



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: Department of Information Technology

Department Contact: Derek McKay, Financial System Manager

Description of Supplies/Services: Q- Matic Software and Hardware, Additional Licenses, Application Support, and Installation.

Demonstration of Contractor's Unique Qualifications:

This award without competition request serves to allow Fulton County to increase the utilization of Q-Matic licenses and software in the Tax Commissioner's locations at Greenbriar and Alpharetta. Q-Matic is the manufacturer of this software and hardware system that is being used by Fulton County. Currently, the contractor provides proprietary software for managing a queuing system used in the Fulton County Tax Commissioner's. The licenses, application software and hardware support being requested can only be procured through the manufacturer and creator of the system, Q-Matic. Q-Matic has not licensed or otherwise given access to its proprietary code and data to any resellers or third party vendors.

Failure to award this License maintenance agreement would result in the Tax Commissioner's not being allowed to receive additional licenses.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: 02/11/2011

Date Public Notice closed: 02/18/2011

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil Moore, Purchasing Agent, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Cecil S. Moore
Director

Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Zachary Williams
County Manager

Date