



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### SECTION A

**Department:** *Atlanta-Fulton Public Library System*

**Department Contact:** *Ed Robinson*

**Description of Supplies/Services:** *database of residential and business information*

**Demonstration of Contractor's Unique Qualifications:**

*Category H*

*InfoUSA provides the database ReferenceUSA.*

*InfoUSA's online tools for business research are standard sources in the industry.*

*No*

*ReferenceUSA provides searchable databases that allow online access to basic information on 4 million US businesses and over 200 million US residential listings. If the library is not able to provide this reference source, the county's residents, students and small businesses will not be able to access in one source information useful to them for business, job seeking, and personal research.*

*A sole source letter from the contractor is included.*

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### SECTION B

#### MARKET SURVEY

**Results of Market Survey**

*Include resources researched*

**Date Public Notice posted on website:** *06/25/2010*

**Date Public Notice closed:** *07/02/2010*

#### REVIEW OF OFFER(S)

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

