1-3.

d) **Interlining**

Interlining, if required, shall be made of Spun Lace NOMEX pellon.

e) **Thread**

The thread for all seams and stitching shall be compliant with NFPA Standard 1975, 1999 edition, Chapter 4-1.2 or equal, color to match the shell fabric.

f) **Snap Fastener**

The snap fasteners used on the front closure of the shirt shall be heavy-duty industrial type, solid brass with nickel plating. The snap fasteners of the shirt shall be style #2 in conformance with MIL-f-10884. The female component shall be the 24 ligne size. All snap fasteners on the front closure are to be concealed so that fasteners are not exposed on the inside of the shirt to prevent any metal from touching the member's body. All snap fasteners shall be set on two-ply fabric for added strength.

g) **Buttons**

Thermo setting melamine, size 22 ligne, color to match shell fabric.

h) **Epaulettes**

Fully functional epaulettes on both shoulders with buttons, or other suitable closures with decorative buttons.

Construction

All stitching must be proper tension and size and all parts must be properly cut to avoid puckering after laundering and to give the best appearance with the current state-of-the-art techniques. Stitches, seams, and stitching types shall conform FED-std 751a.

- a) Stitches, Seams and Stitching
The thread tension shall be maintained so that there are no raw edges, run offs, twists, pleats, or open seams. When a stitch is used that has a looper thread (under thread), the looper thread shall be on the inside of the garment. All seams shall start and finish evenly.
- b) Stitches per Inch
The minimum and maximum of 10 – 12 stitches per inch shall be used in sewing the shirts.
- c) End of Seams
The end of all seams produced with a #301 type stitch, when not caught in other sewn seams or stitching shall be overlapped not less than three stitches.
- d) Pockets
The two pockets shall measure 5½” wide by 6¾” deep at the pointed bottom. The pocket over the left breast shall feature a pencil slot sewn into the shirt pocket on the shirt closure side. Both pockets shall be located at a symmetrical point described laterally 2” from shirt centre. The pockets shall have flaps 5½” x 3”, pointed symmetrical configuration with the pockets, double needle, ¼” gauge stitched, In addition to the above description, flaps are reinforced with bar tacks and interlined with Spun Lace NOMEX pellow. The pockets and flaps shall have a double stitch using a #301 type stitch sewn ¼” apart. The pocket shall be attached to the shirt using an LSba-2 seam using a #301 type lockstitch with ¼” spacing between stitches. Flap closure is hidden Velcro with a decorative button.
- e) Sleeves
The short sleeve to be set-in type using an Ssa-2 seam with a #516 type stitch. The sleeve hem shall be 1” wide and sewn with a double row of #301 type stitch ¼” apart. The sleeves shall finish approximately 10” from the shoulder sleeve for a male 40” chest and shall be proportionate for all shirt sizes.
- f) Shirt Closure
The following description is based on the shirt being on a member and that person is identifying the following points:

LEFT SELVAGE: The left selvage shall be turned back 3” and the material edge sewn with a with a #504 type stitch. The placket attached to the left side of the closure shall be 1 3/8” in width and shall extend from the collar to the tail of the shirt. The placket shall be attached using an Ssas-2 seam, using a #401 type stitch. Both inside stitches shall be spaced 1/8” in from the outside stitch. The placket shall have an additional #301 stitch that is sewn through the same line of stitching on the left side of the placket. Attached to the left placket shall be five buttons evenly spaced.

RIGHT SELVAGE: The right selvage shall be turned back a minimum of 1" and sewn with a #301 type stitch.

g) Collar

The collar shall be convertible French style with three pieces of fabric using an SSc-1 seam sewn with a #301 type stitch and reinforced with two layers of Spun Lace NOMEX pellow. The collar shall have a button on the right side of the collar using the same buttons as used on the front of the shirt and a button hole on the left side to allow the collar to be comfortable when a tie is worn. Also required is a single sewn hole in each collar flap for single post collar pins.

h) Darts for Female Shirt

Shirt construction for female shirts will include functional darts to ensure correct fit.

i) Yoke

The yoke shall be in full width of the back extending to each set-in sleeve. The yoke shall be attached using an LSba-2 seam, using a #301 type lockstitch.

j) Attachments

Shirts shall have Fulton County Fire Rescue Department patch (sample only provided by the Fulton County Fire Rescue Department) sewn onto the left sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. The blue and white Georgia State EMT patch (when appropriate) shall be sewn onto the right sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. A name strip made of the same material as the garment with the wearer's last name embroidered in red block style letters (Chief Officer's shall be gold letters) centered on the strip shall be sewn onto the right breast $\frac{1}{4}$ " above the right pocket. Strip shall be $\frac{3}{4}$ " x $5 \frac{1}{2}$ ". Collar insignia for Lieutenant's and above shall be sewn each collar with bugles embroidered in red (Chief Officer's shall be gold). Sewn on badge shall be placed on left breast (sample only will be provided by Fulton County Fire Rescue Department.).

j) Product Label Requirements

Product labeling shall be compliant with NFPA Standard 1975, 1999 edition, Chapter 3-1, *Product Label Requirements*.

k) Permanent Press

Shirts shall be made of post-guard fabric, which after construction will be autoclaved to retain its permanent finish. Permanent press using the Nomex Autoclave Method is mandatory.

Manufacturer's Guarantee

Manufacturer must guarantee, in writing, quality of workmanship for one (1) year. All components, such as snap fasteners, buttons and thread must also be guaranteed against failure under normal use conditions for one year. All defective shirts shall be repaired or replaced by the successful bidder. In addition, all costs, including repair, pickup, and delivery of such shirts will be incurred by the vendor awarded the contract. Unless authorized in writing by Fulton County Fire-Rescue, all shirts shall be manufactured in compliance with all applicable requirements of this specification. Any shirts sold to Fulton County Fire-Rescue that do not meet the requirements of this specification are grounds for cancellation of the contract.

Certification Statement

Manufacturer must provide a laboratory report, on request, stating that all textile materials meet the requirements of NFPA Standard 1975, 1999 edition, in compliance with Chapter 2-1.1 of stated standard.

Officer White Dress Shirt (Paragon Plus w/Nano)

Style #P867 – Men’s S/S Shirt

Style #P877 – Men’s L/S Shirt

Style #P811 – Women’s S/S Shirt

Style #P801 – Women’s L/S Shirt

Styles P867 & P811

It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample. Shirts will be cut on a form-fitting line, and the shape of the pockets and general style will conform to this sample. Shirts shall have permanent sewn-in military creases.

Tailoring

It is imperative that this garment be constructed according to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with dacron core thread to match shirt fabric. The collar is to be single stitched 1/4" from edge. The back yoke, pockets and flaps shall be single stitched on the edge.

Fabric

Fabric shall be 51185 Plain Weave Poplin, 65% Dacron Polyester/35% Cotton, 4.25 – 4.75 oz. /square yard, with vat dyed color and a comfort-touch finish. Fabric must be treated at the fiber level with Nano fluid repellency technology for permanent superior fluid resistance, fabric appearance and durability, while maintaining original fabric breathability.

Creasing

Pockets and pocket flaps to be die creased to give uniform shape and size.

Collar (P867)

Convertible collar shall be one piece and to measure 3-1/4" long at points and 1-5/8" wide at back. Collar shall be lined with 100% Dacron. The collar stays shall be of good quality Stalar vinyl, 2-1/2" in length and 3/8" wide and be attached to the bottom collar.

Collar (P811)

Convertible collar shall be one piece and to measure 3-1/8" long at the points and 1-5/8" wide at back. Collar shall be lined with 100% Dacron. The collar stays shall be of good quality Stalar vinyl, 2-3/4" in length and 3/8" wide and be attached to the bottom collar.

Sleeves (P867)

Sleeves are to be straight and whole and have a 1" hem. These shall be graded in length so as to finish from the shoulder seam as follows:

| <u>Size</u> | <u>Finished Length</u> |
|----------------------|----------------------------------|
| Small | 9 ³ / ₄ " |
| Medium | 10 ¹ / ₄ " |
| Large thru 2XLarge | 10 ³ / ₄ " |
| 3XLarge thru 6XLarge | 11 ¹ / ₄ " |

The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well

Sleeves (P811)

Sleeves are to be straight and whole with 1" hem. The finish shall be 9" long from shoulder seam. The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well.

Front (P867)

The front shall have a facing 3" in width extending from neckline to the bottom of shirt provided by a turnunder of material. The left front shall also have a lined box pleat 1-1/2" wide finished, running full length of the shirt and shall be topstitched 1/4" from both edges. The left front shall contain seven vertical buttonholes placed 3/4" from edge and 3-1/2" apart. Buttons shall be securely attached to the button stand on the right front, and shall correspond to the buttonholes on the center facing.

Front (P811)

The front shall have a center facing 3" in width extending from neckline to bottom of shirt provided by a turnunder of material. The right front shall also have a lined box pleat 1-1/2" wide finished, running full length of the shirt and shall be topstitched 1/4" from both edges. The right front shall contain seven vertical buttonholes placed 3/4" from edge, first 2-1/2" down from neck, balance 3-1/2" apart. Buttons shall be securely attached to the button stand on the left front, and shall correspond to the buttonholes on the center facing.

Back

To have double yoke of basic shirt material, top stitched along edge for added image and performance.

Pockets (P867)

To have two breast pockets with mitred corners to finish 5-5/8" wide and 6" long. The left breast pocket to have a pencil compartment about 1-1/4" wide. Both pockets to be pleated and to have 1-1/4" box stitching top and bottom to prevent spreading.

Pockets (P811)

To have two breast pockets with mitred corners to finish 5" wide and 5-1/2" long. The left breast pocket to have a pencil compartment about 1-1/4" wide. Both pockets to be plated and to have 1-1/4" box stitching top and bottom to prevent spreading.

Flaps (P867)

To have two scalloped flaps to finish 5-3/4" in length, 2-3/4" in width at center, and 2-1/2" in width at sides. Flaps shall be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap shall have a pencil opening about 1-1/2" in width. There will be a matching button and a buttonhole sewn on the flap.

Flaps (P811)

To have two scalloped flaps to finish 5-1/4" in length, 2-3/8" in width at center, and 2-1/8" in width at sides. Flaps shall be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap shall have a pencil opening about 1-1/2" in width. Flaps shall be interlined. There will be a matching button and a buttonhole sewn on the flap.

Flap Closure

The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Badge Tab

To be reinforced on inside of the shirt by means of a strip of material 1-1/2" wide stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1-1/4" apart with the bottom buttonhole 1-1/2" above top of left flap.

Shoulder Straps

The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one matching button. The straps shall measure 2" at sleeve and taper to 1-3/8". Straps shall be set about 1/2" from the collar. Shoulder straps shall be box stitched to shoulders with row of cross stitching 2" from sleeve head seam.

Interlining

Flaps shall be EZ Crease. Top center shall be lined with EC253.

Labels

Size shall be marked with a woven size loop attached to brand and content label in yoke. Care label to be placed in bottom hem.

Permanent Creases

Shirt shall have permanent military creases. Creases shall be stitched in shirt only, not thru pockets and flaps, one crease in each front extending from hem to joining seam, three vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.

Buttons

All buttons shall be 20L and made from melamine material for durability and must match fabric.

Attachments

Shirts shall have Fulton County Fire Rescue Department patch (sample only provided by the Fulton County Fire Rescue Department) sewn onto the left sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. The blue and white Georgia State EMT patch (when appropriate) shall be sewn onto the right sleeve $\frac{3}{4}$ " below the top center of the shoulder seam.

UPC Identification

A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Pressing and Packing

Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts shall be shipped in strong boxes so as not to be damaged in shipment. Shirts to be packed four to a box with the sizes marked on the outside of the box at the one end.

Code of Conduct

All garments must be produced in acceptable non-sweatshop working conditions. Verification of acceptable working conditions will be made through a completed Code of Conduct document that must be made available to the department. This document should list the location of the manufacturing companies/facilities and address child labor, wage and benefits, overtime, forced labor, freedom of association, harassment or abuse, health and safety, hours of work, nondiscrimination, and no retaliation guidelines. Noncompliance of this clause is cause for rejection.

Finished Dimensions (P867)

| <u>Size:</u> | <u>Small</u> | <u>Medium</u> | <u>Large</u> | <u>XLarge</u> | <u>2XLarge</u> |
|--------------|------------------|------------------|------------------|------------------|------------------|
| Chest: | 42 $\frac{1}{4}$ | 46 $\frac{1}{4}$ | 50 $\frac{1}{4}$ | 54 $\frac{1}{4}$ | 58 $\frac{3}{4}$ |
| Waist: | 38 $\frac{3}{4}$ | 42 $\frac{3}{4}$ | 46 $\frac{3}{4}$ | 51 $\frac{1}{2}$ | 57 $\frac{3}{4}$ |
| Bk. Length: | 32 $\frac{7}{8}$ | 33 $\frac{1}{8}$ | 33 $\frac{5}{8}$ | 35 $\frac{1}{8}$ | 36 $\frac{1}{8}$ |

Finished Dimensions (P811)

| <u>Size:</u> | <u>30</u> | <u>32</u> | <u>34</u> | <u>36</u> | <u>38</u> | <u>40</u> | <u>42</u> | <u>44</u> | <u>46</u> | <u>48</u> |
|--------------|-----------|-----------|------------------|-----------|------------------|-----------|-----------|-----------|-----------|-----------|
| Bust: | 39 | 40 | 41 $\frac{1}{2}$ | 43 | 44 $\frac{1}{2}$ | 46 | 48 | 50 | 52 | 54 |
| Waist: | 32 | 33 | 34 $\frac{1}{2}$ | 36 | 37 $\frac{1}{2}$ | 39 | 41 | 43 | 45 | 47 |

Styles P877 & P801

It is the intention of this department to secure a tailored shirt equal in quality of workmanship and style to the shirt now on display as a sample. Shirts will be cut on a form-fitting line, and the shape of the pockets and general style will conform to this sample. Shirts shall have permanent sewn-in military creases.

Tailoring

It is imperative that this garment be constructed according to the principles set forth in the specifications. All stitches must be of the proper tension and size so as to avoid puckering after the shirt has been laundered and to give best durable press performance. All sewing shall be with dacron core thread to match shirt fabric. The collar and cuffs are to be single stitched 1/4" from edge. The back yoke, pockets and flaps shall be single stitched on the edge.

Fabric

Fabric shall be 51185 Plain Weave Poplin, 65% Dacron Polyester/35% Cotton, 4.25 – 4.75 oz./square yard, with vat dyed color and a comfort-touch finish. Fabric must be treated at the fiber level with Nano fluid repellency technology for permanent superior fluid resistance, fabric appearance and durability, while maintaining original fabric breathability.

Creasing

Pockets and pocket flaps to be die creased to give uniform shape and size.

Collar

The shape and style of both leaf and stand shall conform to the TT89 Collar. The points, medium spread, are to be approximately 3" in length. The back of the stand is to measure 1-1/2". The stand shall fasten with one button. There shall be one horizontal button hole.

The leaf shall be made of three pieces; two pieces of self cloth and one whole lining, which is to be fused to the top collar. Permanent collar stays to be secured to bottom ply. The collar stays shall be of good quality Stalar vinyl, 2-3/4" in length and 3/8" wide and attached to the bottom collar.

Sleeves (P877)

Sleeves are to be straight and whole. The cuffs are to be 2-5/8" in width and to fasten with two buttons. There shall be a single stitch 7/16" from top of cuff. The sleeve opening shall measure 4-7/8" from top of cuff. The top facing for this opening is to be 1-1/4" wide and the bottom facing to finish about 1/2" wide. Button is to be placed on sleeve opening with corresponding buttonhole. The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well.

Sleeves (P801)

Sleeves are to be straight and whole. The cuffs are to be 2-5/8" in width and to have two buttons on one end, and one buttonhole on the other to allow for adjusting the cuff size. The sleeve opening shall measure 3-7/8" from top of cuff. The top facing for this opening is to be 1-1/4" wide and the bottom facing to finish about 1/2" wide. Button is to be placed on sleeve opening with corresponding buttonhole. The sleeves must be secured to the body of the shirt by means of a merrow stitch with a safety stitch so as to properly strengthen the stitch. The same stitch must be used on the side closing seams as well.

Front (P877)

The front shall have a center facing 1-1/2" wide extending from the collar stand to bottom of shirt and made of the same material as shirt fabric with two rows of stitching 7/8" apart. The left front

shall contain six vertical buttonholes placed 3/4" from edge and 3-1/2" apart. The button stand, 7/8" wide, shall be self-lined and placed on right side extending from collar stand to bottom of shirt. Buttons shall be securely attached to the button stand and shall correspond to the buttonholes on the center facing.

Front (P801)

The front shall have a facing 1-1/2" wide extending from the collar stand to the bottom of the shirt and be made of the same material as shirt fabric with two rows of stitching 7/8" apart. The right front shall contain six vertical buttonholes placed 3/4" from edge and 3-1/2" apart. The button stand, 1" wide, shall be self-lined and placed on left side extending from collar stand to bottom of shirt. Buttons shall be securely attached to the button stand and shall correspond to the buttonholes on the center facing.

Back

To have double yoke of basic shirt material, top stitched along edge for added image and performance.

Pockets (P877)

To have two breast pockets with mitred corners to finish 5-5/8" wide and 6" long. The left breast pocket to have a pencil compartment about 1-1/4" wide. Both pockets to be pleated and to have 1-1/4" box stitching top and bottom to prevent spreading.

Pockets (P801)

To have two breast pockets with mitred corners to finish 5" wide and 5-1/2" long. The left breast pocket to have a pencil compartment about 1-1/4" wide. Both pockets to be pleated and to have 1-1/4" box stitching top and bottom to prevent spreading.

Flaps (P877)

To have two scalloped flaps to finish 5-3/4" in length, 2-3/4" in width at center, and 2-1/2" in width at sides. Flaps shall be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap shall have a pencil opening about 1-1/2" in width. Flaps shall be interlined. There will be a matching button and a buttonhole sewn on the flap.

Flaps (P801)

To have two scalloped flaps to finish 5-1/4" in length, 2-3/8" in width at center, and 2-1/8" in width at sides. Flaps shall be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap shall have a pencil opening about 1-1/2" in width. Flaps shall to be interlined. There will be a matching button and a buttonhole sewn on the flap.

Flap Closure

The side points of the flaps are to be secured to the pockets by means of velcro fasteners sewn onto the flaps and pockets.

Badge Tab

To be reinforced on inside of the shirt by means of a strip of material 1-1/2" wide stitched and folded so that no raw edges show. The reinforcement strip is to extend from the flap setting stitch to the joining seam at the front of the yoke. To have two small (horizontal) buttonholes, 1-1/4" apart with the bottom buttonhole 1-1/2" above top of left flap.

Shoulder Straps

The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one matching button. The straps shall measure 2" at sleeve and taper to 1-3/8". Straps shall be set about 1/2" from the collar. Shoulder straps shall be box stitched to shoulders with row of cross stitching 2" from sleeve head seam.

Permanent Creases

Shirt shall have permanent military creases. Creases shall be stitched in shirt only, not thru pockets and flaps. There shall be one crease in each front extending from hem to joining seam; three vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease.

Interlining

Flaps shall be EZ Crease. Top center shall be lined with EC253. Bands and cuffs shall be 37 Durapress.

Labels

Size shall be marked with a woven size loop attached to brand and content label in yoke. Care label to be placed in bottom hem.

Buttons

All buttons shall be 20L and made from melamine material for durability and must match fabric.

Attachments

Shirts shall have Fulton County Fire Rescue Department patch (sample only provided by the Fulton County Fire Rescue Department) sewn onto the left sleeve 3/4" below the top center of the shoulder seam. The blue and white Georgia State EMT patch (when appropriate) shall be sewn onto the right sleeve 3/4" below the top center of the shoulder seam.

UPC Identification

A printed UPC bar code tag must be attached to every garment so as to be visible in the package. The UPC bar code must identify style, color and size information so as to be incorporated into an inventory management system. Appropriate support documentation must be available to assist Agency in encoding UPC information.

Pressing and Packing

Shirts shall be carefully pressed by hand in first class manner and individually packed in polyethylene bags. Shirts shall be shipped in strong boxes so as not to be damaged in

shipment. Shirts to be packed four to a box with the sizes marked on the outside of the box at the one end.

Code of Conduct

All garments must be produced in acceptable non-sweatshop working conditions. Verification of acceptable working conditions will be made through a completed Code of Conduct document that must be made available to the department. This document should list the location of the manufacturing companies/facilities and address child labor, wage and benefits, overtime, forced labor, freedom of association, harassment or abuse, health and safety, hours of work, nondiscrimination, and no retaliation guidelines. Noncompliance of this clause is cause for rejection.

Finished Dimensions (P877)

| <u>Size:</u> | <u>14</u> | <u>14.5</u> | <u>15</u> | <u>15.5</u> | <u>16</u> | <u>16.5</u> | <u>17</u> | <u>17.5</u> | <u>18</u> | <u>18.5</u> |
|--------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Chest: | 40 ¹ / ₄ | 42 ¹ / ₄ | 44 ¹ / ₄ | 46 ¹ / ₄ | 48 ¹ / ₄ | 50 ¹ / ₄ | 52 ¹ / ₄ | 54 ¹ / ₄ | 56 ³ / ₄ | 58 ³ / ₄ |
| Waist: | 36 ¹ / ₄ | 38 ¹ / ₄ | 40 ¹ / ₄ | 42 ¹ / ₄ | 44 ¹ / ₄ | 46 ¹ / ₄ | 48 ¹ / ₄ | 51 ¹ / ₂ | 55 ³ / ₈ | 57 ³ / ₈ |
| Bk. Length: | 32 ³ / ₄ | 32 ⁷ / ₈ | 33 | 33 ¹ / ₈ | 33 ³ / ₈ | 33 ⁵ / ₈ | 34 ¹ / ₈ | 35 ¹ / ₈ | 35 ¹ / ₄ | 36 ¹ / ₈ |

Finished Dimensions (P801)

| <u>Size:</u> | <u>30</u> | <u>32</u> | <u>34</u> | <u>36</u> | <u>38</u> | <u>40</u> | <u>42</u> | <u>44</u> | <u>46</u> | <u>48</u> |
|--------------|-----------|-----------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|-----------|-----------|-----------|--------------------------------|
| Bust: | 39 | 40 | 41 ¹ / ₂ | 43 | 44 ¹ / ₂ | 46 | 48 | 50 | 52 | 54 |
| Waist: | 32 | 33 | 34 ¹ / ₂ | 36 | 37 ¹ / ₂ | 39 | 41 | 43 | 45 | 47 |
| Sleeve Lgth: | 31-1/3 | 31-1/3 | 31-1/3 | 32 ¹ / ₄ | 32 ¹ / ₄ | 33 ¹ / ₂ | 33-3/4 | 34 | 34 | 34 ¹ / ₂ |

Officer's Black Work Trousers (Tek Twill)

Style #E820 – Men's Work Trousers

Style #9820 – Women's Work Trousers

STYLE E820

Fabric

Elbeco TekTwill™ 65% Fortrel Polyester/35% vat dyed combed cotton two ply twill weave weighing 7 oz. per square yard with 6-8% engineered filling stretch. Minimum construction shall be 92 warp x 56 filling yarns per square inch. Comfort-Touch finishing shall be incorporated for increased comfort and hand of fabric. Must be treated at the fiber level with Nano Fluid Repellency technology for permanent superior fluid resistance, fabric appearance and durability, while maintaining original fabric breathability. Color shall be black.

Style

Shall be made on a uniform pattern, having a plain front with quarter top front pockets, ⁷/₈" belt loops and two back pockets.

Pockets

The front pocket opening will be a minimum 62" and be 6" deep from the bottom of the opening. Pockets shall be stitched, turned, and re-stitched. The inside front pocket facing shall be a separate piece of self material finishing no less than 1¹/₄" wide. The back pockets will have a minimum opening of 52" and be 6" deep.

They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left pocket shall have a tab and button. The front pockets shall each have a straight bartack and each back pocket shall be bartacked with a triangular bartack.

Pocketing

All pocketing shall be black 65% Polyester/35% Cotton with a minimum thread count of 70 x 48, weight is 4.3oz./sq. yd.

Waistband

Shall be of ComfortStretch 2000 construction for superior comfort and performance. The curtain, attached with a rocap machine, shall be made of black, bias-cut, cotton blended twill and shall have two continuous parallel 3/16" wide silicone bands for shirt retention. The inside of the waistband shall be made from a stretch, breathable non-woven material for support. A 3/4" strip of a similar breathable stretch material shall be sewn into the waistband along the top for non-roll edge control. The finished waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being bartacked for stability. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain. No alternative waistband will be acceptable.

Inner Fly/Crotch

The right fly and front crotch linings shall be the same fabric and color as the waistband curtain. There shall be a non-woven interlining sewn to the fly to give additional stability and strength to the fly. The right fly lining shall be sewn to the left fly below the zipper and continue centered on the join seam across the inseam and end 1" onto the backseam. A separate french fly made of the outer fabric shall be sewn to the inside right fly. There shall be a triple strength crotch reinforcement to prevent seam failure in the crotch and inseam area. The crotch shall be secured with two rows of stitching. One row is to be on the inside of the trouser then turned, and an additional row to be sewn on the outside of trouser.

Zippers

The trousers shall be closed with a brass zipper and have a brass bottom stop at the base of the zipper chain. A straight bartack shall be sewn through the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.

Belt Loops

There should be a minimum of 5 lined belt loops on waist sizes 28, 29, 30 and a minimum of 7 lined loops on all sizes over 30. Each loop is to be 7/8" wide of double thickness, with stitching on a face side 3/8" from each edge except for the back loop, which shall be tacked on, all loops shall be sewn into the bottom of the waistband and into the rocap. They shall accommodate a 1 5/8" belt.

Creasing

The front and back crease in both trouser legs must be applied via a pneumatically controlled application of UltraCrease™ silicone sealant, specially formulated for technologically enhanced fabrics, so as to give permanency to the creases for the life of the garment.

Seaming

The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread. The seat seam shall be stitched with a tandem needle seat seaming machine.

Labels

There shall be a TekTwill woven label sewn-in the left hip pocket bag. A woven size label shall be sewn next to the main label, with a care and content label sewn below that label. An outside waistband label shall be marked with lot number, size, fiber content, cut number and UPC Identification.

Finishing & Pressing

All loose threads shall be removed. Trousers must be pressed completely and properly with side seam, inseam, and seat seam pressed open. There must be a Jetclip attached to the top fly of the finished trouser.

Code of Conduct

All garments must be produced in acceptable non-sweatshop working conditions. Verification of acceptable working conditions will be made through a completed Code of Conduct document that must be made available to the department. This document should list the location of the manufacturing companies/facilities and address child labor, wage and benefits, overtime, forced labor, freedom of association, harassment or abuse, health and safety, hours of work, nondiscrimination, and no retaliation guidelines. Noncompliance of this clause is cause for rejection.

Finished Dimensions

| Size/ Waist | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 40 | 42 | 44 | 46 | 48 | 50 | 52 | 54 |
|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Seat | 38 $\frac{3}{8}$ | 39 $\frac{1}{2}$ | 40 $\frac{1}{4}$ | 41 $\frac{1}{8}$ | 42 $\frac{1}{8}$ | 43 | 44 | 45 | 45 $\frac{1}{8}$ | 46 $\frac{1}{8}$ | 47 $\frac{3}{4}$ | 49 $\frac{1}{8}$ | 51 $\frac{1}{2}$ | 53 $\frac{3}{8}$ | 55 $\frac{1}{4}$ | 57 $\frac{1}{8}$ | 59 | 60 $\frac{3}{8}$ | 62 $\frac{3}{4}$ |
| Rise | 10 | 10 $\frac{1}{8}$ | 10 $\frac{1}{4}$ | 10 $\frac{3}{8}$ | 10 $\frac{1}{2}$ | 10 $\frac{5}{8}$ | 10 $\frac{3}{4}$ | 10 $\frac{7}{8}$ | 11 | 11 $\frac{1}{8}$ | 11 $\frac{1}{4}$ | 11 $\frac{1}{2}$ | 11 $\frac{3}{4}$ | 12 | 12 $\frac{1}{4}$ | 12 $\frac{1}{2}$ | 12 $\frac{3}{4}$ | 13 | 13 $\frac{1}{4}$ |
| Thigh | 26 $\frac{1}{8}$ | 26 $\frac{1}{2}$ | 27 | 27 $\frac{1}{2}$ | 27 $\frac{3}{8}$ | 28 $\frac{1}{3}$ | 28 $\frac{3}{4}$ | 29 $\frac{1}{8}$ | 29 $\frac{1}{4}$ | 30 | 30.5 | 31 $\frac{1}{8}$ | 32 $\frac{1}{4}$ | 33 $\frac{1}{8}$ | 34 | 34 $\frac{7}{8}$ | 35 $\frac{3}{4}$ | 36 $\frac{1}{8}$ | 37 $\frac{1}{2}$ |
| Knee | 19 $\frac{1}{4}$ | 20 | 20 $\frac{1}{4}$ | 20 $\frac{1}{2}$ | 20 $\frac{3}{4}$ | 21 | 21 $\frac{1}{4}$ | 21 $\frac{1}{2}$ | 21 $\frac{3}{4}$ | 22 | 22 $\frac{1}{4}$ | 22 $\frac{1}{2}$ | 23 $\frac{1}{4}$ | 23 $\frac{1}{2}$ | 24 $\frac{1}{4}$ | 24 $\frac{1}{2}$ | 25 $\frac{1}{4}$ | 25 $\frac{1}{2}$ | 26 $\frac{1}{4}$ |
| Bottom | 17 $\frac{1}{4}$ | 17 $\frac{3}{8}$ | 18 | 18 $\frac{1}{8}$ | 18 $\frac{1}{4}$ | 18 $\frac{3}{8}$ | 18 $\frac{1}{2}$ | 18 $\frac{3}{4}$ | 18 $\frac{7}{8}$ | 19 | 19 $\frac{1}{8}$ | 19 $\frac{1}{4}$ | 19 $\frac{1}{2}$ | 19 $\frac{3}{4}$ | 20 | 20 $\frac{1}{4}$ | 20 $\frac{1}{2}$ | 20 $\frac{3}{4}$ | 21 |

STYLE E9820

Fabric

Elbeco TekTwill™ (Galey and Lord style #1906), 65% Fortrel Polyester/35% vat Dyed Combed Cotton two ply twill weave, weighing 7 oz. per square yard with 68% engineered filling stretch. Minimum construction: 92 warp x 56 filling yarns per square inch. Comfort-Touch finishing to be incorporated for increased comfort and hand of fabric. Must be treated at the fiber level with NANOtex™ “Resists Spills” technology (Nano Pel) for permanent superior fluid resistance, fabric appearance and durability, while maintaining original fabric breathability. Color shall be Black.

Style

Shall be made on a modified ladies uniform pattern, having a plain front with quarter top front pockets and two back pockets.

Pockets

The front pocket opening will be a minimum 6½" and be 6" deep from the bottom of the opening. Pockets shall be stitched, turned, and restitched. The inside front pocket facing shall be a separate piece of self material finishing no less than 1¼" wide. The back pockets will have a minimum opening of 5½" and be 6" deep.

They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left pocket shall have a tab and button. The front pockets shall each have a straight bartack and each back pocket shall be bartacked with a triangular bartack.

Pocketing

All pocketing shall be black 65% polyester/35% cotton with a minimum thread count to 68 X 54, the weight shall be 2.60 yards/lb.

Inside Trim

The right fly and double plied crotch linings shall be the same fabric and color as the waistband curtain. There shall be a non-woven interlining fused to the fly to give additional stability and strength to the fly. The right fly lining shall be sewn to the left fly below the zipper. The crotch lining shall be serged to each front. A separate french fly made of the outer fabric shall be sewn to the inside right fly.

Waistband

Must be of ComfortStretch 2000 construction for superior comfort and performance. The curtain, attached with a rocap machine, shall be made of black, bias-cut, cotton blended twill and shall have two continuous parallel 3/16" wide silicone bands for shirt retention. The inside of the waistband shall be made from a stretch, breathable non-woven material for support. A 3/4" strip of a similar breathable stretch material shall be sewn into the waistband along the top for non-roll edge control. The finished waistband shall be 2" wide and shall be closed with a crush-proof hook and eye, the eye being bartacked for stability. The finished waistband shall be set on and shall be stitched below the lower edge through the outer fabric and the waistband curtain. No alternative waistband will be acceptable.

Belt Loops

There should be a minimum of 5 lined belt loops on waist sizes 8 and under and a minimum of 7 lined loops on all sizes 10 and over. Each loop is to be 7/8" wide of double thickness, with stitching on a face side 3/8" from each edge. Except for the back loop, which shall be tacked on, all loops shall be sewn into the bottom of the waistband and into the rocap. They shall accommodate a 1 5/8" belt.

Zippers

The trousers shall be closed with a brass zipper and have a brass bottom stop at the base of the zipper chain. A straight bartack shall be sewn through the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bartack located below the bottom zipper stop on the inside of the trouser.

Creasing

The front and back crease in both trouser legs must be applied via a pneumatically controlled application of UltraCrease™ silicone sealant, specially formulated for technologically enhanced fabrics, so as to give permanency to the creases for the life of the garment.

Seaming

The entire trouser is to be seamed with Polyester core or 100% Polyester spun thread. The seat seam shall be stitched with a tandem needle seat seaming machine.

Labels

There shall be a TekTwill woven label sewn-in the left hip pocket bag. A woven size label shall be sewn next to the main label, with a care and content label sewn below that label. An outside waistband label shall be marked with lot number, size, fiber content, cut number and UPC Identification.

Finishing & Pressing

All loose threads shall be removed. Trousers must be pressed completely and properly with side seam, inseam, and seat seam pressed open. There must be a Jetclip attached to the top fly of the finished trouser.

Code of Conduct

All garments must be produced in acceptable non-sweatshop working conditions. Verification of acceptable working conditions will be made through a completed Code of Conduct document that must be made available to the department. This document should list the location of the manufacturing companies/facilities and address child labor, wage and benefits, overtime, forced labor, freedom of association, harassment or abuse, health and safety, hours of work, nondiscrimination, and no retaliation guidelines. Noncompliance of this clause is cause for rejection.

Finished Dimensions

| Size | 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 | 22 | 24 | |
|---------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Waist | 25½ | 26½ | 27½ | 28½ | 29½ | 31 | 32½ | 34 | 36 | 38 | 40 | 42 | 44 |
| Front Rise | 10 | 10¼ | 10½ | 10¾ | 10¾ | 11 | 11⅓ | 11½ | 11⅞ | 12⅞ | 12½ | 12⅞ | 13 |
| Seat | 38¼ | 39¼ | 40¼ | 41¼ | 42¼ | 43½ | 44¾ | 46 | 47⅞ | 49¾ | 51⅞ | 53½ | |
| 55% Thigh | 26⅞ | 27¼ | 27⅞ | 28½ | 29⅞ | 30 | 30⅞ | 31¼ | 32⅞ | 33⅞ | 34¼ | 35½ | |
| 36½ Knee | 18¼ | 18¾ | 19¼ | 19¾ | 20¼ | 20¾ | 21¼ | 21¾ | 22¼ | 22¾ | 23¼ | 23¾ | |
| 24¼ Bottom | 16½ | 16¾ | 17 | 17¼ | 17½ | 17¾ | 18 | 18¼ | 18½ | 18¾ | 19 | 19¼ | 19½ |

Women's Medium Chino Skirt (Black)

Style #9711

Fabric

- 65% Polyester/35% Cotton; 7.5 oz.

Construction

- Classic cut, waistband sits just below natural waistline.
- Zipper fly front.
- Two front pockets.
- One back pocket.

Size

- 25" in length.

5.11® Tactical Station Jacket (Dark Navy)

Style #EQQ48300

Fabric

- Made from 5.11®'s 7.25-oz poly-cotton twill.
- Teflon® finish repels stains, soils and liquids.

Construction

- Jacket front features 5.11's hidden document pockets.
- Lower Left sleeve has a notebook pocket and pen slots.
- 5 pockets on jackets inside.
- YKK® zippers and reinforcing bartacks.
- Waist and cuffs have elastics.

Sizes

- XS – 3XL

Attachments

Jackets shall have Fulton County Fire Rescue Department patch (sample only provided by the Fulton County Fire Rescue Department) sewn onto the left sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. The blue and white Georgia State EMT patch (when appropriate) shall be sewn onto the right sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. The wearer's last name embroidered in red block style onto the right breast. Sewn on badge shall be placed on left breast (sample only will be provided by Fulton County Fire Rescue Department).

Spiewak Public Safety Performance Fleece (Black)

Style #S327

Fabric

- High quality non-pill microfleece with nylon Tactel® shell on high stress areas

Construction

- Designed specifically for public safety requirements
- Zippered handwarmer pockets
- Structured support for reinforcement on shoulders and elbows
- Sleeves are fully lined with smooth tricot for ease of wear
- Shock corded waist drawcord with snap tabs to secure inside the garment
- Full zip-to-the-neck collar
- Two inside zippered storage pockets
- Epaulets with integrated mic tab
- Badge sewn-on

Attachments

Jackets shall have Fulton County Fire Rescue Department patch (sample only provided by the Fulton County Fire Rescue Department) sewn onto the left sleeve $\frac{3}{4}$ " below the top center of the shoulder seam. The wearer's last name embroidered in gold block style (**Chief Officer only**; all other's are red block style) onto the right breast. Sewn on badge shall be placed on left breast (sample only will be provided by Fulton County Fire Rescue Department).

Sizes

- Length: 27"
- REG: S – 5XL, Long M – 5XL

T-Shirts (Navy)

Style #G200

Fabric

Gildan 6.1 oz Ultra Cotton 100% preshrunk.

Attachments

Fulton County Fire Rescue Department Logo embroidered on left breast, back of shirt to be 2 color screen print similar to the following:



“Fulton County” shall be 2½” in bold white; “Fire” shall be 3” bold red with white outline; “Rescue” shall be 2½” in bold white.

Public Safety High Viz Rain Jacket

Style #485MJD

Fabric

- 200 denier Polyurethane coated nylon
- ANSI/ISEA 107-2007 Class 3 Certified
- ASTM D 6413 fire resistance

Construction

- 2” Silver 3M™ Scotchlite™ reflective film
- 30” jacket
- Tuck away roll up hood
- Raglan sleeves for ease of movement with take up tabs
- Storm flap with zipper front, snaps and hook & loop closure
- Drawstring sweep

Color

High visibility lime.

Sizes

Small – 6XL

Attachment

Back of jacket shall be screen printed in 3” reflective letters “FIRE RESCUE”.

Dress Caps

Style: Firefighter Deluxe Bell Crown Style Cap

Style: Lieutenants/Captains Deluxe Bell Crown Style Cap

Style: Chiefs Deluxe Bell Crown Style Cap

Dimensions

The dimensions of a Size 7-7/8” cap shall be as follows: Front to rear of crown-9”; side to side of crown 8½”; height of cap in front 1¾”. All other sizes shall be proportion.

Covers (Firefighters)

The material shall be #1680 black polywoven gabardine. The covers shall have a full Crown lining of black 100% acetate taffeta. Centered on the lining shall be a diamond-shaped acetate plastic combination sweat protector and identification card holder. The acetate shall be .007 gauge and measure approximately 5½ x 4”. Between the crown and the sides shall be sewn a welting of #1680 Black Polygabardine. This welting shall completely cover a 1/16” galvanized steel wire that has been accurately measured and closed to the individual cap size. The front and sides shall be supported by a single ply of Genuine Haircloth, cut to individual size and sewn into cap.

Covers (Lieutenants/Captains)

The material shall be #196 white leatherette. The covers shall have a full Crown lining of black 100% acetate taffeta. Centered on the lining shall be a diamond-shaped acetate plastic combination sweat protector and identification card holder. The acetate shall be .007 gauge and measure approximately 5½ x 4". Between the crown and the sides shall be sewn a welting of #196 white leatherette . This welting shall completely cover a 1/16" galvanized steel wire that has been accurately measured and closed to the individual cap size. The front and sides shall be supported by a single ply of Genuine Haircloth, cut to individual size and sewn into cap.

Covers (Chiefs)

The material shall be #196 white leatherette. The covers shall have a full Crown lining of black 100% acetate taffeta. Centered on the lining shall be a diamond-shaped acetate plastic combination sweat protector and identification card holder. The acetate shall be .007 gauge and measure approximately 5½ x 4". Between the crown and the sides shall be sewn a welting of #196 white leatherette . This welting shall completely cover a 1/16" galvanized steel wire that has been accurately measured and closed to the individual cap size. The front and sides shall be supported by a single ply of Genuine Haircloth, cut to individual size and sewn into cap.

Eyelets

Each cap shall be provided with a total of 5 metal eyelet; 1 eyelet shall be attached in the front centered for proper placement of a single post badge; 2 eyelet will be provided on each side for ventilation.

Frame Band (Firefighters)

The Innerband shall be 2¼" wide of an extruded high density black linearn polyethylene material approximately .040 thick. This band shall be formed into an endless circle by cutting each end with a dovetail pattern and heat-welding for permanent strength and closure. There shall be no overlapping of the band and closing by staples, rivets or sewing such overlapping will not be acceptable. The Innerband shall then be covered with the same material as the cap cover.

Frame Band (Lieutenants/Captains)

The Innerband shall be 2 wide of an extruded high density black linearn polyethylene material approximately .040 thick. This band shall be formed into an endless circle by cutting each end with a dovetail pattern and heat-welding for permanent strength and closure. There shall be no overlapping of the band and closing by staples, rivets or sewing such overlapping will not be acceptable. The Innerband shall then be covered with the same material as the cap cover.

Frame Band (Chiefs)

The Innerband shall be 2 wide of an extruded high density black linearn polyethylene material approximately .040 thick. This band shall be formed into an endless circle by cutting each end with a dovetail pattern and heat-welding for permanent strength and closure. There shall be no overlapping of the band and closing by staples, rivets or sewing such overlapping will not be acceptable. The Innerband shall then be covered with a Black Velvet Band.

Visor (Firefighters/Lieutenants/Captains)

The visor is to be made of two pieces: the upper portion to consist of a nylon base with a black Japanned top; the bottom piece of a .095 Genuine Survion with an embossed hatters green base. The two pieces will be firmly cemented together and visors will not bubble, crack or blister. The visor shall be Shape #611, set into the frame at an angle of 35 degrees, and finished 2¼" long. All visors shall be blocked to shape in heated forms.

Visor

To be #HF-29 Red/Gold Six Flame Permagold embroidered.

Front Strap (Firefighters)

The front strap shall be ¼" wide, #GWL-40 in black finish. The strap shall be held at either end with a regulation Fire Department Button in a silver finish.

Front Strap (Lieutenants/Captains)

The front strap shall be ¼" wide, #GWL-40 in silver finish. The strap shall be held at either end with a regulation Fire Department Button in a silver finish.

Front Strap (Chiefs)

The front strap shall be ¼" wide, #GWL-40 in gold finish. The strap shall be held at either end with a regulation Fire Department Button in a gold finish.

Sweatband (Firefighters/Lieutenants/Captains)

The sweat band shall be genuine Roan leather 1¼" wide and perforated throughout. The sweatband shall be sewn into the cap with a zig-zag stitch.

Sweatband (Chief)

The sweat band shall be genuine Roan leather 1½" wide and perforated throughout. The sweatband shall be sewn into the cap with a zig-zag stitch.

ALL CAPS SHALL CONTAIN A SIZE LABEL AND UNION LABEL

Baseball Caps

Style: Wool

Description

12.5 oz wool; 6 piece Pro Design pattern; Buckram reinforced front panels; Embroidered eyelets; 4-ply 1-3/8" cloth sweatband; Top stitched, no roll sweatband insertion through the visor; .075 inch thick, unbreakable shape retention visor; 8 rolls of stitching through the visor.

Sizes

Small-medium, medium-large.

Color

Navy Blue and Black.

Attachment

Fulton County Fire Rescue Department Logo embroidered on front.

Station Work Boots

Style #E02320 – Men's Bates 8" Steel Toe Side Zip

Style #E02720 – Women's Bates 8" Steel Toe Side Zip

Style #834-6219 – Men's/Women's Thorogood 8" Side Zip

Style #834-6218 – Men's/Women's Thorogood 6" Side Zip

Styles (E02320 & E02720)

- Full grain leather and ballistic nylon upper
- 200gr. Thinsulate™ insulation
- Cushioned removable insert
- Steel toe ASTM F2413-05 rated
- Slip resistant rubber outsole
- Athletic cement construction

Sizes

Must be available in men and women half, whole, medium, wide, and extra wide sizes (men; 7-14, women; 5-10).

Styles (834-6219 & 834-6218)

- Black full grain leather/Black action leather/1200 Denier Nylon
- Cement construction
- Lining shall be two zone wicking mesh/Thoro>dri™ waterproof system, blood borne pathogen compliant.
- Removable two density Polyurethane "Shock Zone" insole with air flow vents.
- Composite shank.
- Two density rubber outsole with intergrated EVA Impact Pads.
- Molded rubber heel stabilizer.
- Non-metallic construction.
- Heavy Duty YKK Side Zippers.

Sizes

Must be available in men and women half, whole, medium, and wide sizes 4-15.

Work Shoe

Style #E00932 – Men's Bates Lites® Black Leather Oxford

Style #E00752 – Women's Bates Leather DuraShocks® Oxford

Style (E00932)

- Leather upper
- Breathable lining
- Cushioned removable insert
- Non-marking Bates Lites® outsole
- Goodyear welt construction

Sizes

Must be available in men half, whole, medium, and wide sizes 6-14.

Style (E00752)

- Leather upper
- Breathable lining
- Cushioned removable insert
- Bates DuraShocks® shock absorbing comfort technology
- Slip resistant rubber outsole
- Durable direct attach construction

Sizes

Must be available in women half, whole, medium, wide and extra wide sizes 4-12

Uniform Dress Shoe

Style #E00942 – Men's Bates Lites™ Black High Gloss Oxford

Style #E00742 – Women's High Gloss Uniform Oxford

Style (E00942)

- High Gloss (Corofram) upper
- Breathable lining
- Cushioned removable insert
- Non-marking Bates Lites® outsole
- Goodyear welt construction

Sizes

Must be available in men half, whole, medium, wide and extra wide sizes 6-15.

Style (E00742)

- High Gloss (Corofram) upper
- Breathable lining
- Cushioned removable insert
- Bates DuraShocks® shock absorbing comfort technology
- Slip resistant rubber outsole
- Durable direct attach construction

Sizes

Must be available in women half, whole, medium, wide and extra wide sizes 4-12

Duty Belts

Style #6505 – Boston Leather Belt

Style – Nylon Survival Belt

Style (6505)

- Same quality materials and superior craftsmanship as Boston Leather's Duty Belts.
- 10-12 oz drum dyed full grain English Bridle Leather.
- Chrome buckle.
- Available in Plain or Basketweave.

Sizes

Available in all sizes.

Style (Nylon Survival Belt)

- Forged "V" ring carabiner attachment point held by a Velcro™ loop.
 - Double-pass buckle.
 - Webbing secured with elastic loop.
 - Color shall be black.
 - Weight shall be 7.5 oz.
 - Length shall be available in 28 – 55".
 - Must be NFPA rating escape belt..
- the right to dispose of such property.

Sizing

The selected vendor is required to visit each employee's work location, during the employee's scheduled work hours to measure the employee and complete an order form. A measuring and delivery schedule will be decided upon between the awarded vendor and Fulton County Fire & Rescue Department at a pre-measuring meeting. The awarded vendor will measure and deliver at one location. Measuring and delivery will be a minimum of three (3) business days. New employees or employees that miss all the measuring appointments shall be measured and fitted at the vendors' location. It will be the sole responsibility of the awarded vendor to complete all measuring and/or deliveries of products.

Order tracking

Each bidder is required to provide an accurate tracking system per assignment, per individual and per order, as ordered and delivered. Bidder must substantiate the capability to facilitate this system.

Delivery

Uniforms and accessories shall be delivered by the selected vendor. All orders shall be delivered complete. The selected vendor is required to visit the employee's work location, during the employees scheduled work hours. The vendor shall inspect each garment for "fit and finish" at the time of delivery. The selected vendor is required make deliveries on three (3) occasions as described above. Employees that are not present during delivery, their order will be signed for by Logistics Supervisor only. Items that do not fit, do not meet specifications, or other issues that prevent the employee from using the item or items will not be accepted by the employee/county. Acceptance and subsequent payment will be processed when items have met the requirements of the contract. Any corrections necessary due to incorrect fitting or defects must have a minimum two (2) week turnaround. The successful vendor shall accept full responsibility for all defective or damaged goods. Delivery is required within 60 calendar day(s) after receipt of individual orders. However, alternate delivery time will

be considered provided it is so stated. Deliveries must be made between the hours of 8:30 A.M and 4:00 P.M. Monday through Friday, unless otherwise requested.

Invoicing

The successful vendor will be required to submit an invoice for completed orders to Fulton County Fire & Rescue Department within thirty (30) days of delivery. Prices must be "FOB Destination". The invoice must include a copy of the order form detailing the items that have been received and accepted.

SECTION 6

BID PRICING SHEET

| Item | Description | Quantity | Unit | Unit Price | Extended Price |
|-----------------------|--|-----------------|-------------|-------------------|-----------------------|
| 1 | Workrite, 400NX75NB/402NX75NB | 270 | EACH | \$ | \$ |
| 2 | Workrite, 401NX75NB | 28 | EACH | \$ | \$ |
| 3 | Workrite, 700NX45NB/705NX45NB | 270 | EACH | \$ | \$ |
| 4 | Workrite, 701NX45NB/706NX45NB | 28 | EACH | \$ | \$ |
| 5 | Elbeco Paragon Plus w/Nano P867/P877 | 44 | EACH | \$ | \$ |
| 6 | Elbeco Paragon Plus w/Nano P811/P801 | 15 | EACH | \$ | \$ |
| 7 | Elbeco Tek Twill, E820 | 40 | EACH | \$ | \$ |
| 8 | Elbeco Tek Twill, 9820 | 5 | EACH | \$ | \$ |
| 9 | Edwards Chino, 9711 | 5 | EACH | \$ | \$ |
| 10 | 5.11 Tactical, EQQ48300 | 135 | EACH | \$ | \$ |
| 11 | Spiewak Fleece, S327 | 15 | EACH | \$ | \$ |
| 12 | Gildan Ultra Cotton, G200 | 270 | EACH | \$ | \$ |
| 13 | High Viz, 485MJD | 50 | EACH | \$ | \$ |
| 14 | Marlow White, Deluxe Bell Crown, Dress Cap (Firefighter) | 10 | EACH | \$ | \$ |
| 15 | Marlow White, Deluxe Bell Crown Dress Cap (Lieutenant/Captain) | 5 | EACH | \$ | \$ |
| 16 | Marlow White, Deluxe Bell Crown Dress Cap (Chief) | 3 | EACH | \$ | \$ |
| 17 | FlexFit Pro, Baseball Cap | 100 | EACH | \$ | \$ |
| 18 | Bates 8", E02320 | 50 | PAIR | \$ | \$ |
| 19 | Bates 8", E02720 | 5 | PAIR | \$ | \$ |
| 20 | Thorogood 8", 834-6219 | 50 | PAIR | \$ | \$ |
| 21 | Thorogood 6", 834-6218 | 30 | PAIR | \$ | \$ |
| 22 | Bates Work, E00932 | 25 | PAIR | \$ | \$ |
| 23 | Bates Work, E00752 | 5 | PAIR | \$ | \$ |
| 24 | Bates Dress, E00942 | 50 | PAIR | \$ | \$ |
| 25 | Bates Dress, E00742 | 14 | PAIR | \$ | \$ |
| 26 | Boston Leather, 6505 | 130 | EACH | \$ | \$ |
| 27 | Rescue Tech, Nylon Survival Belt | 20 | EACH | \$ | \$ |
| TOTAL COST BID | | | | | \$ |

These are the manufacturers and Brands identified in the bid. However, bidders may bid alternate Manufacturers/Brands that meet the minimum specification of the Manufacturers/Brands identified in the bid. Bidders bidding alternates must submit documentation with their bid that supports their claim of those items meeting the Manufacturers/Brands specifications.

| <u>Manufacturers</u> | <u>Brands</u> |
|----------------------|-----------------|
| 5.11 Tactical | |
| Bates | |
| Boston Leather | |
| Edwards | |
| Elbeco | |
| FlexFit Pro | |
| Gildan | |
| | High Viz |
| Marlow White | |
| Nomex | |
| Rescue Tech | |
| Spiewak | |
| Thorogood | |
| Workrite | |



FULTON COUNTY

Vision
People Families Neighborhoods

Mission
To serve, protect and govern in concert with local municipalities

Values
People Customer Services
Ethics Resource Management
Innovation Equal Opportunity

CONTRACT DOCUMENTS FOR

10ITB74923YC-BL

FIREFIGHTER UNIFORMS & ACCESSORIES

For

FULTON COUNTY FIRE DEPARTMENT

Index of Articles

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CONTRACT AGREEMENT

Contractor: **[Insert Contractor Name]**
Contract No.: **[Insert Project Number and Title]**
Address: **[Insert Contractor Address]**
City, State
Telephone: **[Insert Contractor telephone #]**
Email: **[Insert Consultant Email]**
Contact: **[Insert Contractor Contact Name]**
[Insert Contractor Contact Title]

This Agreement made and entered into effective the _____ day of _____, 20 by and between **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter referred to as “**County**”, and **[Insert Contractor Company Name]** to provide professional consulting services in Georgia, hereinafter referred to as “**Contractor**”.

WITNESSETH

WHEREAS, County through its **[Insert User Department Name]** hereinafter referred to as the “**Department**”, desires to retain a qualified and experienced Contractor to perform **[Insert project description/services to be provided]**, hereinafter, referred to as the “**Project**”.

WHEREAS, Contractor has represented to County that it is experienced and has qualified and local staff available to commit to the Project and County has relied upon such representations.

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, and for other good and valuable consideration, County and Contractor agree as follows:

ARTICLE 1. CONTRACT DOCUMENTS

County hereby engages Contractor, and Contractor hereby agrees, to perform the services hereinafter set forth in accordance with this Agreement, consisting of the following contract documents:

- I. Form of Agreement;
- II. Addenda;
- III. Exhibit A: General Conditions;
- IV. Exhibit B: Scope of Work
- V. Exhibit C: Compensation;
- VI. Exhibit D: Purchasing Forms;
- VII. Exhibit E: Contract Compliance Forms;
- VIII. Exhibit F: Insurance and Risk Management Form;
- IX. Exhibit G: Payment & Performance Bonds (if applicable)

The foregoing documents constitute the entire Agreement of the parties pertaining to the Project hereof and is intended as a complete and exclusive statement of promises, representations, discussions and agreements oral or otherwise that have been made in connection therewith. No modifications or amendment to this Agreement shall be binding upon the parties unless the same is in writing, conforms to Fulton County Policy and Procedure 800-6 governing change orders, is signed by the County's and the Contractor's duly authorized representatives, and entered upon the meeting minutes of the Fulton County Board of Commissioners.

If any portion of the Contract Documents shall be in conflict with any other portion, the various documents comprising the Contract Documents shall govern in the following order of precedence: 1) the Agreement, 2) the Bid document, 3) any Addenda, 4) change orders, 5) the exhibits, and 6) portions of Contractor's proposal that was accepted by the County and made a part of the Contract Documents.

The Agreement was approved by the Fulton County Board of Commissioners on **[Insert Board of Commissioners approval date and item number]**.

ARTICLE 2. **SEVERABILITY**

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.

ARTICLE 3. **DESCRIPTION OF PROJECT:**

County and Contractor agree the Project is to perform **[Insert project description]**. All exhibits referenced in this agreement are incorporated by reference and constitute an integral part of this Agreement as if they were contained herein.

ARTICLE 4. **SCOPE OF SERVICES**

Unless modified in writing by both parties in the manner specified in the agreement, duties of Contractor shall not be construed to exceed those services specifically set forth herein. Contractor agrees to provide all services, products, and data and to perform all tasks described in Exhibit B, Scope of Services.

ARTICLE 5. **SERVICES PROVIDED BY COUNTY**

Contractor shall gather from County all available non-privileged data and information pertinent to the performance of the services for the Project. Certain services as described in Exhibit C, Scope of Services, if required, will be performed and furnished by County in a timely manner so as not to unduly delay Contractor in the performance of said obligations. County shall have the final decision as to what data and information is pertinent.

County will appoint in writing a County authorized representative with respect to work to be performed under this Agreement until County gives written notice of the appointment of a

successor. The County's authorized representative shall have complete authority to transmit instructions, receive information, and define County's policies, consistent with County rules and regulations. Contractor may rely upon written consents and approvals signed by County's authorized representative that are consistent with County rules and regulations.

ARTICLE 6. **MODIFICATIONS**

If during the course of performing the Project, County and Contractor agree that it is necessary to make changes in the Project as described herein and referenced exhibits, such changes will be incorporated by written amendments in the form of Change Orders to this Agreement. Any such Change Order and/or supplemental agreement shall not become effective or binding unless approved by the Board of Commissioners and entered on the minutes. Such modifications shall conform to the requirements of Fulton County Policy 800-6, which is incorporated by reference herein.

ARTICLE 7. **SCHEDULE OF WORK**

Contractor shall not proceed to furnish such services and County shall not become obligated to pay for same until a written authorization to proceed (Notice to Proceed) has been sent to Contractor from County. The Contractor shall begin work under this Agreement no later than five (5) days after the effective date of notice to proceed.

ARTICLE 8. **CONTRACT TERM**

[Insert contract term and any renewal options]

ARTICLE 9. **COMPENSATION**

Compensation for work performed by Contractor on Project shall be in accordance with the payment provisions and compensation schedule, attached as Exhibit C, Compensation.

The total contract amount for the Project shall not exceed **Insert amount approved by BOC]**, which is full payment for a complete scope of services.

ARTICLE 10. **PERSONNEL AND EQUIPMENT**

Contractor shall designate in writing a person(s) to serve as its authorized representative(s) who shall have sole authority to represent Contractor on all matters pertaining to this contract.

Contractor represents that it has secured or will secure, at its' own expense, all equipment and personnel necessary to complete this Agreement, none of whom shall be employees of or have any contractual relationship with County. All of the services required hereunder will be performed by Contractor under his supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under law to perform such services.

Written notification shall be immediately provided to County upon change or severance of any of the authorized representative(s), listed key personnel or subcontractor performing services on this Project by Contractor. No changes or substitutions shall be permitted in Contractor's key personnel or subcontractor as set forth herein without the prior written approval of the County. Requests for changes in key personnel or subcontractors will not be unreasonably withheld by County.

ARTICLE 11. **SUSPENSION OF WORK**

Suspension Notice: The County may by written notice to the Contractor, suspend at any time the performance of all or any portion of the services to be performed under this Agreement. Upon receipt of a suspension notice, the Contractor must, unless the notice requires otherwise:

- 1) Immediately discontinue suspended services on the date and to the extent specified in the notice;
- 2) Place no further orders or subcontracts for material, services or facilities with respect to suspended services, other than to the extent required in the notice; and
- 3) Take any other reasonable steps to minimize costs associated with the suspension.

Notice to Resume: Upon receipt of notice to resume suspended services, the Contractor will immediately resume performance under this Agreement as required in the notice.

ARTICLE 12. **DISPUTES**

Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under this contract which is not disposed of by agreement shall be decided by the [insert user department name] designated representative. The representative shall reduce the decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The

Contractor shall have 30 days from date the decision is sent to appeal the decision to the County Manager or his designee by mailing or otherwise furnishing to the County Manager or designee, copy of the written appeal. The decision of the County Manager or his designee for the determination of such appeal shall be final and conclusive. This condition shall not be pleaded in any suit involving a question of fact arising under this Agreement, unless the same is fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or is not supported by substantial evidence. In connection with any appeal proceeding under this clause, Contractor shall be afforded an opportunity to be heard and to offer evidence in support of an appeal. Pending any final decision of a dispute hereunder, Contractor shall proceed diligently with performance of the Agreement and in accordance with the decision of the [insert user department name] designated representative.

ARTICLE 13. TERMINATION OF AGREEMENT FOR CAUSE

- (1) Either County or Contractor may terminate work under this Agreement in the event the other party fails to perform in accordance with the provisions of the Agreement. Any party seeking to terminate this Agreement is required to give thirty (30) days prior written notice to the other party.
- (2) Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.
- (3) **TIME IS OF THE ESSENCE** and if the Contractor refuses or fails to perform the work as specified in Exhibit B, Scope of Services and maintain the scheduled level of effort as proposed, or any separable part thereof, with such diligence as will insure completion of the work within the specified time period, or any extension or tolling there of, or fails to complete said work within such time. The County may exercise any remedy available under law or this Agreement. Failure to maintain the scheduled level of effort as proposed or deviation from the aforesaid proposal without prior approval of County shall constitute cause for termination
- (4) The County may, by written notice to Contractor, terminate Contractor's right to proceed with the Project or such part of the Project as to which there has been delay. In such event, the County may take over the work and perform the same to completion, by contract or otherwise, and Contractor shall be required to provide all copies of finished or unfinished documents prepared by Contractor under this Agreement.
- (5) Contractor shall be entitled to receive compensation for any satisfactory work completed on such documents as reasonably determined by the County.
- (6) Whether or not the Contractor's right to proceed with the work has been terminated, the Contractor shall be liable for any damage to the County resulting from the Contractor's refusal or failure to complete the work within the specified time period, and said damages shall include, but not be limited to, any additional costs associated with the County obtaining the services of another Contractor to complete the project.

ARTICLE 14. TERMINATION FOR CONVENIENCE OF COUNTY

Notwithstanding any other provisions, the County may terminate this Agreement for its convenience at any time by a written notice to Contractor. If the Agreement is terminated for convenience by the County, as provided in this article, Contractor will be paid compensation for those services actually performed. Partially completed tasks will be compensated for based on a signed statement of completion to be submitted by Contractor which shall itemize each task element and briefly state what work has been completed and what work remains to be done.

If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the government.

ARTICLE 15. WAIVER OF BREACH

The waiver by either party of a breach or violation of any provision of this Agreement, shall not operate or be construed to be, a waiver of any subsequent breach or violation of the same or other provision thereof.

ARTICLE 16. INDEPENDENT CONTRACTOR

Contractor shall perform the services under this Agreement as an independent contractor and nothing contained herein shall be construed to be inconsistent with such relationship or status. Nothing in this Agreement shall be interpreted or construed to constitute Contractor or any of its agents or employees to be the agent, employee or representative of County.

ARTICLE 17. RESPONSIBILITY OF CONTRACTOR

Contractor represents that it has, or will secure at its own expenses, all personnel appropriate to perform all work to be completed under this Agreement;

All the services required hereunder will be performed by Contractor or under the direct supervision of Contractor. All personnel engaged in the Project by Contractor shall be fully qualified and shall be authorized or permitted under applicable State and local law to perform such services.

None of the work or services covered by this Agreement shall be transferred, assigned, or subcontracted by Contractor without the prior written consent of the County.

ARTICLE 18. INDEMNIFICATION

Contractor hereby agrees to release, indemnify, defend and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents, from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any costs of judgments, settlements, court costs, attorney's fees or expenses, regardless of the outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by Contractor, its directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection (directly or indirectly) with its acceptance, or the performance, or nonperformance, of its obligations under these agreements. Such obligations shall not be

construed to negate, abridge or otherwise reduce any other rights or obligations of indemnity which would otherwise exist as to any party or person as set forth in this paragraph.

Contractor obligation to protect, defend, indemnify and hold harmless, as set forth hereinabove, shall also include, but is not limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or other actual or alleged unfair competition disparagement of product or service, or other tort or any type whatsoever, or any actual or alleged violation of trade regulations.

Contractor further agrees to protect, defend, indemnify and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Contractor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

These indemnity provisions are for the protection of the County indemnities only and shall not establish, of themselves, any liability to third parties. The provisions of this article shall survive termination of this Agreement.

ARTICLE 19. **COVENANT AGAINST CONTINGENT FEES**

Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide employees maintained by Contractor for the purpose of securing business and that Contractor has not received any non-County fee related to this Agreement without the prior written consent of County. For breach or violation of this warranty, County shall have the right to annul this Agreement without liability or at its discretion to deduct from the Contract Price or consideration the full amount of such commission, percentage, brokerage or contingent fee.

ARTICLE 20. **INSURANCE**

Contractor agrees to obtain and maintain during the entire term of this Agreement, all of the insurance required as specified in the Agreement documents, Exhibit G, Insurance and Risk Management Forms, with the County as an additional insured and shall furnish the County a Certificate of Insurance showing the required coverage. The cancellation of any policy of insurance required by this Agreement shall meet the requirements of notice under the laws of the State of Georgia as presently set forth in the Georgia Code.

ARTICLE 21. **PROHIBITED INTEREST**

Section 21.01 **Conflict of interest:**

Contractor agrees that it presently has no interest and shall acquire no interest direct or indirect that would conflict in any manner or degree with the performance of its service hereunder. Contractor further agrees that, in the performance of the Agreement, no person having any such interest shall be employed.

Section 21.02 **Interest of Public Officials:**

No member, officer or employee of County during his tenure shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

ARTICLE 22. **SUBCONTRACTING**

Contractor shall not subcontract any part of the work covered by this Agreement or permit subcontracted work to be further subcontracted without prior written approval of County.

ARTICLE 23. **ASSIGNABILITY**

Contractor shall not assign or subcontract this Agreement or any portion thereof without the prior expressed written consent of County. Any attempted assignment or subcontracting by Contractor without the prior expressed written consent of County shall at County's sole option terminate this Agreement without any notice to Contractor of such termination. Contractor binds itself, its successors, assigns, and legal representatives of such other party in respect to all covenants, agreements and obligations contained herein.

ARTICLE 24. **ANTI-KICKBACK CLAUSE**

Salaries of engineers, surveyors, draftsmen, clerical and technicians performing work under this Agreement shall be paid unconditionally and not less often than once a month without deduction or rebate on any account except only such payroll deductions as are mandatory by law. Contractor hereby promises to comply with all applicable "Anti-Kickback" Laws, and shall insert appropriate provisions in all subcontracts covering work under this Agreement.

ARTICLE 25. **AUDITS AND INSPECTORS**

At any time during normal business hours and as often as County may deem necessary, Contractor shall make available to County and/or representatives of the County for examination all of its records with respect to all matters covered by this Agreement.

It shall also permit County and/or representative of the County to audit, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. Contractor's records of personnel, conditions of employment, and financial statements (hereinafter "Information") constitute trade secrets and are considered confidential and proprietary by Contractor. To the extent County audits or examines such Information related to this Agreement, County shall not disclose or otherwise make available to third parties any such Information without Contractor's prior written consent unless required to do so by a court order. Nothing in this Agreement shall be construed as granting County any right to make copies, excerpts or transcripts of such information outside the area covered by this Agreement without the prior written consent of Contractor. Contractor shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred on the Project and used in support of its proposal and shall make such material available at all reasonable times during the period of the Agreement and for eight years from the date of final payment under the Agreement, for inspection by County or any reviewing agencies and copies thereof shall be furnished upon request and at no additional cost to County. Contractor agrees that the

provisions of this Article shall be included in any Agreements it may make with any subcontractor, assignee or transferee.

ARTICLE 26. **ACCOUNTING SYSTEM**

Contractor shall have an accounting system, which is established, and maintaining in accordance with generally accepted accounting principles. Contractor must account for cost in a manner consistent with generally accepted accounting procedures, as approved by Fulton County.

ARTICLE 27. **VERBAL AGREEMENT**

No verbal agreement or conversation with any officer, agent or employee of County either before, during or after the execution of this Agreement, shall affect or modify any of the terms of obligations herein contained, nor shall such verbal agreement or conversation entitle Contractor to any additional payment whatsoever under the terms of this Agreement. All changes to this shall be in writing and the form of a change order in supplemental agreement, approved by the County, and entered on the Minutes of the Board of Commissioners.

ARTICLE 28. **NOTICES**

All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid.

Notice to County, shall be addressed as follows:

[Insert User Department Representative Position for project]

[Insert User Department Address]

Atlanta, Georgia 30303

Telephone:

Facsimile:

Attention: ***[Insert User Department Representative for project]***

With a copy to:

Fulton County Department of Purchasing

Purchasing Director

130 Peachtree Street, Suite 1168

Atlanta, Georgia 30303

Telephone: (404) 730-5800

Facsimile: (404) 893-6273

Attention: Felicia Strong-Whitaker, Interim Director

Notices to Contractor shall be addressed as follows:

[Insert Contractor Representative for project]

[Insert Contractor Address]

Telephone:

Facsimile:

Attention: ***[Insert Contractor Representative for project]***

ARTICLE 29. **JURISDICTION**

This Agreement will be executed and implemented in Fulton County. Further, this Agreement shall be administered and interpreted under the laws of the State of Georgia. Jurisdiction of litigation arising from this Agreement shall be in the **Fulton County Superior Courts**. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

Whenever reference is made in the Agreement to standards or codes in accordance with which work is to be performed, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

ARTICLE 30. **EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this Agreement, Contractor agrees as follows:

Section 30.01 Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex or national origin;

Section 30.02 Contractor will, in all solicitations or advertisements for employees placed by, or on behalf of, Contractor state that all qualified applicants, will receive consideration for employment without regard to race, creed, color, sex or national origin;

Section 30.03 Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the Agreement so that such provision will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

ARTICLE 31. **FORCE MAJEURE**

Neither County nor Contractor shall be deemed in violation of this Agreement if either is prevented from performing its obligations hereunder for any reason beyond its control, including but not limited to acts of God, civil or military authority, act of public enemy, accidents, fires, explosions, earthquakes, floods or catastrophic failures of public transportation, provided however, that nothing herein shall relieve or be construed to relieve Contractor from performing its obligations hereunder in the event of riots, rebellions or legal strikes.

ARTICLE 32. **OPEN RECORDS ACT**

The Georgia Open Records Act, O.C.G.A. Section 50-18-70 et seq., applies to this Agreement. The Contractor acknowledges that any documents or computerized data provided to the County by the Contractor may be subject to release to the public. The Contractor also acknowledges that documents and computerized data created or held by the Contractor in relation to the Agreement may be subject to release to the public, to include documents turned over to the County. The Contractor shall cooperate with and provide assistance to the County in rapidly responding to Open Records Act requests. The

Contractor shall notify the County of any Open Records Act requests no later than 24 hours following receipt of any such requests by the Contractor. The Contractor shall promptly comply with the instructions or requests of the County in relation to responding to Open Records Act requests.

ARTICLE 33. CONTRACTOR'S COMPLIANCE WITH ALL ASSURANCES OR PROMISES MADE IN RESPONSE TO PROCUREMENT

Where the procurement documents do not place a degree or level of service relating to the scope of work, M/FBE participation, or any other matter relating to the services being procured, should any Contractor submit a response to the County promising to provide a certain level of service for the scope of work, M/FBE participation, or any other matter, including where such promises or assurances are greater than what is required by the procurement documents, and should this response containing these promises or assurances be accepted by the County and made a part of the Contract Documents, then the degree or level of service promised relating to the scope of work, M/FBE participation, or other matter shall be considered to be a material part of the Agreement between the Contractor and the County, such that the Contractor's failure to provide the agreed upon degree or level of service or participation shall be a material breach of the Agreement giving the County just cause to terminate the Agreement for cause, pursuant to ARTICLE 14 of the Agreement.

ARTICLE 34. INVOICING AND PAYMENT

Contractor shall submit monthly invoices for work performed during the previous calendar month, in a form acceptable to the County and accompanied by all support documentation requested by the County, for payment and for services that were completed during the preceding phase. The County shall review for approval of said invoices. The County shall have the right not to pay any invoice or part thereof if not properly supported, or if the costs requested or a part thereof, as determined by the County, are reasonably in excess of the actual stage of completion.

Time of Payment: Invoices for payment shall be submitted to County by the first (1st) calendar day of the month to facilitate processing for payment in that same month. Invoices received after the first (1st) calendar day of the month may not be paid until the last day of the following month. The County shall make payments to Contractor by U.S. mail approximately thirty (30) days after receipt of a proper invoice. Parties hereto expressly agree that the above contract term shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Pay Act, O.C.G.A. 13-11-1 et seq., pursuant to 13-11-7(b), and the rates of interest, payment periods, and contract and subcontract terms provided for under the Prompt Pay Act shall have no application to this Agreement; parties further agree that the County shall not be liable for any interest or penalty arising from late payments.

Submittal of Invoices: Contractor shall submit all invoices in original and one (1) copy to:

[Insert User Department Representative Position for project]

[Insert User Department Address]

Atlanta, Georgia 30303

Telephone:

Facsimile:

Attention: **[Insert User Department Representative for project]**

Contractor's cumulative invoices shall not exceed the total not-to-exceed fee established for this Agreement.

Optional: [A narrative of one (1) page only, listing the scope of services billed for shall accompany each invoice.]

County's Right to Withhold Payments: The County may withhold payments for services that involve disputed costs, involve disputed audits, or are otherwise performed in an inadequate fashion. Payments withheld by the County will be released and paid to the Contractor when the services are subsequently performed adequately and on a timely basis, the causes for disputes are reconciled or any other remedies or actions stipulated by the County are satisfied. The County shall promptly pay any undisputed items contained in such invoices.

Payment of Sub-contractors/Suppliers: The Contractor must certify in writing that all sub-contractors of the Contractor and suppliers have been promptly paid for work and materials and previous progress payments received. In the event the prime Contractor is unable to pay sub-contractors or suppliers until it has received a progress payment from Fulton County, the prime Contractor shall pay all sub-contractors or supplier funds due from said progress payments within forty-eight (48) hours of receipt of payment from Fulton County and in no event later than fifteen days as provided for by State Law.

Acceptance of Payments by Contractor; Release. The acceptance by the Contractor of any payment for services under this Agreement will, in each instance, operate as, and be a release to the County from, all claim and liability to the Contractor for work performed or furnished for or relating to the service for which payment was accepted, unless the Contractor within five (5) days of its receipt of a payment, advises the County in writing of a specific claim it contends is not released by that payment.

ARTICLE 35. **TAXES**

The Contractor shall pay all sales, retail, occupational, service, excise, old age benefit and unemployment compensation taxes, consumer, use and other similar taxes, as well as any other taxes or duties on the materials, equipment, and labor for the work provided by the Contractor which are legally enacted by any municipal, county, state or federal authority, department or agency at the time bids are received, whether or not yet effective. The Contractor shall maintain records pertaining to such taxes as well as payment thereof and shall make the same available to the County at all reasonable times for inspection and copying. The Contractor shall apply for any and all tax exemptions which may be applicable and shall timely request from the County such documents and information as may be necessary to obtain such tax exemptions. The County shall have no liability to the Contractor for payment of any tax from which it is exempt.

ARTICLE 36. **PERMITS, LICENSES AND BONDS**

All permits and licenses necessary for the work shall be secured and paid for by the Contractor. If any permit, license or certificate expires or is revoked, terminated, or suspended as a result of any action on the part of the Contractor, the Contractor shall not be entitled to additional compensation or time.

ARTICLE 37. **NON-APPROPRIATION**

This Agreement states the total obligation of the County to the Contractor for the calendar year of execution. Notwithstanding anything contained in this Agreement, the obligation of the County to make payments provided under this Agreement shall be subject to annual appropriations of funds thereof by the governing body of the County and such obligation shall not constitute a pledge of the full faith and credit of the County within the meaning of any constitutional debt limitation. The Director of Finance shall deliver written notice to the Contractor in the event the County does not intend to budget funds for the succeeding Contract year.

Notwithstanding anything contained in this Agreement, if sufficient funds have not been appropriated to support continuation of this Agreement for an additional calendar year or an additional term of the Agreement, this Agreement shall terminate absolutely and without further obligation on the part of the County at the close of the calendar year of its execution and at the close of each succeeding calendar year of which it may be renewed, unless a shorter termination period is provided or the County suspends performance pending the appropriation of funds.

ARTICLE 38. **WAGE CLAUSE**

Contractor shall agree that in the performance of this Agreement the Contractor will comply with all lawful agreements, if any, which the Contractor had made with any association, union, or other entity, with respect to wages, salaries, and working conditions, so as not to cause inconvenience, picketing, or work stoppage.

IN WITNESS THEREOF, the Parties hereto have caused this Contract to be executed by their duly authorized representatives as attested and witnessed and their corporate seals to be hereunto affixed as of the day and year date first above written.

OWNER:

FULTON COUNTY, GEORGIA

CONTRACTOR:

[Insert Contractor COMPANY NAME]

John H. Eaves, Commission Chair
Board of Commissioners

ATTEST:

[Insert Name & Title of person authorized to sign contract]

ATTEST:

Mark Massey
Clerk to the Commission (Seal)

Secretary/
Assistant Secretary

(Affix Corporate Seal)

APPROVED AS TO FORM:

Office of the County Attorney

APPROVED AS TO CONTENT:

***[Insert Department Head Name
Insert Department Head Title]***

ADDENDA

Instructions for Users: Acknowledgement(s) of any addenda should be inserted behind this cover sheet.

EXHIBIT A

GENERAL CONDITIONS

Instructions for Users: Insert any General Conditions that were in the solicitation document behind this cover sheet.

Example: “Fulton County Purchasing Department Request For Proposal (RFP) General Requirements”.

EXHIBIT B

SCOPE OF WORK

Instructions for Users: Insert the detailed Scope of Work to be provided by the Contractor behind this cover sheet.

EXHIBIT C

COMPENSATION

Instructions for Users: Insert the detailed Compensation to Contractor (payment to contractor providing service) behind this cover sheet.

EXHIBIT D

PURCHASING FORMS

Instructions for Users: Insert the Purchasing forms submitted by the Contractor. Please contact Purchasing to insure you have the correct forms. Insert forms behind this cover sheet.

EXHIBIT E

CONTRACT COMPLIANCE FORMS

Instructions for Users: Insert the Contract Compliance forms submitted by the Contractor. Please contact Contract Compliance to insure you have the correct forms. Insert forms behind this cover sheet.

EXHIBIT F

**INSURANCE AND RISK MANAGEMENT
FORMS**

Not Applicable to this Bid

EXHIBIT G

PAYMENT & PERFORMANCE BONDS

Not Applicable to this Bid