



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### **SECTION A**

**Department:** Department of Information Technology

**Department Contact:** Derek McKay, Financial System Manager

**Description of Supplies/Services:** The Permits Plus Software, provided by ACCELA, is used to issue and track inspection and plan review results for all building related permits issued in Fulton County.

**Demonstration of Contractor's Unique Qualifications:**

ACCELA has been providing support and maintenance including post-implementation support and consulting services. ACCELA is the sole owner of PERMITS PLUS software. They own the software code and all rights to the software being installed and implemented. The technical data for all the Permits Plus products is proprietary. The support, training, and configuration and implementation of these applications is only available through ACCELA.

Replacement of this software with another product or vendor would result in extensive developmental efforts, significant retraining dollars, and significantly higher costs to Fulton County.

ACCELA has not licensed or otherwise given access to its proprietary code and data to any resellers or third party vendors.

If this item is not approved, major business process of the County will be negatively impacted, as updates would not get installed. This support includes the configuration and installation of those updates.

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### **SECTION B**

#### **MARKET SURVEY**

*Include resources researched*

**Date Public Notice posted on website:** 09/29/2010

**Date Public Notice closed:** 10/06/2010

#### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Purchasing Agent, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Cecil S. Moore  
Director

\_\_\_\_\_  
Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Zachary Williams  
County Manager

\_\_\_\_\_  
Date