



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: Atlanta-Fulton Public Library System

Department Contact: Ed Robinson

Description of Supplies/Services: Original Benny Andrews pen and ink drawing with letter by Andrews to Jim Alexander

Demonstration of Contractor's Unique Qualifications:

Mr. Alexander owns the drawing and letter that are for sale.

Mr. Alexander owns the original items that are for sale.

No, the items were not originally procured through a competitive process.

The items for sale fulfill the collection development plan of the Auburn Avenue Research Library on African American Culture and History. AARL collects, preserves, and makes accessible resources by and about people of African descent in the state, region, nation and world. AARL currently owns and makes available the Benny Andrews papers which consist of African American artist Benny Andrews' exhibit programs, announcements, guides, booklets, and catalogs for solo and collaborative exhibits between 1975 and 1992 as well as periodical articles from 1971 to 1992 and information about the artistic contributions of his family members. Enhancing the existing Andrews collection will create more original documentation for researchers in and outside the city of Atlanta. Not acquiring these items will limit the available resources available in the library connected to this subject.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: 08/30/2010

Date Public Notice closed: 09/06/2010

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

