



Department of Purchasing & Contract Compliance

Cecil S. Moore, Director

REQUEST FOR QUOTE NUMBER:		11GS77024YB
WILL BE RECEIVED UNTIL 2:00 P.M., EST.		FEBRUARY 23, 2011
DESCRIPTION: SERVICE AND REPAIRS OF POLICE VEHICLE EMERGENCY WARNING AND COMMUNICATIONS EQUIPMENT FULTON COUNTY POLICE DEPARTMENT		
Quotes must be submitted electronically using our on-line Vendor Self Service system at www.fultonvendoreselfservice.co.fulton.ga.us. You must be a registered vendor in order to respond to quotes.		
ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.		
CONTACT NAME: Gertis Strozier	E-Mail Address: gertis.strozier@fultoncountyga.gov	Telephone Number: 404-612-5826
All information requested on this sheet must be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.		
Company Name:		
Company Address:		
City	State	Zip Code
Telephone Number:	Fax Number:	E-Mail Address:
RESPONSES MUST BE SUBMITTED ON-LINE AT www.fultonvendoreselfservice.co.fulton.ga.us BY THE TIME AND DATE INDICATED.		
Person submitting QUOTE: (Please Print)		Date
Title		
*Signature of the person submitting QUOTE:		
*The individual submitting this e-quote must have binding authority to submit contracts on behalf of the responding company. By submitting a response, vendor agrees that their quote is an offer to sell. All bidders shall comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws— including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.		

REQUEST FOR QUOTE SPECIFICATIONS

Quote Number: 11GS77024YB

Opening Date: February 23, 2011

Service and Repairs of Police Vehicle Emergency Warning and Communications Equipment Fulton County Police Department

1. DESCRIPTION

Fulton County Department of Purchasing & Contract Compliance is soliciting quotes from qualified vendors to provide **Service and Repairs of Police Vehicle Emergency Warning and Communications Equipment** on an “as, if, and/or when needed” basis for calendar year 2011, from date of and continuing through December 31, 2011 for the Fulton County Police Department.

NOTE TO VENDOR(S) please attach your responses to questions in sections three (3) and four (4) to your electronic submission.

2. CONTACT PERSON

Please contact Gertis Strozier, Procurement Officer at (404) 612-5826 or by e-mail gertis.strozier@fultoncountyga.gov, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person. Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

You must be registered in the County’s AMS System in order for the Department of Purchasing & Contract Compliance to issue your company a Purchase Order or to receive payments. If you are not a registered vendor you may access and complete the vendor application via the County’s Vendor Registration website (www.fultonvendorelfservice.co.fulton.ga.us). You must provide a copy of your current Business License in order to complete the vendor registration process.

If your company is a registered vendor, you can respond to all quotes online and in real time on this website.

3. PRODUCT/SERVICE SPECIFICATIONS

Contract is to provide service and repairs to emergency warning and communications equipment for Police Department Vehicles. Given the nature of the service requested, “downtime” (length of repair time and personnel downtime) is of concern to the department.

Vendors are to indicate their availability in providing onsite service and/or at vendor’s site.

Do you provide onsite service? yes no
Services provided at vendor’s site? yes no

Emergency warning equipment-

Shall include but not be limited to the following:

Light bars, strobe lights, led lights, spotlights, sirens, speakers, power packs, flashers, control consoles, control heads, equipment mounts, switches, circuit breakers, fuses and wiring.

Communications equipment-

Shall include but not be limited to the following:

Motorola mobile radios, cell phones, cell phone hands free kits, laptop computer and printer mounts, power inverters, radio frequency modems, power accessory outlets, equipment mounts, switches, circuit breakers, fuses and wiring.

4. PRICING SHEETS

Hourly rate/weekdays: \$ _____

Hourly rate/after hours & weekends \$ _____

Discount from parts retail price list _____ %

*The pricing is firm and will not include any surcharge for gasoline. Pricing quoted must be for hourly rate for work performed by the vendor.

The County will only pay the quoted hourly rate for work performed by the vendor.

5. SPECIAL CONDITIONS/INSTRUCTIONS

NOTE TO VENDOR(S) please attach your responses to questions in sections three (3) and four (4) to your electronic submission.

Vendor must submit invoices to:
Fulton County Police Department
Accounts Payable
5440 Fulton Industrial Blvd.
Atlanta, GA 30336

Vendor must submit a work order with each invoice. The work order must show the name of the person who requested the work to be performed, show the VIN #, license plate # and Fulton County ID # of the vehicle the work has been performed on. The work order must show all parts installed the price of each part and the number of hours it took to perform the work.

6. INSURANCE & RISK MANAGEMENT PROVISIONS

Not applicable for this quote