



Department of Purchasing & Contract Compliance

Cecil S. Moore, Director

REQUEST FOR QUOTE NUMBER:		11CT78315YA
WILL BE RECEIVED UNTIL		Thursday, May 05, 2011 @ 2:00pm EST.
DESCRIPTION: Laboratory Supplies, Fulton County Department of Public Works ***This is a two (2) parts quote, please response to both solicitations: 11CT78315YA (lines# 94 thru 184) ***.		
Quotes must be submitted electronically using our on-line Vendor Self Service system at www.fultonvendoreselfservice.co.fulton.ga.us . You must be a registered vendor in order to respond to quotes.		
ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED <u>ONLY</u> TO THE PURCHASING CONTACT PERSON LISTED BELOW. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.		
CONTACT NAME: Carolyn Towns	E-Mail Address : carolyn.towns@fultoncountyga.gov	Telephone Number: (404) 612 4208
All information requested on this sheet must be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.		
Company Name: Not applicable		
Company Address: Not applicable		
City	State	Zip Code
Not applicable	Not applicable	
Telephone Number:	Fax Number:	E-Mail Address:
Not applicable	Not applicable	
RESPONSES MUST BE SUBMITTED ON-LINE AT www.fultonvendoreselfservice.co.fulton.ga.us BY THE TIME AND DATE INDICATED.		
Person submitting QUOTE: (Please Print)	Date	
Not applicable		
*Signature of the person submitting QUOTE:		
Not applicable		
*The individual submitting this e-quote must have binding authority to submit contracts on behalf of the responding company. By submitting a response, vendor agrees that their quote is an offer to sell. All bidders shall comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws— including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.		

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REQUEST FOR QUOTE
GENERAL TERMS AND CONDITIONS

The following provisions are hereby made a part of this Request for Quote. Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By submission of your responses to this quote, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **SUBMISSION OF RESPONSES.** Responses must be submitted for quotes on-line via the Vendor Self Service system at <https://fultonvendorselfservice.co.fulton.ga.us/webapp/VSSPROD/Advantage>. Response to quotes must be received no later than 2:00 p.m. on the date indicated.
3. **AMENDMENTS TO THE REQUEST FOR QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
4. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
5. **CONFLICT OF INTEREST.** Vendor states that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
6. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
7. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.
8. **NEW.** All items bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Fulton County in the written specifications.
9. **BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS.** Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications. If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.

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10. **INDEMNIFICATION.** Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, it's directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with it's acceptance, of the performance, or nonperformance, of it's obligations under this agreements.
11. **TAXES.** Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
12. **DELIVERY.** All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
13. **RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT.** If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
14. **INVOICES AND PAYMENT TERMS.** Invoices are to be mailed to the County department specified on the resulting purchase order or master agreement. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
15. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
16. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
17. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
18. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten (10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.
19. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
20. **RIGHT TO PROTEST.** Any actual or prospective Bidder who is aggrieved in connection with a solicitation or award of a contract/purchase order must submit its protest in writing to the Director of Purchasing &

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Contract Compliance, 130 Peachtree St. S.W., Suite 1168, Atlanta, GA 30303. A protest must be submitted to the Director of Purchasing & Contract Compliance in writing within 14 days after such aggrieved entity knows or should have known of the solicitation, the award of contract/purchase order to another or other acts giving rise to a protest. An oral protest or a protest to an official, employee, user department, or other person apart from the Director of Purchasing does not comply with Fulton County Code Section 2-324 and does not toll the protest time period.

SIGNATURE BELOW IS THAT OF A PERSON AUTHORIZED TO SIGN CONTRACTS FOR THE QUOTING COMPANY WHO HAS READ, UNDERSTANDS, AND AGREES TO COMPLY WITH THE ABOVE GENERAL TERMS AND CONDITIONS.

COMPANY: _____ **SIGNATURE:** _____

NAME: _____ **TITLE:** _____ **DATE:** _____

THIS SIGNED FORM MUST BE SUBMITTED WITH YOUR BID. FAILURE TO DO SO MAY RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

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Laboratory Supplies
Fulton County Public Works Department

1. DESCRIPTION

The Fulton County Department of Purchasing & Contract Compliance is soliciting quotes from qualified vendors to provide **Laboratory Supplies** for the Public Works Department.

2. CONTACT PERSON

Please contact Carolyn Towns, Procurement Officer, at (404) 612-4208 or by e-mail carolyn.towns@fultoncountyga.gov, with any procedural or technical questions. **All questions should be submitted in writing to the Purchasing contact person.** Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

You must be registered in the County's AMS System in order for the Department of Purchasing & Contract Compliance to issue your company a Purchase Order or to receive payments. If you are not a registered vendor you may access and complete the vendor application via the County's Vendor Registration website (www.fultonvendorelfservice.co.fulton.ga.us). You must provide a copy of your current Business License in order to complete the vendor registration process.

If your company is a registered vendor, you can respond to all quotes online and in real time on this website.

3. PRODUCT/SERVICE SPECIFICATIONS

Scope of Work:

Vendors are required to provide the following laboratory supplies (listed on subsequent pages) to the Department of Public Works for a twelve (12) month period beginning on the bid award date. Attached is a list of abbreviations.

Delivery Locations:
South Fulton Maintenance & Operations Center
7472 Cochran Road
College Park, GA 30349

Big Creek WWTP
1030 Marietta Hwy
Roswell, GA 30075

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4. PRICING SHEETS

	Description	Manufacturer	Part Number
94.	SODIUM SALICYLATE CERTIFD 500G \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	S395500
95.	SODIUM SULFATE 500G \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	BP354500
96.	STARCH INDICATOR SOL 1L \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	SS4081
97.	SULFURIC ACD REAG ACS 500ML \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	A300500
98.	SULFURIC ACID SOL N/50 CR 4L \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	SA2264
99.	ZINC SULFATE ACS 500G \$ _____ EA	FISHER SCIENTIFIC PROD FAIRLAWN	Z68500
100.	CYL SER CL A TC CERT/TRC 100ML \$ _____ EA	FISHER SCIENTIFIC PROD PFEIFFER	08559D
101.	CYL SER CL A TC CERT/TRC 50ML \$ _____ EA	FISHER SCIENTIFIC PROD PFEIFFER	08559C
102.	CYLINDER 100ML CLASS A SERIAL \$ _____ EA	FISHER SCIENTIFIC PROD PFEIFFER	08557D
103.	CYLINDER 50ML CLASS A SERIAL \$ _____ EA	FISHER SCIENTIFIC PROD PFEIFFER	08557C
104.	PIPET VOL CLASS A 1/2ML 12/CS \$ _____ CS	FISHER SCIENTIFIC PROD PFEIFFER	136502A
105.	PIPET VOL CLASS A 1ML 12/CS \$ _____ CS	FISHER SCIENTIFIC PROD PFEIFFER	136502B
106.	PIPET VOL CLASS A 2ML 12/CS \$ _____ CS	FISHER SCIENTIFIC PROD PFEIFFER	136502C
107.	PIPET VOLUMETRIC CLASS A 15ML \$ _____ EA	FISHER SCIENTIFIC PROD PFEIFFER	136502M
108.	PH IND STRIP/RANGE 1-12 200/PK \$ _____ PK	GALLARD SCHLESINGER INDUSTRIES	NC9260004
109.	AIR PUMP P/V 115V 60HZ \$ _____ EA	GAST MANUFACTURING CORPORATION	0109225
110.	ALUMINUM DISH 200ML 50/PK \$ _____ PK	GUANGZHOU YONGQUN PLASTICS CO LTD	08732108
111.	PIPET FILLER 3/PK \$ _____ PK	HEATHROW SCIENTIFIC	0344823
112.	EARPLUG EXCEL W/CORD 100PR/PK \$ _____ PK	HOWARD LEIGHT INDUSTRIES	19067524
113.	KAYDRY EX-L 2-PLY 15X17 90/PK \$ _____ PK	KIMBERLY CLARK AWAY FROM HOME DIVISION	0666611

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114.	KIMCARE MOISTURIZ'G HAND CREAM	KIMBERLY CLARK AWAY FROM HOME DIVISION	NC9333875
	\$ _____ CS		
115.	KIMWIPE EX-L 15"X17" 140/PK	KIMBERLY CLARK AWAY FROM HOME DIVISION	06666C
	\$ _____ PK		
116.	KIMWIPE SML 4-1/2X8-1/2 280/PK	KIMBERLY CLARK AWAY FROM HOME DIVISION	06666A
	\$ _____ PK		
117.	WYPALL X60 TERI WIPERS 100/PK	KIMBERLY CLARK AWAY FROM HOME DIVISION	1523561
	\$ _____ PK		
118.	BEAKER GRIFFIN 150ML 12/PK	KIMBLE GLASS INC	02539J
	\$ _____ PK		
119.	BEAKER GRIFFIN 50ML 12/PK	KIMBLE GLASS INC	02539G
	\$ _____ PK		
120.	FLASK ERLNEM WM 250ML 12/PK	KIMBLE GLASS INC	10091B
	\$ _____ PK		
121.	FLASK ERLNEM WM 500ML 6/PK	KIMBLE GLASS INC	10091C
	\$ _____ PK		
122.	PIPET VOL CLASS A 15ML 12/CS	KIMBLE GLASS INC	136605M
	\$ _____ CS		
123.	PETRI DISH 100X15MM 500/CS	KORD PRODUCTS LTD	0875712
	\$ _____ CS		
124.	AMMONIUM MOLYBDATE REA 1 500ML	LABCHEM INC	LC112301
	\$ _____ EA		
125.	HYDROCHLORIC ACID 50% 2.5L	LABCHEM INC	LC151303
	\$ _____ EA		
126.	NITROGEN STD 1000PPM 500ML	LABCHEM INC	LC179401
	\$ _____ EA		
127.	PHOSPHATE STD 500PPM 500ML	LABCHEM INC	LC185801
	\$ _____ EA		
128.	SOD THIOSULFATE 0.025N 1L	LABCHEM INC	LC250202
	\$ _____ EA		
129.	SOD THIOSULFATE 1.0N 500ML	LABCHEM INC	LC251001
	\$ _____ EA		
130.	SODIUM CARBONAT 0.0455N 1L	LABCHEM INC	LC230202
	\$ _____ EA		
131.	SODIUM CARBONAT 0.0455N 500ML	LABCHEM INC	LC230201
	\$ _____ EA		
132.	SODIUM HYDROXIDE 0.25N 1L	LABCHEM INC	LC243002
	\$ _____ EA		
133.	SODIUM HYDROXIDE 0.25N 500ML	LABCHEM INC	LC243001
	\$ _____ EA		
134.	FLASKSCRUBBER UNDERCOUNTER UNT	ABCONCO CORPORATION	15352809C
	\$ _____ EA		
135.	LABSOLUTION DETERGENT 27.5 LBS	LABCONCO CORPORATION	04335
	\$ _____ EA		

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136.	STAINLSS STL BOD BOTTLE INSERT \$ _____ EA	LABCONCO CORPORATION	15352812
137.	STNLS STL ADJ HEIGHT TOP RACK \$ _____ EA	LABCONCO CORPORATION	15352818
138.	TOPRACK STAINLESS STL STEAMSCR \$ _____ EA	LABCONCO CORPORATION	1608037
139.	UPPER SPINDLE RACK-FLASK SCRUB \$ _____ EA	LABCONCO CORPORATION	16107199
140.	STER SMPL BAG 24OZ CLR 500/PK \$ _____ PK	LABPLAS INC	0100235
141.	RAIN SUIT 3PC PVC POLY YWL XLG \$ _____ EA	MCR SAFETY COMPANY	19063161
142.	RAINSUIT 3PC POLY YWL LRG \$ _____ EA	MCR SAFETY COMPANY	19063159
143.	RAINSUIT 3PC PVC POLY YLW XXL \$ _____ EA	MCR SAFETY COMPANY	19063162
144.	BG AUTO PP RED 19X23 200/PK \$ _____ PK	MEDICAL ACTION INDUSTRIES INC	01828C
145.	GLV PF CHL-PREN EXAM LG 100PK \$ _____ PK	MICROFLEX MEDICAL CORPORATION	191203010D
146.	GLV PF CHL-PREN EXAM MD 100PK \$ _____ PK	MICROFLEX MEDICAL CORPORATION	191203010C
147.	GLV PF CHL-PREN EXAM SM 100PK \$ _____ PK	MICROFLEX MEDICAL CORPORATION	191203010B
148.	GLV PF TX LATEX EXAM 100/PK M \$ _____ PK	MICROFLEX MEDICAL CORPORATION	19050080C
149.	GLV PF TX LATEX EXAM 100/PK S \$ _____ PK	MICROFLEX MEDICAL CORPORATION	19050080B
150.	MEM FLT .45UM STR 47MM 200/PK \$ _____ PK	MILLIPORE CORP	HAWG047S3
151.	MFC FECAL COLI 2ML PL AMP 50PK \$ _____ PK	MILLIPORE CORP	M00000P2F
152.	PETR DSH W/PD 50X11MM 100/PK \$ _____ PK	MILLIPORE CORP	0975353C
153.	PHENYL PHOSPHATE 25G \$ _____ EA	MP BIOMEDICALS INC	ICN15184325
154.	LABELS POLY 11/2X3 IN 120/PK \$ _____ PK	NALGE COMPANY	11855C
155.	WASH BOTTLE LDPE 500ML 4/PK \$ _____ PK	NALGE COMPANY	0340910E
156.	BAGS WHIRL PAK 18 OZ 500/PK \$ _____ PK	NASCO FT ATKINSON	018125B
157.	MERCURY SPILL KIT \$ _____ EA	NATIONAL PACKAGING SERVICES CORPORATION	19021910

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158.	RAINBOW PACK 19MMX13M 16/CS \$ _____ CS	NEVS INK INC	159015R
159.	TAPE WHITE 19MMX13M 4/PK \$ _____ PK	NEVS INK INC	159015A
160.	MARKING PEN BLK FINE 10/PK \$ _____ PK	PRECISION DYNAMICS CORPORATION	133794
161.	TRAN PIP STD 7.7 ML 500PK \$ _____ PK	SAMCO SCIENTIFIC CORPORATION	137117
162.	MICROTEX REAGENT 10/PK \$ _____ EA	STRATEGIC DIAGNOSTICS INC	NC9936080
163.	MIRCOTOXIN DILUTION 1L \$ _____ EA	STRATEGIC DIAGNOSTICS INC	NC9936079
164.	OSMOTIC ADJUSTING SOL 50ML \$ _____ EA	STRATEGIC DIAGNOSTICS INC	NC9036327
165.	RECONSTITUTION SOLUTION 50ML \$ _____ EA	STRATEGIC DIAGNOSTICS INC	NC9324516
166.	TEST CUVETTE \$ _____ EA	STRATEGIC DIAGNOSTICS INC	NC9355197
167.	ELECTRODE AMMONIA W/BNC \$ _____ EA	THERMO ELECTRON ORION	1329996
168.	ELECTRODE EPOXY ROSS SURE FLOW \$ _____ EA	THERMO ELECTRON ORION	13642505
169.	FILLING SOL 3M KC1 50ML 5/PK \$ _____ PK	THERMO ELECTRON ORION	13641755
170.	INTERNAL FILL SOLN 0.1M 50ML \$ _____ EA	THERMO ELECTRON ORION	13641928
171.	PH ELECTRD STRG SOLN 475ML BTL \$ _____ EA	THERMO ELECTRON ORION	13641908
172.	STANDARD 1M PPM N 475ML \$ _____ EA	THERMO ELECTRON ORION	13641924C
173.	TRIODE 260A/261/265A/266 MTR \$ _____ EA	THERMO ELECTRON ORION	13302107
174.	GLS FIBR FILT PPR 47MM 100/PK \$ _____ PK	WHATMAN INC	09873DD
175.	GLS FIBR FILT PPR 7CM 100/PK \$ _____ PK	WHATMAN INC	09873F
176.	PH 6.0-8.1 .3 11X100MM 200/PK \$ _____ PK	WHATMAN INC	0987620
177.	BTL HDPE OBL W/PE 16OZ 168CS \$ _____ CS	WHEATON SCIENCE PRODUCTS INC	02911959
178.	BTL RND WM W/CAP LDPE 12/PK \$ _____ PK	WHEATON SCIENCE PRODUCTS INC	0308337
179.	BTLCLRSTNRD CLND W/PTFE2OZ24CS \$ _____ CS	WHEATON SCIENCE PRODUCTS INC	02912010

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180.	JUG HDPE SQUARE WIPE 128OZ 4CS \$ _____ CS	WHEATON SCIENCE PRODUCTS INC	02911992
181.	PERIODIC CHT OF ELMTS 30X22.5 \$ _____ EA	WILLIAM KENDRICK COMPANY	05702
182.	CAP MEMBRANE KIT \$ _____ EA	YELLOW SPRINGS INSTRUMENT COMPANY INC	1329977
183.	PROBE OXY W/KC1 AND MEMBRANE \$ _____ EA	YELLOW SPRINGS INSTRUMENT COMPANY INC	1329943
184.	PROBE SELF STIRING BOD \$ _____ EA	YELLOW SPRINGS INSTRUMENT COMPANY INC	1329823

List of Abbreviations

Anhyd - Anhydrous
BTL - bottle
Carbonet - carbonate
Cert - certified
CHT - chart
CL - class
CLR - clear
Crt - certified
CYL - cylinder
Dsh - dish
ELMTS - elements
Erlenm - Erlenmeyer
FLT - filter
GLV - glove
HDPE - high density polyethylene
Hydrox- hydroxide
IND - indicator
IND - indicator
LDPE - low density polyethylene
Mem - membrane
Oxy - oxygen
PD - pad
Petr - Petri
PIP - pipet
Rea - reagent
RND - round
Ser - seriological

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SMPL - sample
Sod - sodium
STD - standard
Steam scr - steam scrubber
StL - steel
Stnls - stainless
Str - sterile
TC - to contain
Trans - transfer
Unt - unit
Vol - volumetric
WM - wide mouth
YWL - yellow

5. SPECIAL CONDITIONS/INSTRUCTIONS

Supplies shall be delivered to the two locations outlined above. The contact person will be Marie Bah. The vendor shall provide all supplies on an as needed basis to the County. Invoices shall reflect information to determine the end destination for all supplies.

Supplies are not stocked or warehoused. Supplies are ordered on an as needed basis.

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6. INSURANCE & RISK MANAGEMENT PROVISIONS

Insurance and Risk Management Provisions
General (NOC)

It is Fulton County Government's practice to obtain Certificates of Insurance from our Contractors and Vendors. Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia. Respondents shall submit with the bid/proposal evidence of insurability satisfactory to Fulton County Government as to form and content. Either of the following forms of evidence is acceptable:

- A letter from an insurance carrier stating that upon your firm/company being the successful Bidder/Respondent that a Certificate of Insurance shall be issued in compliance with the Insurance and Risk Management Provisions outlined below.
- A Certificate of Insurance complying with the Insurance and Risk Management Provisions outlined below (Request for Bid/Proposal number and Project Name and Description must appear on the Certificate of Insurance).
- A combination of specific policies written with an umbrella policy covering liabilities in excess of the required limits is acceptable to achieve the applicable insurance coverage levels.

Upon award, the Contractor/Vendor must maintain at their expense, insurance with policy limits equal to or greater than the limits described below. Any and all Insurance Coverage(s) and Bonds required under the terms and conditions of the contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of Fulton County Government.

Accordingly the Respondent shall provide a certificate evidencing the following:

1. WORKERS COMPENSATION/EMPLOYER'S LIABILITY INSURANCE – STATUTORY (In compliance with the Georgia Workers Compensation Acts and any other State or Federal Acts or Provisions in which jurisdiction may be granted)

Employer's Liability Insurance	BY ACCIDENT - EACH ACCIDENT	\$1,000,000.
Employer's Liability Insurance	BY DISEASE - POLICY LIMIT	\$1,000,000.
(Aggregate)	BY DISEASE - EACH EMPLOYEE	\$1,000,000.

2. COMMERCIAL GENERAL LIABILITY INSURANCE (Including contractual Liability Insurance)

Bodily Injury and Property Damage Liability Each Occurrence	-	\$1,000,000
(Other than Products/Completed Operations) General Aggregate	-	\$2,000,000

To include Designated Per Project/Location Endorsement #CG2503/CG2504

Products\Completed Operation	Aggregate Limit	-	\$1,000,000
Personal and Advertising Injury	Limits	-	\$1,000,000
Fire Damage	Limits	-	\$100,000

3. BUSINESS AUTOMOBILE LIABILITY INSURANCE

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Combined Single Limits Each Occurrence - \$1,000,000
(Including operation of non-owned, owned, and hired automobiles)

4. **UMBRELLA LIABILITY**
(In excess of Auto, GL and Employers Liability) Each Occurrence - \$2,000,000

5. **FIDELITY BOND and CRIME**
(Employee Dishonesty - Theft) Each Occurrence - \$100,000
Above to include 3rd Party Coverage

Certificates of Insurance

Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least sixty (60) days prior written notice to Fulton County Government. Policies and Certificates of Insurance are to list Fulton County Government as an Additional Insured (except for Workers' Compensation) and shall conform to all terms and conditions (including coverage of the indemnification and hold harmless agreement) contained in the Insurance and Risk Management Provisions. The General Liability Additional Insured language should apply to on-going and completed-operations, using ISO form CG 2010 (11/85 version) or equivalent.

The Contractor agrees to name the Owner and all other parties required of the Contractor/Vendor shall be included as insureds on the CGL, using ISO Additional Insured Endorsement forms CG 2010 11/85 or its equivalent coverage to the additional insureds. This insurance for the additional insureds shall be as broad as the coverage provided for the named insured Subcontractor. It shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, non-contributory, and Waiver of Subrogation provided to the Additional Insureds.

Additional Insured under the General Liability, Auto Liability, Umbrella Policies (with exception of Workers Compensation and Professional Liability), with no Cross Suits exclusion.

If Fulton County Government shall so request, the Respondent, Contractor or Vendor will furnish the County for its inspection and approval such policies of insurance with all endorsements, or confirmed specimens thereof certified by the insurance company to be true and correct copies.

Such certificates should be sent to Fulton County Government and must identify the "Certificate Holder" as follows:

Fulton County Government – Department of Purchasing & Contract Compliance
130 Peachtree Street, S.W.
Suite 1168
Atlanta, Georgia 30303-3459

It is understood that **Insurance in no way Limits the Liability of the Contractor/Vendor.**

USE OF PREMISES

Contractor shall confine its apparatus, the storage of materials and the operations of its workers to limits/requirements indicated by law, ordinance, permits and any restrictions of Fulton County Government and shall not unreasonably encumber the premises with its materials.

REQUEST FOR QUOTE SPECIFICATIONS
Quote Number: 11CT78315YA
Opening Date: May 05, 2011 @ 2:00pm EST.

PROTECTION OF PROPERTY

Contractor will adequately protect its own work from damage, will protect Fulton County Government's property from damage or loss and will take all necessary precautions during the progress of the work to protect all persons and the property of others from damage or loss.

Contractor shall take all necessary precautions for the safety of employees of the work and shall comply with all applicable provisions of the Federal, State and local safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

Contractor shall erect and properly maintain at all times as required by the conditions and progress of the work, all necessary safeguards for the protection of its employees, Fulton County Government employees and the public and shall post all applicable signage and other warning devices to protect against potential hazards for the work being performed.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents, from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any costs of judgments, settlements, court costs, attorney's fees or expenses, regardless of the outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by Contractor/Vendor, its directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection (directly or indirectly) with its acceptance, or the performance, or nonperformance, of its obligations under these agreements. Such obligations shall not be construed to negate, abridge or otherwise reduce any other rights or obligations of indemnity which would otherwise exist as to any party or person as set forth in this paragraph.

Contractor/Vendor's obligation to protect, defend, indemnify and hold harmless, as set forth hereinabove, shall also include, but is not limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or other actual or alleged unfair competition disparagement of product or service, or other tort or any type whatsoever, or any actual or alleged violation of trade regulations.

Contractor/Vendor further agrees to protect, defend, indemnify and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Contractor/Vendor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

If the bid/quotation involves construction services Contractor/Vendor will be responsible fully for any and all damage to the work during the course of construction, until the point of Final acceptance by Fulton County.

REQUEST FOR QUOTE SPECIFICATIONS
Quote Number: 11CT78315YA
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FULTON COUNTY ACKNOWLEDGES THAT ALL PROVISIONS OF THIS INDEMNITY AGREEMENT MAY NOT BE APPLICABLE TO THE CONTRACTOR/VENDOR'S BUSINESS. TO THE EXTENT THAT CONTRACTOR/VENDOR MAY DEMONSTRATE SUCH NONAPPLICABILITY, FULTON COUNTY MAY NEGOTIATE AMENDMENTS TO THIS AGREEMENT AS THE CIRCUMSTANCES DICTATE.

CONTRACTOR/VENDOR ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREEING TO COMPLY WITH THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT, AND THE REPRESENTATIVE OF THE CONTRACTOR/VENDOR IDENTIFIED BELOW IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING CONTRACTOR/VENDOR.

COMPANY: _____ SIGNATURE: _____

NAME: _____ TITLE: _____ DATE: _____